1. Opening Prayer

2. Approval of the Agenda

3. Approval of the Minutes of the meeting on January 22, 2013

4. Business Arising from the Minutes of the January 22, 2013 meeting

5. New Business
   a) Set Residence Rates for 2013/2014
   b) Motions from Membership Committee
   c) Honorary Degrees

6. Other Business

7. Reports
   a) Reports from College Officers
      Warden
      Dean of Studies
      Dean of Theology and Chaplain
      Bursar
      Dean of Residence
      Development Officer
      Librarian
      Registrar
   b) Report from Senior Stick
   c) Reports from College Committees

8. Adjournment
ST JOHN’S COLLEGE
ASSEMBLY
MINUTES

For the meeting of January 22, 2013 @ 2:30 in Room 206 St John’s College


1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
J. Blanchard/R. Clifton
CARRIED

3. Approval of the Minutes of the Meeting on September 18, 2012
MOTION: That the minutes of the meeting of September 18, 2012 be approved as distributed.
C. Trott/D. Punter
CARRIED

4. Business Arising from the Minutes of the September 18, 2012 meeting
None

5. New Business
a) Fellows’ Recognition Award Committee
A small committee from Assembly needs to be formed to decide if and to whom an award should be given. The committee will be chaired by the Dean of Studies who will call upon Fellows to participate in the committee.

b) Scholarships – All Saints and Chipman
All Saints – The terms of the bursary are expanded to be more inclusive so that it will more likely be awarded. The request to expand the terms was made by All Saints. The requested change should be “Should the Candidate not meet the Canadian Studies requirement”
MOTION: That the change should read: “Should the Candidate not meet the Canadian Studies requirement”
D. Punter?S. Close
CARRIED
Chipman – The College has previously been splitting the award among two candidates. Grad Studies has alerted us to the terms which does not allow for the division of the scholarship. The Scholarship Committee makes the following:
MOTION: That Assembly rescind it’s previous change and no longer permit the division of the Chipman Scholarship.
CARRIED

c) Budget summary
   Presented by the Bursar

d) Updates on College Capital projects
   Presented by the Bursar

e) Council decision on Theology
   Presented by the Chair of Council. On November 28, 2012, Council approved the following: That council suspend the operations of the Faculty of Theology as of July 1, 2013 for two years; that College Council memorialize the Diocesan Executive to consider the recommendation that a commission on Theological Education or similar body be appointed to consider the future of Theological Education in the Diocese and the role of St John’s College in such education. These motions were not passed lightly and were made after considerable discussion. Diocesan Executive concurred with the motion passed by Council

f) Case for Support – Capital Campaign
   Presented by the Warden

g) Honorary Degrees
   Warden opened the floor for any recommendations for Honorary Degrees. None made. Any suggestions should be passed to Sherry Peters who will forward them to the members of the Honorary Degree committee.

6. Other Business

7. Reports
   a) Reports from College Officers

Warden

St John’s College

Warden’s Report to Assembly

January 22, 2013

It has been a long time since Assembly has met and a lot has happened. I have been working on the proposal surrounding the residence and our case for support for the capital campaign – both of which you will hear about today. We are moving into budget season and so I expect much of my time will be taken up with that until the beginning of March. I continue to teach one course a term.
1) I have been a member of the selection committee for the CRC Chair in Indian Residential Schools.

2) I gave a talk on the history of Cumberland Sound to the Selkirk Senior’s Group on October 5.

3) I represented the College at the Fall Convocations on October 17 and 18. I had been involved in the nomination of Darlene Wight, Curator of Inuit Art at the WAG, for an honorary degree.

4) I attended the Diocese of Rupert’s Land Synod on October 18, 19, 20. At Synod I presented Bernie Beaquer for the Order of Rupert’s Land since the College had nominated him.

5) I attended the Inuit Studies Conference in Washington D.C. on October 24, 25, 26, 27 just getting out of Washington ahead of the hurricane.

6) I attended the Senior Executive Retreat for the University on October 29 where we discussed the upcoming capital campaign.

7) I attended the Budget and Resource Allocation Workshop in preparation for the upcoming round of Strategic Resource Planning exercises.

8) On November 5 I attended the University 1 Teaching Excellence Awards evening where Lance Roberts was honoured for his first year teaching.

9) I was a guest at Government House for the Revitalizing Reconciliation in Manitoba Conference on October 6.

10) Along with other members of the College I attended the Annual Bishop’s Dinner on October 6.

11) I am now a member of the Outstanding Workplace Initiative Respectful, Equitable and Inclusive Work Environment Advisory Team.

12) I met with Dean Jeff Taylor and Prof. Barry Fergusson to discuss revitalizing the Canadian Studies Program.

13) We welcomed the young people from Skownan First Nation and the Children Rising Mentorship program for a Bar-B-Q on November 17 and January 19.

14) I participated in the President’s Visionary Conversations on “The True North: Canada’s Final Frontier” (http://www.youtube.com/watch?v=ku82guQ2L9s&feature=plep) on November 21.

15) I was the host for the Opening Dinner for the Elders and Traditional Teachers Conference on November 22.

16) I have had two meetings with St Paul’s and University 1 looking at the Learning Community Program.

17) I hosted the annual College Children’s Christmas Party on December 8.

18) We have had discussions with the VP External, John Kearsey, over our participation in the University capital campaign.

19) I went with Jackie to Toronto to meet alumni and donors from January 17-19.

This is, of course, in addition, to regularly representing the College at Provost’s Council, Senate, and Faculty of Arts Council, and the External Relations Breakfasts.

Respectfully submitted,
Christopher Trott, Warden and Vice-Chancellor.
Dean of Studies Report to Assembly September 18, 2012 – January 22, 2013
Activities During Fall 2012 Term:

September

Thin Air: Winnipeg International Writers Festival. Jess Walter, Tuesday, September 25th from 10:00 – 11:15 a.m. Cross Common Room. Sarah Klassen, Wednesday, September 26th from 7:00 – 8:00 p.m. in room 108 St. John’s College.

September 21-23rd. Manitoba-Northwest Ontario-Minnesota-Saskatchewan (MOMS) Bi-Annual History of Medicine Conference. St. John’s College. Esyllt Jones, Organizer. Sunday, September 23rd. Matriculation. New members were welcomed to the College at our annual Matriculation ceremony, where they received a pin and signed a College membership book which dates back until 1866.

October


November

Sunday, November 4th. Convocation. This year we added a book table, “Celebrating Research at St. John’s College,” at the Convocation reception. Copies of recent publications by College Fellows were available for the public to examine. This was so successful that we hosted a second follow up event at the Library. See below.

Monday, November 19th. Sally Ito, University of Manitoba Writer in Residence, read from Alert to Glory in the St. John’s College Library.

Tuesday, November 20th. “Celebrating Research at St. John’s College.” Readings and reception to recognize publications by St. John’s Fellows and staff. The event was jointly sponsored by the College, the University of Manitoba Press, and the St. John’s College Library. Publications included works by: Jim Blanchard, Diana Brydon, Jack Bumsted (U of M Press), Francis Carroll, Rod Clifton, Robert Cou tts, Barry Fergus on, Gerald Friesen, Esyllt Jones (U of M Press), Kurt Markstrom, Jeff Masuda, Agnes Pawlowska, Jonathan Peyton, Lance Roberts, Paul Thomas (U of M Press), Robert Thomas and Anthony Waterman.

December

The College end of term reception was held Wednesday, December 5th from 3:00- 4:30 p.m. Our Family Christmas party was held Saturday, December 8th.

Soup and Bread lectures continued at lunchtime in the Senior Common Room. We wish to thank Robert Thomas, who organized the events in the first term.

Fall Series:

Wednesday, September 19. David Punter, “Wild Mushrooms – to eat or not to eat?”

Tuesday, Oct. 9, Lisa Landrum, "The Dramatic Origins of Architectural Theory"
Wednesday, Oct. 24, Susie Fisher, "High Church Mennonites? The Changing Relationship Between Religion and Ethnicity Among Manitoba Mennonites at an Anglican Church."


Wednesday, Nov. 14, Robert Coutts, "Historic Sites and Community Memory: Redefining a "National History."

Tuesday, Nov. 27, Barry Ferguson, "In Pursuit of John W. Dafoe"

**Brown Bag Lunches.** The Brown Bag Lunches alternate with the Soup and Bread lectures. Thank you to Rod Clifton, who organized the events:

October 2: Dr. Paul Dyck, Dean, Humanities and Sciences, CMU, "The story of CMU. Winnipeg’s newest university."

October 10: Dr. Gabor Csepregi, V. P. Academic & Research, Universite de Saint-Boniface, "Academic life in a small university."

November 20: Dr. Chris Adams, Rector, St. Paul’s College, "Our community in the larger U of M community."

December 5: Ms. Deborah Young, Executive Lead, Indigenous Achievement, U of M, "Pathways to Indigenous Achievement."

**Activities During Winter/Spring 2013 Term**

**The Opening Term Reception** was held Thursday, January 17, 2013.

Plans for refurbishing the furniture in the **Senior Common Room** are ongoing. The chairs and coffee tables are well made but are over forty years old. Design professionals recommend that we re-upholster the couches and chairs since they were custom designed for the College and are of exceptional quality. We are still fundraising for this project.

**Upcoming Events and Activities:**

Andrew Nikiforuk, "Energy and the Economist’s Delusion"

**Marjorie Ward Lecture Dinner**, Thursday January 31, 2013. Tickets are $45 per person. Reservations must be made by **Friday, January 25**.

**Student Art Competition.** In keeping with our College’s longstanding commitment to visual art, and especially to local artists, we are sponsoring a Student Art Competition, with modest prizes to be given in March. Some of the student submissions will be displayed in the Daily Bread Café. This project is being overseen by Nicole Goulet – many thanks for all of her efforts.
**Graduate Student Meet and Greet**, Tuesday, March 26, 2013, 2:30-4:30 pm, Senior Common Room. SJC has over 80 graduate student members, from a wide range of disciplines. This is an outreach event, connecting SJC Fellows and Staff with our graduate students. Beer and snacks to be provided.

**Soup and Bread Winter/Spring Series**: (Our thanks to Struan Sinclair for organizing this series, and to all our guest presenters.) Lunch is provided by the Dean of Studies.

- **Wednesday, January 23rd** Herbert Enns (Architecture): "Madly Off in All Directions: Trans-Disciplinary Teaching, Research and Practice"

- **Wednesday, February 13th** Bryan Peeler (Political Science): “The Persistence of Reciprocity in the Law of Armed Conflict”

- **Wednesday, February 27th** Adele Perry (History): “Isbister and Empire”

- **Wednesday, March 6th** Mary Benbow (Geography): "A Warm Day at the Zoo: Climate Change, Conservation, and Conversations"

**Brown Bag Lunches Winter/Spring Series**: (Our thanks to Rod Clifton for organizing this series, and to all our guest presenters.) Bring your own lunch; dessert is provided by the Dean of Studies.

- **Tuesday, January 15**: Bill Bumstead, Programs Administrator, Neeginan Institute of Applied Technology, Winnipeg. “Aboriginal Education and Training at Neeginan Institute of Applied Technology.”

- **Wednesday, February 6**: Shawna Dempsey. Co-Executive Director, Mentoring Artists for Women’s Art, Winnipeg. “Mentorship: Transformative Education without Bureaucracy.”

- **Tuesday, February 26**, Nicole Goulet, Department of Religion, Research Fellow, SJC, “Studying and Teaching Religion in Secular Institutions.”

- **Tuesday, March 12**: David Watt, Director, Institute for the Humanities, University of Manitoba. “Allusions of Grandeur.”

Esyllt Jones, Acting Dean of Studies

**Dean of Theology and Chaplain**

Chapel services continue on Sunday and Monday mornings. Sadness expressed at the passing of Ted Poulter, whose funeral service was held in the College Chapel.
Bursar

Bursars’ report to Assembly 01-22-13

Building items

Over the past few months, our major focus has been on building improvements and renovations. We have an aging building that requires renewal if we are to maintain our ability to appeal to students, and be an efficient and productive facility. Through donations from our generous alumni, and a significant estate gift, we are undertaking the following projects:

Daily Bread Café
- New concrete floor (complete)
- New vinyl floor in the entrance (complete)
- New track lighting (complete)
- Completely re-painted (complete)

College Residence
- New bed frames/mattresses (complete)
- Re-build main electrical panel (in progress)
- Stair treads (pending)
- Re-paint rooms (in progress)
- New flooring in rooms (in progress)
- New closet doors (in progress)

This work in the residence is greatly needed, and results in a product for the end user (the student) that is significantly improved. We are also working with Shaw to provide the infrastructure that will allow us to give proper wireless service to the students. This is a high value add for the residents, and will be an important recruitment tool moving forward.

I’d like to make special mention of, and say thanks to Ian Park and Justin Bouchard for all of their help and hard work with these important projects.

Upcoming

- Budget planning for 2013-14 will begin soon
- Setting of residence rates for 2013-14
- Various maintenance projects in the academic wing of the College using University funds
- Coordinating with IEP for the upcoming summer conference season

Dean of Residence

September/October – All of the students settled in and we ran educational events on bed bugs so students could report them to the dons. Infestations were reported by residents immediately after the bed bug presentation and their rooms were treated.
We have had difficulties with the exterminator we have been using and decided to try out a local company. Since changing companies the turnaround time for a treatment is 30 minutes – 120 minutes as opposed to 1-2 weeks. Since the switch, bed bug infestations have been at an all-time low.

November/December
In November I attended the Residence Life Professionals Association Conference in Saskatoon. I received tours of their new residences as well as the one they have under construction. I took some notes on their food service system and adopted the tray less system here at our residence. After getting used to the new system it is now providing a much better dining experience and it has been helping to reduce food waste which is a common problem in most tray systems.

The conference was a great experience and I’m going to continue to hold a membership and bring their knowledgeable ideas to St. Johns Residence.

December slowed down and over the holiday break we exchanged all of the beds in the building. I want to thank Aqueline Masukeni and Jonah Wilde for their outstanding work as winter dons. The housekeepers did not have anything to catch up on when they came back to work in January.

January
We have had some vacancies due to academic reasons and we have had success filling the rooms. We continue to work closely with the IEP program and we should be at capacity by the end of the week. I’m developing a thorough summer contract and I have started taking summer applications. IEP is interested in filling up any space we have available.

Don selections along with the application window for returning students are right around the corner. By mid-April I hope to have enough applications to fill 75% of the residence.

We have a contract to inspect 20 rooms per month for bed bugs. Instead of doing inspections in December we did 40 rooms in January since we were replacing the beds. Out of 40 rooms inspected, there were 0 infestations.

Development Officer

Development Officer Report to Assembly
22nd January, 2013

Fundraising
- Gifts received since April as at today = $126,681.
- There is two $50,000 bequests yet to be received.
- After a slow start the Fall campaign picked up speed and to date over $15,000 in donations have been received.
- Donations to the Senior Common Room amount to just over $8,400; this leaves approximately $1,600 on the table in matching funds with a deadline of 31st March, 2013 to take advantage of the College!
- February will see a special Residence Improvement mailing to upgrade residence rooms.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
• Chris and I visited with alum and donors in Toronto from the 15th to 19th January, 2013.
• Jill and I will be working on a stewardship plan.

**Special Events**
• The DO helped with the organization of a donor/alumni’s funeral – Ted Poulter
• The dinner for Ronald McDonald House is being prepared and served today for approximately 15-18 people. This is in lieu of Christmas cards and feedback from our donors has been very positive.
• Curry Cook-Off event will be held this year possibly the third week in March.
• Bach’s Birthday – A Tribute to Retired Fellows will be held towards the end of March and will feature a concert in the Chapel followed by a reception in the Cross Common Room.

**Marketing/Communications**
• Currently putting together the latest issue of In Lumine
• Suggestions for stories/articles are appreciated.

**Staffing**
• Jill Stafford started as the Development Coordinator in October 2012. Jill has adapted well to her new surroundings and is a quick study.
• Currently have two volunteers coming in on a regular basis.

**Misc**
• Continue to attend UofM External Relations and Donor Relations Department meetings.
• Attended the Bishops Dinner.
• Developing the Capital Campaign plan and a feasibility study
• Along with Chris met with John Kearsay, VP External Relations to discuss the College participation in the upcoming UofM Campaign.
• Jill and I will be reviewing and evaluating the effectiveness of the Development Office and putting in place the 2013/2014 Development Office Plan within the next couple of months.

Respectfully submitted by:

Jackie Markstrom
22nd January, 2013

**Librarian**

**Librarian’s Report to Assembly**
**January 22, 2013**

It has been a busy fall in St. John’s College Library with a steady flow of students using the space for study and receiving help on a wide range of topics from the Library staff. Cathy and Amrit and our casuals are all extremely knowledgeable and very approachable and together they constitute a very important resource for the College community.
This fall we continued our program of holding special events in the Library. The University Writer in Residence, Sally Ito, who is a poet and an Anglican, read from her latest book, Alert to Glory, and responded to questions from the audience. The event attracted 26 people to the Library.

We also hosted “Celebrating Research” a showcase for recent work by St. John’s College Fellows and staff. There was a very good turnout for this event and wine and cheese were served. Several people said we should do it again.

The purpose of these events is to get people into the Library and to give the Library a more central role in the intellectual life of the College.

The book budget has been expended except for a small amount of Canadian Studies money. I changed the French Literature Approval Plan and this has resulted in us receiving more titles by contemporary Quebec authors.

Jim Blanchard
College Librarian

Registrar

Events Planned: Matriculation was held at the end of September with a great turn-out of new members. Convocation was held on the first weekend of November. Thank you to all the staff who helped with the planning and making sure these events ran smoothly.

Recruitment: Late October we participated in the University’s Evening of Excellence. In November we attend a recruitment event at Glenlawn Collegiate.

Current Projects: I am currently working on the Annual Report and Re-doing College promotional material.

b) Report from Senior Stick

St. John’s College Committees involving students as approved by SJCSA as follows:

Student Affairs: Stephanie Leong (day student), Shin Park (residence student), Dustin Hoft (vice stick), Heather Krieger (senior stick - filling position of student)

Religious Affairs: Stephanie Leong (filling position of student)

Events since last assembly meeting:

November 16th Coffee House
Success! We had a variety of acts including musicians, a comedian and a magician. We raised money for Plan Canada and were able to together with a contribution from the SJCSA donations budget raise $840 to go towards providing developing countries with a farmload of animals, clean water for a family, classroom essentials for an entire classroom, school vegetable garden, and a motorcycle ambulance.

December 4th Exam Relief
We provided TV shows and snacks to relieve end of term stress.

**Clothing Drive:**
Before holidays we had a clothing drive where the two carrel rooms competed against each other. We were able to collect four boxes and two bags full of clothing for Silcom Mission. Room 105 collected the most clothing so they will get a pizza party to reward their wonderful contribution.

Other News:
New TV for lounge to be installed soon.

**Upcoming events:**
Jan. 23 TV Day
Feb 1 Bisons Hockey Game (tentative)
Feb 13 TV Day (tentative)
Feb 15 Bowling Outing at Academy Lanes (tentative)
March 8 Coffee House/Karaoke (tentative)
March 20 TV Day (tentative)
March 23 Grad Dinner & Dance at Bergman’s on Lombard
April 9 Exam Relief & TV Day (tentative)

c) **Reports from College Committees**
None

8. **Adjournment**
By Consensus
CARRIED

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Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

Chair  
Secretary  
Date
Date: March 8, 2013

To: Sherry Peters, Registrar and Confidential Secretary to the Warden
Cc: Chris Trott, Warden and Esyllt Jones, Acting Dean of Studies

From: Diana DeFoort, Faculty Assistant

Re: Motions from the March 1, 2013 meeting of the Membership Committee to be sent to Assembly for approval.

**MOTION:** The committee recommends to Assembly that Herb Enns and Jonathan Peyton be elected as Senior Fellows
C. Trott/ J. Masuda CARRIED

**MOTION:** The committee recommends to Assembly that Erin Millions, Agnes Pawlowska, Laura Reimer, Bryan Peeler, Susie Stoesz, Nicole Goulet, Robert Coutts and Heather Graham be renewed as Research Fellows for one year
C. Trott/ K. Markstrom CARRIED
# Actual cost to maintain and run St John's College Residence

## Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>2012-13 Operating Costs based on 2012-13</th>
<th>Projected 2013-14 Operating Costs (+3% increase)</th>
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<tbody>
<tr>
<td><strong>Residence</strong></td>
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<tr>
<td>Salaries &amp; benefits</td>
<td>106,334</td>
<td>109,939</td>
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<tr>
<td>Dean of Residence &amp; housekeeping &amp; maintenance during reg. session</td>
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<td></td>
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<tr>
<td>Don's Stipends (Senior Don stipend plus room &amp; board for 3)</td>
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<tr>
<td>Housekeeping supplies (during reg. session)</td>
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<td>Res repairs &amp; Maint.</td>
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<td>Residence supplies</td>
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<td>Residence furnishings</td>
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<td>Residence phones</td>
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<tr>
<td>Travel/admin/hospitality, etc.</td>
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<tr>
<td>Housekeeping supplies</td>
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<td>Utilities</td>
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<td>Insurance</td>
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<td>Capital reserve</td>
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<tr>
<td><strong>Food Services</strong></td>
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<tr>
<td>Salaries &amp; Benefits (75% of labour costs (excluding conferences))</td>
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<td>262,794</td>
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<td>Food Costs (56% of the total food costs during reg. session)</td>
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<td>Food Service Maint (during regular session)</td>
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<td>Food Service Equip</td>
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<td>Utilities (75% of total food service utilities)</td>
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<td>Insurance (75% of total food service insurance)</td>
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<td>General Supplies</td>
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<td><strong>Chapel</strong></td>
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<td>Chapel Ins. &amp; Utilities (50% of total charges)</td>
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<td><strong>Admin</strong></td>
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<td>Salaries &amp; Benefits</td>
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<td>Assistant Bursar, Receptionist (all at 50%)</td>
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<td><strong>Total</strong></td>
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## Projected costs for 13-14:

- 12-13 expenses plus 3% increase in general costs: **778,370**

### Effect of the proposed increase

#### Current 12-13 Rates (based on 90 Residence rooms and 3 Suites)

- **Returning**: 8,078 (90 rooms, 3 suites)
- **New**: 8,193

#### Proposed 13-14 rates (2.3% increase) (based on 90 Residence rooms and 3 Suites)

- **Returning**: 8,264
- **New**: 8,381

**This figure represents the revenue that would be generated by a 2.3% increase in fees, and would offset anticipated costs in 2013-14 of $778,370**

An additional charge of $20/month will be assessed to each student's fees for internet access that will be rolled out in every room, beginning this upcoming year.
Warden's Report to Assembly  
March 19 2013

Since last Assembly much of my time has been taken preparing the Strategic Resource Planning for the University submission. We have not asked the University for any new money overall, but largely spoke of moving forward and entrenching the Learning Community initiative and AUCC initiative from last year. As a last minute addition we added a capital project to redo the floors on the lower level – largely because the estimates came in much higher than we anticipated.

Other activities:

1) Volunteered at Ronald MacDonald House to cook a meal 
2) Attended the St Paul’s Day Mass and Awards Ceremony at St Paul’s College 
3) Attended a meeting of the Theological Cooperative with John about ATS accreditation 
4) Attended the German Canadian Studies Meetings to give a paper in Grainau 
5) Represented the College at the Trudeau lecture 
6) Attended the Hanley Lecture and Lunch at St Paul’s College 
7) Worked with the SSHRC in Ottawa 
8) Attended the Emerging Leaders Dinner 

I continue to represent the College at Provost’s Council, Senate, Faculty of Arts Council, Diocesan Council and the External Relations Dean’s Breakfasts. The work with External Relations has slowed down recently now that all the Deans and Directors have submitted their Cases for Support. External Relations is consolidating the Cases and we will find out in April what their priorization is.
Activities To Date During Winter 2013 Term:

January

Our first event for the New Year was a Brown Bag Lunch on January 15, with Bill Bumstead from Neeginan Institute of Applied Technology in Winnipeg.

Opening of Term Reception for Staff and Fellows was held January 17.

The first Soup and Bread Lecture of the term was on January 23, when Herbert Enns (Architecture) gave a presentation, "Madly Off in All Directions: Trans-Disciplinary Teaching, Research and Practice."

The Annual Marjorie Ward Lecture and Dinner were held on January 31. This year’s lecture was Andrew Nikiforuk, “Energy and the Economists’ Delusion.” The lecture was attended by about 50 people, and was well received by the audience, with many interesting questions and dialogue. Mr. Nikiforuk also gave a presentation in SJC Fellow Jonathan Peyton’s environmental studies undergraduate class.

February

There were two Brown Bag Lunches in February:

Wednesday, February 6: Shawna Dempsey. Co-Executive Director, Mentoring Artists for Women’s Art, Winnipeg. “Mentorship: Transformative Education without Bureaucracy.”

Tuesday, February 26, Nicole Goulet, Department of Religion, Research Fellow, SJC, “Studying and Teaching Religion in Secular Institutions.”

There were also two Soup and Bread Lectures:

Wednesday, February 13th Bryan Peeler (Political Science): “The Persistence of Reciprocity in the Law of Armed Conflict”

Wednesday, February 27th Adele Perry (History): “Isbister and Empire”

March

To date in March we have had one Soup and Bread Lecture, Wednesday, March 6: Mary Benbow (Geography): "A Warm Day at the Zoo: Climate Change, Conservation, and Conversations."

We have also had a Brown Bag Lunch, Tuesday, March 12: David Watt, Director, Institute for the Humanities, University of Manitoba: “Allusions of Grandeur.”
Attendance at lunch-time events this term has been very good; we have been averaging between 15 and 20 people for Soup and Bread events, which is positive reflection of the community we have here in the College. Our thanks again to Rod Clifton and Struan Sinclair, who have done the work of organizing these series, and of course to the staff who help us and provide delicious food.

Upcoming Events and Activities:

**Soup and Bread Lecture** Wednesday, March 20: Andrew Woolford (Sociology): “Indigenous Boarding Schools in the US and Canada.”

**Brown Bag Lunch** Thursday, March 21: Bonnie Hallman, Director, University 1: “Creating Opportunities for Success in the First Year: Evolving University 1 into a First Year Centre.”

**Student Art Competition.** We are in the midst of our first annual St John’s College Student Art Competition. Submissions are due Thursday, March 28th, with winners of 1st ($300), 2nd ($200), and 3rd ($100) prizes being announced at a reception sponsored by Daily Bread Café on **Monday, April 8th**.

**Graduate Student Meet and Greet,** Tuesday, March 26, 2013, 2:30-4:30 pm, Senior Common Room. SJC has approximately 90 graduate student members, from a wide range of disciplines. This is an outreach event, connecting SJC Fellows and Staff with our graduate students. Beer and snacks to be provided. It would be greatly appreciated if Fellows and Staff could make time in their busy end-of-term schedules to attend this event. We are hoping to build a supportive environment for graduate students at the College.

**End of Term Reception** for Fellows and Staff will be held Wednesday, April 10, 2013, 3:00-5:00 pm in the Senior Common Room.

Esyllt Jones, Acting Dean of Studies
Bursars’ report to Assembly 03-19-13

Building items

We continue to be very focused on improving the residence experience for students. We are in the process of re-painting all residence rooms, and making sure that each room has mirrored closet doors installed. This is a logistical challenge, and we are appreciative of all the cooperation we’ve received from the students. Eventually, we want to have all of the flooring replaced as well. We also continue to work closely with the University and Shaw Cable to have internet access provided. Discussions are on-going and we are hopeful this project will begin soon.

We have also started the process of getting quotes to have the academic wing of the College re-painted and the carpet replaced with flooring. This will have a significant impact on both the aesthetics, as well as the cleanliness of the space. This will include the hallway outside the Cross Common and Quiet Room, and new carpet in the Quiet Room and study areas.

Budget

- The Finance & Admin Committee met to recommend a 2.3% increase in residence rates for 2013-14.
- Once those are approved by Assembly, preparations for the 2013-14 budget can begin.

Other

- EPIC, the new university procurement system for purchasing will soon be rolled out, and is set to go live on April 22, 2013. This is a ROSE initiative, and is intended to streamline the process.

- We have had a number of recent high profile events take place in the Schultz Lecture Theatre, put on by the office of the VP External. Amy Craddock and Ian Park both put a lot of work into the successful organization and execution of these events.

- We are continuing our preparations for the summer, and anticipate a large contingent of international students through IEP.
Dean of Residence Assembly Report

In the new year we started the process of renovating the residence rooms. We are painting 3 rooms per week on average and as of March 13 we have 20 rooms finished. We are installing new mirrored closet doors once the painting is finished. We will do as many rooms as we can before the exam period, with the remainder to be completed this summer.

We plan to start replacing the floor in the residence rooms at the end of April. Currently, one room is done and we had a student in there for one month to test durability. There was some scratching from the beds and chairs so we are going to be opting for a lighter floor colour. In addition to this we will be placing protective covers on the bottom of the beds and chairs to reduce the scratching.

Shaw is planning on starting to wire up the residence with high speed internet starting at the end of the month. If they do not finish before the exam period we will either work reduced hours or put the project on hold until May.

We decided to go with a mandatory meal plan for the summer session. It will allow us to provide a better, more consistent experience for everyone living here this summer.

Don selections took place on March 10th and I’m pleased to be working with Nik Akkerman (Sr. Don), Wilson Wu, Acqueline Masvikeni, and Rhianne Rodnisky next year.
Fundraising
- Gifts received since April as at today = $143,312 – this is below expectations and we will fall short of our target amount. There are several reasons for this the main one being a $50,000 bequest has not realized yet (the Will has been probated) and $30,000 MSBI funds will arrive in April not March as anticipated.
- There is a bequest of $50,000 which should be received very shortly.
- Donations to the Senior Common Room amount to just about $10,000!
- A special Residence Improvement mailing to upgrade residence rooms did not have the impact we had hoped.
- The Chaplaincy mail out has been completed.
- The UofM phone centre called College alum the end of February and throughout March.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- Jill and I will be working on a stewardship plan.

Special Events
- The Curry Cook-Off event will be held this year on the 28th March. Tickets are $10 each and that includes curry, samosas, naan bread, juice.
- Bach’s Birthday – A Tribute to Retired Fellows will be held on the 21st March and will feature a concert in the Chapel followed by a reception in the Cross Common Room. Please join us!

Marketing/Communications
- Currently working on the latest issue of In Lumine should be out in April.
- Suggestions for stories/articles are appreciated.
- Jill has redesigned our webpage and we hope to have it in place in April. Our plan is to update it on a monthly basis.

Staffing
- Currently have two volunteers coming in on a regular basis.

Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Developing the Capital Campaign plan and the Development Committee met to review feasibility study proposals.
- Jill and I reviewed and evaluated the effectiveness of the Development Office and put in place the 2013/2014 Development Office Plan.

Respectfully submitted by:

Jackie Markstrom
13th March, 2013
Registrar’s Report to Assembly
March 19, 2013

Recruitment: February 20-21, 2013 were Info Days at the University of Manitoba. We participated with our new College Brochure and Display Banner. Justin Bouchard and Diana DeFoort were a great help at the booth as were several of our students. In addition to our booth at the Info Village, we offered a tour of the College on both days. On the Wednesday afternoon, we also held a special information session for the students of St. John’s Ravenscourt.

Other: I am presently finishing up the Annual Report. I have completed classes for Life Coach training, I only have the practicum left which will take until the beginning of June. This is a new service we’re offering to our students. New College pens have arrived along with the new College brochure and display banner.

Sherry Peters
Registrar
Report to Assembly – Senior Stick

Ronald McDonald House
On Tuesday, January 22, SJC staff and students spent their time volunteering at Ronald McDonald House. We got to prepare and serve a delicious feast, which included roast beef, a variety of veggies and delectable apple crumble with vanilla ice cream! The volunteers included SJC council members, the Warden of the college, Dr. Chris Trott and Anna Chorro from SJC’s Food Services. Special thank-you to everyone who helped plan and prepare this meal, including GFS Foods and the St. John’s College Food Services for donating their time as well as the roast and vegetables!

Cancer Care Bake Sale
The bake sale was a great success raising a total of $228.80 for Cancer Care Manitoba. There were many tasty goodies such as cupcakes, cookies and rice krispy treats for sale. Special thanks to Jackie for her delicious cheese buns, as well as, all of the other volunteers who put in the time and effort to make this event happen!

Bowling and Karaoke
Our Programming Directors were hard at work this semester planning the wonderful events of Bowling and Karaoke. Both nights were incredibly successful with a turnout of approximately 25 people per event! Besides grad, our Programmers are planning one last event for the stressful exam week, occurring on April 2nd, in which the student lounge will be converted into a space of relaxation for all members to enjoy!

Graduation
Planning for graduation is on track, as the DJ has been booked and the centerpieces and cake have been ordered. We are waiting on the number of attending grads to finalize details!

Bisons Hockey Game
The Bisons versus UBC Thunderbirds Hockey Game took place on Friday, February 1st. The game was great fun, as our Sport’s Representative made it event by supplying pizza and drink to all of the SJCSA hockey fans! Despite our cheering efforts, the Bisons lost with an ending score of 3-2.

Elections
SJCSA have shown a lot of interest in the student council next year, as only 2 positions have yet to be filled. With many of our beloved council graduating this year, we are delighted to have such interest from the members to get involved with the college.