# Syllabus

# FOOD/HNSC 4100: Current Issues in Food and Human Nutrition (Fall 2023)

The University of Manitoba campuses are located on original lands of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

We respect the Treaties that were made on these territories, we acknowledge the harms of the past, and we dedicate ourselves to move forward in partnership with Indigenous Peoples in a spirit of reconciliation and collaboration.



# **TABLE OF CONTENTS**

COURSE DETAILS	3
INSTRUCTOR CONTACT INFORMATION	3
COURSE DESCRIPTION	4
COURSE GOALS	4
COURSE FORMAT	5
COURSE LEARNING OBJECTIVES	5
TEXTBOOK, READINGS, AND COURSE MATERIALS	6
USING COPYRIGHTED MATERIAL	6
COURSE TECHNOLOGY	
EXPECTATIONS: I EXPECT YOU TO	6
EXPECTATIONS: YOU CAN EXPECT ME TO	8
CLASS SCHEDULE AND COURSE EVALUATION	
LAB EXPECTATIONS	11
LAB SCHEDULE	11
GRADING	11
VOLUNTARY WITHDRAWAL	11
ASSIGNMENT DESCRIPTIONS	11
REFERENCING STYLE	12
ASSIGNMENT FEEDBACK	12
ASSIGNMENT EXTENSION AND LATE SUBMISSION POLICY	12
UNIVERSITY SUPPORT OFFICES & POLICIES	13

# **COURSE DETAILS**

Course Title & Number: Current Issues in Food and Human Nutrition – HNSC/FOOD 4100 A02

HNSC 4100 A02 CRN: 20407 FOOD 4100 A02 CRN: 20412

Number of Credit Hours: 3

Class Times & Days of Week: 11:30 am-12:45 pm, Tuesdays and Thursdays, Sept 7-Dec 7 [no class

on November 14 and 16 during the Fall Term Break]

**Location for classes:** 134 Agriculture Building

**Pre-Requisites:** Restricted to students in year 4 of the B.Sc. Human Nutritional

Sciences and B.Sc. Food Science degree programs. Prerequisites:

HNSC 2000 or AGRI 2030 and Faculty approval.

# **Instructor Contact Information**

Instructor(s) Name & Dr. Carla Taylor (she/her)

**Preferred Form of Address:** You can address me as Professor or by first name (Carla)

Fort Garry campus: A private meeting location will be arranged for

Office Location: appointments.

Primary office: R2034 St. Boniface Research Centre

Office Hours or Availability: Available immediately after class (for quick questions and without

prior arrangements; some exceptions might apply), AND by appointment for an in-person meeting on the Fort Garry campus or by video conference (arrange a time by email – *please put HNSC* 

4100 or FOOD 4100 in the subject line of your email).

**Office Phone No.** My office number is 204-258-1361 (leave message on voice mail),

however, please contact me by email to set a time for an in-person appointment, phone call or video conference, as my response time

by email is much quicker.

Email: Note that I prefer emails for messages and that emails will be

responded to more quickly. My email is <a href="mailto:Carla.Taylor@umanitoba.ca">Carla.Taylor@umanitoba.ca</a> (sending questions by email is fine, or contact me by email to set up an in-person meeting or video confernece or a phone call); please put HNSC 4100 or FOOD 4100 in the subject line of your email. My goal is to respond to emails within 24 hours during weekdays.

Note: All email communication must conform to the Communicating

with Students university policy.

**Contact:** Feel free to ask your questions during class and immediately after

class. Book an appointment for more in-depth discussions.

# **Course Description**

# **U** of M Course Calendar Description

Integration of current issues in food and human nutritional sciences. Emphasis on ethics, equity, economics, and professional approaches to challenges in food and human nutritional sciences using case studies, teamwork, and scientific communication to specialists and the public. This is a capstone course restricted to students in year 4 of the B.Sc. Human Nutritional Sciences and B.Sc. Food Science degree programs.

For HNSC 4100: May not be held with <u>FOOD 4100</u> or <u>AGRI 4100</u> or the former HNSC 4160. Prerequisite: <u>HNSC 2000</u> (or the former HMEC 2000) and Faculty approval.

For FOOD 4100: May not be held with <u>HNSC 4100</u> or <u>AGRI 4100</u> or the former FOOD 4120. Prerequisite: <u>AGRI 2030</u> and Faculty approval.

# **General Course Description**

This course is a critical study of research in the field of food and human nutrition and is composed of activities geared towards improving written and oral communication skills. Students will engage in advanced study and scholarly discussions in a student-centered learning environment and gain a holistic view on presenting technical information to expert and non-expert audiences. This course will be beneficial to students seeking the opportunity to learn how to convey complex information in a comprehensive and clear manner. Oral and written reports as well as debate participation required.

### **Course Goals**

- Develop students' critical thinking skills and the ability to evaluate specific topics in food science and nutrition using suitable resources such those provided through UofM libraries
- Provide a good understanding of tools (for example, referencing programs and library resources) that can be used in writing scholarly articles
- Develop students' writing skills and the ability to express technical information and ideas clearly and in a well-organized manner
- Develop students' oral communication skills and provide the tools needed to effectively communicate with different audiences.

This course will also meet the following **Foundational Knowledge Content Areas for Dietetics**<u>Education.</u> This dietetic education program is an accredited program recognized by the Partnership for Dietetic Education and Practice (PDEP) and prepares students for eligibility for registration with a provincial dietetics regulatory body

Highest level achieved: 1= demonstrate broad knowledge; 2= demonstrate comprehension; 3 = analyze, interpret and apply knowledge

Content Area	Foundational Knowledge	Cognitive Complexity Level
	Opportunities for and barriers to communication	2
Communication	Communication channels and techniques, and their appropriate usage	2

	Strategies for effective written communication	3
	Strategies for effective oral communication	3
	Strategies for effective interpersonal communication	3
Research and Evaluation	Literature search strategies	2
	Systematic review and critical appraisal of literature	2
	Use of technology to seek and manage information	3

# **Course Format**

- A) Individual projects: Evaluation of existing literature pertaining to a scientific question and hypothesis; application of knowledge synthesis and critical thinking skills. This knowledge will be presented in an oral presentation. A peer evaluation component will be included for the presentation. The knowledge will also be synthesized in a written scientific paper.
  Note: Students chose their topic for developing the scientific question and hypothesis, and obtain approval from the Instructor for their topic (to ensure two students are not working on the same topic).
- B) Collaborative group project: <u>Debate</u> of a current topic. These topics will be designed by the instructor (with input from the students) to address issues pertinent to foods and nutrition as viewed within a systems context. Each debate will feature 2 teams (2-3 individuals per team) with a point versus counterpoint structure. An <u>executive summary</u> of the key points/counterpoints from the debate will be submitted. A peer evaluation component will also be included within this project.
- C) <u>Active participation</u>: the students will have the chance to demonstrate active participation in <u>peer reviews, debates</u> and through general <u>discussions</u>. Participation marks will be included.

# **Course Learning Objectives**

By the end of the course, students should be able to:

- Conduct comprehensive literature searches on specific topics in food science and nutrition using suitable resources
- Be able to use different resources and tools to develop scholarly written works and presentations
- Recognize and utilize specific skills needed to produce informative scholarly articles that are comprehensive, clear and technically sound
- Know how to organize contents of a scientific article in a logical manner
- Be able to write technical information to reach expert and non-expert audiences
- Produce presentations (oral communication) that are clear, informative, interesting and technically sound
- Effectively deliver contents of an oral presentation to reach the target audience
- Structure arguments and counter-arguments for and during a debate

- Develop skills for listening, asking questions, and challenging assumptions (dogma) about various topics in foods and nutrition.
- Gain experience working as a team and being a moderator for a presentation and discussion period.

# **Textbook, Readings, and Course Materials**

**Required textbook** – None. Students are required to identify and utilize relevant scientific literature via electronic scientific databases available via UM Libraries. Note that Wikipedia or other similar webbased programs or postings are not scientific databases.

**Supplementary readings** – N/A, refer to material provided in UM Learn.

Recommended or required materials (e.g. lab equipment, art supplies, computers, etc.) – laptop or tablet; the FHNS department scanner is available to scan images.

# **Using Copyrighted Material**

Please respect copyright. We will use copyrighted content in this course. I have ensured that the content I use is appropriately acknowledged and is copied in accordance with copyright laws and university guidelines. Copyrighted works, including those created by me, are made available for private study and research and must not be distributed in any format without permission. Do not upload copyrighted works to a learning management system (such as UM Learn), or any website, unless an exception to the *Copyright Act* applies or written permission has been confirmed. For more information, see the University's Copyright Office website at <a href="http://umanitoba.ca/copyright/">http://umanitoba.ca/copyright/</a> or contact um copyright@umanitoba.ca.

# **Course Technology**

You should check that technical requirements such as software and system requirements (i.e., operating system, web browser, user programs), hardware (i.e., hard disk drive, graphic card, sound card, memory) & peripherals (i.e., webcam, microphone), that are needed for course completion are available. Please contact the department or UofM IST Service desk if you need assistance.

When you are the presenter, note that an adaptor may be required to use your laptop with the data projector in the classroom. The classroom has an installed computer.

It is the general University of Manitoba policy that all technology resources are to be used in a responsible, efficient, ethical and legal manner.

# **Expectations: I Expect You To**

- Be engaged in developing your research topic, scientific presentation and written paper.
- Be engaged as a team member developing and presenting your debate.

- Come to class prepared to learn, to listen to what is being presented, and to ask questions and discuss (and challenge) what is being presented by the instructor and your classmates. Participate! On the other hand, don't dominate the question period so that others can't participate.
- Be on time.
- Be attentive while others are presenting.
- Attend classes and participate in discussions in a respectful manner.
- Submit assignments as required and present your oral presentation and debate on assigned dates.
- Regularly check UM Learn for course materials and updates.
- Inform the Instructor if you will be absent from a class.
- Request any changes to the course schedule in writing (by email) at least 48 hours in advance (if possible). Note that any changes must be approved by the Instructor.
- Follow UM Covid-19 protocols as posted on the UM website.

I will treat you with respect and would appreciate the same courtesy in return. See <u>Respectful Work and Learning Environment Policy.</u>

I expect you to follow these policies around Class Communication, Academic Integrity, and Recording Class Lectures.

# The policies and services students are expected to follow/utilize:

### **Class Communication:**

You are required to obtain and use your University of Manitoba email account for all communication

between yourself and the university. All communication must comply with the Electronic Communication with Student Policy:

http://umanitoba.ca/admin/governance/governing\_documents/community/electronic\_communication\_with\_students\_policy.html.

### **Academic Integrity:**

Each student in this course is expected to abide by the University of Manitoba <u>Academic Integrity principles</u>. Always remember to reference the work of others that you have used. Also be advised that you are required to complete your assignments independently unless otherwise specified. If you are encouraged to work in a team, ensure that your project complies with the academic integrity regulations. You must do your own work during exams. Inappropriate collaborative behavior and violation of other Academic Integrity principles, will lead to the serious <u>disciplinary action</u>. Visit the <u>Academic Calendar</u>, <u>Student Advocacy</u>, and <u>Academic Integrity</u> web pages for more information and support.

Refer to specific course requirements for academic integrity for individual and group work such as:

- I. Group projects are subject to the rules of academic dishonesty;
- II. Group members must ensure that a group project adheres to the principles of academic integrity;
- III. Students should also be made aware of any specific instructions concerning study groups and individual assignments;
- IV. The limits of collaboration on assignments should be defined as explicitly as possible; and
- V. All work should be completed independently unless otherwise specified.

Students may not use artificial intelligence tools for writing the scientific paper or preparing their scientific paper or debate. However, students have the option of using these tools assimilating information for understanding (for example, learning about concepts and terminology in the scientific papers that were obtained using the search strategy described in the Library Assignment).

# **Recording Class Lectures:**

No audio or video recording of lectures or presentations is allowed in any format, openly or surreptitiously, in whole or in part without permission. The instructor may record the student's individual scientific presentations and provide a copy of the recording to the student of their own presentation as part of the course feedback.

Course materials (both paper and digital) are for the participant's private study and research.

# **Student Accessibility Services:**

The University of Manitoba is committed to providing an accessible academic community. <u>Students Accessibility Services (SAS)</u> offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g. mental illness, learning, medical, hearing, injury-related, visual) are invited to contact SAS to arrange a confidential consultation.

**Student Accessibility Services** 

520 University Centre Phone: (204) 474-7423

Email: Student accessibility@umanitoba.ca

# **Expectations: You Can Expect Me To**

- To be respectful and to encourage you in the learning environment.
- To encourage your development for doing oral presentations (scientific and debates) and writing a major paper based on research studies.
- To share my enthusiasm for research, learning about new topics, critiquing research studies, and figuring out what makes sense or doesn't.
- To share my interest about communicating science for both professional and lay audiences.
- To be available immediately after class for questions and clarifications (note that I'm teaching another
  class immediately before this one), and to be available for booking appointments and answering
  questions by email.
- To evaluate and provide you with feedback on your presentation and debate, and written assignments.
- To organize the class/presentation/debate schedule, and present course relevant information.
- To follow UM Covid-19 protocols as posted on the UM website.

# **CLASS SCHEDULE AND COURSE EVALUATION**

This schedule is subject to change at the discretion of the instructor and/or based on the learning needs of the students but such changes are subject to <u>Section 2.8 of ROASS</u>.

# Class Schedule<sup>1</sup>, September 7<sup>th</sup> to December 7<sup>th</sup> as of 09-06-2023.

	Lecture Topics	
Date		
September 7	Review of Course Syllabus and Assigning Dates for the Scientific	
·	Presentations. Awareness of topics.	
September 12 & 14	Introduction to Database Research and Citations: Finding relevant literature	
	and using a reference management software (Zotero), by Ryan Schultz, UM	
	librarian	
September 19, 21, 26,	Overview and Examples of the Scientific Presentation	
28	Have to Critical Colombista Liberature	
	How to Critique Scientific Literature	
	Identifying Research Implications, Knowledge Translation	
	Preparation of the Scientific Presentation	
	Presentation Styles and Skills	
	Preparation of the Scientific Paper	
	Formal Debates: The Structure and How to Prepare	
	· · · · · · · · · · · · · · · · · · ·	
September 19	Final decision/approval for topics for scientific presentations	
September 21	Assignment of groups and topics for debates	
September 26	Library assignment due	
October 3	2 Scientific Presentations	
October 5	2 Scientific Presentations	
October 10	2 Scientific Presentations	
October 12	2 Scientific Presentations	
October 17	2 Scientific Presentations	
October 19	2 Scientific Presentations	
October 24	2 Scientific Presentations	
October 26	2 Scientific Presentations	
October 31	2 Scientific Presentations	
November 2	2 Scientific Presentations	
November 7	2 Scientific Presentations	
November 9	2 Scientific Presentations	
November 14 & 16	Fall Break Week (no classes)	
November 21	Final Preparations for Debates (or re-schedued presentations, if required)	
November 23	2 Debates	
November 28	2 Debates	
November 30	2 Debates	
December 5	Reserved for any re-scheduled debates or presentations (if required)	
December 7 (last class)	Reserved for any re-scheduled debates or presentations (if required)	
December 11	Final paper due	

<sup>1</sup>Additional classes maybe added, or classes maybe cancelled based on extenuating circumstances. Given the possibility of COVID-19 infections or other illnesses: 1) if Dr. Taylor is ill another Instructor will attend class to facilitate the class and evaluate if there are presentations; the presentations will also be recorded for Dr. Taylor to view and contribute to the evaluation; 2) if a student is ill on the day of their presentation, the presentation will be re-scheduled; if the moderator or student evaluators are ill, other students will be asked to switch dates for these roles; 3) if a significant proportion of students are experiencing COVID-19 symptoms or illnesses, then it is possible that this class will go to a hybrid or virtual format. Student will receive information by email if there are changes to the scheduling and format of the class. Regardless, the goal will be to find a way to schedule all the presentations and debates so that all students will be able to meet the course requirements.

Evaluation			
Type of Assessment	Due Date <sup>3</sup>	Value of Final Grade	
Library assignment	September 26, 2023, 11:00 pm	10%	
Individual projects Presentation (30%) <sup>1</sup> Final written paper (25%)	As scheduled above December 11, 2023, 11:00 pm	55%	
Debate <sup>1</sup>	As scheduled above	20%	
Participation <sup>2</sup>		15%	
		100%	

<sup>1</sup>Evaluation of the Scientific Presentations and Debates: The Instructor will provide a composite summary of the feedback from student evaluators (two student evaluators for the oral scientific presentations and six student evaluators for the debate) and from the Instructor. The Instructor will assign the final grade for the oral scientific presentation and debates. The Instructor plans to record the individual presentations and provide each student with a recording of their own presentation as part of the feedback.

<sup>2</sup>Participation: Half of the participation marks are awarded based on contributions during question period, as evaluator, discussant, and moderator, and half of the participation marks are awarded for active participation and engagement (beyond assigned role as a discussant) and being attentive during presentations and engaged during the discussion period. This involves more than simply attending class! Seminar Evaluations are due the same day and will be submitted via UM Learn. The quality of the evaluation and comments will be considered as part of the participation marks.

Class attendance is expected of all students, however, please do not come to class if you are ill, have COVID-19 or have COVID-19 symptoms. Active participation will be a key factor for earning participation marks.

<sup>3</sup>Note that UM has a new policy regarding absences – a self-declaration form for situations (extenuating circumstances) that require an absence for up to 72 hours. Extenuating circumstances include illnesses and medical conditions, compassionate/personal needs, religious observances, bereavement, and participation in approved academic or athletic events. The self-declaration form cannot be used for planned absences like vacations or longer-term absences or ongoing circumstances (e.g. Authorized

Withdrawals, Leaves of Absences, or disability-related accommodations) which will still require additional documentation.

Lab Expectations		
N/A		
	Lab Schedule	
N/A		
	Grading	

The scientific paper will be graded as a 4<sup>th</sup> year student's paper.

Oral presentations and debates will be evaluated by the instructor and two students (as assigned per class schedule) using the guidelines and rubric provided in advance on UM Learn.

Students who will not be able to present on scheduled dates or cannot participate in group debates on scheduled dates should contact the instructor in as soon as possible.

Letter Grade	Percentage out of 100	Grade Point Range	Final Grade Point
A+	90-100	4.25-4.5	4.5
А	80-89	3.75-4.24	4.0
B+	75-79	3.25-3.74	3.5
В	70-74	2.75-3.24	3.0
C+	65-69	2.25-2.74	2.5
С	60-64	2.0-2.24	2.0
D	50-59	Less than 2.0	1.0
F	Less than 50		0

# **Voluntary Withdrawal**

Last date to drop without penalty (100% refund): September 19, 2023  $\,$ 

Last date to drop with no refund: November 21, 2023

Please refer to the Registrar's Office web page for more information.

# ACCIONINATALE DECODIDEIONIC

# **ASSIGNMENT DESCRIPTIONS**

The following is an overview of the course components. Detailed instructions for each of these components will be provided on UM Learn and discussed in class.

**TITLE**: Library assignment

**GOAL**: Develop skills to perform literature reviews on specific topics using suitable resources

PROCEDURE: Submit a paper describing the results of the specific database search

**SUBMISSION GUIDELINES**: Electronic submission

**EVALUATION CRITERIA**: Completeness of database research

**TITLE**: Scientific presentation

GOAL: Present technical content in an organized, informative and technically sound manner

**PROCEDURE**: Presentation on assigned date

**SUBMISSION GUIDELINES: N/A** 

**EVALUATION CRITERIA:** Content and presentation style as per the evaluation guidelines (rubric)

provided prior to the presentation on UM Learn

**TITLE**: Debate

GOAL: Present technical content in a clear manner and work in groups to present an overview of the

selected topic

PROCEDURE: Presentation on assigned date

**SUBMISSION GUIDELINES: N/A** 

**EVALUATION CRITERIA**: Scientific merits as well as application of critical thinking; as per the evaluation

guidelines (rubric) provided in advance on UM Learn

**TITLE**: Final written paper

GOAL: Present scientific content in an organized, clear and comprehensive manner

PROCEDURE: Prepare a scientific paper

**SUBMISSION GUIDELINES**: Electronic submission

EVALUATION CRITERIA: Scientific merit, organization, clarity and writing skills; as per the evaluation

guidelines (rubric) provided in advance on UM Learn

**TITLE**: Participation

GOAL: Encourage active student participation in discussions and debates, and develop skills as a

moderator and evaluator

PROCEDURE: Participation in discussions and debates; participation as a moderator and evaluator

**SUBMISSION GUIDELINES: N/A** 

**EVALUATION CRITERIA**: Attendance and participation in the various roles

# **Referencing Style**

For the Assignments, use the Vancouver referencing style (also known as Uniform Requirements or ICMJE).

Students are encouraged to use reference management software such as Zotero (available via the UM Libraries and demonstrated in the classes by the Liberian) or Endnote (a commercial software program).

# **Assignment Feedback**

Formative and summative feedback will be provided electronically. Feedback will be provided based on the evaluation rubrics for each assignment, i.e. library assignment/presentation/debate/final paper.

# **Assignment Extension and Late Submission Policy**

Assignments must be submitted electronically by 11:00 pm (Winnipeg time) on the due date. There will be a deduction of 5% per day for each day (including weekend days) that the assignment is delayed if the Instructor has not been informed about illness, extenuating circumstances, etc.

If a student is facing extenuating circumstances that might delay submission, please contact the instructor in advance.

# **UNIVERSITY SUPPORT OFFICES & POLICIES**

The course syllabus is being used to provide to every student the information on university support offices and policies in Schedule "A").

### Schedule "A"

**Section (a)**: A list of academic supports available to Students, such as the Academic Learning Centre, Libraries, and other supports as may be appropriate:

# **Writing and Learning Support**

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor's feedback.

These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: http://umanitoba.ca/student/academiclearning/

You can also contact the Academic Learning Centre by calling 204-480-1481 or by visiting 205 Tier Building.

# **University of Manitoba Libraries (UML)**

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: <a href="http://bit.ly/WcEbA1">http://bit.ly/WcEbA1</a> or name: <a href="http://bit.ly/1tJ0bB4">http://bit.ly/WcEbA1</a> or name: <a href="http://bit.ly/1tJ0bB4">http://bit.ly/1tJ0bB4</a>. In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the following: <a href="http://bit.ly/1sXe6RA">http://bit.ly/1sXe6RA</a>. When working remotely, students can also receive help online, via the Ask-a-Librarian chat found on the Libraries' homepage: <a href="http://www.umanitoba.ca/libraries">http://www.umanitoba.ca/libraries</a>.

**Section (b):** Mental health referral information:

For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.

### **Student Counselling Centre**

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. Student Counselling Centre: <a href="http://umanitoba.ca/student/counselling/index.html">http://umanitoba.ca/student/counselling/index.html</a>
474 University Centre or S207 Medical Services

4/4 University Centre or \$207 Medical Services (204) 474-8592

### **Student Support Case Management**

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

Student Support Intake Assistant <a href="http://umanitoba.ca/student/case-manager/index.html">http://umanitoba.ca/student/case-manager/index.html</a>
520 University Centre

(204) 474-7423

### **University Health Service**

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation.

University Health Service <a href="http://umanitoba.ca/student/health/">http://umanitoba.ca/student/health/</a>

104 University Centre, Fort Garry Campus

(204) 474-8411 (Business hours or after hours/urgent calls)

### **Health and Wellness**

Contact our Health and Wellness Educator if you are interested in peer support from *Healthy U* or information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault.

Health and Wellness Educator <a href="https://umanitoba.ca/student/health-wellness/welcome-about.html">https://umanitoba.ca/student/health-wellness/welcome-about.html</a>

britt.harvey@umanitoba.ca

# Live Well @ UofM

For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site:

http://umanitoba.ca/student/livewell/index.html

# **Section (c):** A notice with respect to copyright:

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational

purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community. Visit <a href="http://umanitoba.ca/copyright">http://umanitoba.ca/copyright</a> for more information.

**Section (d)**: Students are directed to University and Unit policies, procedures, and supplemental information that available on-line:

### Your rights and responsibilities

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The <u>Academic Calendar http://umanitoba.ca/student/records/academiccalendar.html</u> is one important source of information. View the sections *University Policies and Procedures* and *General Academic Regulations*.

While all of the information contained in these two sections is important, the following information is highlighted.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final **grade appeals**. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more information including appeal deadline dates and the appeal form <a href="http://umanitoba.ca/registrar/">http://umanitoba.ca/registrar/</a>
- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the Academic Integrity regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support <a href="http://umanitoba.ca/academicintegrity/">http://umanitoba.ca/academicintegrity/</a> View the Student Academic Misconduct procedure for more information.
- The University is committed to a respectful work and learning environment. You have the
  right to be treated with respect and you are expected conduct yourself in an appropriate
  respectful manner. Policies governing behavior include the:

### **Respectful Work and Learning Environment**

http://umanitoba.ca/admin/governance/governing\_documents/community/230.html

# **Student Discipline**

http://umanitoba.ca/admin/governance/governing\_documents/students/student\_discipline.html and,

### **Violent or Threatening Behaviour**

http://umanitoba.ca/admin/governance/governing\_documents/community/669.html

- If you experience Sexual Assault or know a member of the University community who
  has, it is important to know there is a policy that provides information about the supports
  available to those who disclose and outlines a process for reporting. The Sexual Assault
  policy may be found at:
  - http://umanitoba.ca/admin/governance/governing\_documents/community/230.html More information and resources can be found by reviewing the Sexual Assault site http://umanitoba.ca/student/sexual-assault/
- For information about rights and responsibilities regarding Intellectual Property view the policy <a href="https://umanitoba.ca/governance/sites/governance/files/2021-06/Intellectual">https://umanitoba.ca/governance/sites/governance/files/2021-06/Intellectual</a>
   Property Policy - 2013 10 01 RF.pdf

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site <a href="http://umanitoba.ca/faculties/">http://umanitoba.ca/faculties/</a>

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations <a href="http://umanitoba.ca/academic-advisors/">http://umanitoba.ca/academic-advisors/</a>

# **Student Advocacy**

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

http://umanitoba.ca/student/advocacy/ 520 University Centre 204 474 7423 student\_advocacy@umanitoba.ca