ST JOHN’S COLLEGE
ASSEMBLY
AGENDA

For the meeting of March 18, 2014 @ 10:00 am in Room 206 St John’s College

1. Approval of the Agenda

2. Approval of the Minutes of the meeting on January 21, 2014

3. Business Arising from the Minutes of the January 21, 2014 meeting

4. New Business
   c) Fellows membership
   d) Appointment of Dean of Studies
   e) Strategic planning

6. Other Business

7. Reports
   a) Reports from College Officers

   Warden
   Dean of Studies
   Chaplain
   Bursar
   Dean of Residence
   Development Officer
   Librarian
   Registrar

   b) Report from Senior Stick
   c) Reports from College Committees

8. Adjournment
ST JOHN’S COLLEGE
ASSEMBLY
MINUTES

For the meeting of January 21, 2014 @ 2:30 pm in Room 206 St John’s College

Present: B. Cantelo, L. Kuffert, C. Trott, B. Peeler (Chair), S. Peters (Secretary), J. Markstrom, I. Froese, B. Hallman, K. Markstrom, A. Pawlowska, L. Alexandrin, J. Bouchard, A. Perry, A. Chubb, G. Bak, B. Ferguson

1. Approval of the Agenda:
MOTION: That the agenda be approved as distributed.
C. Trott/L. Alexandrin
CARRIED

3. Approval of the Minutes of the meeting on October 15, 2013
MOTION: That the minutes of the meeting of October 15, 2013 with the following amendment, that the grammar under senior stick re student membership be corrected and add in the report from the Dean of Studies.
C.Trott/A. Pawlowska
CARRIED

4. Business Arising from the Minutes of the October 14, 2013 meeting
None

5. New Business
   a) Award report for the previous year - Warden presented the list of recipients for information.
   b) 3rd quarter Budget summary - Presented by the Bursar for information.
   c) Feasibility Study - Presented by the Director of Development of the Feasibility study undertaken this past summer and fall by Katarina Kupca and Janet Walker on our behalf. The presentation summarized their findings.
   d) Strategic Planning - The Warden introduced the need for strategic planning involving the various constituencies of the college, to assist with the capital campaign. A steering Committee has been set up to guide the process, and a Fellow is needed for the steering committee. Please inform the Warden if you are interested in participating. There is also a discussion of Theological Education in the Diocese that will be plugged into the strategic planning process. The Warden would like to hire someone to run the process. Brenda Cantelo will volunteer to be on the Steering Committee.

6. Other Business
None

7. Reports
   a) Reports from College Officers
Warden

Warden’s Report for Assembly
January 21, 2014

In the Fall, the College entered into a partnership with St Margaret’s Church and Wycliffe College, Toronto to offer for credit courses in theology. Since our theology program is suspended at this time, University credit has been offered by Wycliffe College. In the Fall a course on Introduction to Anglican Theology was offered and this term a course on Systematic Theology is being offered. As part of St John’s contribution to this project, I insisted that some of the lectures (4 first term and 3 second term to be precise) be open to anyone from the public who may be interested. In the first term 9 students registered to take the course for credit and 12 audited the course. Between 40 and 80 people attended the public lectures. Although the numbers are not quite final for this term, they are equivalent, fewer people taking the course for credit, more auditing. At the opening lecture we had 35 attendees.

We are also preparing for the Wilmot Lectures this year. Unfortunately our speaker, Prof. Alan Sell had to withdraw due to illness and so we are going to initiate an interfaith dialogue process over March 17, 18, and 19 with a variety of interveners from different faith traditions.

We are also in negotiation with the Centre for Christian Studies to offer a program called Deepening Understanding for Intercultural Ministry in June. This program is offered by the Canadian Church’s Forum. We are presently investigating opportunities to allow this course to be for credit.

Bishop Philips and I have appointed the Commission to look at Theological Education in the Diocese and set the terms of reference. The Commission members are Ms Kirsten Pinto-Groerer (Convenor), the Rev. Jaimie Howison, the Rev. Dr. Cathy Campbell, Dr. Paul Dyck, Dr. David Watt, and Rev. Allison Chubb. They will be starting their work shortly.

Since the last Assembly:

1) I represented the College at the University Fall Convocations (Oct 16, 17)
2) Met with University 1 and St Paul’s concerning the Learning Community
3) Acted as External Examiner for a Doctoral Dissertation at Laval University
4) Attended a workshop on Universities Working with Indigenous Peoples with the Deputy Minister of AANAC
5) Planned and hosted our first Nine Lessons and Carols service (Dec 15)
6) Hosted the Children Rising Mentorship Program at the College (Nov 23)
7) Had my legs waxed in a student College fundraiser for the Philippines
8) Appointed to the Presidential Advisory Committee for a new University Librarian
9) Hosted the College Family Christmas Party (December 7)
10) Attended the Senior Executive Retreat (Dec 9,10). The University is preparing to start a Strategic Planning Process
11) Worked with St Paul’s College on the Knight Lectureship Application
12) Attended a Development for Deans Workshop (Dec 18)
13) Interview on CBC for the U of M Press on Sanaaq (Jan 18)
Dean of Studies

Dean’s Report to Assembly: January 21, 2014.

First of all, we welcome Jade Weimer, our new Junior Fellow. Jade is currently finishing her dissertation for the PhD program in religious studies through the University of Toronto, and teaching courses in the Department of Religion at the University of Manitoba. Her work focuses on early Christian social history and liturgical practice, with a specific emphasis on music in the religious traditions of Greco-Roman antiquity.

Our Opening of Term Reception was held in the Senior Common Room from 3:00 to 5:00 p.m. on Wednesday, January 15th.

Thanks to Erin Millions who is organizing our Soup and Bread Lecture Series this term. As always, the lectures are free and open to all and include Ian Park’s delicious breads, vegetarian soups and salads. Please plan to attend as many lectures as you can and join in the discussions.

Soup and Bread Lectures Winter 2014. All lectures are in the Senior Common Room and begin at 12:30 p.m.

Jan 29 - Lisa Alexandrin. “Medieval Islamic Remedies for Insomnia and Nightmares.”
Feb 25 - Anthony Waterman. “St. John’s College in 1913-1914: Our Last Normal Year?”
March 12 - Agnes Pawlowska. “Intangible Cultural Heritage in Manitoba.”

Amy Scott is coordinating the events for our Brown Bag Lunch series now, so please bring your lunch and join us in the Senior Common Room at 12:30 p.m. Free desserts!

Wednesday January 22, 2014. Monica Woods and Ricardo Soriano from the University of Manitoba Research Quality Assurance will speak on “Revisiting Quality Research.”

Tuesday February 11, 2014. Shelley Sweeney from the University of Manitoba Archives and the Truth and Reconciliation Centre will present, “How the Archives of the Truth and Reconciliation Commission on Indian Residential Schools will Transform the University of Manitoba.”

Wednesday March 19, 2014. Rick Jansen from the University of Manitoba Security Services and the CPTED Program will be discussing, “Security Services and Safety Initiatives at the University of Manitoba.”

Plans are in progress for the 2014 Marjorie Ward Lecture and we will be announcing the speaker, dates and title of the lecture as soon as the details are settled.

The St. John’s College Student Association with be hosting a Social for all College members "young and old" on Friday, February 7th at The Hub.

Based on the success of last year’s event, the College will be hosting the second annual St. John’s College Art Competition. This is a campus-wide competition coordinated by Ian Park and the Art Committee, with juried prizes for the 1st, 2nd and 3rd place. Winners will be
announced on February 13, 2014 at a reception in the Daily Bread Café sponsored by Ian Park, Food Services Manager. Submissions will be showcased during the month of February in the Daily Bread Café.

Feb 20·2014. New! Live, Lunch and Learn. An invitation for Alumni to attend the College, enjoy a soup and sandwich lunch and engage in stimulating topics of discussion lead by guest speakers.

March 20, 2014. Bach’s Birthday. Held in the Chapel of St John the Evangelist. We will highlight local musicians who perform compositions by Johann Sebastian Bach. The concert will be followed by a reception.

4th Annual Curry Cook-off. (Date to be announced) This event has gained high acclaim between our two cooks Dr Chris Trott, Warden of St John’s College and Dr Norman Halden, Dean of Clayton H. Riddell Faculty of Environment, Earth and Resources as they go head-to-head to make the best curry. All proceeds go to the William Norton Scholarship.

Brenda Cantelo, Dean of Studies

Chaplain

Chaplain’s Report to Assembly, January 2014

In the past month, I have been working on the following:

- Advent service of Nine Lessons & Carols in mid December, with a great choir and people participating from across the university. A good turnout for our first service.
- Interchaplaincy Advent service over lunch with St Paul’s and the Chaplain’s Office at University Centre (hosted in the SJC chapel)
- A quiet retreat day on December 1st, held in the chapel
- Several international students were hosted for dinner by Canadian families (some from SJC, others from elsewhere) over the Christmas break. This will be done again next year and a greater effort will be made to connect the students (we had more families than students!)
- This month, a simplified midday prayer service has been introduced and a monthly Eucharist service has begun, held the second Wednesday of each month.
- A Chinese New Year party is being planned for the 31st
- Conversation has begun with Muslim students about how we might create a space at St John’s for their worship and/or for their Student Association office.
- 6 months in to the two-year interim period, I have begun my interim report.
Bursar

Bursar report to Assembly January 21, 2014

Building Project
After not garnering enough interest from contractors in the summer to put out an RFP, the project to replace the carpet and repaint the walls throughout the lower level hallways was reconstituted and began in the middle of December. The scope of this project was as follows:

- New linoleum flooring, and new paint in the lower level hallways, student carrel room (room 105), and open study area (room 110)
- Acoustic tiles throughout the hallways
- Re-design of the built in seating in the hallways
- Replacement of damaged and missing ceiling tiles in the hallways
- New, uniform classroom and room signage throughout the lower level
- New carpet in the Quiet Room

Just a reminder that this project is being paid for from College University funds that had been held over from the last fiscal period, and topped up with additional funds from this year’s budget.

Residence internet/renovations
We now have fully functioning internet service, provided by the College, in every residence room. This is an extremely significant new service that we are now able to offer, and keeps us competitive with the various other housing options available to students on campus. This, along with the continued renovations to our residence rooms (which is nearing completion), dramatically improves what we can offer students and makes us a much more attractive option.

Conference
On Tuesday, November 28th, Elnora Wiebe and I attended a day-long seminar conducted by our accounting software vendor. There are constant upgrades in functionality that they do a good job of previewing for all their customers, and it’s a chance for us to discuss common issues that other organizations face as well.

Budgeting
Preliminary work on the College’s 2014-15 operating budget will begin soon, beginning with determining the residence rates for next year. Also, on January 23rd, the Warden and I will be meeting with the university to discuss the Strategic Resource & Planning document that was submitted. Included in these discussions will be how we as a College would cope with a 5% cut in our university budget.
Dean of Residence

Dean of Residence Report

Internet
The wired internet project was completed in the last week of November. The residents are much happier now that they have internet and it is working properly. I am currently working towards getting a temporary wireless service to provide for the common areas until the university completes their wireless network in the residence.

Residence Life
One of the SJRSA’s co-chairs decided to pursue his education at another institution and has left his position. Nominations/Elections were held last week and Kadie Jorgenson and Lucus Bouteille are the new co-chairs moving forward.

Maintenance
There are 17 rooms left to install the flooring and we are upgrading one or two rooms each week.

Occupancy
We had 3 students leave at the end of December and their rooms were filled in early January. Applications are starting to come in for September 2014.

Development Officer

Development Officer Report to Assembly
21st January, 2014

Fundraising
- Gifts received since April as at today = $122,230. This is almost the same as this time last year.
- The Fall Campaign has achieved a modicum of success with over $21,600 raised ($2,000 more than last year) and an overall response rate of 4%.
- Looking at potential sponsorship and foundation opportunities.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- Chris and I will visit with alum and donors in Toronto from the 3rd February – Chris for 2 days myself to the end of the week.

Special Events
- Trying a new event tentatively entitled “Live, Lunch and Learn”. Alumni/donors will lunch here at the College and listen to a guest speaker. First is Chris Trott with “Pilgrimage to Blacklead Island”. 20th February, 2014 is the first luncheon.
- Curry Cook-Off event will be held this year possibly the third week in March.
- Bach’s Birthday – A Tribute to Retired Fellows will be held towards the end of March and will feature a concert in the Chapel followed by a reception in the Cross Common Room.
- 150th Anniversary Celebrations: Bernie and I are working on the format.

Marketing/Communications
- Currently putting together the upcoming issue of In Lumine
- Suggestions for stories/articles are appreciated.
Staffing
- Applying for a summer student.
- Currently have five volunteers coming in on a regular basis.

Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Jill and I will be reviewing and evaluating the effectiveness of the Development Office and putting in place the 2014/2015 Development Office Plan within the next couple of months.

Respectfully submitted by:

Jackie Markstrom
15th January, 2014

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Librarian

St. John’s College Library Report
January, 2014

The Library was open until 1 a.m. for two weeks at exam time in December. The statistics seem to warrant continuing with this. We had only one Commissionaire in December instead of 2 as we have had in the past and this seemed to work well. We have placed an order for new tables and chairs for the library with Access Furniture. The new furniture will have low dividers to create separate study space on the table tops. We hope this will mean more people will be able to use the tables. As it is now one person with laptop, back pack, coat etc. will often occupy an entire table. Having a uniform set of tables and chairs will also spruce the place up.
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Registrar
Registrar’s Report to Assembly
January 21, 2014

Recruitment:
- February 19 & 20: Info Days at the University of Manitoba. We will have a booth and are offering a session introducing the College, jointly with St. Paul’s and St. Andrew’s Colleges. Included will be a Taste Test pitting the Food Services of each college against each other for bragging rights of the best food on campus.

Sherry Peters
Registrar
b) Report from Senior Stick

Senior Stick Report: January 21, 2014
- The Coffee House nearly filled the Daily Bread, over $ was raised for prostate cancer research.
- On November 27 Rip the Strip occurred, and over $340.00 was raised and added to the existent Philippines Relief Fund.
- A social is booked for February 7, 2014, it will take place at the HUB pub.
- A few of us will be volunteering at Ronald McDonald House on February 14, 21, or 28.

c) Reports from College Committees

None

8. Adjournment

J. Bouchard/M. Froese

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office

Chair          Secretary          Date

March 18, 2014
St John’s College
Warden’s Report to Assembly
March 18, 2014

Since the last occasion to report to Assembly (although we did not meet), I have continued to move forward the projects on the theological courses taught with St Margaret’s Church and Wycliffe College, the Wilmot Lecture/Interfaith dialogue, and the Engaging Difference: Deepening Understanding for Intercultural Ministry with the Canadian Church’s Forum and the Centre for Christian Studies.

Although not directly related to my role as Warden I have also been the chair of the adjudication committee for the SSHRC panel on Aboriginal research as well as an external examiner for a doctoral dissertation at Universite Laval.

We have also submitted our Strategic Resource Plan (budget) to the University. We were asked to respond to a 5% cut in our budget. Fortunately for the College the University contribution to our budget is about 23% and we were able to move a number of items from the University budget line to our own College lines. This means we will have to be more vigilant in preparing our College budget but we should be able to cover the difference.

I also undertook the following activities:

1) Represented the College at the St Paul’s Day Mass and awards ceremony at St Paul’s College (Jan 26).
2) Acted as a moderator for a session at the Political Science Students’ Association conference on the Arctic (Jan 29).
3) Jackie and I went to Toronto to meet donors on Feb 4 and 5, Edmonton on February 14, and then went to Ottawa and Kingston to meet donors on March 7 and 8.
4) I did an interview with Mike Still for an article on theological education for The Manitoban.
5) I attended the Association of Theological Schools review of the program at the University of Winnipeg.
6) I presented at our first Lunch and Lively Conversation for alumni and donors on February 20.
7) I did an interview for The Uniter (U of W student newspaper) on the role of religion in contemporary post-secondary education.
8) I participated in the first Partners meeting for the National Research Centre of the TRC.

I continue to serve on the search committee for the new University Librarian, the Board of the University of Manitoba Press, the LDM working group for the Centre for Christian Studies, the Instructional Space Management Advisory Committee. I continue to represent the College at Senate, Faculty of Arts Council, and Diocesan Council.
Dean’s Report to Assembly

March 18, 2014.

Our Soup and Bread Lecture series continues until April 2nd and we thank Erin Millions for organizing these events. As always, the lectures are free and open to all and include Ian Park’s delicious breads, vegetarian soups and salads. All lectures are in the Senior Common Room and begin at 12:30 p.m.


Feb 25 - Anthony Waterman. “St. John’s College in 1913-1914: Our Last Normal Year?”

March 12 - Agnes Pawlowska. “Intangible Cultural Heritage in Manitoba.”


April 2 - Lisa Alexandrin. “Medieval Islamic Remedies for Insomnia and Nightmares.”

Amy Scott remains our coordinator for the Brown Bag Lunch series where participants bring their lunch to a noon lecture in the Senior Common Room at 12:30 p.m. Free desserts are served.

Wednesday January 22, 2014. Monica Woods and Ricardo Soriano from the University of Manitoba Research Quality Assurance will speak on “Revisiting Quality Research.”

Tuesday February 11, 2014. Shelley Sweeney from the University of Manitoba Archives and the Truth and Reconciliation Centre, “How the Archives of the Truth and Reconciliation Commission on Indian Residential Schools will Transform the University of Manitoba.”

Wednesday March 19, 2014. Rick Jansen from the University of Manitoba Security Services and the CPTED Program will be discussing, “Security Services and Safety Initiatives at the University of Manitoba.”

The College hosted the second annual St. John’s College Art Competition. The campus-wide competition was coordinated by Ian Park and the Art Committee, with juried prizes for 1st, 2nd and 3rd place. Winners were announced on February 13, 2014 at a reception in the Daily Bread Café and submissions were showcased at the Café for the entire month of February. Thank you to Ian Park for the refreshments and to Art Committee members Nicole Goulet, Susie Fisher, and Lisa Alexandrin.

Congratulations to the three winners:
First place ($300.00): Tracy Fehr
Second place ($200.00): Jeremiah Valle
Third place ($100.00): Jesse Bergmann
On February 20th a new event, **Live, Lunch and Learn**, was held at the College. Alumni were invited to attend the College for a soup and sandwich lunch and to hear a guest speaker.

**The 30th Annual Marjorie Ward Lecture. March 6, 2014.**

Our 30th Annual Marjorie Ward Lecture last week was a complete success. The award-winning travel and nature writer, Jake MacDonald, gave a lively and engaging lecture on “The University of the Open Road,” on Thursday, March 6th to an audience of approximately fifty-five people. College Fellows and invited guests joined Jake before the lecture for a gourmet dinner in the Senior Common Room and audience members were invited to a post-lecture reception in the Galleria. The food at both events was superb and we thank Ian Park and his staff from Food Services for doing such a fine job. Many other people worked behind the scenes to make the evening a success and we thank Amy Craddock, Jackie Markstrom, Jill Stafford and Elnora Wiebe for their efforts. In particular, Diana DeFoort should be recognized for her organizational skills and attention to detail. She helped to keep the whole project moving forward. Finally, thank you to all who were able to attend the Lecture.

March 20, 2014. **Bach’s Birthday.** To be held in the Chapel of St John the Evangelist. We will highlight local musicians who perform compositions by [Johann Sebastian Bach](https://en.wikipedia.org/wiki/Johann_Sebastian_Bach). The concert will be followed by a reception.

**4th Annual Curry Cook-off.** (Date to be announced) This event has gained high acclaim between our two cooks Dr Chris Trott, Warden of St John’s College and Dr Norman Halden, Dean of Clayton H. Riddell Faculty of Environment, Earth and Resources as they go head-to-head to make the best curry. All proceeds go to the William Norton Scholarship.

**April 9th. End of term barbeque.** Join us outside (weather permitting) for our end of term barbeque.

**April 9th. End of term reception.** Plan to attend our last formal reception for the academic year which will be held in the Senior Common Room from 3:00 - 4:30.
Additions to the Dean’s Report to Council. March 26, 2014  

Since the Dean’s original report was submitted, two Senior Fellows at St. John’s College have received prestigious awards.

Congratulations are in order for Dr. Barry Ferguson, Professor (History), Senior Fellow at St. John’s College and coordinator for the Canadian Studies Programme in the Faculty of Arts, who has been named the Duff Roblin Professor of Government. Dr. Ferguson has a distinguished publishing record that includes works in the areas of political ideas, provincial-federal relations and modern Canadian social change.

Dr. Diana Brydon, Fellow of the Royal Society of Canada, Canada Research Chair in Globalization and Cultural Studies, Professor (English, Film and Theatre) and Senior Fellow at St. John’s College has been presented with the University’s highest honour of Distinguished Professor. The designation is given to those with extraordinary, internationally-recognized scholarly achievements, and only twenty academic staff members can hold this elite title at any one time.

Congratulations to both Dr. Ferguson and Dr. Brydon on your outstanding accomplishments.

Brenda Cantelo
Chaplain’s Report to Assembly, March 2014

Our monthly Pints & Compline service at a pub in Osborne village and our monthly Eucharists continue to go well. P&C is drawing a diverse group of students- and the occasional clergyperson- from both the U of M and the U of W. We’ve tried having a small “coffee and catechesis” group biweekly, and while students were interested and came occasionally, things are getting too busy now so we’ll wind down and try again in the fall.

This month I was involved with a documentary being developed by the National Film Board for use in high school religion classes. They filmed our Eucharist and several other events at the college. The documentary, along with short films on six other religions, will be released online in May.

Students have begun coming to me to talk more regularly, which tells me that my presence at the college is becoming more known and understood. I’ve also been connecting more with international students, primarily through relationship-building, but also through a trip to Festival du Voyageur (Chinese IEP students) and a pancake supper (Japanese IEP students).

Along with the warden, John Tanner, and “the friends of the college choir”, I’m putting together a special service, “Journey into Holy Week”, for the afternoon of Palm Sunday (April 13th). It will be held at 3pm in the chapel.

We joined St Paul’s College for their Ash Wednesday service and several people from SJC went over. They welcomed us warmly as we continue to foster relationships with the chaplaincy out of SPC. Currently we’re planning a fall retreat together.

Next week, the interchaplaincy consortium will host a morning of sandwich making at university centre, putting together thousands of sandwiches for the Boys and Girls Club of Winnipeg.
Bursar’s report to Assembly, March 18, 2014

Work in the academic hallways is essentially complete. The only thing left is some additional signage, and the completion of the built in seating located in the hallway. All of the feedback we’ve received so far has been positive. It’s a much brighter, cleaner looking space and is much easier to maintain.

Our internal accounting software has been significantly upgraded, and is now using university resources to serve, and backup our data. We have increased our users from 2 to 3, which will allow our part time student to assist Elnora with a lot of the data entry, freeing up her time to focus on more meaningful tasks. It’s been a challenge coordinating with the various and relevant departments to make this a reality, but ultimately it will be a more secure and stable environment.

Budgeting is underway, and we anticipate having it near completion by the end of April.

Discussions with IEP are ongoing regarding their use of the residence during the summer. Initial indications are that we will once again be quite full for the majority of the summer. There are still some international groups that they are working with to finalize numbers and dates, but already they have a large number of students confirmed. Actual occupancy rates are not yet known, but they will be substantial, which will hopefully once again put us in a good position entering the regular academic session.
Fundraising
- Looks like we will raise in the region of $180,000 which is well below anticipated. To put this in perspective though the University is at about half the revenue of what it thought it would raise.
- The Fall Campaign breakdown: Overall response rate of 4.4% total raised $26,784. This is the best number we have had for a couple of years
- Looking at potential sponsorship and foundation opportunities.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- Chris and I visited with alum and donors in Toronto from the 3rd February – Chris for 2 days myself to the end of the week and Ottawa on the 7th and 8th March.
- Last year we visited with a total of 14 out of town people so far this year we have met with 34.
- Upcoming trip to Vancouver at the beginning of

Special Events
- The new event entitled “Lunch and Lively Conversation” was very well received by Alumni/donors. Evaluations show they want this event held 4 times a year with a focus on history. The next lunch is scheduled for 3rd June, 2014.
- Bach’s Birthday – A Tribute to Retired Fellows will be held on 20th March and will feature a concert in the Chapel followed by a reception in the Cross Common Room.
- 150th Anniversary Celebrations: Bernie and I are working on the format.

Marketing/Communications
- Currently the upcoming issue of In Lumine will be out in April.
- Suggestions for stories/articles are appreciated.

Staffing
- Currently have five volunteers coming in on a regular basis.

Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Jill and I have reviewed the year and started planning Development Office activities for 2014/21015.
- Will be doing a full programme evaluation after the 31st March, 2014

Respectfully submitted by:

Jackie Markstrom
13th March, 2014
Library Report
Cathy Mudry has been away for a month recuperating from surgery. She is now back at work and feeling fine.
The Library has new tables and chairs. The new furniture cost in the range of $11,000.00 and was paid for from the UM Libraries budget. The new tables have dividers every 3 feet so that more students can be accommodated. Previously a single student might occupy a whole table once laptop, backpack, coat etc. were on the table.
The new tables and chairs also give the rooms a uniform look replacing the mixed collection of old tables and chairs. The old furniture was taken away in a timely manner by Recycling.
We are thinking about opening late during the lead up to exams but we have not finally decided whether to do that.

- Jim Blanchard
- March 13, 2014
Registrar’s Report to Assembly
March 18, 2014

Recruitment:
- February 19 & 20: Info Days at the University of Manitoba. We had a booth in the info village. Traffic was slow in general in the info village. Students Andrew Prest, Wilson Wu, Stephanie George and Rajib Biswal helped out at the booth. The joint College session that we offered with St. Paul’s College and St. Andrew’s College was well attended on both days. We won the taste test on the second day. Student Shin Young Park gave a wonderful presentation on the benefits of being a member of the College. She had the students laughing and was the most natural, something the students will remember which is important when thinking about University and joining a college. Much thanks to Ian and our food services team and the students who volunteered. We also had a brief information session with the students from St. John’s Ravenscourt. They loved the cookies we provided.
- March 3 – 5: Brandon Career Symposium. This year we attended the Brandon Career Symposium as a part of the University of Manitoba group. I’m not sure why this wasn’t done before. This was the best Career Symposium I have ever attended. Our booth was next to the University Residence booth which was a perfect pairing as we were there primarily to promote our Residence. Much thanks to Justin for all his work, at the Symposium. But it was very evident that we need to work on the marketing/branding of SJC, which I believe the strategic planning process will help with.

Upcoming:
- I’ve been promoting JumpStart already, as well as the Learning Community, but I am looking to step up awareness of and participation in those programs

Sherry Peters
Registrar
Senior Stick Report: March 13, 2014

- We hosted a social, in which we grossed nearly $900. At $5 a ticket, and $5 door entry, that accounts for 180 people attending (assuming everybody who bought a ticket attended the event). (February 8th, 2014)

- A couple SJCSA members (Dion Nemez, Adam Wilson), along with a couple St. John’s College staff members (Amy Craddock, Diana DeFoort) volunteered at Ronald McDonald house and prepared a meal for the families who were taking residence there. (February 20th, 2014)

- We hosted a karaoke event at Q Karaoke. We filled the room we booked. (February 28th, 2014)

- Nominations will be over for SJCSA positions on March 14th, and elections will be held March 18th. Most of the positions are filled for the coming year.

- Grad is planned and happening March 22, 2014.