Papers of the 39th Algonquian Conference

Papers read at the conference may be submitted (in English of French) to be reviewed for publication in the *Papers of the 39th Algonquian Conference / Actes du 39e Congrès des Algonquinistes*. Volume 39 will be transitional, published under the direction of the incoming editorial team,

Regna Darnell, University of Western Ontario
Karl S. Hele, University of Western Ontario
Blair A. Rudes, University of North Carolina at Charlotte

and the outgoing editorial team,

Arden C. Ogg, University of Manitoba
H.C. Wolfart, University of Manitoba.

The deadline for submissions is 10 January 2008
Manuscripts are to be submitted to Karl Hele as directed below.
The editorial and production schedule is as tight as ever, so early submissions and carefully prepared manuscripts are particularly welcome. Papers that arrive incomplete (e.g., missing illustrations or captions), or require excessive copy-editing, may be rejected before being sent for scholarly review.

Manuscript submissions should include:

- **two printed copies of your paper, or a pdf file with fonts embedded**
  (printed copies should have numbered pages, and use large enough type (11 or 12 point) and sufficient margins and line spacing (1.5 or more) to allow for editorial mark-up.

- **an (editable) electronic copy**
  (on a diskette or CD). Please use RTF as your default editable electronic copy. Special characters (beyond the usual range for English and French) should be coded uniquely and explicitly within the file, e.g., `<schwa-grave>`, `<epsilon-breve>`, etc.

  BOTH printed/pdf and editable copies should be split into three files: paper, endnotes, bibliography. This will facilitate our editorial efforts and typesetting.

- **camera-ready artwork** for any illustrative material, scaled to fit our final page size of 4.5 x 7.25 inches. All charts, diagrams, maps, multi-line interlinear texts and linguistic trees must include captions as appropriate, and fit (legibly) within these dimensions.

- **quality print copies** of any photographic or graphical images (needed to calibrate colour printing). TIF and jpg files should have 250-300 dpi resolution, and be saved at 100% of print size or larger.

- **complete contact information**, including your postal address, phone number (and e-mail and fax if applicable).

- **your institutional affiliation**, or, if you lack one, your town/city of residence (as it should appear at the head of your paper).

**IMPORTANT**: Once we have marked up your original print submission, we cannot accept “replacement” computer files. If you must make changes to your original submission, you may a) list the desired corrections in an e-mail (citing page and paragraph), or b) send files that contain only the relevant sections.

**Style Guide and Preformatted Bibliographical References**
A style guide for submissions is available on the web at [www.umanitoba.ca/algonquian](http://www.umanitoba.ca/algonquian). Please contact us as soon as possible if you need a printed copy. We have also prepared a master list of references from volumes 33 to 37 (available on our website through the “Preformatted Bibliography” link) which we encourage authors to use. This list illustrates our current house style and provides proper citation form for many of the most frequently cited Algonquianist works – authors are encouraged to cut-and-paste!

**In case of questions or problems, advice will be cheerfully provided** – but only until 5 January 2008.

Karl S. Hele
Director, First Nations Studies
University of Western Ontario
London, Ontario N6A 5C2
Canada

Phone: Karl S. Hele: (519) 661-2111 x. 87471
Fax: (519) 661 2157 (attn Karl S. Hele)
E-mail: pac-aca@uwo.ca
www.umanitoba.ca/algonquian
Papers of the Algonquian Conference: Style Guide

**Subheadings**
Avoid numbered headings or sections if possible. First-level subheads are small caps, second-level subheads are in italics. Both are flush left, and use sentence-style capitalization.

**Quotes and quotation marks**
Long quotations (of three or more lines) are printed as indented blocks without quotation marks. Double quotation marks are used to enclose actual quotes from other sources and for “scare quotes.” Punctuation marks are inside the quotation marks. Single quotation marks are used only to enclose glosses of linguistic forms (e.g., Cree maskwa ‘bear’); and for quotes within quotes.

**Numbers**
Numbers between one and ten are normally spelled out: “six years”. Numbers over ten are expressed in digits: “23 years,” “18th-century dress,” unless they begin a sentence: “Twenty-three years later...”
Years are written 1914-18, dates in the form 6 June 1944.

**Linguistic examples**
Linguistic forms may be italicized or enclosed in the appropriate brackets: [phonetic], /phonemic/, <orthographic>, etc. Trees should be designed with a maximum width of 4.5 inches in 11 point type, and should use ArborWin. Interlinear analyses should use Language style.

**Short-form references**
Short-form references consist of the last name of the author of the cited work and year of publication. The year is followed by a colon and the page number(s), without spaces: “as in Smith (1900)”, “(cf. Smith 1900),” “Smith (1900:132) says...”.

**Footnotes**
Footnotes may be used for brief ancillary comments, but lengthy footnotes may be subject to shortening or deletion at the editor’s discretion.

In footnote references, use short-form references rather than “op.cit.”, “loc. cit.”, or “ibid.” Titles of books and periodicals are italicized.

**Illustrations**
Only illustrations that are referred to specifically within the paper will be printed. Appropriate captions for illustrations must be included with the original submission. Arranging permission to use images that are institutionally held is the responsibility of the author.

**Reference forms**
Titles of both books and articles are capitalized as if the title were an ordinary sentence. Please give complete page numbers for all journal article- and chapter-citations.

Oral presentations are listed as “Paper read at [name of conference], [place held]”.

Personal communications are NOT listed in the references; cite as “personal communication” (or letter, interview, etc.), e.g. “Franz Boas (personal communication, 1935)”.

Works accepted for publication but not yet published are cited with the presumed date of publication (or the current year) and “[in press]” at the end of the entry.

Whenever possible, cite the first edition (or a scholarly standard edition). A facsimile or other unaltered reprint may be cited as the original, with the reprint information noted only in the list of references, as long as it is certain that the pagination is the same and that the text, if quoted, has not been altered. When citing a later edition, either incorporate the original date into the text or note, or include it in square brackets after the date of the edition used, e.g., Bloomfield 1970[1946]:456. Works first published long after they were actually written may also be cited with both dates, e.g., James Isham’s Observations on Hudsons Bay, 1743 (Toronto, 1949) as “Isham 1949 [1743]”.

**Preformatted Bibliographical References**
Our bibliographical style is based on that of Language, with a number of modifications. In lieu of a lengthy, verbal description, we invite authors to review our “Preformatted Bibliography,” which lists the collected references of volumes 33-37, all formatted according to current house style. By adding to this resource from year to year, we hope to provide authors with a pre-formatted source of many of the most frequently cited Algonquianist works, from which they are encouraged to cut and paste.