

UNIVERSITY OF MANITOBA Nomination Form: Honorary Degree

Nominations Submitted Without the Required Documents Will Be Returned to the Nominator. Please Ensure That All Relevant Documentation Is Provided.

1. Name of NOMINEE:

Address of NOMINEE:

Street	City	Prov/State
Country	Postal/Zip Code	Telephone

2. Degrees held by the Nominee, including name of university awarding each degree:

Degree	Institution	Date	Degree	Institution	Date

3. Attach Nominee’s curriculum vitae containing details such as: education; field of endeavor; a short description of publications, if any; special awards; and distinguished service.

4. Attach reasons for nominating the Nominee, including contributions or special accomplishments of the Nominee and any other information which the Nominator feels may be pertinent to the Nomination. This should be in the form of a letter of nomination to the Senate Committee on Honorary Degrees.

5. Type of Degree Recommended (if known):
LL.D (Doctor of Laws)
D.Sc. (Doctor of Science)
D.Litt. (Doctor of Letters)

6. Attach a short biographical summary. Should the nominee be chosen as an honorary degree recipient, this will form the basis of the citation at Convocation.

The citation is a statement of the significance of the candidates’s work as prepared by one of the nominators. It is intended to state very briefly why a candidate should be elected, and is essentially a summary of the nomination. The citation should establish that the candidate has achieved such distinction as described in the relevant Honorary Degree policy. Those preparing citations are asked to respect the limitation of length of 200 words. The citation should concentrate on the candidate’s original contributions.

To view examples of citations, please click [HERE](#)

The citation should be as readable as possible while sufficiently technical in content to allow those considering the nominations to make a confident assessment of the candidate’s work for voting purposes. When a candidate is selected by the Senate Committee on Honorary Degrees, the citation is the only document that will be circulated to the Senate to help them in their voting. If a nominee is approved, the citation, or a condensed version of it, will be used for convocation and all related publications. The original citation is also the basis for the oral citation given at convocation. The citation is therefore an important document which should be carefully written and should contain as much useful information as possible.

7. Name of Nominator:

Address of Nominator:

Street	City	Prov/State
Country	Postal/ZipCode	Telephone

8. Names of persons supplying Letters of Support for the Nomination (no more than 3):

a.

b.

c.

9. Attach Letters of Support from the above noted persons.

***NOMINATIONS ARE CONSIDERED BY THE COMMITTEE IN APRIL AND
NOVEMBER OF EACH YEAR***

In order to be considered in November, nominations must be submitted prior to:
October 31st .

In order to be considered April, nominations must be submitted prior to:
March 31st .

PLEASE SUBMIT NOMINATIONS TO:

Mr. Jeff Leclerc, University Secretary
Office of the University Secretary
312 Administration Building
The University of Manitoba
Winnipeg, MB R3T 2N2

ANY INQUIRIES SHOULD BE DIRECTED

TO:

Governance Specialist
Office of the University Secretary
Telephone: (204) 474-6165

Additional Information respecting recommending candidates for Honorary Degrees can be found in the Governing Documents Section, University Community, "Recommending Candidates for Honorary Degrees":

http://umanitoba.ca/admin/governance/governing_documents/community/259.htm

Relevant portions of the Policy are noted below:

1. **Senate establishes and maintains a reserve list of approved candidates for honorary degrees to be awarded as the occasion demands. The President selects from this list the candidate(s) for each regular convocation.**
2. **Honorary degrees are awarded on the basis of the following criteria:**
 - a. **Distinguished achievement in scholarship, the arts, or public service. distinguished achievement is achievement widely recognized by fellow workers or the public.**
 - b. **Both the recipient and the University should be honoured in the granting of a degree honoris causa.**
3. **The following persons are not eligible to receive Honorary Degrees:**
 - a. **Anyone who is not in a position to accept the degree in person; however, an honorary degree may be conferred in absentia for cause.**
 - b. **Any individual currently holding elected office at any level of Canadian Government.**
 - c. **Members of the Board of Governors, the Senate, or other members of the staff of The University of Manitoba.**
4. **Only candidates receiving a two-thirds majority of the number of members of Senate present and voting are placed on the reserve list of approved candidates. Results of the election are confidential.**