



DUFF ROBLIN FIRE FUND AUTHORIZATION

All Duff Roblin fire related expenses will be accounted for using fund code 1242& "Duff Roblin Fire." Units requesting use of the fund must submit this form to be provided access and proper security in Aurora Finance. Fund 124282 will be linked to each unit's Organization code and operating expense program code.

SECTION A - To be completed by Unit

FOP Request Date:
Faculty / Dept / Unit:
Requestor Name:
Phone / Fax: Email:
Organization Code(s): Operating Expense Program:

Table with 4 columns: Signing Authorities, Print Name, Employee #, Signature. Rows include Primary Signing Authority, three Alternate Signing Authority, and Extra Copy Recipient.

Dean/Director/Dept Head Approval: Signature Date

SECTION B - Associate VP (Administration) Authorization

I authorize the set-up of the FOP(s) as requested above

Signature Date

SECTION C - To be completed by Financial Services

Signing authorities entered Date Signature
Security set-up entered Date Signature