1. Approval of the Agenda

2. Approval of the Minutes of the meeting on January 17, 2017.

3. Business arising from the Minutes of the January 17, 2017 meeting

4. New Business
   a) Andrew Woolford presentation
   b) Nominate new Chair
   c) Budget for 2017-2018
   d) New Fellow applications
   e) Mental Health initiatives on Campus

5. Other Business

6. Reports
   a) Reports from College Officers

   Warden
   Dean of Studies
   Chaplain
   Bursar
   Dean of Residence
   Development Officer
   Registrar

   b) Report from Senior Stick

   c) Reports from College Committees

7. Adjournment
ST JOHN’S COLLEGE
ASSEMBLY
Minutes

For the meeting of January 17, 2017 @ 2:30 pm in Room 108 St John’s College

Present: J. Markstrom, C. Morrison, L. James, M. Minor, L. Wilkinson, I. Froese, P. Parson, M. Evans, D. Watt, B. Ferguson, G. Bak, M. Dhont, K. Fowler, D. Brydon, D. Carr, C. Trott, B. Hallman, R. Coutts, L. Kuffert (Chair), S. Peters (Secretary)


1. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
C. Morrison / K. Fowler
CARRIED

2. Approval of the Minutes of the meeting on September 20, 2016.
MOTION: That the minutes of the meeting on September 20, 2016, be approved as distributed with the following amendments: Complete 4e.
C. Trott / B. Hallman
CARRIED

3. Business arising from the Minutes of the September 20, 2016 meeting
a) The Chaplain’s Search Committee is interviewing candidates on Thursday, January 19, 2017.

4. New Business
a) Fellowship Nomination - From the Membership Committee MOTION: That Ben Collins be appointed a Junior Fellow from January 1, 2017 - June 30, 2017.
CARRIED
b) Budget Summary - The Bursar spoke to the budget summary. Revenue was down during the Faculty strike in November. As a result we minimized our hours and reduced staff. We are looking to boost our catering services.
c) Honorary Degree Nominations - The Warden put out a call to Assembly to bring forward nominations for the 2017 convocation. Cindy Blackstock was elected to receive the Honorary Doctor of Canon Law for 2016 but had to defer it to 2017. Please forward names especially for Honorary Fellows.
d) Strategic Plan - The Warden presented the draft of the Strategic Plan, and requested feedback, including typos. In particular, he is interested in feedback on section 6, page 8 on the strategic priorities: Do we need to go into each item and spell out the content of each of them; and do we need to prioritize them? B. Hallman suggested that yes, as much as can be filled in it should be, but prioritization isn't as necessary. B. Ferguson, mentioned that he thought there had been some discussion that there would not be priorities laid out. There is general support for not prioritizing the items. It is suggested that internally we look at the document and ask ourselves what are the priorities for each year? D. Brydon suggested that having a verb for each category for consistency but also to show motion and an actionable step. Please e-
mail feedback to the Warden or take the hard copy, mark it up, and put it in his 
mailbox in the general office, by February 1, 2017.

5. Other Business
The status of the fundraising for the chairs for the Daily Bread Cafe was queried. At the 
moment, we are holding steady and well under what is needed to purchase the number of 
chairs for the Daily Bread Cafe.

6. Reports
a) Reports from College Officers

Warden

Warden’s Report to Assembly
January 17, 2017

I do not have to remind members of Assembly that much of our last term centred around 
the impact of the UMFA strike on all of our lives. I am delighted by the solidarity shown by all 
the UMFA members at the College and feel that this has made our community life stronger. In 
the midst of this, we proceeded with our 150th Annual Convocation at St John’s Cathedral. I 
want to thank all the staff but especially Sherry Peters (Registrar), Ian Park (Food Services), 
and Jackie Markstrom (Development Office) for making the move to the Cathedral appear 
seamless, despite the complications.

It is a long time since Assembly last met so my list of activities seems unduly long:

1) I participated in the Native Studies Department Headship search interviews (Sept 26, 30 and 
Oct 3)
2) I attended the memorial service for Marjorie Ward held in our Chapel on October 1
3) We welcomed the new President and a delegation from Trier University for a luncheon on Oct 
7
4) I video recorded a series of 10 interviews on my research in the north at Laval University on 
October 11
5) Visited alumni in Montreal, Kingston and Ottawa with Jackie on October 12, 13, 14
6) I represented the College at the U of M Convocation Dinner and Convocation on Oct 19, 20
7) I attended Diocesan Synod on Oct 20, 21, 22
8) I am a member of the search Committee for a new Editor for Mosaic
9) I attended the Evening of Excellence with Sherry on Oct 25
10) I hosted the launch of Dennis Cooley’s new book on Oct 26
11) I visited alumni and donors in Toronto with Jackie November 9-11
12) I attend the meetings on the Budget Redesign process with the University
13) I was part of the Dean’s and Directors Bargaining Updates during the strike
14) I attended the National Philanthropy Day Lunch at the Metropolitan Center with Jackie.
15) I hosted the Bible and Breakfast with the Rev, Dr. David Widdicombe on November 19.
16) I hosted the “Becoming the Story We Tell” workshop that we offered in collaboration with the 
Centre for Christian Studies on November 19.
17) I attended the Academic All Canadian ceremony where 4 Johnians were honoured on 
November 21.
19) I officiated at the Carols and Lessons Advent Service on November 27.
20) I attended the Senior Executive Retreat on December 1 and 2.
21) I attended the Residence Christmas Banquet on December 2.
22) I attended the University of Manitoba Alumni gathering in Calgary on December 6 and visited with Calgary Alumni.
23) I am a member of the Theological Education Implementation Group and have met twice with them on December 9 and January 9.
24) I hosted the annual SJC Family Christmas Party on December 10
25) I am a member of the search committee for a new Principal at the Centre for Christian Studies and have met with them on December 1 and 12
26) I chair the SJC Chaplain Search Committee and met with them on December 22, January 12, and January 19.

Dean of Studies

Dean of Studies
Lori Wilkinson

We are gearing up to have a busy year and welcome some new faces to the College.

Please join me in welcoming two new visiting fellows at the College this semester.

Visiting Fellows:
Preston Parsons
Dr Parsons just received his PhD in Theology from the University of Cambridge. While studying at Cambridge, he served as the Priest-Vicar at (the aptly named) St John’s College at the University of Cambridge. His dissertation is entitled A Friendship for others: A Theological Interpretation of the friendship between Dietrich Bonhoeffer and Eberhard Bethge. He will be continuing his work in this area while he is here, working on two papers, tentatively entitled: 1) ‘Church Discipline and Theological Education: Finkenwalde and the Riddle of Freedom’, and 2) Bonhoeffer’s “Acts of Love” and Luther’s Rhetoric of Divine Agency’. His office is located in 227 St John’s College.

Murray Evans
Dr Murray Evans is a recently retired Professor in the Department of English at the University of Winnipeg where he has taught since 1982. He was previously a visiting fellow of St John’s College in 2015. In 1986-87, he was a Bye Fellow at Robinson College at the University of Cambridge. He is a well-decorated scholar, most recently the inaugural University of Winnipeg Arts Research Award in 2012. His research expertise is in late medieval literature, most recently focusing on Samuel Taylor Coleridge and Jacques Rancière and theories of the sublime. During his time here, he is working on his manuscript “After Sublime Coleridge”, to be published by Palgrave Macmillan. His office is located in 229 St John’s College.

Academic News

The following are issues that the Provost, Vice-Provost, Registrar and Vice Presidents Academic are currently discussing. I’m happy to highlight and expand on any of these items if you have any questions.

1. **Academic integrity** continues to be problematic, despite the efforts made by the Academic Integrity Working Group to resolve some of these issues. The Academic Integrity Working Group (of which I am a member) is currently working on finalizing an
academic integrity tutorial that all undergraduate students must complete within their first year of registration. The idea is to ensure all students have a working knowledge of academic integrity prior to beginning their studies.

2. **University 1 and Direct Entry Reviews**: reports to the Provosts are due this summer. The University is reviewing the role of University 1 in light of the introduction of direct entry into many of the undergraduate programs. They will share the results of the reports at a later date.

3. **Experiential learning**: remains a priority for undergraduate education at this university.

4. **Graduate and Undergraduate Program Review Committee News**:
   a. Pilot test of a combined graduate and undergraduate program review is currently underway in History and Biological Sciences. The goal is to unite these program reviews across the university in the future.
   b. There will be some new guidelines for performing all program reviews which will be introduced in the coming year. Your associate dean will have information about these changes.

5. **New Budget Review Process**: sadly, I don’t have much information about that initiative at the moment but will keep you posted.

6. **Scheduling of Classes**: the Registrar’s Office is conducting a review of class scheduling (when classes are held, in what semester, how many are held during “prime time”). We can expect more information about this initiative in the future.

7. **Review of the Academic Schedule**: Senate has asked for a report on the following items: length of exam period, length of term, number of classroom teaching hours, location and number of holidays. Results will be shared at a later date.

8. **Survey Review Committee**: All surveys that are distributed to students, staff and faculty on this campus must first be reviewed by the Survey Review Committee. The process is as follows:
   a. Complete Request for Approval Form and submit survey to committee (can be done at the same time as the request is given to the REB).
   b. Coordinator will review within one week or less of the application.
   c. If required, the would be forwarded to the larger Survey Review Committee for review and comment.
   d. If required/applicable, University of Manitoba Access and Privacy Office may need to review survey; Legal Office may be involved if there are incentives offered to respondents.
   e. Office of Institutional Analysis will require a brief report of the findings and the response rate—this information will be compiled into an annual report submitted to University Senate.
   f. A list of ongoing, authentic surveys can be accessed here: [http://umanitoba.ca/admin/oia/surveys/3793.html](http://umanitoba.ca/admin/oia/surveys/3793.html)
   g. The Survey Review Committee can be reached here: [http://umanitoba.ca/admin/oia/surveys/6256.html](http://umanitoba.ca/admin/oia/surveys/6256.html)
Upcoming Events for Winter 2017

Opening of Term Reception: given the delayed start to the Winter term, the reception has been moved back by a week. Please join us in the Senior Common Room between 3 and 5PM on January 18 to celebrate the beginning of term!

Marjorie Ward Lecture: We are pleased to announce that Dr. Stephen Lewis will be giving the Marjorie Ward Lecture this year. Mark your calendars for February 28 4:30PM. The lecture will take place at the Robert Schultz Lecture Theatre, with a reception to follow.

150th Anniversary Events

Music Recital: Thursday January 26 12:00-12:30 at the Chapel. Featured performances by Charmaine Bacon and Michael Cutler.

Music Recital: February 23 12:00-12:30 at the Chapel. Featured performances by Charmaine Bacon and Michael Cutler.

150th Anniversary Symposium: Thursday April 27 9:00-4:00 St John’s College. Details on speakers and topics to follow.

St John’s Official 150th Anniversary Weekend: April 28th - 30th

Friday, April 28 3pm Registration and self-guided Art Tour and Archive Memorabilia; 6:30 – 7pm Compline; 7pm – 9pm Wine & Cheese and Death by Chocolate! (location and additional details to follow)

Sat. April 9:00-2:00 Alumni Gathering, Reunion Group Photo, Lunch of the Decades
5:30 Reception, 6:30 Gala Dinner with guest Mayor Brian Bowman ’96
Photo booth and live music at 8pm by “Rock the House”

Sun. April 30 at 11am – noon Worship Service
Noon to 1:30 pm Reunion windup and buffet lunch

(Please note: registration is required for these events. Please contact Jill Stafford for more information and watch your email for additional information)

Our alumni website has interesting historical information and photos that you might be interested in viewing.
http://umanitoba.ca/colleges/st_johns/alumni_dev/sjc150thanniversary.html

Soup and Bread Lectures: all lectures start at 11:45, lecture begins around 12:15 and ends at 1:00 and is located in the Senior Common Room. Everyone is welcome! Schedule of speakers:

Tuesday 10 January: Murray Evans “Sublime Politics: Samuel Taylor Coleridge (1772-1834) and Jacques Rancière (1940-)

Tuesday 24 January: Jim Blanchard “St John’s College 150th Anniversary Presentation: The Machray Scandal”

Monday 6 February: Ryan Duplassie “Living Treaty: Anishinaabe Land-based Education and the University”

Wednesday 8 March: Marieke Dhont “Intercultural Interaction in Antiquity: Hellenism and Judaism”

Lunch and Lively Conversations: everyone is welcome. There is a small fee for participation to cover the costs of lunch. Please contact Jill Stafford if you are attending
   Erin Millions “Education in the Red River Settlement” February 22, 12-2PM in the Cross Commons Room.

Celebrating Excellence: February 27, 3-4:30PM in St John’s Library (this event was originally to be held in the Fall but was delayed due to the strike)

Wilmot Theology Lecture: Reverend Canon Alyson Barnette-Cowan March 20-22 (dates and locations to be announced)

Bach’s Birthday: this annual event is meant to honour retired St John’s Fellows and staff. It will be held at 2:30-4:30 March 22, St John’s Chapel

End of Term BBQ and Reception: April 5, location (hopefully outside—if weather permits).

Passion Service: April 9 St John’s Chapel

In conclusion, I hope you all have an enjoyable and productive Winter term and hope to see you all at the 150th Anniversary Events!

Chaplain

No report

Bursar

Bursars’ report to Assembly January 17th, 2017

Financial
Despite contracting with some new summer groups, and an increase in regular summer residents, our Summer Conferences numbers did not reach our budgeted goals. Due to some overlapping and logistical problems running groups concurrently, our August occupancy rate was less than we’d anticipated. However, we were pleased with the new group we hosted, and hope that it will grow as we continue to transition away from IEP.

Catering revenues are up this year, and sales in the Daily Bread Café are on par with last year. However, we have seen a decline in the month of November because of the strike – it will have an impact on our budget. We have also closed espresso 101 during the strike in an effort to lower our labour costs. Our residence is near capacity however, so those revenues have not yet been affected in any way, although we may need to make some allowances for students to accommodate the change in academic schedule. Since the strike, we have been making every effort to increase our catering and get our café sales up to normal levels.
**Building items**
The hot water/steam tank in the residence has been reconditioned, and circulation heating pumps have been replaced.

Significant work on the water main that enters the academic portion of the College has recently been completed.

We are also investigating what the costs will be to renovate the student lounge. Once we receive a final quote, we will work with Student Council to cooperate and split the costs of the project. UMSU may also have funds to contribute.

**Staff update**
Diana DeFoort is still on leave, and Lesley Cowan continues to fill in admirably in her absence. Analuz Chorro has resigned from Food Services, and Patrick Grouette has replaced her in that role. Patrick was working in the kitchen on a part time basis, but was more than ready to take on this new role and the responsibility that comes with it. He is doing a great job of leading the kitchen.

**Dean of Residence**

**Residence Projects**
There are no major projects happening in the residence right now.

**Regular Semester**
Due to some unexpected move outs, we have 98 out of 100 beds filled in the residence for winter term. We are currently working to find students to fill these rooms. Our end of term move out date has been shifted to April 30th to accommodate exams running later this year. The costs for the four extra days should be covered by the University.

**Residence Activity**
Residence has generally been quite peaceful. There was a 9-hour blackout on Boxing Day, but Manitoba Hydro worked overtime to restore power and the 25 brave souls in residence over the break heroically survived despite the lack of internet. Students are slowly trickling back in to write exams, and the Dons and Res Council will be back into planning activities once the new term begins.

**Development Officer**

Development Officer Report to Assembly
January 2017

**Fundraising**
- To date raised: $190,214
- The annual appeal is still coming in so we have not evaluated the response yet
- Received two bequests: Estate of Marjorie Ward and estate of Marjorie Hardman.

**Alumni/Stewardship**
- Continuing to visit with Johnians.
• Chris and I will be travelling to Ottawa at the beginning of February and Vancouver/Victoria at beginning of March
• I will be on vacation in England in May and plan on some visits to alumni whilst there.

**Special Events**
- There is an organ concert in the Chapel on 26th January
- Planning the Reunion Weekend – so far 4 people registered.

**Marketing/Communications**
- Helping to promote the MWL on the 28th February
- The College is tweeting! Many thanks to Caileigh for her knowledge, help and support. Please send me a bio and photo to be included in this venture!

**Staffing**
- Ade continues to work for us as the work study student.
- Applying to Canada Summer jobs for a grant for the 2017 summer student

Respectfully submitted by:

Jackie Markstrom
10th January, 2017

**Registrar**

Registrar’s Report
January 2017

**Matriculation** This year, Matriculation was on Sunday, September 25, 2016, in the College Chapel, at 3:00 pm. It was another success. Thank you to all who volunteered, helped with organization and planning, and participated.

**Convocation** This year’s Convocation had a number of added challenges. The Dean and the staff at St. John’s Cathedral were incredibly accommodating in allowing us to take over for the ceremony on November 6, as well as a few days prior and after, for set up and clean up. The staff here at the College went above and beyond their usual generosity, working with a true spirit of cooperation and coordination, to make the relocation of convocation as smooth as possible. Thank you to all who helped in the planning, volunteered, and attended. It was a great celebration of our 150th anniversary. A video of the ceremony was made and is now available on our website on the following pages: http://umanitoba.ca/colleges/st_johns/alumni_dev/sjc150thanniversary.html http://umanitoba.ca/colleges/st_johns/events/sjconvocation.html; and directly on YouTube here: https://www.youtube.com/watch?v=PkPSDhojC18

**University of Manitoba Open House** Thursday, February 23, 2017. Open House 2017 is the largest recruitment event of the year and is expected to draw almost 3,000 high school students, parents, and teachers to the Fort Garry campus. The new, single day Open House replaces Info Days, which was the two-day open house event that you may be familiar with from past years. A daytime program, focused on visiting school groups, will be held from 9:00am – 2:00pm on
Thursday, February 23rd. Participating units are encouraged to staff a booth in our centralized Information Village and host presentations or sample classes for visiting school groups. A new evening Parents Program, focused on visiting students and parents, will be held from 6:00pm – 8:00pm that same day.

**Brandon Career Symposium**, to be held March 6-8, 2017

Sherry Peters  
Registrar

**b) Report from Senior Stick**

No report

**c) Reports from College Committees**

No report

**7. Adjournment**

MOTION: That the meeting be adjourned.  
K. Fowler / L. Wilkinson  
CARRIED
It seems that I have been on the road for most of the beginning of this term. This has included trips to Ottawa, Niagara Falls, Toronto, Vancouver and Victoria. Thank goodness I have no more travel dates until May!

Much of our work this term has been looking into the possibility of government support for building a new residence. This has involved a number of meetings and we will report on the progress at our meeting.

Other activities have included:

1) Attended the Winnipeg Foundation Annual Breakfast (January 18)
2) Chaplaincy Search Interviews (January 19)
3) Participating in the search committee to look for a new Principal for the Centre for Christian Studies (Jan 20, Jan 27, Feb 21, Feb 24, March 10, 13, 14)
4) Attended Diocesan Council (January 21)
5) Participated in the Native Studies Department Undergraduate Review (Jan 26, 27)
6) Organized and attended Bible and Breakfast (Jan 28)
7) Organized and participated in the Kroetsch Roundtable (Feb 3)
8) Visited Alumni and Donors with Jackie in Ottawa (Feb 7-9)
9) Met with Darcy Rollins from ICM (Feb 10)
10) Attended Equipping the Saints: a national conference on theological education in Niagara Falls (Feb 14-17)
11) Attended University of Manitoba 140 Anniversary Launch (Feb 28)
12) Attended the Marjorie Ward Lecture (Feb 28)
13) Visited Alumni and Donors in Vancouver (March 2, 3) and Victoria (March 4)
14) Met with the Theological Review Implementation Group (March 7)
15) Met with the University of Manitoba Press Board (March 8)
16) Participated in the Theology Reading Group (March 8)
17) Organized and attended the Wilmot Lectures (March 20-22).

I continue to represent the College at Senate, Deans and Directors Council, and Arts Faculty Council.
Report to Council. March 2017
Acting Dean of Studies
Lori Wilkinson

Academic News

The University has implemented a new campus-wide mental health strategy called *Success through Wellness*. There are a number of very important new initiatives that affect all faculty, student and staff members. I would be happy to discuss any or all of these programs with you.

- For students:
  - new programing on Fentanyl
  - Revised alcohol addiction programs
  - Healthy U workshops for health and wellness
  - Body project: for eating disorders
  - Bringing in the bystander: what to do if you witness or learn of a mental health crisis (between students)
  - Active minds events and awareness
  - New sexual assault and violence steering committee
  - How to respond to disclosures
  - Heart Medicine Lodge

- For faculty and staff
  - In addition to Shepell and Associates (EAP)
  - Live well website: with resources for healthy living
    www.umanitoba.ca/livewell
  - Shepell has also added health and wellness support and legal support
  - Group workshops
  - Tackling addiction
  - Critical incident debriefing
  - Stress management/prevention workshops
  - Weekly workshops (no registration required)
  - GWL Centre for Mental Health Resources: [www.workplacestrategiesformentalhealth.com](http://www.workplacestrategiesformentalhealth.com)
  - Mood program online: to manage depression and provide therapist support
  - June 19-23 Campus wellness week
Medical Notes Committee Update: The Faculty of Nursing will be pilot testing two programs dealing with students who must miss classes/tests/assignments due to illness. The first pilot will test a new form called “Verification of Academic Incapacity”. This form would be completed by a physician but would be less time consuming for both the physician and student. The second pilot will test a “Statutory Declaration Statement”. The student would be tasked with swearing an oath to a commissioner (located in each faculty) instead of submitting a medical note. After the two pilot tests are complete, the committee will select one solution: either the Verification of Academic Incapacity Form OR the Statutory Declaration Statement.

Review of St John’s Events

The 33rd Marjorie Ward Lecture was delivered on February 28 by Stephen Lewis. About 200 people attended the event which was also covered by UM Today and the Winnipeg Free Press. Dr Lewis joined a small group for a supper in his honour afterwards.

Soup and Bread Lectures: a record number of lectures will take place (or have already taken place) this semester. Thanks to Michael Minor for organizing these 8 talks!

This semester’s Lunch and Lively Conversations was held on February 22 and was given by Erin Millions.

The St John’s Annual Celebrating Excellence attracted submissions from many faculty and student members. I hope to see more submissions for next fall!

Upcoming Events

The 5th Annual St John’s Student Art Competition is now underway. Twenty-five budding university artists from around campus have submitted over 40 items for judging. Please check out the fabulous artwork at the Daily Bread. Thanks to committee members Michael Minor, Lisa Alexandrin, and Murray Evans for their assistance and to the Daily Bread for helping us properly hang the art!

150th Anniversary Events

Music Recital: Thursday January 26 12:00-12:30 at the Chapel. Featured performances by Charmaine Bacon and Michael Cutler.
**Music Recital:** February 23 12:00-12:30 at the Chapel. Featured performances by Charmaine Bacon and Michael Cutler.

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Sat. April 29 9:00-2:00 Alumni Gathering, Reunion Group Photo, Lunch of the Decades
5:30 Reception, 6:30 Gala Dinner with guest Mayor Brian Bowman ‘96
Photo booth and live music at 8pm by “Rock the House”

Sun. April 30 at 11am – noon Worship Service
Noon to 1:30 pm Reunion windup and buffet lunch

*(Please note: registration is required for these events. Please contact Jill Stafford for more information and watch your email for additional information)*

Our alumni website has interesting historical information and photos that you might be interested in viewing.
http://umanitoba.ca/colleges/st_johns/alumni_dev/sjc150thanniversary.html

**End of Term BBQ and Reception:** April 5, location (hopefully outside—if weather permits).

**Passion Service:** April 9 St John’s Chapel
Financial

The university is developing a completely new, decentralized budgeting strategy that will change the way our budget is set, as well as which expenses will now reside with the College as opposed to being handled centrally. Allocations will also be adjusted to offset those costs. This has involved numerous meetings with the consultants the university has contracted with, and workshops and discussions will continue. Beginning in 2017-18, the new budget process will run in parallel to the existing one, and then go “live” in 2018-19. As this is a major undertaking, and a significant shift from how things are done now, there are numerous questions and challenges currently being addressed.

Preparations for our 2017-18 College budget are well underway, with a major focus on trying to confirm what groups we will have in the residence during the summer. Admittedly, we have not done a very good job of accurately budgeting our summer revenues over the last two years, which has put us in the difficult position of trying to make up for those unrealized revenues for the period of September to March. This year we’ve made the decision to delay finalizing our budget until May so that we can strike a budget that is based on more solid information, and allows our clients more time to confirm their numbers.

Building items

The residence dining room has been repainted, and the carpet replaced with vinyl flooring. It is a major improvement.

Planning has begun for the project to replace the hood exhaust system in the residence. Our current system is outdated, and falls outside the university’s fire safety guidelines. Historically our setup was allowed because it was “grandfathered in”, but it has now reached the point where changes need to be made. Drawings for the project are nearly complete, at which time the university will put it out to tender, with construction to begin in June. Funds are available in our Residence Improvement Fund, and our Unrestricted Fund. Council will vote on whether to approve this project at its March 29th meeting.

Staff Update

Lesley Cowan very ably filled in for Diana Defoort for the last six months on a temporary basis (six months is the maximum allowable length of a temporary appointment based on the collective agreement). However, the leave status of Diana is still unresolved, and Human Resources has asked, and been given approval, to extend the temporary appointment by another two months. We are hoping to have someone back in that position in the coming week, in time for our scholarship deadline, and to assist with upcoming 150th anniversary events.
Dean of Residence Report

Residence Projects
There are no major projects happening in the residence right now.

Regular Semester
Our end of term move out date has been shifted again to May 1\textsuperscript{st} to accommodate exams running later this year. The costs for the five extra days should be covered by the University. We have three open rooms right now, but will be filling at least one of them in April.

Residence Activity
There have been a few major incidents involving one person; this person has now been evicted and banned from the residence, so disturbances are down. Our recruiting trip to Brandon was unfortunately a bust, thanks to the blizzard that shut down the city and surrounding area, but I will be sending out recruitment letters to guidance counsellors later this month. Don interviews will be conducted on March 22\textsuperscript{nd}, and Residence Council elections will be held soon after.
**Fundraising**
- To date raised: $216,500
- The province has made changes to the Manitoba Scholarship and Bursary Initiative. Basically for us we will get a little more funding through the UofM. However, allocation is now 2:1 (was 1:1) and no matching available for endowed funds; disbursed amounts can be matched. We are waiting for UofM guidelines to be developed hopefully sometime in April.
- Three bequests received last year for a total of $86,282.36

**Alumni/Stewardship**
- Continuing to visit with Johnians.
- Chris and I travelled to Ottawa at the beginning of February and Vancouver/Victoria at beginning of March
- I am in Japan and plan on meeting with one alumnus whilst in Tokyo.
- I will be on vacation in England in May and plan on some visits to alumni whilst there.

**Special Events**
- Bach’s Birthday Chapel concert will be held on the 22nd March.
- The Reunion Weekend is almost upon us preparations are proceeding well.

**Marketing/Communications**
- The College is tweeting! Many thanks to everyone who has contributed so far. Please let us know if you have something you wish to share with the wider community!

**Staffing**
- Ade finished working for us at the beginning of March.
- Applied to Canada Summer jobs for a grant for the 2017 summer student

**Misc**

Respectfully submitted by:

Jackie Markstrom
14th March, 2017
Registrar's Report
March 2017

University of Manitoba Open House Thursday, February 23, 2017. We had a St John’s College booth at in the Info Village for the Open House. It was a fairly well-attended event, with a steady flow of students to our booth.

Brandon Career Symposium March 6- 8, 2017. Due to the storm that hit Brandon from March 6 – 8, the evening session on the 6th was attended by maybe 100 people, two of which came by our booth. On the 7th and 8th, most of the highways were closed, as were the rural schools which are the ones who attend the symposium. It was unfortunate, but hopefully it will not be a re-occurring phenomenon.

Sherry Peters
Registrar