

How to Apply for a Conference Travel Awards: **A guide for Graduate Students in Sociology and Criminology**

In order to apply for conference travel funding, you must first apply to present a paper or poster at a conference. You may then apply for conference funding. If your applications for funding are successful, you will be “approved” for conference funding, but **you will not receive any funding until you submit documentation confirming that you presented your paper or poster at the conference.** In other words, you will be reimbursed *after* the conference and will *not* be given any funding *before* the conference takes place.

Funding for graduate student conference travel can be obtained from applying to:

- Department of Sociology and Criminology
- Dean’s Office, Faculty of Arts
- Faculty of Graduate Studies
- University of Manitoba Graduate Students Association (GSA)
- Faculty of Arts Endowment Fund

It is important to pay attention to the deadlines and make sure you apply by the appropriate deadline relative to the date of the conference. Below are links to sources of Conference Travel Funding:

1. **Department of Sociology and Criminology:**
Application is attached below.

2. **Dean’s Office, Faculty of Arts:**
<http://umanitoba.ca/faculties/arts/awards/3006.html>

3. **Faculty of Graduate Studies:**
https://universityofmanitoba.formstack.com/forms/travel_award

[FACULTY OF GRADUATE STUDIES TRAVEL AWARD](#)

4. **University of Manitoba Graduate Students Association (UMGSA).**
<http://www.umgsa.org/conference-grant/>

5. **Faculty of Arts Endowment Fund**
(deadline = January 31; funds conferences that take place *after April 1st of the next fiscal year.*)
<http://umanitoba.ca/faculties/arts/awards/endowment.html>

Department of Sociology and Criminology
Application for Student Conference Travel Funding

Date:

Name:	Student Number :
Advisor:	Program: <input type="checkbox"/> Ph.D. <input type="checkbox"/> M.A. <input type="checkbox"/> Honours
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
Have you applied for conference funding from the department before? <input type="checkbox"/> yes <input type="checkbox"/> no	
If "yes", when?	
Where are you travelling to?	
For how long?	
Explain how this conference will be of assistance to you in your work as a student:	
Please attach supporting documents (e.g., advertisement of the conference; confirmation of your registration in the conference; confirmation that you will be presenting a poster, paper, etc.)	
For office use only:	
Approved for amount of : \$	
Department Head:	Date:

Submit this application to: **Kyla Shead, Administrative Assistant**
Kyla.Shead@umanitoba.ca

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