Name: Lynn Zapshala-Kelln  
Reporting Period: July 01, 2017 - September 30, 2017

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Location</th>
<th>Purpose</th>
<th>Notes</th>
<th>Travel</th>
<th>Accom.</th>
<th>Meals</th>
<th>Hosp.</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/Sep/17</td>
<td>Ottawa, ON</td>
<td>Conference Registered for Faculty Bargaining Services Conference November 2017</td>
<td></td>
<td>$400.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td></td>
<td>$400.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$400.00</td>
</tr>
</tbody>
</table>

**Glossary:**
- **LOCATION** refers to the city or country where the travel expenses were generally incurred.
- **PURPOSE** refers to the event name or occasion for which the expenses were incurred.
- **NOTES** provides context related to the event, or details related to other expenses.
- **TRAVEL** refers to transportation expenses including but not limited to airfare and ground transportation (rental vehicle, taxi fare, parking, etc.)
- **MEALS** refers to meal expenses for the claimant while on university business.
- **HOSPITALITY** refers to meal or other expenses incurred by the claimant while hosting guests of the university.
- **COMMUNITY PARTNERS/STAKEHOLDER** might include, but is not limited to donors, alumni, members of government, community and industry partners.
- **OTHER** might include, but is not limited to, incidental costs, such as presentation equipment or office expenses, subscriptions, printed materials, etc.

The University of Manitoba is committed to the principles of transparency and accountability. As part of this commitment, the University is making the President’s and Vice-Presidents’ travel expense information publicly available through routine disclosure.