

UMSU UNIVERSITY CENTRE - POSTER POLICY

1. All posters must be approved, stamped and dated by a staff member in the UMSU Service Centre and put up only on bulletin boards on the first and second levels of UMSU University Centre.
2. All posters must comply with the University of Manitoba Respectful Work and Learning Environment Policy.
3. Advertising that contravenes the University of Manitoba Campus Alcohol Policy and Procedure will NOT be accepted.
4. Posters must not make reference to, nor contain images depicting violence or hate messages, or deemed offensive by community standards.
5. Advertising will NOT be accepted for a liquor function held off campus. Advertising for a non-university, community-oriented event off campus will be accepted if there is no liquor advertised and no admission is charged.
6. Advertising that contravenes the University of Manitoba Commercial Advertising Policy will NOT be accepted.
7. Advertising for off-campus restaurants, commercial and retail businesses, or for services that are available on campus, will NOT be accepted.
8. Advertising will NOT be accepted for employment opportunities unless directed through the Student Counselling & Career Centre, Room 474 UMSU University Centre.
9. Posters must NOT be put on brick, concrete, glass, wood or painted surfaces.
 - a. UMSU may put posters on brick and concrete walls and poles only for the following events/timeframes:
 - i. Two weeks of Orientation
 - ii. Celebration Week
 - iii. UMSU Elections
10. The bulletin board across from the Dental Centre is for Chaplains' Office use only.
11. UMSU will be responsible for managing posters placed around "UMSU Street" on the third floor of UMSU University Centre, so long as they are NOT in contravention of points 2 through 8 above.
12. Posters found unapproved, or in areas other than designated bulletin boards will be removed and recycled.
13. Posters should be no larger than 18" x 24" and no more than 10 posters will be approved per event.
14. Posters are not to overlap or cover other posters, nor be placed beyond the edges of the bulletin board. Posters placed in such a manner will be relocated or removed.
15. Posters will be authorized for a maximum of two weeks. Posters will be cleared after the two weeks has expired.
16. Posters must be attached to bulletin boards by tacks or masking tape behind the poster. No staples are allowed. Posters mounted with staples will be removed.

Posters approved by UMSU Service Centre are authorized only for use
in UMSU University Centre.

Each building has its own poster policy and questions should be directed to the
Dean's/Administration Office in that building.