ST JOHN’S COLLEGE
ASSEMBLY
AGENDA

For the meeting of January 24, 2012 @ 2:30 in the Cross Common Room

Regrets to Sherry @ 474-8520 or peters4@cc.umanitoba.ca

1. Opening Prayer

2. Approval of the Agenda

3. Approval of the Minutes of the Meeting on September 20, 2011

4. Business Arising from the Minutes of the September 20, 2011 meeting

5. New Business
a) Budget Summary
b) New Scholarships: Norton and Lukacs
c) Changes to Residence Scholarships
d) Report on Learning Communities at the
e) Strategic Resource Planning Process

6. Other Business

7. Reports
a) Reports from College Officers

Warden
Dean of Studies
Dean of Theology and Chaplain
Bursar
Dean of Residence
Development Officer
Librarian
Registrar

b) Report from Senior Stick
c) Reports from College Committees

8. Adjournment
ST JOHN’S COLLEGE
ASSEMBLY
MINUTES (AMENDED)
Special Quorum Needed
For the meeting of September 20, 2011 @ 2:30 in the Cross Common Room


1. Opening Prayer
J. Stafford opened the meeting in prayer.

2. Approval of the Agenda
MOTION: That the Agenda be approved as distributed with the following amendments:
5 a, b, and h will be removed, and the election of the Librarian will be added to 5.
R. Clifton/C. Trott
CARRIED

3. Approval of the Minutes of the Meeting on May 17, 2011
MOTION: That the minutes of the meeting of May 17, 2011 be approved as distributed.
W. Norton/I. Froese
CARRIED

4. Business Arising from the Minutes of the May 17, 2011 meeting
a) None

5. New Business
a) Awards Clerk, Report of awards made over the summer

b) Dean of Residence, Appeals Committee membership

c) Membership on Committees of Assembly (should have been in May) - Membership for Assembly Committees were brought forward.
C. Trott/B. Cantelo
CARRIED

d) Kathryn and Robert Young Scholarship Terms – The terms were reviewed for approval.
C. Trott/B. Cantelo
CARRIED

e) Nomination of new Fellows from Membership Committee
MOTION: From the Membership Committee to elect the following as Junior and Visiting Fellows:
Allison Abra (Junior Fellow), Greg Bak (Visiting Fellow), Jim Honeyford (Junior Fellow), Jennifer Dueck (Visiting Fellow).
CARRIED

f) Fellows Recognition at Convocation
The Fellows Recognition Committee is looking for Fellows of Outstanding merit. The Committee will send terms to Fellows.

g) Warden’s Ad Hoc Committees of Assembly
The Warden introduced the plan, bringing in an Introduction to University course to the College and make it a SJC course. While it is not certain if U1 is going to continue, course probably will.
MOTION: That the Assembly establish a committee to evaluate the possibilities of bringing an Introduction to University course to the College, and that the committee report back to Assembly.
The motion was seconded by B. Hallman.
CARRIED

Many St John’s members are graduate students. What are we doing with the Grad students we have?
MOTION: That the Assembly establish a committee to evaluate what we are currently offering our Grad students and what we can offer them in the future.
The motion was seconded by S. Alward.
CARRIED

The Warden is in discussions with St. Paul’s College over creating Service Learning courses. Once it gets sorted out with the University, it will be brought back to Assembly.
If anyone is interested in looking into this with the Warden, please talk with C. Trott.

h) Approval of Audited Financial Statements

i) Election of new librarian
Georgina Lewis retired in August, Asked to appoint Jim Blanchard as Head College Librarian. Jim is still head of reference at Dafoe and Head of St. Paul’s library.
Nomination from Warden, seconded by G. Friesen.
CARRIED

6. Any other business
a) Senior Common Room Soup and Bread lectures, Wednesdays 12:30-1:30. Gerry listed the speakers, will send it out to all Fellows

7. a) Reports from College Officers
Warden
Dean of Studies
Dean of Theology and Chaplain
Faculty of Theology Council Report

The Faculty of Theology offers three courses for the 2011/12 academic year: Anglican History (Fall term), Intro. to Anglican Liturgy (Winter term), and New Testament Greek (6 credits, Fall/Winter term).

At this time we have one Special Student enrolled in Anglican History. The course is being conducted as directed reading + tutorials.

The series of Saturday gatherings called Bible & Breakfast continues beginning September 24th. This is outreach that works educationally and also from the point of view of fellowship and helping familiarise the community with the College. Most who attend are from the diocese but we urge folks to invite friends. Overall, people are exposed to biblical teaching, enjoy good company, and have a great breakfast. We meet about once a month. Attendance ranges from 25 to 30+.

The Dean spent two weeks in early July at Kingfisher Lake (NW Ontario) teaching Pastoral Theology and Hermeneutics under the direction of the Dr. William Winter School of Ministry. The future discussions are scheduled with the new Principal of Emanuel & St. Chad, Saskatoon, Terry Wiebe, at SJC in Mid-October with a view to collaborative possibilities. We have an expectation of further discussions with our Metropolitan, David Ashdown before the end of the year.

The Dean will present a paper to the Sixteenth Century Studies Conference in Dallas on October 26th.

Faculty of Theology Council will meet in November.

Chaplaincy
Chapel worship has restarted Sunday mornings at 10.30 am, as well as morning prayer at 9.00 am and noonday prayers during the week.

The Chaplain is also involved in the campus ministry group which now operates under the Student Life banner.

John Stafford

Dean of Theology/Chaplain

Bursar
Dean of Residence

Report to Assembly from the Dean of Residence
September 20, 2011
Residents moved in September 3 without incident, and judging from first-week event participation we have a very keen group. Residence washroom renovations will
hopefully begin soon, now that we have received a second quote for the work that needs doing. This year's Leadership Team is in good form, with Senior Don Kenzie Nemez, Junior Dons Sarah Mitchell, Nicole Wruth, and Andrew Prest, and International Student Representative Wilson Wu. All are very capable and I look forward to working with them over the coming year.

Development Officer

Development Officer Report to Assembly

20th September, 2011

Fundraising

- Gifts received since April = $128,573.82.
- $500 has been added to the Academic Fund and $25,550 to the Canadian Studies Fund.
- Received an initial disbursement of $15,000 from the estate of Harold Sampson.
- Received an initial disbursement of $50,000 from the estate of Marjorie Dance – As per Marjorie’s wishes 50% to go to scholarship and 50% to Canadian Studies Fund.
- Two scholarships have been established, Marjorie Dance Scholarship yet to go before the Scholarship Committee and Kathryn and Robert Young Graduate Scholarship which is before you for approval.

Stewardship

- Continuing to call/visit with donors on a regular basis.
- Attended the Isbister Legacy Society Dinner with Chris Trott and several Johnians who have Remembered St John’s College in their Will
- Attended Homecoming Dinner. SJC purchased a table to ensure a strong College presence.
- Attended Homecoming Chapel Service

Alumni/Marketing/Communications

- In Lumine was mailed out at the beginning of September.
- Suggestions for stories/articles are appreciated.

Staffing

- Over the summer we were fortunate to have a Summer Placement from Services Canada. Lynard Higoy worked on the photo database and several other projects. He was a great addition to the Development Office.
Maureen Kolodie retired at the end of July. She was an exceptional member of the College team and I miss her daily.

Susan Clarke was hired and started on the 24th August, 2011. She is a great addition to our office and I think we have a good fit with Susan.

**Misc**

- Continue to attend UofM External Relations and Philanthropy Department meetings.
- I will be presenting at Soup and Bread on Wednesday, 28th September – come for the free lunch and I’ll tell you everything you ever wanted to know (or not) about fundraising!

Submitted by:
Jackie Markstrom
14th September, 2011

**Librarian**
The Library is currently offering Food for Fines.

**Registrar**

b) Report from Senior Stick
c) Reports from College Committees

8, Adjournment

MOTION: That the meeting be adjoumed.
S. Alward/I. Froese
CARRIED
THE DR. WILLIAM NORTON AWARD

**Background:** This award honours the career of Dr. William Norton: teacher, author, scholar, administrator, College Fellow, and mentor of innumerable students and faculty members; he would probably prefer however to be called simply ‘Geographer’. Earning his PhD in 1973 from McMaster University, his MA from Queen’s University in 1969, a Diploma in Education from Hull University, England in 1967, and a B.A. (Hons.) Geography from Hull University in 1966, he came to the Department of Geography, University of Manitoba in 1979 after teaching at universities in Newfoundland, the United Kingdom, the United States and South Africa. Dr. Norton is most celebrated for the excellence of his textbooks, published by Oxford University Press, in human and cultural geography. In particular, *Human Geography* (in its 7th edition in 2011; first edition 1992) is widely considered the introductory text in the discipline, consistently rated highly for the quality of its scholarship and its readability. He has published 5 other books, including co-authoring definitive middle-school texts (*The World Today: Its People and Places, and Canada in the Contemporary World*) that enthuse, and infuse, students with his love of the study of ‘what’s where, why there, and why care’. As a colleague, he is an exemplary role model in academic leadership, most notably as Head of the Department of Geography from 1984-1994, and serving numerous times as Acting and Associate Head after 1994. Dr. Norton has taken an active role in governance throughout his career as a member of innumerable selection, appeals, policy, tenure and promotion, and development committees at the department, Faculty and University levels. Coming to the College in 2004 Dr. Norton has served the College by chairing College Assembly and Assembly Executive, and serving on both College Council and Council Executive. Dr. Norton has been recognized provincially for his expertise in geographical education, perhaps most notably in his work as an academic consultant in 2002-2005 with Manitoba Education and Training to develop a new social studies provincial curriculum.

The purpose of this scholarship is to support the study of human geography and of the environments and landscapes humans create.

**Amount of Original Endowment:** $

**Amount to be awarded annually:** One award annually as per College policy.

**Date of first Award:** September 2013

**Criteria:**
- must be a full time College member with a minimum 3.5 Cumulative GPA
- must register as a member of the College in the fall
- the award will be made to the student with the highest Degree GPA having completed a minimum of 18 credit hours in geography
- open to undergraduate or graduate students in a Geography programme
- preference will be given to individuals enrolled in BA Geography
- preference will be given to a student in Human Geography

**Process for selecting recipient:** This is an automatic award. The Awards Clerk will review the class lists for Geography and will select suitable candidates based on the above criteria. The Scholarship Committee shall select one recipient from this list. The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarship, bursaries, awards and prizes, and reports it actions at the following meeting of Assembly.

**Method of Payment:** The Scholarship will be presented at College Convocation.

**Donor Notification:** The name of the recipient will be provided to Dr. W. Norton, St. John’s College, University of Manitoba. The recipient will be encouraged to send a thank you note to Dr. Norton.
THE LAJOS LUKÁCS SCHOLARSHIP IN PURE MATHEMATICS

Background:
To be completed by Gabi.

Amount of Original Endowment: $1,000+

Amount to be awarded annually: One award annually as per College policy. The award may be split once each disbursement equals $1,000.

Date of first Award: September 2013

Criteria:
- must register as a member of St John's College in the Fall
- must have a min cumulative GPA of 4.0
- must be a student in pure mathematics
- preference will be given to individuals enrolled in the following Mathematics programs in the order of priority: 1) Masters; 2) PhD; 3) Honours program
- for Graduate students area of research must be topological algebra, general topology, or categorical topology.
- Honours students must have completed Math 3240 Topology 1 with a minimum grade of A.

Deadline Date: July 31st

Process for selecting recipient: An application form and a letter of reference from either the supervisor or instructor in the math program attesting to the student's enrolment in pure mathematics or research area (for Graduate students) must be submitted to the Awards Clerk by the deadline date.

The Scholarship Committee acts in Assembly's name with respect to final selection of recipients of individual scholarships, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

Method of Payment: The Scholarship will be presented at College Convocation.

Donor Notification: The name of the recipient will be provided to Dr. G. Lukács and his father via email at lukacs@gyerekneveles.hu and warg@t-online.hu. The recipient will be encouraged to invest in their community as they are able at some point in the future.
THE REV. CANON AND MRS. THOMAS D. CONLIN BURSARY
Terms of Reference

Background: Thomas D Conlin (1890-1972) born in Armagh, Ireland, attended the Church of Ireland Training College, Dublin (1910-1912). After a few years teaching, he was persuaded to come to Winnipeg, completing his LTH at St John’s College. He was ordained in 1918 and his first 12 years were in aboriginal ministries in Fairford, Scanterbury and The Pas. From 1930 to 1960 he served in the parishes of Rathwell/Treherne and Transcona/Birds Hill/Morse Place. Upon retirement until 1965 he helped out at St. George’s, Winnipeg. During his ministry, he was ably assisted by his wife, Kathleen (1903-1992). Approved by Assembly May 15, 2002.

Initial Endowment: $60,000 plus $14,000 from the Manitoba Scholarships and Bursaries Incentive fund.

Amount to be awarded annually: One award as per College policy.

Criteria:
- be entering their first or subsequent year in St John’s College Residence in September of the current year;
- registered as a St John’s College member in a full-time program of study at the University of Manitoba in September of the current year;
- have a demonstrated financial need;
- have a demonstrated record of outstanding contributions and commitment to his or her community.
- have a minimum sessional GPA of 3.0, or, for first-year students, a minimum average of 80% in the final year of high school.
- Residence Dons are not eligible to apply.

Deadline date: July 31.

Process for selecting recipient: Applications, including three letters of support, shall be submitted to the Awards Clerk by the deadline date. The Scholarship Committee shall select a recipient and one alternate based on the above criteria.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarships, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

Method of payment: The combined value of the awards for Residence made by the College to the recipient shall not exceed the cost of the recipient’s Residence fees for the year in which the awards are held. The successful candidate will be notified and the bursary will be applied to Residence fees. An appropriate announcement will be made at the College Convocation.

Donor Notification: Mr. Merv Conlin (the son of the Rev. Canon and Mrs Conlin and the donor of the bursary) will be notified in writing when the recipient is selected. The recipient will be encouraged to write a letter of thanks to Mr. Conlin.

Changes approved by Assembly May 15, 2003
Additions (italicized) to criteria approved at May 15, 2003 Assembly meeting:
- be entering their first or subsequent year in St John’s College Residence in September of the current year
- have a minimum sessional GPA of 3.0, or, for first-year students, a minimum average of 80% in the final year of high school.
THE ARTHUR H. HOOLE BURSARY

Background:
The Arthur H. Hoole Bursary fund was established in 1991 by a bequest within the will of the late Arthur H. Hoole, former Professor, Honorary Fellow and benefactor. The terms of the bursary were approved by College Assembly on April 23, 1992.

Amount to be awarded annually: One bursary of not less than $500

Date of first award: 1993

Criteria:
The bursary will be presented on the following terms:
- the candidate is a full-time student registered in a program of studies at the University of Manitoba as a St John’s College member
- the candidate is entering the second or later year as a Resident student of St John’s College
- a cumulative average of at least a B (3.0 GPA) is required
- financial need will be considered
- involvement in Residence community life may be a factor in the selection
  - Residence Dons are not eligible to apply.

Deadline Date: April 1

Process for selecting recipient:
The Awards Clerk will advertise for nominations in the second term of each year. One candidate and one alternate will normally be selected.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarships, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

Method of Payment:
The maximum payment will be the balance of the student’s residence fees (board plus lodging) as assessed at the beginning of September. The combined value of the awards for Residence made by the College to the recipient shall not exceed the cost of the recipient’s Residence fees for the year in which the awards are held. The Assistant Bursar will apply the amount of the bursary to the recipient’s second-term residence fees in January, as directed by the Awards Clerk. A formal announcement of the bursary will take place at College Convocation.

Donor Notification:
The family of Arthur H. Hoole will be notified upon selection of a recipient.
Son, Mr. Arthur Hoole, Jr., 313-445 Stafford St, Winnipeg MB R3M 3V9 (passed away Sept 05)
Arthur Hoole the 3rd (grandson)
October 29, 2002
Report on Learning Communities at St John's and St Paul's Colleges

In the Fall of 2011, St John’s College and St Paul’s College approached the Administration of University 1 with a proposal to designate one section of ARTS 1110 “Introduction to University” as a special section for students at the Colleges. The intent was twofold: a) to create cohorts of students at the Colleges thus developing the students’ relationship to the Colleges and b) to improve the content of the course in a way that would be advantageous to our students.

We were most surprised when the University 1 Administration countered with a much broader proposal to develop “learning communities” within the Colleges. A learning community would tie together three courses where incoming first year students would be registered together into these three courses. The intent is not only to fulfill our two objectives, but there is also evidence that this improves the probability of student success and increases retention rates.

The proposal was to tie together ARTS 1110 and STATS 1000. Research shows that most students use STATS 1000 as their “M” requirement and ARTS 1110 fulfills the “W” requirement. In addition, many programs (especially in the Social Sciences) require STATS 1000 as part of the research methods requirements. There are existing sections of both these courses (ARTS 1110 at St Paul’s and STATS 1000 at St John’s) at the Colleges that could be used.

A further survey of first year course at St John’s and St Paul’s revealed that there were existing sections of BIOL 1020, CHEM 1300, PSYCH 1200 and SOC 1200 at the Colleges. Indeed, the timetable was such that it would be possible to take all six of these courses without any conflicts. Of course, students normally take a maximum of 5 courses.

We approached the Faculty of Science to request that they designate two Labs for each of BIOL 1020 and CHEM 1300 as SJC/SPC labs. There was considerable discussion but the Faculty of Science has agreed to do so. We have also requested that 40 seats in each of STATS 1000, BIOL 1020, CHEM 1300, PSYCH 1200, SOC 1200 taught at the Colleges be reserved for SJC/SPC students.

We have now been able to structure the Learning Community such that students can register for (ARTS 1110 and STAT 100) plus (CHEM 1300 and BIOL 1020, on the Science side) OR (PSYCH 1200 and SOC 1200, on the Arts side). In reality, student could select 3 of the 4 additional courses.

St John’s and St Paul’s are each going to apply for a tutor, through the upcoming strategic resource allocation process, to support the students in the course listed above.
Since the Colleges have the privilege of early registration in July, we will see to registering students ourselves into the designated sections. The reserves will be lifted at the beginning of August to allow the courses to fill up.

St Paul’s College is promoting this package to the schools that normally feed into their College (St Paul’s High School, St Maurice, St Boniface and St Mary’s Academy). St John’s will be promoting the package to St John’s Ravenscourt, Balmoral Hall, Glenlawn Collegiate, and Dakota Collegiate. We will be providing the information to the Guidance Counsellors in those schools as well as speaking directly to Grade 12 students. Both Colleges will promote the Learning Communities together at the upcoming Info Days in February. We are also arranging for students from the four schools listed above to come to the College for “milk and cookies” and a recruiting talk.

This initiative is far more than we had ever envisioned when we began this process. I believe that this will contribute significantly to developing St John’s as a community, and strengthen the College as a distinctive unit within the broader University of Manitoba.
Course Linkage - Overall Structure
ST. Anthony's College & ST. John's College
Pre-Service Teacher Training Communities

Prep

Math 1110

ARTS 1110

COMM 1100

PSYCH 1100

SOC 1100

CATH 1190 SP

Described Lab

Biol 1100 SP

Chem 1100 SP

English 1100 SP

Math 1100 SP
### Academic Timetable

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- Fill in course number, room number & building of each class you are teaching
- Fill in office hours
- If you are not teaching this term, please indicate that on the form
- Return completed form to Diana in the General Office

☐ Yes, students may contact me at home. Home phone #: ____________________
☐ No, don’t give out my home number to students.
KATHLEEN BURROWS LIGHTCAP BURSARIES

Background:
In 1989, the Winnipeg Foundation established a special fund under the terms of the will of the late Elizabeth Kathleen Lightcap of Winnipeg of $250,000. The purpose of the fund is to grant bursaries to Manitoba students studying at the post-secondary level within a Christian context. St John’s College completed a questionnaire in order to assess the need for bursary support, and in April 1989 the College was awarded $2000 per year for the next 5 years. This award is subject to annual renewal (as of 2001).

Amount of Endowment:
Annual payment to College (Request cheque from Winnipeg Foundation when notification of winners is sent. Request amount earlier.)

Amount to be awarded annually:
Normally four equal awards. Note: effective 2002, the amount available must be verified every year before the bursaries are advertised.

Date of First Award:
1989

Criteria:
- must be registered as a St John’s College member
- must be living in Residence
- must demonstrate financial need
- academic standing will be considered
- Residence Dons are not eligible for this scholarship

Deadline Date:
September 30

Process for Selecting Recipient:
Residence Dons are not eligible to apply. Application forms are to be completed and submitted to the Awards Clerk by the deadline date.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarship, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

Method of Payment:
The maximum payment will be the balance of the student’s residence fees (board plus lodging) as assessed at the beginning of September. The combined value of the awards for Residence made by the College to the recipient shall not exceed the cost of the recipient’s Residence fees for the year in which the awards are held. The cheque will be issued upon confirmation of the recipient’s registration.

Donor Notification:
An annual report of the distribution of the grant is to be submitted to the Winnipeg Foundation when recipients are selected, along with a request for the funds for those awards. The Winnipeg Foundation, c/o Jennifer Litchfield, Donor Relations & Scholarship Administrator, 1350 Lombard Place, Winnipeg MB R3B 0X3
December 16, 2002

Committee Notes

From the Dec. 10, 2002 Scholarship Committee Meeting

The criteria was changed as follow:

**Original Criteria**
- to assist in Residence costs
- student must demonstrate significant financial need

**New Criteria**
- must be registered as a St John’s College member
- must be living in Residence
- must demonstrate financial need
- academic standing will be considered

Note: In past years the Scholarship Committee has struggled trying to figure out if the recipients must be born and raised in Manitoba, or just attending school in Manitoba. E. McShane called Monica Dinney, the Scholarship Officer at the Winnipeg Foundation to see if she could clarify this. Monica spoke to someone who worked on establishing this endowment, and he said the intent was to award it to a student attending school in Manitoba, as opposed to awarding it to a student attending school in another province. [Moved from the terms of Reference page, Dec. 16, 2002]

Clarification of Background
“for the purpose of selecting recipients for the Kathleen Burrows Lightcap Bursaries, St John’s College membership shall be considered to fulfill the requirement of ‘studying in a Christian context,’ and students studying in Manitoba shall be considered as ‘Manitoba students’.”
– from the minutes of the Dec. 10, 2002 meeting of the Scholarship Committee [3. xii) c)].
MURDITH McLEAN SCHOLARSHIP

Background:
This scholarship was established to honour Murdith McLean, on his retirement as Warden of St John’s College after 17 years (from 1980-1997). Murdith is a College graduate of 1963 and was awarded a Doctor of Divinity by St John’s in 1999. He retired from teaching in the Department of Philosophy in 2003. Murdith’s daughter Alison and son John are both graduates of St John’s College. The scholarship is to reward a returning Residence student who combines significant contributions to the life of Residence with a strong academic performance. Approved by Assembly February 21, 2000. Minor revisions approved by Assembly January 22, 2004; April 21, 2005.

Amount of Endowment: $5000 +

Amount to be awarded annually: One award as per College policy.

Date of the first award: Fall, 2000

Criteria:
Individuals may apply, or be nominated, using a form outlining their involvement in Residence life as well as their academic interest and performance from their time of enrollment at the University of Manitoba. Residence Dons are not eligible for this scholarship.

The Murdith McLean Scholarship will be awarded based on the following criteria. The candidate:
- is entering the second or later year as a Resident student of St Johns College this fall;
- is registered as a St John’s College Member;
- is registered as full-time student (minimum 18 credit hours) at the University of Manitoba,
- has a cumulative average of at least a B (3.0 GPA);
- must provide a current transcript;
- best combines contributions to Residence life with academic achievement.

Deadline Date: April 1

Process for selecting recipient:
The scholarship will be advertised in the College and Residence after Spring Break. Applications/nominations are to be directed to the Dean of Residence. Residence Dons are not eligible for this scholarship. The Dean of Residence in consultation with the Residence Dons and Co-Presidents, based on the above criteria, will nominate one candidate and two ranked alternates to the Scholarship Committee for approval. At that time the Dean of Residence will also pass on all of the applications/nominations to the Scholarship Committee. The scholarship need not be awarded if, in the opinion of the Dean of Residence or the Scholarship Committee, there is no suitable applicant/nominee.

The recipient is not restricted from holding other awards, scholarships or bursaries.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarships, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.
Method of payment:
The combined value of the awards for Residence made by the College to the recipient shall not exceed the cost of the recipient’s Residence fees for the year in which the awards are held. The maximum payment will be the balance of the student’s residence fees (board plus lodging) as assessed at the beginning of September. Upon registration in St John's College residence and confirmation of College membership and status as a full time student, the scholarship amount will be credited to the award winner's second term residence fees. In the event that the winner does not return to Residence, the award will be offered to alternates in the order of their ranking.

Donor notification:
The Rev Canon Dr. Murdith McLean, D.D. shall be notified in writing when the recipient is selected and the recipient will be encouraged to write a letter of thanks. An update on the financial status of the award shall be made annually to Dr. McLean by June 30.
Report to Assembly
January 24, 2012

1) Most of my activity has been organizing the Learning Community proposal which I have already presented. This has taken up a lot of time in terms of meetings and negotiations. I have learned from this experience that I can only tackle one major project a term.

2) I have attended a number of meetings with the Dean of Theology at the Winnipeg Theological Cooperative, with the Dean of Emmanuel St Chad, with the Archbishop of Rupert’s Land, and most recently with the Diocese of Rupert’s Land Executive Committee. These involve wide ranging conversations on Theology.

3) I represented the college at:
   a) Fall Convocation (October 19, 20)
   b) Visit of the Norwegian Ambassador (October 26, 27)
   c) King James Bible 400th Anniversary Celebration (October 27)
   d) Bishop’s Dinner (November 3)
   e) Opening of the Elders and Traditional Teachers Gathering (November 24)

4) I have taken a number of administration courses:
   a) Policy Compliance Workshop
   b) Budget and Resource Allocation Workshop
   c) Doing Performance Evaluations

5) I went with Jackie to Ottawa and Toronto from November 28 to December 3 to meet with Alumni and Donors.

6) I have been working with Jim Dean on an application for the College to renew its membership in the Association of Universities and Colleges of Canada.

7) I have been working with St Paul’s College to secure the Colleges’ interests with the new Ad Astra classroom scheduling system.

8) We have started the work of the Residence subcommittee – looking at the options for the future of our residence.
Dean’s Report to Assembly: January 24, 2012.

Events at St. John’s College.

JANUARY

Opening of Term Reception. Thursday, January 12th 3:00 – 4:30 p.m. Senior Common Room


Brown Bag Lunch: Thursday, January 26, 2012 at 1:00 p.m. Senior Common Room. Greg Bak presenter.

Visiting Speaker: Dr. Barbara Arneil, Professor, Political Science, University of British Columbia. “Internal Colonization Case Study: Manitoba.” Friday, January 27, 2012. 12:30 to 1:30 room 118 St. John’s College.

Invitational lunch with Dr. Arneil. Senior Common Room. 11:30-12:25 p.m. January 27, 2012.

Reading: Margaret Owen. The Home Front: Hopscotch and Heartache while Daddy was at War. St. John’s College Library, Friday, January 27th at 12:00 p.m.

Muffin Break. Tuesday, January 31st at 10:00 a.m. in the Senior Common Room. John Sinclair will speak on “Sustainability at St. John’s College and the University of Manitoba.” Tea/coffee and free mid-morning snacks.

FEBRUARY

Soup and Bread Lecture: Jeff Masuda. Thursday, February 9th. “Kids have to play right next to all that garbage: locating an environmental justice agenda in our own (Winnipeg) backyard.” 12:30 Senior Common Room.

Visiting Speaker: Dr. Stephen Knight, Distinguished Research Professor, Cardiff University and University of Melbourne. “Robin Hood: International Outlaw.” Wednesday, February 8 2012. Cross Common Room 12:30 p.m. Reception to follow.


MARCH


APRIL

Soup and Bread Lecture: TBA. Wednesday, April 4th

End of Term Reception. Thursday, April 4th.
Bursar’s Report to Assembly

January 24, 2012

Building Projects

Two projects have recently been completed: Firstly, the long awaited wireless internet is finally up and running. While there are still a few bugs to work out, it is certainly a welcomed addition by both students and staff. Secondly, the entrance outside the cloister was finished just in time for Convocation. There are few minor deficiencies and details that still need to be addressed, but overall we are very pleased with the finished product.

College Parking

Beginning this summer, we will be partnering with the Winnipeg Blue Bomber Football Club in an effort to provide as much parking for ticket holders on game days as is possible. We, along with the other Colleges, are still negotiation and discussing the details, so that we can maintain enough flexibility for the inevitable unforeseen circumstances that will arise on game days, as well as to ensure the College receives some value in return. This could come in the form of cash, or perhaps tickets to be used in draws or giveaways, as the College sees fit.

REDress Project

Before Christmas, you undoubtedly noticed the red dresses hanging in various areas inside and outside the College. This was part of an art installation that was trying to draw attention to missing and murdered woman across Canada. An all-day conference, covering many related topics and issues, accompanied the installation.

University Systems

There has been continuing meetings relating to the implementation of the University’s new classroom booking software, and I’ve also attended a seminar outlining the new HR software that has been rolled out recently. This will be used in the hiring process of all University employees.

Art inventory

With the help of the work-study program that is run by the University, we have employed a student on a part time basis to review and update our art inventory.
Assembly Meeting January 24 2012

Residence Report

Submitted by Sean Taubner, Dean of Residence

I am pleased to report that winter break in the residence was a quiet, well-ordered affair. I would like to extend special thanks to our Winter Dons: Wilson Wu (also our International Student Representative), Jian Mian Bu, and Sakib Rahman. They did their jobs as well as could be hoped for.

I am less pleased to report that bed bugs continue to be an issue within the residence. However, we have just embarked on our most aggressive treatment campaign to date. On Monday January 16th there were a series of hallway meetings conducted by residence dons in where every resident was given vital information on how to recognize if they have bed bugs, and what to do if they suspect they have them. Beginning Monday January 23rd we will embark on a series of heat and chemical treatments on any and all suspect areas.

This concludes my report.
Development Officer Report to Assembly
24th January, 2012

**Fundraising**

- Gifts received since April as at 13th January = $223,601.
- $1,100 has been added to the Academic Fund and $40,850 to the Canadian Studies Fund.
- Received a second disbursement of $30,000 from the estate of Marjorie Dance – As per Marjorie’s wishes 50% to go to scholarship and 50% to Canadian Studies Fund.
- Two scholarships have been established and are before the Scholarship Committee for approval.

**Alumni/Stewardship**

- Continuing to call/visit with donors on a regular basis.
- Connected with Alumni whilst in Ottawa, Kingston and Toronto

**Marketing/Communications**

- In Lumine will be mailed out in February.
- Suggestions for stories/articles are appreciated.

**Staffing**

- Susan Clarke continues to work well with staff and donors.
- We have 4 volunteers helping in our office with various tasks. One of our volunteers, Trevor, put together a very spiffy powerpoint presentation which was shown to alumni/donors on our Toronto trip. It was very well received.

**Misc**

- Continue to attend UofM External Relations and Philanthropy Department meetings.
- Attended the Bishops Dinner early November.
- A Lawrence Ritchey tribute recital is being planned to be held over the noon hour later in February.
- There will be a site visit to view the Galleria art project
- Organizing for a meal to be prepared at RMHC by students and staff. We have done this over the past few years and it is well received.

Submitted by:

Jackie Markstrom
16th January, 2012
Registrar’s Report to Assembly  
January 24, 2011

Upcoming Recruitment Events:

February 22 – 23, 2012 – Info Days at the U of M  
In addition to having a booth in the MPR for Info Days, we are also inviting St. John’s Ravenscourt, Balmoral Hall, Glenlawn and Dakota Collegiate students attending Info Days to a special information session here at the College.

March 5 – 7, 2012 – Brandon Career Symposium

Website Update:

The transition to the new U of M template is well underway. The new architectural structure has been worked out and the old site has been migrated to the new template. In the next several days, the new site will be populated and our website will be in the new template.

Learning Communities:

Over the next few weeks the Warden and myself will be visiting St. John’s Ravenscourt, Balmoral Hall, Glenlawn and Dakota Collegiate guidance counsellors and grade 12 students to present the College and the new learning community.

Other:

I am a part of the Orientation Working Group on the U of M campus. I hope to have some news on this front at the next Assembly meeting.

Sherry Peters  
Registrar