RESET FORM

NUMBER LINK

University of Manitoba

REQUEST TO PURCHASE GOODS FROM AN INDIVIDUAL

(Does not have a business number)

	REQUISITION NUMBER

NOTE: THIS IS NOT A PURCHASE ORDER

Purchasing Services
Rm 410 Administration Building
Winnipeg, MB R3T 2N2
Customer Service: (204) 474-8348
Fax Requisition to: (204) 474-7509
Email: Purchasing@umanitoba.ca

SHIP TO: THE UNIVERSITY OF MANITOBA

DATE _____

SUGGESTED SUPPLIER(S):

PH: FAX:

ATTENTION OF:

"SHIP TO" ADDRESS CODE:

DEL. DATE REQ'D: D D M M Y Y Y Y

F.O.B. ☐ DESTINATION PREPAID ALL CHARGES
CUSTOMS BROKER: LIVINGSTON (204) 475-5000
☐ SHIPPING POINT ☐ OTHER _____

F O A P A L

REQUISITIONED BY

APPROVED BY

B & G APPROVAL

REQUISITIONER PHONE: _____ FAX: _____

QTY	UNIT	**ITEMS** GIVE COMPLETE SPECIFICATIONS	ESTIMATED UNIT PRICE	EXTENSION
1	each			$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
		TAX CODE		
			TOTAL	$ 0.00
			CURRENCY	

PER _____
Purchasing Services