Minutes of a Meeting of Senate held on the Above Date at 1:30 p.m. in the Senate Chamber, Room 245, Engineering Building

Members Present

Dr. E.J.E. Szathmáry, Chair
Prof. D. Amundson
Prof. J. Anderson
Prof. A. Angel
Prof. T. Anna
Mr. M. Banman
Dean R. Bird
Ms. L. Bissett
Dean H. Bjarnason
Prof. D. Bose
Prof. B. Bright
Prof. S. Cheng
Prof. P. Choy
Prof. J. Cooper
Prof. G. Crow
Dean W. Dahlgren
Ms. D. Defries
Dean J. de Vries
Dr. V. Dhruvarajan
Prof. W. Diehl-Jones
Dean B. Dronzek
Prof. H. Ducklh-Jones
Mr. G. Dureault
Prof. M. Feld
Mr. D. Foster
Ms. H. Friesen
Dean D. Fuchs
Prof. M. Gabbert
Ms. J. Gill
Mr. R. Gill
Ms. E. Goldie
Prof. L. Graff
Dean J. Gray
Mr. S. Gregg
Ms. J. Grift
Dean B. Hennen
Dr. J. Hoskins
Prof. T. Howorth
Dean D. Hrycaiko
Prof. T. Ivanco
Dean J. Jamieson
Prof. L. Kaminski
Dr. R. Kerr
Dr. J. Keselman
Prof. C. Kristjanson
Mr. J. Kuffner
Mr. M. Kula
Ms. M. Kuzmeniuk
Prof. J. Long
Prof. D. Lonis
Mr. N. Louizos
Prof. A. Louka
Mr. M. McAdam
Prof. G. McClarty
Ms. N. Micaud-Oystryk
Dr. D. Morphy
Prof. C. Mossman
Mr. D. Muller
Ms. P. Nicholls
Dr. V. Olender
Prof. W.B. Palatnick
Prof. B. Payne
Dean A. Percival
Ms. C. Presser
Prof. D. Punter
Prof. G. Ramu
Mr. R. Riyaz
Recteur P. Ruest
Dean D. Ruth
Dean A. Secco
Dean H. Sector
Ms. A. Sen
Prof. G. Sevenhuysen
Ms. M. Singal
Mr. D. Smith
Prof. D. Smyth
Prof. R. Sparling
Ms. K. Spiers
Prof. B. Stimpson
Prof. D. Strong
Prof. N. Subotincic
Prof. A. Tate
Prof L. Taylor
Prof. J. van Rees
Prof. L. Wallace
Dr. E. Walz
Dean D. Witty
Prof. P. Zaharadka
Ms B Sawicki,

University Secretary
Mr J Leclerc,
Academic Specialist

Assessors Present

Mr. P. Dueck
Mr. J. Kusie
Dr. R. Lobdell
Prof. K. Ogden
Ms. S. Ronald
Prof. E. Troutt

Regrets

Prof. S Bruce
Dr. B. Cameron
Prof. W. Christie
Dean D. Collins
Prof. A. Esau
Prof. S. Gessler
Dean D. Gregory
Dean N. Halden
Dr. D. Jayas
Prof. E. Judd
Prof. B. Kops
Mr. C. Kozier
Prof. B. Law
Mr. B. McKentry
Ms. A. Morrow
Dr. W. Norrie
Dean R. O’Kell
Prof. K. Simons
Prof. P. Singal
Prof. L. Spearman
Rector J. Stapleton
Prof. R. van Acker
Prof. M. Vrontakis
Mr. G. Walker
Dean J. Wiens
Prof. K. Wrogemann
Prof. A. Young

Also Present

Mr. A. Ashcroft
Dean K. Grant
Ms. L. Jouan
Mr. R. Kinley
Ms. L. Hunter
Dr. L. Smith
Ms. N. Callaghan
Ms. B. Usick

Absent

Ms. M. Alcock
Prior to the Senate meeting, Mr. Randall Kinley, Co-Chair of the University United Way Campaign made a presentation on the United Way Campaign and the work of the United Way. He encouraged Senators to support the United Way and to encourage their colleagues to do the same.

Dr. Szathmáry reminded Senators to identify themselves and their constituencies when they speak.

I MATTERS TO BE CONSIDERED IN CLOSED SESSION - None

II MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT - None

III MATTERS FORWARDED FOR INFORMATION

1. In Memoriam - Professor Emeritus Carl R. Nelson, Jr. Page 17

Dean Witty paid tribute to Professor Emeritus Nelson, noting his contributions to the University and to Architecture as a teacher, mentor, and designer of great repute.

2. Student Advocacy 2002 Annual Report Page 18

This is the Annual Report of the Office of Student Advocacy for the period September 1, 2000 to August 31, 2001.

In speaking to the report, Dr. Smith recommended the examination of the possible use of plagiarism detection software at the University. In response to questions from Senate, Dr. Smith noted the following:

- While not referred to in the report, the Office of Student Advocacy has a research and education component and works closely with UTS in offering academic integrity workshops for faculty. Dr. Smith encouraged interested Senators to contact her office for a copy of the Student Affairs Annual Report, which provides more detail in the research and education activities of the Office.
- While the number of contacts has increased, so has the student population.
- In order to remain a confidential service, the Office will not follow up with students unless the student has given the Office contact information for that purpose. In some cases, students do not want others in their home to know that they are pursuing an issue with the Office, and the office seeks to respect that confidentiality.
- The change in number of academic versus administrative complaints should be attributed to a change in the way in which the Office keeps its records.
3. Correspondence from the Vice-President (Academic) and Provost re: SEEQ

The Office of the Vice-President (Academic) and Provost, on the advice of the Senate Committee on Instruction and Evaluation (SCIE), is implementing a web-based password protected publication of SEEQ results. Under The Freedom of Information and Protection of Privacy Act (FIPPA), all instructors will have to give informed consent to their results being published on the web.

At the November 7, 1996 Senate meeting, Senate approved the SEEQ process and charged the Office of the Vice-President (Academic) and Provost to “be responsible for monitoring the process and reporting to Senate from time to time”. As such, this matter is being brought forward to Senate for information by the Vice-President (Academic) and Provost.

In the subsequent discussion, some concern was expressed regarding the SEEQ survey and its effectiveness. Dean Dahlgren explained that the Committee was charged to look at ways by which the existing SEEQ data could be made more accessible and did not discuss other SEEQ-related issues.

Professor Gabbert feared that the wider publication of the SEEQ data could lead to pressure on instructors and therefore to grade inflation. He also felt that the results could affect the way the students registered and that some student responses to open-ended questions on the SEEQ were sometimes ageist and racist. In response it was noted that these issues are beyond the mandate of the sub-committee and had no bearing on the recommendation brought forward.

Professor Gabbert also inquired as to who “other persons authorized by the Vice-President (Academic) and Provost to have access to the data” would be. Mr. Ashcroft from IST indicated that some academic administrators and some members of his office who post the data on the web would require access to this data.

Some concern was expressed that this matter was brought to Senate for information and not for debate. Dr. Szathmáry drew Senate’s attention to the November 7, 1996 Senate meeting where Senate gave the Vice-President (Academic) and Provost to administer the process and report to Senate from time to time on said administration.

With regard to queries regarding security, Mr. Ashcroft indicated that there would be a log of every access to the data and the log would be monitored to note and large amounts of evaluations being looked up by any one user. Mr. Kusie added that the web process will be more secure that the current process whereby anyone off the street can go to the libraries or the UMSU offices and read the evaluations.
Mr. Kusie also noted that this was not an issue of the effectiveness of SEEQ, but rather one of access to the data, and that he would rather students have the SEEQ information to make their choices rather than using the information provided by sources like www.ratemyprofessors.com which are less than objective or scientific.

Professor Duckworth raised three questions relating to SEEQ process, namely:

• could the SEEQ results be made available sooner?
• could overall results for the University be made available?
• could students do the SEEQ survey directly on the web?

The President referred the questions to the Vice-President (Academic) for further response.

Professor Stimpson saw no problem with the proposal and suggested that after a few years the practice might be evaluated to ensure that there haven’t been new levels of bureaucracy created.

Dean Secco expressed his concern that his item was coming to Senate for information as this change is quite different from that which was originally approved. He also stated that instructors should have access to their own evaluations on the web.

Professor Troutt expressed concerns about the informed consent form, questioning what constitutes informed consent. In response, Professor Bright, on behalf of the Executive Committee, drew attention to the Executive Committee’s comments on page 39 of the agenda, noting that the Executive Committee had requested that form be redone to incorporate concerns expressed by members of the Executive Committee.

There was a general discussion and agreement that the Vice-President (Academic) agreed to provide to Senate an annual list of those persons who are given access to the web based SEEQ data.

Professor Taylor noted that the University Teaching Service holds workshops on using the SEEQ instrument more effectively to improve teaching. She acknowledged that the SEEQ may not be well understood or utilized but encouraged instructors and administrators to contact UTS to take part in the workshops.

IV REPORT OF THE PRESIDENT

Dr. Szathmáry reported that she was in France for the month of August. She was officially on vacation, but spent her entire holiday in a French immersion program. She also reported that her office is in the process of ending the last strategic planning
The process *Building on Strengths* and that the final report is currently at the printer.

The President noted that the new strategic planning exercise, one that will have a strong academic focus, is currently beginning and that the terms of reference and task force composition have been distributed to Senate.

Dr. Kerr, the new Vice-President (Academic) and Provost, noted that August has been a time of orientation for him as he participated in a number of orientations, for new faculty, administrators, Senators and the Board of Governors.

He noted that a number of decanal searches will be conducted by his office this year, including searches in Social Work, Graduate Studies, the School of Art, Environment and a decanal review in Dentistry.

With respect to enrolment numbers, Dr. Kerr reported that as of August 28, undergraduate headcounts are up 6.5%, University 1 headcounts are up 6.4% and credit hours are up 3.3%. He also noted that a full breakdown of enrolment by faculty/school will be available on Friday September 6th for the first day of classes.

Dr. Keselman, the Vice-President (Research), reported on Dr. Ranjan Roy’s election as a fellow of the Royal Society of Canada. This was met with a round of applause. She noted also that Dr. Adele Perry of History was the recipient of the 2002 Canadian Historical Association Clio Award for her book entitled, *On the Edge of Empire*.

With regard to the construction of the first building in Smart Park, Dr. Keselman reported that construction is underway and that the building will be the home to TRLabs, PMC Canada and Incubat, the University incubator for research commercialization.

Mr. McAdam, Vice-President (Administration), reported that the 2003-04 resource allocation process is underway, beginning with the provincial estimates process. The estimates document has been drafted, and following review by SPPC and the Finance and Adminsitration Committee, will be sent to the Board of Governors.

Mr. McAdam also noted that there are a number of on-going construction projects on campus, and thanked the University community for its forebearance.

Ms. Goldie, Vice-President (External), reported that Homecoming will be held from September 19-22 and that this year’s theme is “125 Reasons to Celebrate”. During homecoming, 15 class reunions will be held.

With regard to the Public Affairs department, Ms. Goldie reported that the production of 30-second television advertisements is now completed and will provide an opportunity to promote the University during various television events. She also noted that the 2002-03 edition of “Numbers and Notes” was available and encouraged Senators to obtain a copy.
With regard to the Capital Campaign, she noted the recent $1-million gift from the Manitoba Law Foundation for the expansion of Robson Hall. Finally, the Vice-President (External) advised Senate that the capital campaign has reached $160,137,079.00 in pledges.

V QUESTION PERIOD

One question was submitted by the Student Senate Caucus. The question was as follows:

“The Student Senate Caucus would like an update from the Presidential Commission [sic] on MacLean’s University Ranking.”

Dr. Szathmáry reported that the Committee was still working and at its next meeting it would be reviewing the draft report. The President also noted that a cash infusion of $19.6-million might bring the University up one or two levels in the rankings.

Dr. Szathmáry noted that while the University is moving ahead in a number of areas, the way in which MacLean’s constructs their survey tends to hold us back in the rankings. The President advised Senate that it would be informed of the Committee’s conclusions as soon as the final report was ready.

VI CONSIDERATION OF THE MINUTES OF THE MEETING OF AUGUST 14, 2002

Professor Cooper asked that the first paragraph of the Master’s in Occupational Therapy proposal on page 4 of the minutes be amended to read as follows:

“The School of Medical Rehabilitation is proposing the introduction of an entry-level professional Master’s degree in Occupational Therapy. The proposal has the support of the School of Medical Rehabilitation, the Faculty of Medicine and was endorsed by the Faculty Council of Graduate Studies on May 23, 2002. The Provincial government has been kept informed about the proposal and has raised no objections to it moving forward. The Senate Planning and Priorities Committee has also reviewed the report and recommends approval.”

It was MOVED by Dean Secco, seconded by Professor Cooper, THAT the minutes of the Senate meeting held on August 14, 2002 be approved as amended.

CARRIED

VII BUSINESS ARISING FROM THE MINUTES

VIII REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE
1. Report of the Senate Executive Committee

2. Report of the Senate Planning and Priorities Committee

Professor Svenne, Vice-Chair of SPPC, reported that the Committee would be meeting on September 9th to consider a number of items.

IX REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS

X ADDITIONAL BUSINESS

XI ADJOURNMENT

The meeting adjourned at 3:15 p.m.

These minutes, pages 1 to 7, combined with the Agenda, pages 17 to 40 distributed earlier, comprise the minutes of the Senate meeting held September 4, 2002

/jml