ST JOHN’S COLLEGE
ASSEMBLY
AGENDA

For the meeting of May 14, 2013 @ 10:00 am in Room 206 St John’s College

Regrets to Sherry Peters at 474-8520 or sherry.peters@ad.umanitoba.ca

1. Opening Prayer

2. Approval of the Agenda

3. Approval of the Minutes of the meeting on March 19, 2013

4. Business Arising from the Minutes of the March 19, 2013 meeting

5. New Business
   a) Elect or appoint new Chair of Assembly for 2013 – 2014 academic year
   b) Fellowship Nominations
   c) Changes to Residence constitution
   d) Approval of Terms for Marjory Dance and George Thomas Chapman Memorial Bursary
   e) Budget
   f) Membership on Committees
   g) Draft meeting dates for upcoming year
   h) Membership Stats
   i) Annual Report

6. Other Business

7. Reports
   a) Reports from College Officers

   Warden
   Dean of Studies
   Dean of Theology and Chaplain
   Bursar
   Dean of Residence
   Development Officer
   Librarian
   Registrar

   b) Report from Senior Stick
   c) Reports from College Committees

8. Adjournment
ST JOHN’S COLLEGE
ASSEMBLY
MINUTES

For the meeting of March 19, 2013 @ 10:00 am in Room 206 St John’s College

Present: L. Kuffert (Chair), S. Peters (Secretary), C. Trott, S. Alward, D. McCance, D. Punter, B. Hallman, D. Hoft, I. Froese, J. Markstrom, H. Krieger, E. Jones, A. Perry, L. Reimer, R. Clifton, J. Bouchard,

Regrets: B. Beare

1. Opening Prayer
C. Trott opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
S. Alward/B. Hallman
CARRIED

3. Approval of the Minutes of the meeting on January 22, 2013
MOTION: That the minutes of the meeting on January 22, 2013 be approved as distributed.
D. Punter/H. Krieger
CARRIED

4. Business Arising from the Minutes of the January 22, 2013 meeting
None

5. New Business

a) Set Residence Rates for 2013/2014 – Bursar presented the assessment of residence costs, and that residence fees are to recover the costs of running the residence not to gain profit for the College. Asking for a 2.3% increase in residence rates plus $20 a month for internet access.
MOTION: That we increase residence rates for 2013/2014 by 2.3%.
CARRIED

b) Motions from Membership Committee

MOTION: The committee recommends to Assembly that Herb Enns and Jonathan Peyton be elected as Senior Fellows
CARRIED

MOTION: The committee recommends to Assembly that Erin Millions, Agnes Pawlowska, Laura Reimer, Bryan Peeler, Susie Stoesz, Nicole Goulet, Robert Coutts and Heather Graham be renewed as Research Fellows for one year
CARRIED

c) Honorary Degrees
MOTION: To go into closed session
CARRIED
Motion: That Assembly move out of closed session.
CARRIED
In closed session, it was decided that John Stafford be granted the honorary degree of Doctor of Divinity (honoris causa).

6. Other Business
None

7. Reports
a) Reports from College Officers

Warden

Warden’s Report to Assembly
March 19 2013
Since last Assembly much of my time has been taken preparing the Strategic Resource Planning for the University submission. We have not asked the University for any new money overall, but largely spoke of moving forward and entrenching the Learning Community initiative and AUCC initiative from last year. As a last minute addition we added a capital project to redo the floors on the lower level – largely because the estimates came in much higher than we anticipated.

Other activities:

1) Volunteered at Ronald MacDonald House to cook a meal
2) Attended the St Paul’s Day Mass and Awards Ceremony at St Paul’s College
3) Attended a meeting of the Theological Cooperative with John about ATS accreditation
4) Attended the German Canadian Studies Meetings to give a paper in Grainau
5) Represented the College at the Trudeau lecture
6) Attended the Hanley Lecture and Lunch at St Paul’s College
7) Worked with the SSHRC in Ottawa
8) Attended the Emerging Leaders Dinner

I continue to represent the College at Provost’s Council, Senate, Faculty of Arts Council, Diocesan Council and the External Relations Dean’s Breakfasts. The work with External Relations has slowed down recently now that all the Deans and Directors have submitted their Cases for Support. External Relations is consolidating the Cases and we will find out in April what their priorization is.

Dean of Studies

Dean of Studies: Report to Assembly January 22, 2013 – March 19, 2013
Activities To Date During Winter 2013 Term:

January

Our first event for the New Year was a Brown Bag Lunch on January 15, with Bill Bumstead from Neeginan Institute of Applied Technology in Winnipeg.

Opening of Term Reception for Staff and Fellows was held January 17.

The first Soup and Bread Lecture of the term was on January 23, when Herbert Enns (Architecture) gave a presentation, "Madly Off in All Directions: Trans-Disciplinary Teaching, Research and Practice."

The Annual Marjorie Ward Lecture and Dinner were held on January 31. This year’s lecture was Andrew Nikiforuk, “Energy and the Economists’ Delusion.” The lecture was attended by about 50 people, and was well received by the audience, with many interesting questions and dialogue. Mr. Nikiforuk also gave a presentation in SJC Fellow Jonathan Peyton’s environmental studies undergraduate class.
February

There were two Brown Bag Lunches in February:

Wednesday, February 6: Shawna Dempsey, Co-Executive Director, Mentoring Artists for Women’s Art, Winnipeg. "Mentorship: Transformative Education without Bureaucracy."

Tuesday, February 26, Nicole Goulet, Department of Religion, Research Fellow, SJC, “Studying and Teaching Religion in Secular Institutions.”

There were also two Soup and Bread Lectures:

Wednesday, February 13th Bryan Peeler (Political Science): “The Persistence of Reciprocity in the Law of Armed Conflict”

Wednesday, February 27th Adele Perry (History): "Isbister and Empire"

March

To date in March we have had one Soup and Bread Lecture, Wednesday, March 6: Mary Benbow (Geography): "A Warm Day at the Zoo: Climate Change, Conservation, and Conversations."

We have also had a Brown Bag Lunch, Tuesday, March 12: David Watt, Director, Institute for the Humanities, University of Manitoba: “Allusions of Grandeur.”

Attendance at lunch-time events this term has been very good; we have been averaging between 15 and 20 people for Soup and Bread events, which is positive reflection of the community we have here in the College. Our thanks again to Rod Clifton and Struan Sinclair, who have done the work of organizing these series, and of course to the staff who help us and provide delicious food.

Upcoming Events and Activities:

Soup and Bread Lecture Wednesday, March 20: Andrew Woolford (Sociology): “Indigenous Boarding Schools in the US and Canada.”

Brown Bag Lunch Thursday, March 21: Bonnie Hallman, Director, University 1: “Creating Opportunities for Success in the First Year: Evolving University 1 into a First Year Centre.”

Student Art Competition. We are in the midst of our first annual St John’s College Student Art Competition. Submissions are due Thursday, March 28th, with winners of 1st ($300), 2nd ($200), and 3rd ($100) prizes being announced at a reception sponsored by Daily Bread Café on Monday, April 8th.

Graduate Student Meet and Greet, Tuesday, March 26, 2013, 2:30-4:30 pm, Senior Common Room. SJC has approximately 90 graduate student members, from a wide range of disciplines. This is an outreach event, connecting SJC Fellows and Staff with our graduate students. Beer and snacks to be provided. It would be greatly appreciated if Fellows and Staff could make time in their busy end-of-term schedules to attend this event. We are hoping to build a supportive environment for graduate students at the College.

End of Term Reception for Fellows and Staff will be held Wednesday, April 10, 2013, 3:00-5:00 pm in the Senior Common Room.

Esyllt Jones, Acting Dean of Studies

Dean of Theology and Chaplain

No report.
Bursar

Bursars' report to Assembly 03-19-13

Building items

We continue to be very focused on improving the residence experience for students. We are in the process of re-painting all residence rooms, and making sure that each room has mirrored closet doors installed. This is a logistical challenge, and we are appreciative of all the cooperation we’ve received from the students. Eventually, we want to have all of the flooring replaced as well. We also continue to work closely with the University and Shaw Cable to have internet access provided. Discussions are on-going and we are hopeful this project will begin soon.

We have also started the process of getting quotes to have the academic wing of the College re-painted and the carpet replaced with flooring. This will have a significant impact on both the aesthetics, as well as the cleanliness of the space. This will include the hallway outside the Cross Common and Quiet Room, and new carpet in the Quiet Room and study areas.

Budget

- The Finance & Admin Committee met to recommend a 2.3% increase in residence rates for 2013-14.
- Once those are approved by Assembly, preparations for the 2013-14 budget can begin.

Other

- EPIC, the new university procurement system for purchasing will soon be rolled out, and is set to go live on April 22, 2013. This is a ROSE initiative, and is intended to streamline the process.

- We have had a number of recent high profile events take place in the Schultz Lecture Theatre, put on by the office of the VP External. Amy Craddock and Ian Park both put a lot of work into the successful organization and execution of these events.

- We are continuing our preparations for the summer, and anticipate a large contingent of international students through IEP.

Dean of Residence

Dean of Residence Assembly Report

In the new year we started the process of renovating the residence rooms. We are painting 3 rooms per week on average and as of March 13 we have 20 rooms finished. We are installing new mirrored closet doors once the painting is finished. We will do as many rooms as we can before the exam period, with the remainder to be completed this summer.

We plan to start replacing the floor in the residence rooms at the end of April. Currently, one room is done and we had a student in there for one month to test durability. There was some scratching from the beds and chairs so we are going to be opting for a lighter floor colour. In addition to this we will be placing protective covers on the bottom of the beds and chairs to reduce the scratching.
Shaw is planning on starting to wire up the residence with high speed internet starting at the end of the month. If they do not finish before the exam period we will either work reduced hours or put the project on hold until May.

We decided to go with a mandatory meal plan for the summer session. It will allow us to provide a better, more consistent experience for everyone living here this summer.

Don selections took place on March 10th and I’m pleased to be working with Nik Akkerman (Sr. Don), Wilson Wu, Acqueline Masviken, and Rhianne Rodnisky next year.

Development Officer

Development Officer Report to Assembly
19th March, 2013

Fundraising
- Gifts received since April as at today = $143,312 – this is below expectations and we will fall short of our target amount. There are several reasons for this the main one being a $50,000 bequest has not realized yet (the Will has been probated) and $30,000 MSBF funds will arrive in April not March as anticipated.
- There is a bequest of $50,000 which should be received very shortly.
- Donations to the Senior Common Room amount to just about $10,000!
- A special Residence Improvement mailing to upgrade residence rooms did not have the impact we had hoped.
- The Chaplaincy mail out has been completed.
- The UofM phone centre called College alum the end of February and throughout March.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- Jill and I will be working on a stewardship plan.

Special Events
- The Curry Cook-Off event will be held this year on the 28th March. Tickets are $10 each and that includes curry, samosas, naan bread, juice.
- Bach’s Birthday – A Tribute to Retired Fellows will be held on the 21st March and will feature a concert in the Chapel followed by a reception in the Cross Common Room. Please join us!

Marketing/Communications
- Currently working on the latest issue of In Lumine should be out in April.
- Suggestions for stories/articles are appreciated.
- Jill has redesigned our webpage and we hope to have it in place in April. Our plan is to update it on a monthly basis.

Staffing
- Currently have two volunteers coming in on a regular basis.

Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Developing the Capital Campaign plan and the Development Committee met to review feasibility study proposals.
- Jill and I reviewed and evaluated the effectiveness of the Development Office and put in place the 2013/2014 Development Office Plan.

Respectfully submitted by:
Jackie Markstrom
13th March, 2013
Librarian
No report

Registrar

Registrar’s Report to Assembly
March 19, 2013

Recruitment: February 20-21, 2013 were Info Days at the University of Manitoba. We participated with our new College Brochure and Display Banner. Justin Bouchard and Diana DeFoort were a great help at the booth as were several of our students. In addition to our booth at the Info Village, we offered a tour of the College on both days. On the Wednesday afternoon, we also held a special information session for the students of St. John’s Ravenscourt.

Other: I am presently finishing up the Annual Report. I have completed classes for Life Coach training, I only have the practicum left which will take until the beginning of June. This is a new service we’re offering to our students. New College pens have arrived along with the new College brochure and display banner.

Sherry Peters
Registrar

b) Report from Senior Stick

ST. JOHN’S COLLEGE STUDENTS’ ASSOCIATION
March 11, 2013

Report to Assembly – Senior Stick

Ronald McDonald House
On Tuesday, January 22, SJC staff and students spent their time volunteering at Ronald McDonald House. We got to prepare and serve a delicious feast, which included roast beef, a variety of veggies and delectable apple crumble with vanilla ice cream! The volunteers included SJC council members, the Warden of the college, Dr. Chris Trott and Anna Chorro from SJC’s Food Services. Special thank-you to everyone who helped plan and prepare this meal, including GFS Foods and the St. John’s College Food Services for donating their time as well as the roast and vegetables!

Cancer Care Bake Sale
The bake sale was a great success raising a total of $228.80 for Cancer Care Manitoba. There were many tasty goodies such as cupcakes, cookies and rice krispy treats for sale. Special thanks to Jackie for her delicious cheese buns, as well as, all of the other volunteers who put in the time and effort to make this event happen!

Bowling and Karaoke
Our Programming Directors were hard at work this semester planning the wonderful events of Bowling and Karaoke. Both nights were incredibly successful with a turnout of approximately 25 people per event! Besides grad, our Programmers are planning one last event for the stressful exam week, occurring on April 2nd, in which the student lounge will be converted into a space of relaxation for all members to enjoy!
Graduation
Planning for graduation is on track, as the DJ has been booked and the centerpieces and cake have been ordered. We are waiting on the number of attending grads to finalize details!

Bisons Hockey Game
The Bisons versus UBC Thunderbirds Hockey Game took place on Friday, February 1st. The game was great fun, as our Sport’s Representative made it event by supplying pizza and drink to all of the SJCSA hockey fans! Despite our cheering efforts, the Bisons lost with an ending score of 3-2.

Elections
SJCSA have shown a lot of interest in the student council next year, as only 2 positions have yet to be filled. With many of our beloved council graduating this year, we are delighted to have such interest from the members to get involved with the college.

c) Reports from College Committees
None

8. Adjournment
I. Froese/L. Reimer
CARRIED

The official copy of the minutes is signed by the Chair, and Secretary and kept in the Registrar’s Office

Chair ______________________ Secretary ______________________ Date ______________________
### Summary to March 31, 2013

#### EXPENDITURES

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#### REVENUE SOURCES

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#### CUR. OP. SURPLUS

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#### ACCUM. OP. SURPLUS

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## Revenue

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## Expense

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<th>YTD</th>
<th>Budget</th>
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## Surplus / Deficit

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## Academic Programs

For the Twelve Months Ending March 31, 2013

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<td>0</td>
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<td>0</td>
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<td>1,500</td>
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<td>50</td>
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<td>0</td>
<td>858</td>
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<td>4,045</td>
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<td>90,778</td>
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<td>6,556</td>
<td>(6,248)</td>
<td>(1,189)</td>
<td>(5,059)</td>
<td>(415)</td>
<td>(515)</td>
<td>(1,990)</td>
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</table>
**St. John's College**

**Conferences**

For the Twelve Months Ending March 31, 2013

<table>
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<tr>
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<th>12-13</th>
<th>11-12</th>
<th>YTD</th>
<th>YTD</th>
<th>Variance</th>
<th>11-12</th>
<th>12-13</th>
<th>13-14</th>
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<td>March</td>
<td>YTD</td>
<td>YTD</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
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<td>$128,000</td>
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<td>749</td>
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<td>650</td>
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<td>13,732</td>
<td>15,465</td>
<td>13,732</td>
<td>1,733</td>
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<td>1,045</td>
<td>415</td>
<td>1,000</td>
<td>1,500</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>100</td>
<td>100</td>
<td>100</td>
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<td><strong>Total Expenses</strong></td>
<td>5,389</td>
<td>13,732</td>
<td>61,010</td>
<td>53,489</td>
<td>7,521</td>
<td>61,114</td>
<td>53,115</td>
<td>65,804</td>
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<td>-5,389</td>
<td>-13,732</td>
<td>62,933</td>
<td>98,326</td>
<td>-35,393</td>
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<td>81,685</td>
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## Residence

For the Twelve Months Ending March 31, 2013

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<th>12-13</th>
<th>11-12</th>
<th>12-13 YTD</th>
<th>11-12 YTD</th>
<th>Variance</th>
<th>11-12</th>
<th>12-13</th>
<th>13-14</th>
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<tr>
<td>March</td>
<td>March</td>
<td>YTD</td>
<td>YTD</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td>$266,182</td>
<td>$261,188</td>
<td>$4,994</td>
<td>$248,571</td>
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<td>2,363</td>
<td>10,289</td>
<td>9,058</td>
<td>1,231</td>
<td>9,330</td>
<td>9,797</td>
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<tr>
<td>030-4041-000 Suite 100</td>
<td>800</td>
<td>500</td>
<td>5,607</td>
<td>6,000</td>
<td>(393)</td>
<td>6,000</td>
<td>6,300</td>
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<tr>
<td>030-4042-000 Suite 99</td>
<td>1,149</td>
<td>1,094</td>
<td>9,137</td>
<td>8,711</td>
<td>426</td>
<td>8,752</td>
<td>9,190</td>
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<td>030-4043-000 Suite 142</td>
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<td>1,094</td>
<td>9,167</td>
<td>8,711</td>
<td>456</td>
<td>8,752</td>
<td>9,190</td>
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<td>695</td>
<td>790</td>
<td>(95)</td>
<td>600</td>
<td>800</td>
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<td>1,371</td>
<td>(295)</td>
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<td>1,500</td>
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<td>5,604</td>
<td>286,605</td>
<td>301,077</td>
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</table>

| Expense |
| 030-5002-000 Dean's Salary | 4,972 | 5,021 | 44,194 | 44,731 | (537) | 44,923 | 45,825 | 44,532 |
| 030-5005-000 Housekeeping Wages | 8,838 | 6,715 | 46,552 | 38,277 | 8,275 | 38,799 | 39,429 | 51,187 |
| 030-5007-000 Don't's Room/Board | 7,194 | 6,490 | 28,435 | 24,620 | 3,815 | 25,033 | 28,000 | 27,877 |
| 030-5112-000 EIC | 242 | 204 | 2,367 | 2,073 | 294 | 1,937 | 2,184 | 2,510 |
| 030-5113-000 CPP | 408 | 354 | 4,097 | 3,696 | 401 | 3,443 | 3,816 | 2,780 |
| 030-5114-000 London Life | 176 | 291 | 2,803 | 3,058 | (255) | 3,179 | 3,391 | 4,544 |
| 030-5115-000 Medical/Dental Insurance | 576 | 258 | 4,398 | 3,777 | 621 | 3,675 | 5,008 | 5,688 |
| 030-5116-000 Workers Comp | 266 | 227 | 564 | 662 | (98) | 580 | 662 | 605 |
| 030-5220-000 General Supplies | 0 | 0 | 3,264 | 1,005 | 2,259 | 300 | 1,000 | 1,000 |
| 030-5223-000 Paper/Cleaning Supplies | 3,147 | 1,326 | 8,314 | 6,003 | 2,311 | 5,000 | 6,000 | 6,500 |
| 030-5330-000 Furnishings | 0 | 126 | 6,140 | 6,189 | (49) | 5,000 | 6,000 | 6,000 |
| 030-5550-000 General Repairs/Maint | 7,985 | 5,986 | 39,298 | 69,589 | (30,291) | 60,000 | 65,000 | 62,000 |
| 030-5551-000 Bldg Alterations | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0 |
| 030-5552-000 UM Utilities | 11,247 | 28,658 | 32,275 | 28,658 | 3,617 | 35,000 | 35,000 | 35,000 |
| 030-5717-000 Phones/Cable | 690 | 590 | 6,889 | 7,873 | (984) | 5,000 | 8,000 | 3,400 |
| 030-5720-000 Internet | | | | | | | | 12,800 |
| 030-5736-000 Insurance | 0 | 0 | 3,006 | 2,932 | 74 | 3,000 | 3,000 | 3,200 |
| 030-5760-000 Travel/Mileage/Parking | 0 | 0 | 576 | 549 | 27 | 500 | 550 | 600 |
| 030-5761-000 Hospitality | 44 | 0 | 135 | 42 | 93 | 350 | 350 | 350 |
| 030-5762-000 Professional Dev. | 0 | 0 | 1,479 | 0 | 1,479 | 600 | 600 | 2,000 |
| 030-5764-000 Dean's Board | 109 | 0 | 1,184 | 31 | 1,153 | 600 | 600 | 1,500 |
| 030-5767-000 Res Administration | 5 | 4 | 1,147 | 1,026 | 121 | 2,000 | 1,200 | 1,200 |
| 030-5767-001 Residence Programming | 0 | 0 | 0 | 551 | (551) | 800 | 800 | 1,000 |
| 030-5768-000 Dons' Training | 44 | 0 | 2,993 | 2,474 | 519 | 3,000 | 3,000 | 4,000 |
| 030-5769-000 Res. Recruitment | 0 | 217 | 256 | 217 | 39 | 1,100 | 1,100 | 1,200 |
| 030-5770-000 Returning Resident's Rebate | 0 | 0 | 4,050 | 0 | 4,050 | 0 | 0 | 4,000 |
| 030-5790-000 Capital Reserve Transfer | 0 | 2,484 | 0 | 2,484 | (2,484) | 2,447 | 2,447 | 10,000 |
| 030-5789-000 Miscellaneous | 0 | 0 | 430 | 387 | 43 | 500 | 500 | 500 |
| Total Expenses | 45,943 | 58,951 | 244,846 | 250,904 | (6,058) | 248,766 | 265,462 | 287,973 |

| Total Surplus / Deficit | -3,644 | -19,107 | 59,797 | 48,135 | 11,662 | 37,839 | 35,615 | 42,177 |
## St. John's College

### Food Service
For the Twelve Months Ending March 31, 2013

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<th>2012-13</th>
<th>Variance</th>
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<th>2010-11</th>
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<td>March</td>
<td>March</td>
<td>YTD</td>
<td>YTD</td>
<td>Budget</td>
</tr>
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<td>91,060</td>
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<td>21,005</td>
<td>20,466</td>
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<td>130</td>
<td>1,151</td>
<td>1,119</td>
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<th>2010-11</th>
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<td>March</td>
<td>March</td>
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<td>YTD</td>
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<td>1,409</td>
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<td>22,489</td>
<td>19,145</td>
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<td>42,861</td>
<td>407,579</td>
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Total Surplus / Deficit: $-7,801 - $17,636
## St. John's College

**Theology**

For the Twelve Months Ending March 31, 2013

<table>
<thead>
<tr>
<th>Proposed</th>
<th>12-13</th>
<th>11-12</th>
<th>12-13</th>
<th>11-12 Variance</th>
<th>11-12 Budget</th>
<th>12-13 Budget</th>
<th>13-14 Budget</th>
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<tbody>
<tr>
<td>March</td>
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<td>YTD</td>
<td>YTD</td>
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### Income

#### Income Trusts

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<th>11-12</th>
<th>12-13</th>
<th>11-12</th>
<th>Variance</th>
<th>11-12</th>
<th>12-13</th>
<th>13-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>040-4024-000</td>
<td>Hobson Fund</td>
<td>$0</td>
<td>$14,100</td>
<td>$10,001</td>
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<td>$24,100</td>
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<td>040-4050-000</td>
<td>Trust Funds</td>
<td>0</td>
<td>0</td>
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<td>16,675</td>
<td>325</td>
<td>16,675</td>
<td>17,000</td>
<td>17,000</td>
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<td>040-4999-000</td>
<td>Wilmot Lecture Series Income</td>
<td>2,524</td>
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<td>2,524</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</table>

Subtotal - Income Trusts: 

$$\text{2,524} + \text{14,100} + \text{29,525} - \text{1,250} = \text{33,664}$$

Subtotal - Current Sources:

$$\text{7,842} + \text{4,232} + \text{31,671} - \text{(1,868)} = \text{35,300}$$

#### Current Sources

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>12-13</th>
<th>11-12</th>
<th>12-13</th>
<th>11-12</th>
<th>Variance</th>
<th>11-12</th>
<th>12-13</th>
<th>13-14</th>
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<tr>
<td>040-4000-000</td>
<td>Theology Donations</td>
<td>0</td>
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<td>0</td>
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<td>Program App/Member Fee</td>
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<td>0</td>
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<td>040-4058-000</td>
<td>Deans' Teaching</td>
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<td>040-4099-000</td>
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<td>040-4695-000</td>
<td>Diploma Program</td>
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<td>493</td>
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</table>

Subtotal - Current Sources: 

$$\text{7,842} + \text{4,232} + \text{31,671} - \text{(1,868)} = \text{35,300}$$

#### Total Revenues

$$\text{10,366} + \text{18,332} + \text{61,196} - \text{3,118} = \text{68,964}$$

### Expense

#### Salaries

<table>
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<tr>
<th>Code</th>
<th>Description</th>
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<th>11-12</th>
<th>12-13</th>
<th>11-12</th>
<th>Variance</th>
<th>11-12</th>
<th>12-13</th>
<th>13-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>040-5003-000</td>
<td>Salaries</td>
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<td>9,429</td>
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<td>29,866</td>
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<td>1,492</td>
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<td>18,062</td>
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<td>17,663</td>
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<td>2,434</td>
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Subtotal - Total Expense: 

$$\text{14,533} + \text{10,834} + \text{109,474} - \text{5,324} = \text{104,663}$$

Total Surplus / Deficit: 

$$\text{-4,167} + \text{7,498} + \text{-48,278} - \text{-8,442} - \text{-35,699} - \text{-41,997} = \text{5,933}$$
St. John's College

Chapel
For the Twelve Months Ending March 31, 2013

<table>
<thead>
<tr>
<th>Revenue</th>
<th>12-13 March</th>
<th>11-12 March</th>
<th>12-13 YTD</th>
<th>11-12 YTD</th>
<th>Variance 12-13</th>
<th>11-12 Budget</th>
<th>12-13 Budget</th>
<th>Proposed 13-14</th>
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<td>Income Trusts</td>
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<td>$0</td>
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<td>$0</td>
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<td>20,000</td>
<td>0</td>
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<th>11-12 March</th>
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<th>11-12 YTD</th>
<th>Variance 12-13</th>
<th>11-12 Budget</th>
<th>12-13 Budget</th>
<th>Proposed 13-14</th>
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</thead>
<tbody>
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<td>130</td>
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<td>5,020</td>
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</table>

| Total Revenues | 572 | 356 | 6,000 | 7,746 | 18,254 | 7,200 | 21,400 | 22,075 |

<table>
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<th>11-12 March</th>
<th>12-13 YTD</th>
<th>11-12 YTD</th>
<th>Variance 12-13</th>
<th>11-12 Budget</th>
<th>12-13 Budget</th>
<th>Proposed 13-14</th>
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<td>Chapel Salary Support</td>
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<td>600</td>
<td>50</td>
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<td>5,865</td>
<td>5,000</td>
<td>5,000</td>
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<td>General Repairs/Main</td>
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<td>4,210</td>
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<td>5,000</td>
<td>1,000</td>
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<td>2,017</td>
<td>1,791</td>
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<td>251</td>
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<td>300</td>
<td>800</td>
<td>500</td>
</tr>
<tr>
<td>Phones</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>150</td>
<td>100</td>
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<td>100</td>
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<td>Total Expenses</td>
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<td>17,196</td>
<td>(7,407)</td>
<td>14,300</td>
<td>19,400</td>
<td>28,350</td>
</tr>
</tbody>
</table>

| Total Surplus / Deficit | (1,449) | (1,822) | 16,211 | (9,450) | 25,661 | (7,100) | 2,000 | (6,275) |
St. John's College

Development
For the Twelve Months Ending March 31, 2013

<table>
<thead>
<tr>
<th>Proposed</th>
<th>12-13 March</th>
<th>11-12 March</th>
<th>12-13 YTD</th>
<th>11-12 YTD</th>
<th>Variance</th>
<th>11-12 Budget</th>
<th>12-13 Budget</th>
<th>13-14 Budget</th>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Income</td>
<td>$0</td>
<td>$0</td>
<td>$125</td>
<td>$0</td>
<td>$125</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Special Events Income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3,540</td>
<td>(3,540)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>0</td>
<td>0</td>
<td>125</td>
<td>3,540</td>
<td>-3,415</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

| Expense           |             |             |           |           |          |              |              |              |
| Salaries          | 12,727      | 11,742      | 101,647   | 101,370   | 277      | 110,190      | 104,449      | 117,205      |
| EIC               | 223         | 201         | 2,073     | 2,138     | (65)     | 2,303        | 2,319        | 2,528        |
| CPP               | 394         | 362         | 3,863     | 3,305     | 558      | 2,368        | 4,168        | 4,117        |
| London Life       | 215         | 198         | 2,854     | 2,632     | 222      | 2,560        | 3,617        | 3,869        |
| Medical/Dental Insurance | 347   | 265         | 4,298     | 2,845     | 1,453    | 1,872        | 4,597        | 4,743        |
| Workers Compensation | 263     | 82          | 370       | 223       | 147      | 254          | 250          | 598          |
| Supplies          | 0           | 0           | 22        | 57        | (35)     | 300          | 300          | 100          |
| Credit Cd/On line Service fees | 0   | 31          | 47        | 409       | (362)    | 500          | 200          | 100          |
| Publishing/Promotion | 0     | 0           | 0         | 1,036     | (1,036)  | 400          | 500          | 500          |
| Subscriptions     | 0           | 0           | 0         | 22        | (22)     | 100          | 150          | 0            |
| Copying/Printing  | 9           | 354         | 93        | 486       | (393)    | 2,000        | 1,500        | 100          |
| Memberships       | 0           | 0           | 0         | 0         | 0        | 620          | 0            | 0            |
| Travel            | 18          | 0           | 4,214     | 2,313     | 1,901    | 5,000        | 5,000        | 5,000        |
| Hospitality       | 139         | 258         | 893       | 1,536     | (643)    | 1,500        | 1,500        | 2,000        |
| Special Events    | 439         | 374         | 2,466     | 4,966     | (2,500)  | 1,700        | 1,500        | 2,500        |
| Training          | 0           | 0           | 90        | 0         | 90       | 0            | 1,000        | 100          |
| Miscellaneous     | 0           | 0           | 242       | 216       | 26       | 250          | 250          | 250          |
| Over/Under Stock Donations | 0   | 0           | 0         | (2)       | 2        | 0            | 0            | 0            |
| Total Expenses    | 14,774      | 13,867      | 123,172   | 123,552   | -380     | 131,297      | 131,920      | 144,010      |

Total Surplus / Deficit

-14,774 -13,867 -123,047 -120,012 -3,035 -131,297 -131,920 -144,010
THE MARJORIE DANCE SCHOLARSHIP

**Background**
Marjorie Grace Dance was born in Melita, Manitoba the youngest of four children. Upon graduation from Normal school Marjorie taught in rural schools for 8 years. When Marjorie decided to obtain her degree she came to St John’s College. While continuing to work Marjorie graduated with her BA in 1947, her BEd in 1951 and her MEd in 1957. Marjorie was an enthusiastic and dedicated teacher ending her long career as Principal. Marjorie was a strong supporter of the College and remembered her College years with much fondness.

**Amount of Endowment:** $25,000 (2011)

**Amount to be awarded annually:** Two awards as per College policy.

**Date of First Award:** 2014

**Criteria:**
- Must be a member of St John’s College
- Preference given to one female and one male candidate
- Must have completed 30 credit hours but no more than 60 credit hours
- Must have completed at least 6 credit hours in both English and History in the first 30 credit hours
- Candidate must have declared English or History as their major/honours
- Automatic award to the candidates with the highest Cumulative GPA
- Must register as a St John’s College member the following Fall.

**Deadline Date:** Automatic Award

**Process for selecting recipient:**
The Awards Clerk will review the records of all College members, based on the above criteria, to determine the possible candidates for this award. The Scholarship Committee will confirm the recommendation.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarships, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

**Method of Payment:**
Cheques to be presented at College Convocation

**Donor Notification:**
No notification.

27th July, 2011
**Background:** The Chapman family has close connections to St John’s College starting with George Thomas Chapman who graduated from the College in 1917. His son, Robert, and grandson, Greg are also graduates of St John’s College. This bursary was established by George’s sons, George, Robert and Cecil, in honour of their father and his service to the community.

**Amount of Original Endowment:** $3,000

**Amount to be awarded annually:** One award annually as per College policy.

**Date of first Award:**

**Criteria:**
- must be a member of St John’s College
- have demonstrated a significant financial need
- open to undergraduate and graduate students
- open to full and part-time students
- continue as a member of the College in the fall

**Deadline Date:** July 31st

**Process for selecting recipient:** Application forms along with financial worksheet and letters of support shall be submitted to the Awards Clerk by the deadline date.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarship, bursaries, awards and prizes, and reports it actions at the following meeting of Assembly.

**Method of Payment:** The Bursary will be presented at College Convocation.

**Donor Notification:** The name of the recipient will be provided to George E. Chapman, QC, 1864 Portage Avenue, Winnipeg, Manitoba, R3J 0H2. The recipient will be encouraged to send a thank you note to Mr. Chapman.
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As I look through my calendar from last year I am struck by the sheer busyness of my life as Warden of the College. The pages are messy and untidy from the press of appointments and notes. In this chaos, are there trends, major themes that run through the life of the College? I think there are.

Theme 1: Learning Communities. My diary shows endless meetings with St Pauls’ College, University 1, Faculty of Arts and Faculty of Science as we tried to work through the administrative hoops of starting a program that involved all of these units. Through patience and persistence we were able to frame a program and present it to prospective students. My diary shows a number of meetings at schools and information days where we presented the idea to high schools students. And then the students actually arrive on campus! The Learning Community builds small groups of students to study together focused around the ARTS 1110 “Introduction to University” course. This is precisely what Colleges do and we were delighted to be part of the pilot project. We have learned many lessons this past year and we plan to move ahead in new ways with the Learning Community in 2013.

Theme 2: Theology. My calendar shows a series of meeting with the Dialogue group struck between Diocesan Executive and College Council to consider the Faculty of Theology. Interlaced are occasional meetings of the Theological Cooperative with our partners in theological education in Winnipeg. Close readers of these annual reports will have noticed that there have been no enrolments in Theology for the past couple of years. After difficult and honest discussions, College Council decided to suspend the operations of the Faculty of Theology for the next two years. During the next two years, the College and the Diocese will form a commission to decide on the future of theological education in the Diocese. As a result of this decision, Dr. John Stafford, our Dean of Theology will be leaving the College at the end of the 2012-13 academic year. After sixteen years of dedicated service to the College he will be sorely missed.

Theme 3: Residence. Beginning with a sub-committee to examine the needs for a residence at the University, following through a survey of the residence students, and commissioning an architectural study of the condition of the residence, this has been a major concern for the entire year. We now realize that we need to build a new residence and are undertaking the feasibility studies on building plans as well as our fundraising capabilities.

The greatest joy in the work of the College is the vibrant academic life among the Fellows and the students. Life is a constant round of lectures, presentations, discussions as we all learn together. Isn’t that what College life is really about?

Christopher G. Trott, Ph.D., Warden and Vice-Chancellor
1. Introduction

The Annual Report of St John’s College provides an official record of the relevant statistics and changes of the College for the year. It captures the growth, achievements, events, and unique character of St John’s. The officer or staff member responsible for an activity has prepared each section and, as such, some of the personalities of these individuals are present. In the belief that a great deal of the success of the College is attributable to the personal commitment of these people to St John’s, every effort has been made to maintain this personal perspective while, at the same time, presenting a cohesive chronicle of our activities.

2. Students

a) Enrolment as of December 2012

i) U of M Students

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture and Food Science (degree)</td>
<td>7</td>
<td>9</td>
</tr>
<tr>
<td>Architecture</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>Arts</td>
<td>121</td>
<td>132</td>
</tr>
<tr>
<td>Asper School of Business</td>
<td>52</td>
<td>49</td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dentistry</td>
<td>17</td>
<td>20</td>
</tr>
<tr>
<td>Education</td>
<td>13</td>
<td>26</td>
</tr>
<tr>
<td>Engineering</td>
<td>50</td>
<td>58</td>
</tr>
<tr>
<td>Environment, Earth, and Resources</td>
<td>27</td>
<td>29</td>
</tr>
<tr>
<td>Extended Education</td>
<td>17</td>
<td>15</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Graduate Studies</td>
<td>81</td>
<td>90</td>
</tr>
<tr>
<td>Human Ecology</td>
<td>15</td>
<td>17</td>
</tr>
<tr>
<td>Kinesiology and Recreation Management</td>
<td>17</td>
<td>13</td>
</tr>
<tr>
<td>Law</td>
<td>14</td>
<td>11</td>
</tr>
<tr>
<td>Medical Rehabilitation</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Medicine</td>
<td>27</td>
<td>24</td>
</tr>
<tr>
<td>Music</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td>Nursing</td>
<td>37</td>
<td>49</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>10</td>
<td>13</td>
</tr>
<tr>
<td>Science</td>
<td>176</td>
<td>183</td>
</tr>
<tr>
<td>Social Work</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>University 1</td>
<td>128</td>
<td>114</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>846</strong></td>
<td><strong>880</strong></td>
</tr>
</tbody>
</table>
It has become evident over the past few years that the College reflects the full diversity of the University of Manitoba student body. Many of the students in professional faculties began at the College as Arts or Science undergraduate students and have chosen to continue their association with the College. Bursaries and scholarships, our much coveted carrel study space, the discount at the Daily Bread Café as well as our small size and friendly and knowledgeable staff continue to attract students.

(ii) Intensive English Program Students (IEP)
IEP students living in the Residence that are not accounted for under U of M students above

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>25</td>
<td>40</td>
</tr>
</tbody>
</table>

(iii) International College of Manitoba (ICM)
ICM students living in the Residence that are not accounted for under U of M Students above.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>15</td>
<td>2</td>
</tr>
</tbody>
</table>

The College continues to provide a home for international students as they arrive in Winnipeg. The warm and welcoming atmosphere of the residence gives new students a firm grounding of life in Canada and prepares them for studies at the University of Manitoba.

b) Scholarships, Bursaries, Prizes and Awards

Thanks to the generous support of donors and the Manitoba Scholarships and Bursaries Initiative, St John’s College has been able to assist College members and graduates in meeting their education costs through a variety of scholarships, bursaries, and prizes. The Convocation program each year gives a full listing of our recipients but here we can only name a few:

<table>
<thead>
<tr>
<th>Name of Award</th>
<th>Awarded to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Revd. Canon and Mrs. Thomas D. Conlin Bursary</td>
<td>Byagowi</td>
</tr>
<tr>
<td></td>
<td>Ahmad</td>
</tr>
<tr>
<td></td>
<td>Fischer</td>
</tr>
<tr>
<td></td>
<td>Claire</td>
</tr>
<tr>
<td></td>
<td>Mitchell</td>
</tr>
<tr>
<td></td>
<td>Sarah</td>
</tr>
<tr>
<td></td>
<td>Zhang</td>
</tr>
<tr>
<td></td>
<td>Weijia</td>
</tr>
<tr>
<td></td>
<td>Zhong</td>
</tr>
<tr>
<td></td>
<td>Fengfa</td>
</tr>
<tr>
<td>The Arthur Uniacke Chipman Graduate Scholarship</td>
<td>Bueddefeld</td>
</tr>
<tr>
<td></td>
<td>Jill</td>
</tr>
<tr>
<td>The Colin Inkster Memorial Award</td>
<td>Adria</td>
</tr>
<tr>
<td></td>
<td>Joshua</td>
</tr>
<tr>
<td></td>
<td>Cwikla</td>
</tr>
<tr>
<td></td>
<td>Anna</td>
</tr>
<tr>
<td></td>
<td>Millions</td>
</tr>
<tr>
<td></td>
<td>Erin</td>
</tr>
<tr>
<td></td>
<td>Pawlowska</td>
</tr>
<tr>
<td></td>
<td>Agnes</td>
</tr>
</tbody>
</table>
### The Laurence Frank Wilmot Entrance Scholarship
- Budyk
- Humble
- Nuttall
- Robinson
- Wood
- Justin
- Tiffany
- Paige
- Kaitlin
- Brett

### The Henry Irvine Graham Undergraduate Scholarship
- Tyomkin
- Yana

### The Beverley & Bishop James Allan Bursary awarded
- Wideman
- Trevor

Award certificates were presented at the College’s Convocation on November 4, 2012. Many of the donors of the awards attended Convocation, where they had the opportunity to meet the recipients.

We are delighted to announce the establishment of three new awards:

#### The George Thomas Chapman Memorial Bursary
- must be a member of St John’s College
- have demonstrated a significant financial need
- open to undergraduate and graduate students
- open to full and part-time students
- continue as a member of the College in the fall

#### The Lajos Lukács Scholarship in Pure Mathematics
- must register as a member of St John’s College in the Fall
- must have a min cumulative GPA of 4.0
- must be a student in pure mathematics
- preference will be given to individuals enrolled in the following Mathematics programs in the order of priority: 1) Masters; 2) PhD; 3) Honours program
- for Graduate students area of research must be topological algebra, general topology, or categorical topology.
- Honours students must have completed Math 3240 Topology 1 with a minimum grade of A.

#### The Dr. William Norton Award
- must be a full time College member with a minimum 3.5 Cumulative GPA
- must register as a member of the College in the fall
- the award will be made to the student with the highest Degree GPA having completed a minimum of 18 credit hours in geography
- open to undergraduate or graduate students in a Geography programme
- preference will be given to individuals enrolled in BA Geography
- preference will be given to a student in Human Geography
We are grateful to the many generous individuals and organizations who have established or supported awards at St John’s College. The awards program has also benefited from the support of the provincial government’s Manitoba Scholarships and Bursaries Incentive Fund to the amount of $30,000.

c) General Recruitment

The College was present at the following recruiting events: the University of Manitoba Info Days, the University of Manitoba Parents’ Program, University of Manitoba’s Evening of Excellence, Brandon Career Symposium, and the Home Schooler’s annual conference.

d) Orientation

The College offered a 24-hour orientation event called “JumpStart”. The event was planned and run by College students in consultation with the Dean of Residence and the Registrar. The cost of JumpStart was $45.00 per person and included one night in Residence, meals and snacks. The students participated in icebreaker sessions, bowling, a photo safari (scavenger hunt) and an information session. Sixteen students registered for JumpStart this year. Our Dons’ team and the nine student leaders who offered their time and commitment to the new students contributed greatly to the success of JumpStart, which has become the flagship of student-driven events at the College. Many thanks must go to Senior Stick Heather Krieger, Jessica Persson, and the team of leaders for a job very well done.

e) Student Life

Following elections in September 2012 the St. John’s College Students’ Association had the following members:

- Senior Stick – Heather Krieger
- Vice Stick – Dustin Hoft
- Treasurer – Sarah Mitchell
- Chairperson – Jessica Persson
- Executive Assistant – Rebecca Kummen
- UMSU Representative – Sumeeta Lakhi
- Assembly Representative – Stephanie Leong
- Co-President of Residence – Dion Nemez
- Co-President of Residence – Nelson Chen
- Co-Programmer – Andrea Leong
- Co-Programmer – Adam Wilson
- Literary Director – Stephanie George
- Student Services Director – Dustin Reimer
Student Services
We sold out of our carrels this year and had a waiting list of about forty people. We also made use of room 110 as our silent study space for those without carrels. We held get-togethers and competitions in the carrels to bolster the carrel community and relieve stress.

Events
We held the following events this year, all of which were successful:

- JumpStart
- Beginning of Term BBQ
- Boo at the Zoo
- Coffee House in support of Plan Canada
- Clothing Drive for Siloam Mission
- Bisons Hockey Game
- Bowling
- CancerCare Bake Sale
- Karaoke at Q Karaoke
- Monthly TV/Movie Days

Other
Iggles Advocate put out four wonderful issues this year, Yearbook is on track to come out in April and our council for next year is about 75% complete.

The 2012 graduation dinner and dance was held at Bergman’s on Lombard on March 24th, where Nicole Wruth gave the Valedictory Address and Prof. Dawn McCance was awarded the Fellow of the Year award. The Student Council did an excellent job of planning and promoting the event. The food was fantastic, as always, and this year’s addition of a photo booth was a lot of fun.

f) Residence

It has been an eventful year in residence. We have had extensive renovations done on the residence washrooms this summer and we are in the process of doing further renovations on each room. The plan is to paint, install mirrored closet doors, and install laminate flooring in each room. We purchased and replaced all bed frames and mattresses in the building during the winter.
break and it has been an integral part in eliminating bed bugs. We continue to get monthly inspections for bed bugs but we have been “bed bug free” since the beginning of November.

The waiting list for housing at the University of Manitoba was 500 students and the demand is holding steady. We have a great working relationship with the Intensive English Program and they currently have 40 students in our building year round, and they have additional rooms with us during the summer. During the fall semester we were at full capacity.

The Don’s team for 2012-2013 was Nikolas Akkerman (Senior Don), Andrew Prest, Athea Fernandes and Wilson Wu (Junior Dons). The Co-Presidents of the Residence Council were Dion Nemez and Christine Durocher.

3. Academic Staff

In 2012, there were 37 Fellows, including the Warden, Dean of Studies, Dean of Theology, an Associate Dean of the Faculty of Arts, an Associate Dean of the Faculty of Environment, the Director of University 1, the Canada Research Chair in Western Canadian Social History, Canada Research Chair on Globalization and Cultural Studies, Canada Research Chair in Narrative, Community and Indigenous Cultures, The Stephen A. Jarislowsky Chair in the Modern History of the Middle East and North Africa, the Acting Coordinator of the Canadian Studies Program.

Fellows are situated in the St John’s College Faculty of Theology (1) and six faculties and schools of the University of Manitoba: Architecture (2), Art (1), Arts (24), Education (2), Music (1), Clayton H. Riddell Faculty of Environment, Earth and Resources (5), and Science (1). Within the faculties, a number of departments are represented by the SJC Fellows: Architecture – Interior Design (1), Arts – Economics (1), English (5), History (10), Icelandic (1), Native Studies (2), Political Studies (2), Religion (3) and Sociology (1); Clayton H. Riddell Faculty of Environment – Geography (5).

Assembly elected Greg Bak (History), Jennifer Dueck (History), Fiona MacDonald (Political Studies), and Jeff Masuda (Environment and Geography) as Senior Fellows; Herbert Enns (Architecture) and Jonathan Peyton (Environment and Geography) as Visiting Fellows; Bryan Peeler (Political Studies), and Nicole Goulet (Religion) as Junior Fellows; Erin Millions (History), Agnes Pawlowska (Native Studies), Laura Reimer (Peace and Conflict Studies), Robert Coutts (History), Heather Graham (History), and Susie Fisher Stoesz (History) as Research Fellows.

A brief survey of the Academic Awards and Publications of the College Fellows demonstrates the lively intellectual atmosphere that the College provides, as well as the variety of issues and subjects under scholarly scrutiny. The following lists present only a portion of the Fellows’ work, largely in the area of publishing (both creative and academic) and reflect little of the ongoing teaching responsibilities in which Fellows continue to be recognized for their outstanding
contributions to student learning. Of the current College Fellows, 21 have maintained an active presence in Canadian Studies, as evidenced by their participation in conferences and publications.

**Fellows’ Recognition**

a) **Awards**

**Fiona McDonald** received the Canadian Political Science Association 2012 Mcmenemy Prize for the best article, in English or French, published in the Canadian Journal of Political Science for “Indigenous Peoples and Neoliberal ‘Privatization’ in Canada: Opportunities, Cautions and Constraints,” Canadian Journal of Political Science 44:2.

**Erin Millions** was awarded a Newberry Consortium for American Indian Studies (NCAIS) Graduate Student Fellowship for her dissertation research.

**Lance Roberts** received the University 1, Excellence in Teaching Award and was the University of Manitoba Nominee for 3M National Teaching Fellow Award.

At “Arts Celebrating Arts” in September 2012, these College Fellows received Faculty of Arts Outstanding Achievement Awards:

- Diana Brydon
- Warren Cariou
- Esyllt Jones
- Len Kuffert
- Adele Perry
- Lance Roberts

b) **Conferences Organized**

**Jones, Esyllt** organized, with the assistance of **Heather Graham**, Research Fellow, the Manitoba-Northwest Ontario-Minnesota-Saskatchewan History of Medicine Conference, “Health, History and Justice,” September 21-23, 2012, joint-hosted by the College.

c) **Books Published**


d) Articles Published


Watson, R., Castleden, H. E., Tui’kn Partnership, Masuda, J.R., King, M., & Stewart, M. (Accepted April 2012). Identifying gaps in Asthma education, health promotion, and social support for Mi’kmaq families in Unama’ki (Cape Breton), Nova Scotia, Canada. Preventing Chronic Disease: Public Health Research, Practice, and Policy.


Paediatric Nursing, 27(1), 65-73.


e) Grants

Perry, Raymond P, Chipperfield, Judith G., and Clifton, Rodney. “Lost in transition: A curriculum-based cognitive-motivation treatment program to counteract academic disengagement during school to college transitions.” SSHRCC Insight Grant 2012 to 2016, $166,950


McCance, Dawne. SSHRC, Aid to Research and Transfer Journals, sole applicant, $90,000

f) Conference Presentations


“Colonial Archives, Feminist Research, National Histories,” paper presented to Gender and Women’s Studies, McMaster University, November 2012. Invited.


“Local Authority and Imperial Power: Free Women of Colour in Early Nineteenth-Century Guyana,” paper presented to the Canadian Historical Association, University of Waterloo/Wilfred Laurier, May 2012.


Brock University, St Catharine’s ON. History of Economics Society. Presentation on ‘Is there another, quite different, Adam Smith Problem?’ June 2012.
4. Administrative Staff

2012 saw a number of positive changes to the administrative team. Jill Stafford joined us in the role of Assistant to the Development Officer, and Justin Bouchard became our new Dean of Residence. Also, two of the administration staff had their roles expanded. Ian Park, our Food Services Manager, is now also our physical plant coordinator. This fills a big hole that was left after we lost our Conferences & Facilities Manager position a few years ago. Our Receptionist, Amy Craddock, is now also our Events Coordinator, and works closely with Ian to organize the many events and receptions held at St John’s.

5. Academic Programs

Undergraduate Courses

Beginning in 2004, the College has attempted to develop a cohort of undergraduate students who make the College their academic home, and take the majority of their courses with College Fellows. The College remains committed to promoting a variety of Arts and Science courses for students within the College because, over time, this will promote the intimacy and collegiality among students that is core to our mission as a small college in the larger institutional university.

The University 1 program allows students undertaking their first 30 credit hours to explore a wide range of courses and programs across the University. The Robert B. Schultz Lecture Theatre at St John’s College allows us to provide enough University 1 courses within the College that our students can do their entire first year programs “at home”. Not only can we offer courses in the more traditional Arts and Science fields, but we now offer courses from the Faculties of Environment, Architecture and Kinesiology and Recreation Management. With the additional resource of our older 100-seat lecture theatre (Room 118) we can also offer courses from the Music faculty.

In 2012, the College worked with St Paul’s College and University 1 to establish a Learning Community for incoming students. This project created a “College Section” of ARTS 1110 (Introduction to University) as a core course and then offered five additional course sections that the students could take together. The intention was to build a cohort of students who could learn together. Educational studies show that students who work in small group cohorts tend to be more successful at University (something St John’s College has known for a long time!). The first small cohort entered in the Fall of 2012. We are currently assessing the lessons learned from our first year in this project.

The College has worked hard in cooperation with the Faculties to arrange that each of the College Fellows can offer their upper year courses within the College buildings. For the most part, this now means that we cover the disciplines of all the Fellows providing our students with an extraordinary range of possible courses.
Centre for Canadian Studies

In the 1970 agreement between the University and the Colleges, St John’s was to select an area of emphasis in its academic programme: the College chose Canadian Studies. Since then, as far as possible, the College has sought to elect Fellows with an interest in the area. Of the current College Fellows, 21 have maintained an active presence in the area, as evidenced by their participation in conferences and publications, a partial list of which was included previously in this report.

As the 1970 agreement is currently interpreted, the College cannot on its own teach Canadian Studies: the undergraduate program must be housed and coordinated through a Faculty of the University. Canadian Studies is therefore a program of the Faculty of Arts. As of fall 2012, the Acting Coordinator of the Canadian Studies Program is College Fellow Prof. Barry Ferguson (History). For the past few years the Canadian Studies courses have been dormant in the Faculty of Arts. However, this year the Dean of Arts approached the College with the intention of revitalizing the course and extracurricular activities in Canadian Studies.

The College continues to use its Canadian Studies endowments to promote events such as the Western Canadian Studies Conference (hosted by the College in 2011) and the annual Marjorie Ward Lecture.

The College has developed an extensive art collection, primarily though donations from the artists. In 2012 the College received four major pieces of art: two from the estate of Rosemary Kowalski, one piece by George Jenkins, and of course the major installation by Adrian Schimnowski in the Galleria. The primary commitment is to collect contemporary Manitoba, Prairie Region, and Aboriginal art as well as works of quality from the Canadian historic period. The art collection at St John’s College is a visible collection, hung in offices, classrooms, and public areas. Most of the works in the College have been permanently installed. The College also provides a gallery space, the Quiet Room Gallery, and often holds exhibitions during the academic year.

The library holdings of the College have a focus on Canadian literature, history and politics in both English and French. The major collection of French-Canadian literature at the University of Manitoba is centered at St John’s College (see the Librarian’s report below).

6. Faculty of Theology

At its meeting of November 28th 2012, after considerable discussion with representatives of Diocesan Executive during 2012, College Council made the decision to suspend Faculty of Theology operations for a period of two years.

7. College Events

Marjorie Ward Lecture

In 2012 the Marjorie Ward Lecture, “All Our Relations: Curating the 18th Biennale of Sydney,” was delivered by Gerald McMaster. Born in Saskatchewan of Plains Cree and Blackfoot ancestry, McMaster is a member of the Siksika First Nation. Mr. McMaster is a prominent visual art curator, and is currently the curator of Canadian art at the Art Gallery on Ontario.

Soup and Bread Lectures/Brown Bag Lunches

We continue our traditional of lunchtime lectures, highlighting the work of Senior and Research Fellows at the College. In 2012, we also began hosting Brown Bag Lunches, which feature discussions with guests from outside the College and beyond the University of Manitoba, about pedagogy and the challenges facing university educators.

Soup and Bread


Thursday, February 9. Jeff Masuda, “Kids have to play right next to all that garbage: locating an environmental justice agenda in our own (Winnipeg) backyard.”


Friday, March 2. Kurt Markstrom

Wednesday, April 4. Dawne McCance

Wednesday, September 19. David Punter, “Wild Mushrooms – to eat or not to eat?”

Tuesday, Oct. 9, Lisa Landrum, "The Dramatic Origins of Architectural Theory"

Wednesday, Oct. 24, Susie Fisher, "High Church Mennonites? The Changing Relationship Between Religion and Ethnicity Among Manitoba Mennonites at an Anglican Church."

Wednesday, Nov. 14, Robert Coutts, “Historic Sites and Community Memory: Redefining a “National History.”

Tuesday, Nov. 27, Barry Ferguson, "In Pursuit of John W. Dafoe"

**Brown Bag Lunch**

Wednesday, January 18. Tolly Bradford

Thursday, January 26. Greg Bak

Wednesday, February 15. Sherry Peters.

Tuesday, October 2. Dr. Paul Dyck, Dean, Humanities and Sciences, CMU, “The story of CMU. Winnipeg’s newest university.”

Wednesday, October 10. Dr. Gabor Csepregi, V. P. Academic & Research, Universite de Saint-Boniface, “Academic life in a small university.”

Tuesday, November 20. Dr. Chris Adams, Rector, St. Paul’s College, “Our community in the larger U of M community.”

Wednesday, December 5. Ms. Deborah Young, Executive Lead, Indigenous Achievement, U of M, “Pathways to Indigenous Achievement.”

**Celebrating Research**

This year we organized two opportunities for Fellows to showcase their recent research, and share their work with College members, students, and the public. The first of these was a book table display of recent publications by our Fellows during Convocation in early November. This was followed later in November by a reception co-sponsored by the St John’s College Library and the University of Manitoba Press.

**Building Community**

The annual End-of-Term and Opening-of-Term Barbeques for students, Fellows, and staff were held in April and in September. Closing and opening-of-term receptions for Fellows and staff were also held in the Faculty Lounge (now the Senior Common Room).

A Fellows and Staff Family Christmas Party, which included games, a magician, hot cocoa and cookies and a visit from St Nicholas (with presents!) was held on December 8, 2012.
Senior Common Room Legacy Project

With the commitment and support of College Fellows, staff and Administration, we have undertaken a project to revitalize the Senior Common Room. The Common Room is not only a space where Fellows and staff can eat the meals and enjoy each other’s company; it is also a space where we come together to learn, share and build community. In 2012 we began the work of fundraising to refinish the Common Room’s furniture, which was originally designed by Joan Harland, a former head of the University’s department of Interior Design.

Matriculation

New members of the College are welcomed at our annual Matriculation ceremony, receive a College pin and sign the College membership book, which dates back to 1866. The ceremony was held on September 23, 2012.

Convocation

The 146th Annual Convocation was held on November 4, 2012 in the College Chapel of St John the Evangelist. The Warden, Dr Chris Trott, opened the proceedings. Dr. Verna J. Kirkness was given the degree of Doctor of Canon Law (honoris causa), and Dr. Janet Hoskins was given an Honorary Fellowship. Dr. Verna J. Kirkness presented the Convocation address.

One-hundred and sixty College members were acknowledged as graduates of the University of Manitoba.

The afternoon Convocation was preceded by the Commemoration of Founders and Benefactors chapel service and the Friends of St John’s College Luncheon. At the luncheon, Nicole Wruth gave the “What St John's College means to me” speech. Nicole graduated with a Bachelor of Fine Arts

8. Chapel

Regular chapel included Lent and Easter observances, noonday prayers and regular Sunday worship. Each week began with Monday Meditations at 8.00 am.

Monthly throughout the academic year the Chapel reaches out to the community with “Bible and Breakfast”. Between 35 and 40 people gather to share worship, eat a hearty breakfast, and study and learn about the Bible. This year we have studied Wisdom Literature, the Books of Ruth and Deuteronomy, and the Foolishness of the Cross among other topics.

Caitlin Finch and Robert Swait were married on August 18th.
It was with great sorrow that we lost a faithful friend of St John’s College, Mr. Ted Poulter, who also worshipped each Sunday with us. His funeral was held in the Chapel on December 18th.

As I conclude my work as Dean of Theology and Chaplain at St John’s College in June, I wish to record my sincere appreciation for the support and interest of many friends, colleagues and students at St John’s—they have made the last sixteen years memorable and I pray the College may grow and prosper in every way.

9. **College Facilities**

There were some fairly major renovation projects this year as we continue our efforts to renew the aging College facilities. Highlights include:

**Espresso 101**
- Newly painted, and updated menu board

**Daily Bread Café renovation**
- New concrete floor
- Upgraded electrical and lighting
- Re-painted

**Residence**
- Replaced all of the old bedframes with new, smaller footprint frames
- Replaced all mattresses to fit new frames

Within the timeframe covered in this report, the following were not yet completed but will be shortly:
- All residence rooms re-painted
- New flooring in all residence rooms
- Updated electrical in the residence

10. **Food Services**

Food service at St John’s is enhanced by our respect for food and our commitment to our community. The vision of St John’s Food Services team is to produce quality, nutritious, and flavourful food in an environment that recognizes all who contribute. We care about our guests - about what they like, and about their health. We are committed to continually evolve our business model to improve service, quality and efficiencies. This vision includes providing food services in a caring work environment that offers meaningful employment opportunities to all employees in a positive and caring atmosphere. This means good wages and benefits, access to training, and a shared role in decision-making. We encourage openness and creativity, and the sharing of thoughts, ideas, and new concepts. Our goal is for this environment to allow us to
produce wholesome, fairly priced, ethnically diverse food options and service to the students and staff in the community, and supports and strengthens that relationship by recognizing their needs.

This year our revenues have risen again in all areas except for summer conferences which certainly held its own. This area is looking stronger again this upcoming summer.

The Daily Bread Café showed the most growth, and has benefited tremendously from a repair of the concrete floor, upgraded lighting and a fresh coat of paint.

Espresso 101 was also painted, and new tables now line the Galleria offering students a new place to study and enjoy a snack or beverage.

Our Residence meal service has gone tray-less, thanks to Justin Bouchard whose fresh look at our food services residence operation has been exceptionally helpful. Feeding our residence students is a labour of love and we all benefit from this group of diverse and gifted young people, who are really a pleasure to host while they attend to their studies.

Our Catering Services have been greatly enhanced with the expansion of Amy Craddock’s role to now include event coordinator. Amy keeps the dialog between our clients and our catering service flowing in a well-organized and friendly manner, ensuring positive outcomes for all.

11. College Library

2012 was a busy year in St. John’s College Library with a steady flow of students using the space for study and receiving help on a wide range of topics from the Library staff. Cathy and Amrit and our casuals are all extremely knowledgeable and very approachable and together they constitute an important resource for the College community.

This year we initiated a program of holding book events in the Library. In January Margaret Owen, a retired teacher and graduate of St. John’s gave a reading from her new book *The Home Front: Hopscotch and Heartache While Daddy was Away*. We had a good turnout for that, about 15 people. The University Writer in Residence, Sally Ito, who is a poet and an Anglican, read from her latest book, *Alert to Glory*, and responded to questions from the audience. The event, on November 19, attracted 26 people to the Library.

We also hosted “Celebrating Research” a showcase for recent work by St. John’s College Fellows and staff in late November. 35 people attended this event and wine and cheese were served. Several people said we should do it again.

The purpose of these events is to get people into the Library and to give the Library a more central role in the intellectual life of the College. The Library usually supplies coffee and tea and cookies for these events and in some cases the group also provides food.
The Library staff from both St. John’s and St. Paul’s Libraries participated in the joint bar-b-que put on by the Colleges in September. We put up a table with handouts and were able to chat with lots of students and faculty.

Our book budget of $44,000 was expended in good time. Many thanks for the excellent support given by Cathy Mudry. We have a French Literature Approval Plan—a profile maintained by a book wholesaler that results in books which meet certain parameters being delivered automatically to the library. This year I changed it and this has resulted in us receiving more titles by contemporary Quebec authors, an area that we want to make sure is kept up to date. We are continuing to weed duplicate titles from our books in the Libraries Annex and this makes room for us to move items that are not circulating from the library shelves to storage.

During Christmas exams, from December 3 to December 14 we kept the Library open until 2 a.m. as a study hall. The response was favorable and we will do this again in April, 2013.

The physical space of the library has been enhanced this year with new staff desks and chairs.

Statistics

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<th>St. John's College Library - Statistics</th>
<th>Circulation, Reference, Turnstile</th>
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<tr>
<td>2010-2011 &amp; 2011-2012</td>
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<tr>
<td>Month</td>
<td>Circulation</td>
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<tr>
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<tr>
<td>May</td>
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<td>June</td>
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<tr>
<td>March</td>
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St. John's College Library -
Patron Print/Photocopying Usage

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<th>2009-2010</th>
<th>Percent Change</th>
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Financial Overview

The 2010-2011 fiscal year ended with the following results:

Total revenues – $2,198,239
Total expenses – $2,222,029

Because of the separation of Theology from the rest of the College from a budget perspective, this resulted in a small surplus for Other Operations of $4,134 and a deficit for Theology of ($27,924).

The first 3 fiscal quarters of 2011 were positive, and we are optimistic of another surplus in Other Operations for the 2011-2012 budget year.
13. Development

Jackie Markstrom, Development Officer, has provided details for this annual report. The total funds raised for the year are $175,574.20. This breaks down as follows:

<table>
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<th>Category</th>
<th>Amount</th>
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<td>Academic Fund</td>
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<td>Bursary/Scholarship</td>
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<td>Chapel</td>
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<td>Marjorie Ward Lecture</td>
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<td>Residence Improvements</td>
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<td>Theology Endowment</td>
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<tr>
<td>Unrestricted</td>
<td>$21,241.77</td>
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</table>

a) Staffing

October 15th, Jill Stafford was hired as the Development Coordinator. This was a new position for the St John’s College Development Office and one that will benefit our donors, alumni and college community.

Jackie Markstrom attended several continuing education sessions over the course of the year.

b) Scholarship Award

Once again, the College was fortunate to received matching funds from Manitoba Scholarship and Bursary Initiative in the amount of $30,000.

c) In Lumine Newsletter

The Newsletter was mailed out in February and September 2012. Packed with information on the happenings of the College, In Lumine continues to be an important connection to our Alumni.

d) Bequests

In 2012 just over $60,000 was received in Legacy Giving.
e) Quest For Consciousness

On the 23rd May, 2012 with many donors, alumni, UofM and College faculty and staff in attendance this magnificent sculpture was unveiled. A generous donation from Robert Richards, ’65 and his wife Penny, allowed the College to commission local artist and UofM graduate Adrian Schimnowski to create artwork to enhance the space outside the Robert B. Schultz Lecture Theatre. The stunning sculpture stretches the length of the 23 foot curved wall and is constructed of wood, glass and cooper. Entitled Quest for Consciousness the work reflects the students quest for higher learning, to reach academic or work-related goals or for answers to spiritual questions. It allows the viewer to reflect on the significance of their own quest and the trials, revelations, struggles and joys which can lead to an opening of consciousness and transcendence.

f) The Development Committee

The Development Committee met once in 2012. The focus of the meeting was to discuss the possibility of entering into a Capital Campaign.
Members of the Committee are: Bill Regehr, Chair, Warden Chris Trott, Fellow Len Kuffert, Heather Richards ‘76, Bernie Beare ‘57, Fellow Gerry Friesen, Jim Ripley and Fellow Anthony Waterman, ’62.

Stewardship

One trip was made to visit with donors, alumni and friends of St John’s College. Chris Trott, Warden and Vice-Chancellor and Jackie Markstrom went to Vancouver and Victoria. Former Warden, Murdith McLean opened up his house for a reception.

Over the past year several personal visits were made by Jackie Markstrom and Chris Trott, to many of the donors who have contributed to St John’s College.

g) Friends of St John’s College Convocation Luncheon

An annual event held prior to the Convocation ceremony is the Friends of St John’s College luncheon which was held in the Galleria. The luncheon is a time for graduates, Scholarship winners, honorary degree recipients and alumni to share St John’s College stories and memories.

With close to 100 Johnians in attendance, Nicole Wruth gave the “What St John’s College Means to Me” speech. We were please to have 5 J-pin recipients in attendance; the Venerable Gordon Payne celebrating 25 years, Melanie Hall and Garry Cavanagh celebrating 40 years, and A.M.C. Waterman, Andrew L. Henderson celebrating 50 years as a Grad.
Thank you to all our donors – Individuals, Corporate and Foundations – who have helped to make St John’s College the smaller, caring, and kinder community it is.

A special “thank you” to the Staff of St John’s College who have helped us in our endeavours over the past year, and to our Volunteers Sandra Anderson, Trevor Wideman, Lynard Higoy, Emem Ukpong and Yana Temkin.

We truly could not have done this without you all!

14. Governance

Assembly

Chaired by Lance Roberts (January to April) and Len Kuffert (May to December). Assembly met five times from January 1, 2012 to December 31, 2012.

Actions of Assembly in 2012:

• Approved a 5% increase in residence rates for 2012-2013.
• Forwarded recommendations of honorary degree recipients to Council.
• Approved the changes to the terms of reference for the Residence Scholarships.
• Approved the terms of reference for the Norton and Lukacs scholarships.
• Approved the 2012-2013 operating budget.
• Elected Len Kuffert as the Chair of Assembly for the 2012-2013 year.
• Elected Esyllt Jones as Acting Dean of Studies Studies from January 1, 2013- July 1, 2013.
• Approved the draft of 2012-2013 Assembly meeting dates.
• Approved the following Fellowships:
  Research Fellows: Erin Millions, Agnes Pawlowska (renewed – third year); Anne-Marie Dooner (renewed—second year), Laura Reimer, Robert Coutts, Heather Graham, Susie Fisher Stoesz, Vanda Fleury for September 15 – December 31, 2012 (New).
  Visiting Fellows: Herbert Enns and Jonathan Peyton
  Senior Fellows: Greg Bak, Jennifer Dueck, Fiona MacDonald, Jeff Masuda
• Approved a list of nominations to fill the vacancies on committees of Assembly.
· Received budget summaries.

· Received a report from the Awards Clerk of St John’s College re: award recipients.

_Council_

Chaired by Bernie Beare, College Council met five times from January 1, 2012 to December 31, 2012.

Actions of Council in 2012:

· Approved the Budget Parameters.

· Approved awarding Dr. Janet Hoskins an honorary fellowship, at the 2012 Convocation.

· Approved awarding Dr. Verna J. Kirkness the honorary degree of Doctor of Canon Law (honoris causa), at the 2012 Convocation.

· Approved a motion that the minimum expenditure amount requiring approval by Council be increased from $5,000 to $10,000.

· Approved the renovation and maintenance projects as outlined by the Bursar.

· Approved the Annual Report.

· Approved the reappointment of BDO Canada as the audit firm for St John’s College for 2012-2013.

· Approved Dr. June James, and Dr. George Baldwin to be members of the Finance and Administration committee representing Council

· Approved a motion for the removal of the old air conditioning unit for the residence kitchen, the cement pad under the air conditioning unit raised, and the purchase of a new air conditioning unit for the Residence Kitchen, for a total cost of $10354.32 + tax.

· Approved a motion to re-appoint Jim Ripley as the College solicitor for another 5 year term.

· Approved the re-appointment of Jim Ripley and Joan McConnell as representatives from the Friends of St. John’s College.

· Approved the 2011-2012 audited financial statements.
• Approved a motion that the St John’s College Council split the Sinclair Trust Fund with $500,000 being placed into the Chaplaincy Endowed Fund and the balance allocated to current capital projects.

• Approved a motion that the St John’s College Council assign the balance of the Sinclair Trust Fund to the following building projects, in order of priority: 1. Residence Washrooms; 2. Daily Bread Floor stabilizations; and 3. Chapel Roof

• Approved a motion that the St John’s College Council endow a fund with the legacy gifts from Harold Sampson and Muriel Quirk (approximately $35,000 in total) to be used as an emergency fund for students

• Approved a motion that authorizes administration for the expenditure of $90,562 for the repairs to the Residence washrooms

• Approved a motion that Council suspend the operations of the Faculty of Theology as of July 1, 2013, for a period of two years.

• Approve a motion that College Council memorialize the Diocesan Executive to consider the recommendation that a commission on Theological Education or similar body be appointed to consider the future of Theological Education in the Diocese and the role of St John’s College in such education

• Approved the appointment of Justin Bouchard as the new Dean of Residence.
15. APPENDIX A

St John’s College Administrative and Support Staff - 2011

1. Supported entirely from University grant sources:
   a) Warden, Christopher G. Trott
   b) Registrar and Confidential Secretary to the Warden, Sherry Peters
   c) Bursar and Executive Assistant to the Warden, Ivan Froese
   d) Faculty Assistant/Awards Clerk, Diana DeFoort
   e) Receptionist, Amy Craddock
   f) Dean of Studies, Brenda Cantelo

2. Supported entirely from College sources:
   a) Dean of Theology and Chaplain, John Stafford
   b) Dean of Residence, Sean Taubner (to August 2012)
      Justin Bouchard (from August 2012)
   c) Food Services Manager, Ian Park
   d) Development Officer, Jackie Markstrom
   e) Development Coordinator, Susan Clarke (to August 2012)
      Jill Stafford (from October 2012)
   f) Assistant Bursar, Elnora Wiebe
   g) Residence Housekeeping, Shirley Mooyman, Idalia Aalle

3. Supported entirely by the University of Manitoba libraries system:
   a) Head Librarian, Jim Blanchard
   b) Library Supervisor, Cathy Mudry
   c) Library Assistant, Amrit Chhina
16. APPENDIX B College Fellows - As of September 2012

Senior Fellows
Sharon Alward (School of Art)
David Arnason (English/Icelandic)
Mary Benbow (Environment and Geography)
Diana Brydon (English)
Brenda Cantelo (Religion)
Warren Cariou (English)
Susan Close (Interior Design)
James Dean (Economics/International Relations)
Barry Ferguson (History)
Bonnie Hallman (Environment and Geography)
Esyllt Jones (History)
Sandra Kouritzin (Education)
Len Kuffert (History)
Kurt Markstrom (Music)
Dawne McCance (Religion)
William Norton (Environment and Geography)
Adele Perry (History)
Lance Roberts (Sociology)
Struan Sinclair (English)
John Stafford (Theology)
Christopher Trott (Native Studies)
David Watt (English)

Junior, Research, Visiting Fellows
Greg Bak (Visiting Fellow, History)
Robert Coutts (Research Fellow, History)
Anne-Marie Dooner (Research Fellow, Education)
Jennifer Dueck (Visiting Fellow, History)
Herb Enns (Research Fellow, Architecture)
Nicole Goulet (Research Fellow, Religion)
Heather Graham (Research Fellow, History)
Fiona Macdonald (Visiting Fellow, Political Studies)
Jeff Masuda (Visiting Fellow, Environment and Geography)
Erin Millions (Research Fellow, History)
Agnes Pawlowska (Research Fellow, Native Studies)
Bryan Peeler (Visiting Fellow, Political Studies)
Jonathan Peyton (Research Fellow, Environment and Geography)
Laura Reimer (Research Fellow, Peace and Conflict Studies)
Susie Stoesz (Research Fellow, History)

Retired Fellows
W. George Baldwin (Chemistry)
Francis Carroll (History)
Rodney Clifton (Education)
Dennis Cooley (English)
Gerald Friesen (History)
<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
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<tr>
<td>Tom Holens</td>
<td>(Mathematics)</td>
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<tr>
<td>Janet Hoskins</td>
<td>(Computer Science)</td>
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<tr>
<td>Derek Hum</td>
<td>(Economics)</td>
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<tr>
<td>John Kendle</td>
<td>(History)</td>
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<td>Mary Kinnear</td>
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<td>Peter Penner</td>
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<td>David Punter</td>
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<td>Robert Thomas</td>
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<td>Anthony Waterman</td>
<td>(Economics)</td>
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<tr>
<td>Kathryn Young</td>
<td>(History)</td>
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17. APPENDIX C

Members-at-Large on College Committees

1. The Development Committee
   Dr. Len Kuffert
   Mr. Bill Regehr
   Ms. Heather Richardson

2. The Friends of St John’s College Committee
   Ms. Joan McConnell
   Ms. Heather Richardson
   Mr. James Ripley
18. APPENDIX D

Members of St John’s College Council – As of December 2012

The Archbishop of Rupert’s Land
The Most Rev. David Ashdown

The Bishop of the Diocese of Rupert’s Land and Chancellor of St John’s College
The Rt. Rev. Donald Phillips

The Warden and Vice-Chancellor of St John’s College
Dr. Christopher G. Trott

The Bishop’s Designate
There was no Bishop’s Designate

The Chancellor of the Diocese
Prof. Art Braid

The Chair of Assembly
Dr. Lance Roberts (to June 2012)
Dr. Len Kuffert (from July 2012)

Dean of Studies
Dr. Brenda Cantelo

The Dean of Theology/Chaplain
The Rev. Dr. John Stafford

Diocesan Representatives
Mr. Bernie Beare (Chair)
Rev. Simon Blaikie
Mr. Peter Brass
Ms. June James
Dr. Bill Pope
Mr. William Regehr

Assembly Representatives
Dr. Sharon Alward
Dr. Warren Cariou
Dr. Susan Close
Dr. Dawne McCance
Mr. Bryan Peeler

Student Representative
Ms. Heather Krieger, Senior Stick

Members from amongst: graduates, former members and members of the community who are interested in SJC
Ms. Joan McConnell
Mrs. Heather Richardson
Mr. James Ripley

College Officers (non-voting)
Bursar
Mr. Ivan Froese
Registrar/Council Secretary
Ms. Sherry Peters

Development Officer
Mrs. Jackie Markstrom

Dean of Residence
Mr. Justin Bouchard
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The Constitution of the St John’s College Residence Student Association

Winnipeg, Manitoba, 1985


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Whereas it is necessary to have a body to represent the common views, wishes and wants of all resident students and whereas there is a need to have organised social interaction in the Residence

Therefore, be it resolved that the members of the St John’s College Residence adopt these articles as the Constitution of the St John’s College Residence Student Association.

***

Article I: Definitions and Interpretation

Section 1.01

In this constitution the following words shall have special meaning:

a) “College” shall mean St John’s College.
b) “Residence” shall mean the part of the St John’s College building which is known as the St John’s College Residence.
c) “Resident” shall mean any occupant of the Residence.
d) “Dean” shall mean the Dean of Residence.
e) “Dons” shall mean the Dons of Residence.
f) “House” shall mean all Residents excluding the Dean.

***

Article II: Name

Section 2.01

The name of the Association shall be the St John’s Residence Student Association hereafter referred to as the “Association”.

Section 2.02

The abbreviation of the name of the Association shall be SJRSA.

***

Article III: Purpose

Section 3.01

The purpose of the Association is:

a) To promote the interests of students living in St John’s College Residence.
b) To act as the official representative of members of the Association.
c) To promote and encourage member participation in athletic, intellectual and social activities.
d) To promote and maintain communications between the student body and various authorities of the College.

***

Article IV: Membership

Section 4.01

All students living in St John’s College Residence for a period of more than four weeks during a regular session shall be members of the Association. Membership shall not be transferable and holds no monetary value.

Section 4.02

Any member who moves out of Residence shall lose their membership privileges but membership fees will not be reimbursed.

Section 4.03

The collective body of all members of the Association shall be called the House.

***

Article V: Executive Bodies
Section 5.01: The St John’s Residence Student Association Council

a) Governing powers of the Association shall reside entirely in the House.
b) The House shall entrust powers to govern to a Council hereafter referred to as the “Residence Council”.
c) The House shall reserve the right to overturn resolutions of the Residence Council.
d) The Residence Council shall consist of the following members:
   i. Two Presidents
   ii. Director of Finance
   iii. Director of Communication
   iv. Two Directors of Programming
   v. Assistant Director of Programming
   vi. Yearbook Editor
   vii. Seven Hall Representatives
   viii. Chairperson

e) Members of the Residence Council shall be elected in accordance with provisions in Article VI of this constitution.
f) All members, appointed or elected, must be resident students of the Residence. Should any councillor move out of Residence, they shall be required to resign their position.
g) Each member, with the exception of the chairperson, has full voting privileges, with no one councillor having more than one vote.

Section 5.02: The Residence Council Executive

a) The Residence Council shall entrust limited powers to govern to a committee called the Residence Council Executive hereafter referred to as the Executive.
b) The Residence Council and the House shall have the right to overturn resolutions of the Residence Council Executive.
c) The Executive shall be responsible for the day-to-day running of the Association.
d) The Executive shall consist of the two Presidents and the four directors.

Article VI: Election and Nomination Procedures

Section 6.01

The Presidents, the Director of Finance, and the Directors of Programming for a given academic year shall be elected before the fifteenth of March of the previous year. The Presidents shall be nominated in teams of two. All nominations must be submitted in writing, with two seconders, at least one week before the election. These individuals shall take office upon the resignation of the previous office holder and by the first of May in any case. The term of office for these positions shall be from the first of May to the thirtieth of April. All House members, except returning officers, are eligible to vote for all elected positions.

Section 6.02

The Chairperson shall be appointed by the incoming executive before the changeover meeting. Applications for the position shall be submitted to the Presidents. The Chairperson may not hold any other position on the Residence Council.

Section 6.03

The Director of Communication and the Assistant Director of Programming for a given academic year shall be elected in the first two weeks of classes. All nominations must be submitted in writing, with two seconders, at least two days before the election. These individuals shall take office as soon as they are elected.

Section 6.04

The Hall Representatives and the Yearbook Editor for a given academic year shall be selected at a meeting of the Presidents held in the first or second week of classes. Written application for the positions may be made to a President within the first week. Only members of that hall may be selected as its Hall Representative. Should the Hall Representative later move out of that hall s/he must resign the position.

***
Section 6.05

Hall Representatives and the Yearbook Editor for a given academic year shall be appointed by the Executive. A brief memo stating a wish to be considered for a Hall Representative positions and/or the Yearbook Editor position shall be submitted to the Presidents up to seven days from the first day of classes in the fall. At the discretion of the Presidents, applications may remain open for a further seven days. In any case, the Executive must meet after seven days but within the fourteen days of the first day of classes to elect the Hall Representatives and Yearbook Editor based on the received applications. In the case the any position remains vacant the Executive may meet at any time during the year to make appointments. Only members of that hall may be selected as its Hall Representative. Should the Hall Representative later move out of that hall s/he must resign the position.

Section 6.06

In the case that only one nomination is submitted for any other elected position, the position will be appointed by acclimation.

Section 6.07

a) All elections are to be held by secret ballot.
b) Nominee’s names shall be posted in the Residence dining-room as they are received and must be removed before midnight of the day before the election.
c) Campaign advertising is restricted to the Residence building only. Candidates will be allowed to post a maximum of ten posters, throughout the Residence, which must be removed before midnight of the day before the election.
d) Election speeches must be held the week of the campaign, no less than one day before the election.

Section 6.08

The Presidents are to be returning officers for all elections except for those in which they are candidates. If the position of a President(s) is (are) vacant or in which the President(s) is (are) candidates then a current don(s) shall be returning officer(s), replacing absent Presidents as required.

Section 6.09

In the event of a tie, the deciding ballot shall be cast by one of the Returning Officers. Under all other circumstances Returning Officers shall not vote.

Section 6.10

One person may full up to two positions on the Residence Council but only one position on the Executive.

Section 6.11

The Dons shall not hold position on the Residence Council except as a Chairperson.

Section 6.12

Resignations must be submitted in writing to a President. Should a President resign, the remaining councillor will assume their responsibilities until a replacement is elected.

Section 6.13

Elections to fill any vacancy must be held within one week after the vacancy occurs. The procedure is otherwise the same as that of the original election.

***

Article VII: Duties of Residence Student Council Members

Section 7.01: The Presidents

The Presidents shall acquire a working knowledge of the parliamentary procedure and a thorough understanding of the constitution. They shall be Returning Officers for any elections. They, or someone appointed by them, shall represent the House on bodies where such representation is required. They shall keep the members of the House informed on important events and decisions. The Presidents shall set a responsible example by observing the rules and regulations.
The Presidents shall inform all elected members of their duties, ensure that deadlines are met and that Council members are fulfilling their prescribed tasks as defined. The Presidents will be responsible for calling Executive and House Council meetings.

The Presidents shall also sit on the Peer Review Board.

Each President will:

i. Attend the annual Spring Review at the end of April, and attend the annual Fall Planning Retreat at the end of August.

ii. Meet regularly with the Dons and the Dean of Residence to ensure a supportive working relationship.

The Presidents shall also represent the Association on the St John's College Student Association as required by that association's constitution.

Section 7.02: Director of Finance

The Director of Finance shall be responsible for handling all financial matters of the House. In this regard, the Director of Finance shall maintain a set of books showing monies received, accounts paid, and accounts owing, and balance on hand. At Council meetings, the Director of Finance should be prepared to produce the latest balance sheet. S/he shall also make the books of the Association available for viewing by any member who requests it either during or immediately after a Residence Council meeting or a House meeting. In cooperation with the Presidents and/or the Directors of Programming, the Director of Finance shall prepare a budget in preparation for banquets, socials, et cetera, to be approved by Council.

Section 7.03: Director of Communications

The Director of Communication shall have the responsibility of recording the minutes of all meetings, distribute copies of the minutes to the members of the House Council at least two days before the next meeting. Minutes shall be posted in Residence by the Director of Communication for general viewing. S/he shall also carry on the correspondence of the House. The Director of Communication shall ensure that each councilor has a copy of the Constitution.

Section 7.04: Hall Representatives

S/he shall be responsible for collecting and reporting the concerns of their hall to the House Council. S/he shall aid the Presidents and the Director of Finance in those duties that relate to his/her hall. Hall Representatives shall post highlights of House Council meetings in their halls. They shall also help with Residence social functions. Hall Representatives shall be responsible for calling hall meetings at least once per term. Notice of upcoming hall meetings shall be posted in a public place at least a day before the meeting.

Section 7.05: Directors of Programming

The Directors of Programming shall be responsible for organising social functions and coördinating sports activities involving the House. They may coöpt as many people as they consider necessary to assist them. The Directors of Programming shall be responsible for Residence paraphernalia (such as mugs, shirts, et cetera). They may coöpt as many people as they consider necessary to assist them. In the spirit of encouraging participation of new students in Residence Council, the Assistant Director of Programming must be in their first year in St John's College Residence. S/he shall aid the Directors of Programming in all their prescribed duties.

Section 7.06: Yearbook Editor

The Yearbook Editor shall appoint a committee that will be responsible for assembling and producing a yearbook for the House. They may coöpt as many people as they consider necessary to assist them.

Section 7.07: Chairperson

The Chairperson shall chair all House and Residence Council meetings. The Chairperson shall have no voting privilege at any meetings. The Chairperson shall have a thorough knowledge of Robert's Rules of Order and a firm understanding of the constitution.
Article VIII: Responsibilities of the Residence Student Council

Section 8.01

The House Council is responsible for the following matters:

a) The election of the officers of the House.
b) The social events of the House.
c) The sports events of the House.
d) The setting, and spending of House fees.
e) Representation of the interests of the House to the Administration.
f) And other matters which concern the members of the House.

Section 8.02

There are a number of checks which are to be used to prevent exploitation of the House by a House Council. These checks are in the form of the following constitutional provisions:

a) Provision for the House to pass motions binding on the Residence Council.
b) Provision for the impeachment of any unsatisfactory Residence Council member, or the House Council as a whole.
c) Provision for regular meetings of the whole House.
d) Provisions concerning the procedure for the election of the officers of the House.
e) Special provision for constitutional amendment.

Article IX: Meetings

Section 9.01: House Meetings

a) A meeting of all members of the Association shall be called a House meeting.
b) Meetings of the House must be held at least once every term. Notice for such meetings shall be posted at least twenty-four hours before the scheduled meeting time.

Section 9.02: Residence Student Council

a) House Council meetings shall be open. Only members of the House Council may make motions or vote. Spectators may speak in accordance with usual or general practice and with the direction of the Chairperson. The House meeting may move 'in camera' to deal with any issue at the request of any House Council member. Quorum for a House Council meeting is two-thirds of the House Council.
b) The first House Council meeting of each term shall include a thorough reading and discussion of the Residence Constitution.
c) Should a councillor be unable to attend a House Council meeting, they are responsible for finding a proxy for that meeting and filling out a Proxy Form. In the case that a councillor is unable to find a proxy, they must fill out a Regrets Form. These forms shall be...
Article X: Impeachment

Section 10.01

A motion of non-confidence in the House Council or any of its members may be made on one of three grounds:

a) Misappropriation of funds.
b) Serious dereliction of duty.
c) Misuse of the powers and/or privileges of office.

A motion proposed on any other grounds is invalid.

Section 10.02

To make such a motion, it is necessary to present the Senior Don a petition with the signatures of at least 50.1 per cent of the members of the House (or at least 50.1 per cent of the members of a hall for a Hall Representative). The Dons shall then convene a meeting of the House (or Hall) within one week. Two-thirds of the members of the House (or hall) must be present for the vote to be valid. Two-thirds of the members present must vote for the motion to carry. This vote is to be by secret ballot.

Adopted at Winnipeg in the Province of Manitoba in the year 1985.


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St John’s Residents’ Association Constitution

Adopted at Winnipeg in the Province of Manitoba in the year 1985


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Preamble

Whereas it is necessary to have a body to represent the common views, wishes and wants of all resident students

and whereas there is a need to have organised social interaction in the Residence

Therefore, be it resolved that the members of the St John's College Residence adopt these articles as the Constitution of the St John's Residents’ Association

Name

1. The name of this organisation shall be, ‘The St John’s Residents’ Association’, hereafter referred to as the ‘SJRA’.

Council Objectives

2. The Objectives of the SJRA Council shall be:
   (a) To establish a responsible body which will sponsor and co-ordinate activities within the residence to create and increase a sense of community.
   (b) To promote the interests of students living in St John’s College Residence.
   (c) To act as the official representative of members.
   (d) To promote and encourage member participation in athletic, intellectual and social activities.
   (e) To represent the interests and opinions of the members of the SJRA to the College Administration and other University organisations and offices.
   (f) To assume and maintain responsibility for any contracts made in the name of the SJRA.

Membership

3. The membership of the SJRA shall consist of all persons living in St John’s College Residence for more than four weeks during the fall and winter session and collectively form the ‘House’.

4. Only members of the SJRA shall be entitled to hold any office of the SJRA, or vote in any SJRA election.

Governing Body

5. The governing body of the SJRA shall be the SJRA Council, hereafter referred to as the ‘Council’.

6. The Council shall consist of the following councillors:
   (a) Two (2) Co-Presidents
   (b) Director of Finance
   (c) Director of Communication
   (d) Yearbook Editor
   (e) Hallway Representatives
7. There shall be at least four (4) but not more than seven (7) Hallway Representatives. The number representatives and their constituencies shall be fairly determined by the Council.

Duties of the Officers

8. The common duties of every councillor shall be:
   (a) To attend all Council meetings.
   (b) To provide positive leadership and to be positive role models in Residence.
   (c) To work with the Dons in promoting Residence standards and programmes.
   (d) To provide feedback to required persons on Residence issues.

9. The duties of the Co-Presidents shall be:
   (a) To act as the chief executives of the SJRA, and Council, and represent the SJRA both within and outside of Residence.
   (b) To ensure that the other elected Council members fulfil their responsibilities, and organise responsible events and activities.

10. The duties of the Director of Finance shall be:
    (a) To responsibly manage the finances of the SJRA and provide Council and members with regular reports.
    (b) To prepare and bring before Council an annual budget.

11. The duties of the Director of Communication shall be:
    (a) To take and maintain minutes and records for the SJRA and to make such minutes and records available to Council and the members.
    (b) To assume the duties of Co-President if one (1) or both positions are vacant.

12. The duties of the Yearbook Editor shall be:
    (a) To plan, coordinate and implement the assembly and production of a yearbook for the members.

13. The duties of the Hallway Representatives shall be:
    (a) To represent the needs and interests of their respective hallway(s) to the Council

Nominations

14. Nominations for the Council must be signed by the nominee and by no less than five (5) members of the SJRA.
15. Incumbent Council members may seek re-election to the Council.
16. Nominees for Co-Presidents shall be nominated in teams of two (2).
17. Dons and the Dean of Residence are ineligible for nomination to Council positions.

Elections

18. The Co-Presidents, Director of Finance and Director of Communication shall be elected by the end of March of the preceding winter session.
19. The Yearbook Editor and Hallway Representatives shall be elected by the end of September.

20. The newly elected Co-Presidents, Director of Finance and Director of Communications shall assume their offices upon the resignation of the previous office holders on or before the first of May.

21. Voting in elections shall be by secret ballot.

22. The Co-Presidents shall be Returning Officer and Deputy Returning Officer for all elections except for those in which they are candidates.

   (a) The Returning Officer and Deputy Returning Officer shall be current dons if the Co-Presidents are ineligible or the office is vacant.

23. Each candidate in an election is entitled to appoint a scrutineer.

24. Election by acclamation shall occur when there is only one nomination received for a position. If no nomination is received, then the position shall be treated as a vacancy.

25. In the event that only one person applies for a vacant position caused by impeachment or resignation, then that person shall be considered to have been elected by acclamation.

26. In the event that two or more persons apply for a vacant position then a by-election shall be held pursuant to the rules governing elections in Sections 14-24.

27. In the event that no member applies for a vacant position then the Council may appoint a candidate of its choice, if and when such a candidate becomes available.

28. A councillor shall be impeached in the following way:

   (a) Upon the presentation, to the Council, of a petition asking for a councillor's impeachment, and signed by not less than fifty per cent (50%) plus one (1) of members of the SJRA.

   (b) Following the petition, a House Meeting shall be held within ten (10 days).

   (c) At the House Meeting, a motion of non-confidence in the officer shall be discussed and voted on.

   (d) Two-thirds (2/3) of members must be present in order for the vote to be valid.

   (e) Two-thirds (2/3) of the members present must vote in favour of the motion in order for it to carry.

   (f) If the motion is carried then that person shall resign.

   (g) Voting shall be held by secret ballot.

29. In the event that an Officer of the Council is absent from a Council meeting without a legitimate excuse then that officer shall:

   (a) Be issued a warning by the Council after the second confirmed absence.

   (b) Be asked to resign by the Council after the third confirmed absence and

   (c) The vacancy shall be filled pursuant to Sections 25-27.
Meetings

30. A Council Meeting shall:
   (a) Be held at least bi-weekly on a day set by the Council.
   (b) Be quorate with fifty per cent (50%) of the Council members present.
   (c) Observe Robert’s Rule of Order, latest edition.
   (d) In the event of a tie vote, the chairing Co-President shall have the deciding vote.
   (e) Be open to all members of the SJRA, but only Council members shall move, second and vote on matters.

31. A House Meeting shall:
   (a) Be called by the Council at any time during the fall and winter sessions with seven (7) days notice to all members.
   (b) Be called upon presentation to the Council of a petition and proposed agenda signed by no less than fifty (50) per cent of members of the SJRA, said meeting shall take place within ten (10) days of receipt of the petition.
   (c) Be quorate with two-thirds (2/3) of the members attending.
   (d) Have an agenda published or posted, in a conspicuous place, by the Director of Communication a minimum of seven (7) days in advance of the meeting.
   (e) In the event of a tie vote, the chairing Co-President shall have the deciding vote.

Finance

32. The amount of the membership fee, as collected by the College Administration, may be changed by a referendum conducted at the same time and according to the same procedures as the elections of the Council members. Council shall give notice to the College Administration of the amount of any change approved by referendum.

33. Monies belonging to the SJRA shall be those monies collected from membership fees and those monies collected by any function of the SJRA Council.

34. The signing power for the SJRA shall at all times be co-held by at least two (2) persons. These persons shall be at least one (1) Co-President and the Director of Finance. In the absence of any of these members, the Director of Communication shall co-hold signing power.

35. The SJRA Budget and any other financial arrangements shall be approved by Council at a quorate meeting.

36. Financial arrangements, where possible, should be of one (1) year or less in duration.

37. The finances of the SJRA shall be audited annually.

Amendments
38. This constitution may be amended only at a special House Meeting of the SJRA.
39. The constitution shall be amended as follows:
   (a) Amendments may be proposed by any member and must have the written support of ten (10) further members of the SJRA.
   (b) The proposed amendments to this constitution shall be presented to the Student Affairs Committee of the St John’s College Assembly (SAC) at least fourteen (14) days before the House Meeting.
   (c) A copy of the proposed amendments shall be published or posted, in a conspicuous place, by the Director of Communication immediately upon their presentation to the SAC.
   (d) A copy of the proposed amendments and recommendations by the SAC shall be published or posted, in a conspicuous place, by the Director of Communication a minimum of seven (7) days before the special House Meeting.
   (e) A majority of two-thirds (2/3) of the members attending the special House Meeting is required to affect any change in this constitution.
   (f) Representatives of the SAC may speak to any motions on proposed amendments at the special House Meeting.
   (g) A copy of the fully amended Constitution shall be submitted to the College Administration.

Adopted at Winnipeg in the Province of Manitoba in the year 1985


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Bylaws of the SJRA

To be presented before the SJRA Council collectively for individual approval with the proposed Constitution.

Council Procedures Bylaw

A bylaw respecting the rules and procedures of the Council of the St John’s Residents’ Association

The Co-Presidents, with the advice and consent of the Council of the St John’s Residents’ Association, enact as follows:

Short title

1. This Bylaw may be cited as the Council Procedures Bylaw

Attendance

2. Council meetings shall be open to members and their guests.
3. Only councillors of the Council may make motions or vote.
4. Spectators may speak in accordance with usual or general practice and with the direction of the chair.
5. The Council may move in camera to deal with any issue at the request of any Officer of the Council.

Elections Bylaw

A bylaw respecting the election of members to the Council of the St John’s Residents’ Association

The Co-Presidents, with the advice and consent of the Council of the St John’s Residents’ Association, enact as follows:

Short title

1. This Bylaw may be cited as the Elections Bylaw

Terms of Office
2. The term of office for the Co-Presidents, Director of Finance, and the Director of Communication shall be from 1 May to 30 April.

**Hallway Representatives**

3. There shall be four (4) Hallway Representatives.
4. One (1) shall represent each of the following constituencies:
   (a) The Pit and Middle Earth
   (b) Mental Ward and Stud Hall
   (c) The Penthouse
   (d) The Jungle and The Morgue

**Nominations**

5. The Incumbent Council shall invite nominations for all council positions, by publishing and posting notices in conspicuous locations, no later than fourteen (14) days preceding the day of the election.
6. Nominations of candidates shall be submitted in writing to the Communications Director no later than seven (7) days preceding the day of the election. In case of no nominations this time limit may be extended at the discretion of the Council no later than the election date.

**Advertising and Spending**

7. Campaign advertising during all elections is restricted to the Residence building only.
8. Candidates may post a maximum of ten posters throughout the Residence.
9. Posters shall be approved by the Dean of Residence or the Dons.
10. All posters must be removed before midnight of the day before the election.
11. Election speeches must be held the week of the campaign, no less than one (1) day before the election.
12. Campaign spending limits shall be determined by the Council. Notice of spending limits shall be posted at least fourteen (14) days preceding the day of the election.
13. There shall be no campaigning on Election Day or the results may be declared invalid at the discretion of the returning officer(s).

**Resignations and Vacancy**

14. In the event that a Council member resigns or is impeached during their term then:
   (a) The Director of Communication shall publish or post, in a conspicuous place, a notice of the vacancy and a request that interested members apply for the position.
   (b) The notice shall be dated and remain published or posted for one (1) full week.
   (c) The Director of Communication shall receive all letters of interest, such letters to be accompanied by the signatures of five (5) members of the SJRA.
15. Resignations must be submitted in writing to a Co-President.
A Bylaw to explicitly define the membership of the St John’s Residents’ Association

The Co-Presidents, with the advice and consent of the Council of the St John’s Residents’ Association, enact as follows:

1. **Short title**
   - This Bylaw may be cited as the Membership Bylaw.

2. **Membership**
   - Membership shall not be transferable and holds no monetary value.
   - Any member who moves out of residence shall lose their membership privileges but membership fees will not be reimbursed.
   - The collective body of all members of the Association shall be called the ‘House’.

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A Bylaw to more explicitly define the duties and responsibilities of members of the Council of the St John’s Residents’ Association

1. **Short Title**
   - This Bylaw may be cited as the Duties and Responsibilities Bylaw

2. **Co-Presidents**
   - The duties of the Co-President shall be:
     (a) To organise and chair at least one House Meeting in both the fall and winter sessions.
     (b) To organise and chair at least two full Council meetings per month during both the fall and winter sessions.
     (c) To co-ordinate and implement responsible programmes, social functions and sports activities.
(d) To act as spokespersons for the residents to the St John’s College Students’ Association and other campus groups.

(e) To identify problems in Residence and propose solutions to the Dean of Residence and the College Administration.

(f) To ensure that any issues discussed with the College Administration are made known (via full Council meetings, published or posted minutes, &c.) to the residents.

(g) To ensure that the Residents’ opinions are passed on to the College Administration, through regular and on-going liaison with the Dean of Residence.

(h) To ensure that the St John’s Residents’ Association’s (SJRA) financial statements are submitted regularly to the Dean of Residence.

(i) To themselves, or a replacement, represent the House on bodies where such representation is required.

(j) To keep the members of the House informed on important events and decisions.

(k) To set a responsible example by observing the rules and regulations of the Residence.

(l) To inform elected members of their duties, ensure that deadlines are met, and that Council members are fulfilling their prescribed tasks as defined.

(m) To sit on the St John’s College Residence Peer Review Board.

(n) To attend the annual Spring Review at the end of April, and attend the annual Fall Planning Retreat at the end of August.

(o) To meet regularly with the Dons and the Dean of Residence to ensure a supportive working relationship.

(p) To represent the SJRA on the St John’s College Students’ Association as required by that association’s constitution.

**Director of Finance**

3. The duties of the Director of Finance shall be:

   (a) To, in concert with the Co-Presidents, get the Council’s books reviewed in an audit by certified accountant and, by September, give the Dean of Residence a year-end Financial Statement.

   (b) To, in concert with the Co-Presidents, give the Dean of Residence a detailed Budget for the upcoming year in September, in advance of receiving the first instalment of Association fees.

   (c) To keep proper financial records to ensure that the funds collected and provided by the College Administration are properly managed and accounted for, and the books are open for review by any Resident and the College Administration.

   (d) To ensure that the Council Budget and Year-End Financial Statement is published or posted in Residence for the members of the Association to see,
and that regular and updated financial reports appear in all Council meeting minutes, which are likewise published or posted.

(e) To be responsible for the handling of all financial matters of the House.
(f) To maintain a set of books showing monies received, accounts paid, and accounts owing, and the balance on hand.
(g) To be prepared to produce the latest balance sheet at Council meetings.
(h) To make the books of the SJRA available for viewing, by any member who requests it, during or immediately after a Council meeting or a House meeting.
(i) To, in cooperation with the Co-Presidents, prepare budgets in preparation for banquets, socials, &c, to be approved by Council.

**Director of Communication**

4. The duties of the Director of Communication shall be:
   (a) To keep minutes of all House and Council meetings of the SJRA and to ensure that the minutes from the meetings are published or posted.
   (b) To keep a permanent record of all correspondence and minutes of the SJRA.
   (c) To carry out all correspondence of the SJRA in conjunction with the Council.
   (d) To design, develop and maintain the SJRA website(s).
   (e) To ensure news of residence events and news are updated on the website.
   (f) To ensure each councillor has a current copy of the Constitution and the Bylaws.

**Yearbook Editor**

5. The duties of the Yearbook Editor shall be:
   (a) To plan, coordinate and implement a committee that will be responsible for assembling and producing a yearbook for the House.

6. The Yearbook Editor may co-opt as many people as they consider necessary to assist them.

**Hallway Representatives**

7. The duties of the each Hallway Representative shall be:
   (b) To collect and report the concerns of their respective hallway to the Council.
   (c) To aid the Co-Presidents and the Director of Finance in those duties that relate to their hallway.
   (d) To assist in the planning, coordination and implementation of programmes, social functions and sports activities.
   (e) To plan, coordinate and implement at least one (1) hallway meeting each session and in addition to further meetings are required.
   (f) To provide prominent notice of upcoming hallway meetings at least one (1) day in advance.
## Assembly Executive
(Warden, Dean of Studies, Dean of Theology, Chair of Assembly, four members elected by and from Assembly and a student)

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Tuesday September 3, 2013</td>
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<td>Tuesday October 1, 2013</td>
<td>@ 2:30 p.m.</td>
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<td>Tuesday January 7, 2014</td>
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## Assembly
Diocesan Council representatives on SJC Council are members of SJC Assembly.

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<tbody>
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<td>@ 10:00 a.m.</td>
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<td>@ 2:30 p.m.</td>
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<tr>
<td>Tuesday March 18, 2014</td>
<td>@ 10:00 a.m.</td>
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<tr>
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## Council Executive
(Chancellor, Warden, Dean of Studies, Dean of Theology, Chair of Council and Chair of Assembly)

<table>
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## Council
Diocesan Council representatives on SJC Council are members of SJC Assembly.

<table>
<thead>
<tr>
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<th>Time</th>
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</thead>
<tbody>
<tr>
<td>Wednesday September 25, 2013</td>
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<td>@ 5:30 pm</td>
</tr>
<tr>
<td>Wednesday January 29, 2014</td>
<td>@ 5:30 pm</td>
</tr>
<tr>
<td>Wednesday March 26, 2014</td>
<td>@ 5:30 pm</td>
</tr>
<tr>
<td>Wednesday May 21, 2014</td>
<td>@ 5:30 pm</td>
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Enrolment as of December 2012

### U of M Students

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<tr>
<td>Architecture</td>
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<tr>
<td>Arts</td>
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<td>132</td>
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<td>Asper School of Business</td>
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<td>49</td>
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<tr>
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<tr>
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</tr>
<tr>
<td>Kinesiology and Recreation Management</td>
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<td>13</td>
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<td>Pharmacy</td>
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<td>Science</td>
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<td>183</td>
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<tr>
<td>Social Work</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>University 1</td>
<td>128</td>
<td>114</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>846</strong></td>
<td><strong>880</strong></td>
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</tbody>
</table>
As much as anyone else, I have been caught up in the end of term marking and finishing up my courses. And, as most of you know, graduate students suddenly appear out of the woodwork... We have also been working on presenting the Strategic Resource Plan, College budgets and the feasibility study for the capital campaign. One of my greatest pleasures has been the small fundraising project for the Health Career Quest Summer Camp.

1) Attended the SJC Graduation Dinner and Dance on March 23
2) Cooked for the Curry Cook-off fund raiser on March 28
3) Attended the Spring Rez Banquest on April 5
4) Participated in the Selection Committee for the CRC in Indian Residential Schools
5) Interview and Selection process for the Feasibility Study
6) Represented SJC at the Centre for Christian Studies Annual Service of Celebration, April 14
7) Attended two day Senior Executive Retreat on Prioritizing Academic Programs, April 15, 16
8) Chaired a Ph.D. oral examination in Anthropology, April 17
9) Took part in the Chaplains’ Association Review, April 18
10) Cooked and served for the Taste of Pakistan Dinner at All Saints Church, April 27
11) Represented SJC at the Booth University College Convocation, April 28
12) Represented SJC at the Annual Graduation PowWow, May 4
13) Raised funds for the Health Career Quest Summer Camp to stay in our residence

I continue to represent the College at Diocesan Council, Senate, Provost’s Council, Arts Faculty Council, External Relations Deans’ Breakfasts, all of which met during this period.
End of Term Activities:

We finished the term’s **Soup and Bread Lectures** on March 20 with Andrew Woolford (Sociology): "Indigenous Boarding Schools in the US and Canada." The lectures were quite a success this term, with between 15 and 20 attendees on average. On March 21, our final **Brown Bag Lunch** featured Bonnie Hallman, currently Director of University 1: “Creating Opportunities for Success in the First Year: Evolving University 1 into a First Year Centre.”

Thank you to all of the College members who came out and showed such an interest in these events. Now that we no longer have lunch every day in the Common Room, these talks have brought us together a couple of times a month, at least. If anyone is interested in either giving a talk or helping to organize these series for the fall term, please contact me.

The ** Graduate Student Meet and Greet** was held March 26 in the Senior Common Room. We had modest graduate student attendance during what is the busiest time of year for many students. Another outreach event will occur in the fall.

The awarding of prizes for the **Student Art Competition** happened at a lovely reception in the Daily Bread Café on April 8th. The competition was a great success, with nearly 40 very fine submissions. The art really looked fabulous hung on the walls of the Café. Thanks to Nicole Goulet for all of her hard work, to Ian Park for providing food and beverages for the reception and helping with the art, and to our jurors.

Finally, we held the **End of Term Reception** on Wednesday April 10. At the reception Jackie Markstrom, Herb Enns and myself announced the results of fundraising for Senior Common Room refurbishment and revealed the fabrics we’ve chosen for the furniture recovering. The furniture will be re-upholstered during the summer months, in time for a September ‘reveal’!

**Summer Planning**

Over the next month or so, we will be planning committee service for next year, so if you are willing to serve on any of the committees, please contact me. We will also be preparing to welcome a few new Visiting Fellows, and will announce those at a future Assembly meeting.

I will be ending my term as Acting Dean of Studies as of 1 July, when Brenda Cantelo returns from research/study leave.
Bursars’ report to Assembly 05-14-13

Building items

- Painting, new flooring, and mirrored closet doors continue to be installed in all our residence rooms. The results and feedback have been very good.

- The buttery, and laundry room have both been renovated.

- Shaw continues its work to wire the residence for internet, and we met with physical plant to establish a location for the new fibre to be brought to the building.

Budget

- The 2013-14 proposed budget was presented to the Finance & Admin Committee, who recommended its approval by Assembly.

- Magna Vista gave a quarterly report on our investments to the committee

- Our 2012-13 audit is scheduled to begin May 27th.

Other

- Amy Craddock and I both attended an EPIC training seminar, and the College is now live with the new purchasing system.

- We have a signed contract for summer occupancy with IEP, and a small contingent of regular students staying with us as well. Meals are being served in the residence dining room, and things seem to be going well. We are anticipating an increase over last year’s numbers.

- Beautification Day is Thursday, May 23rd.
Dean of Residence report – May

Renovations are in underway and we are getting more rooms completed each week. We have 19 rooms completely finished and the students are extremely pleased by how things are looking.

We updated the residence council constitution to remove some of the redundant positions. With a smaller council we will be able to fill the positions with greater success each year and their roles will be more structured.

We have 71 students staying in residence right now with a mandatory meal plan. That number will go up to 80 in June, drop down to half capacity in July, and we are going to be right full in August. The bulk of the rooms are occupied by the Intensive English Program (IEP). We currently have 10 students staying over between the two academic semesters.

We have an ongoing contract with IEP that will fill 40 rooms with us for the regular semester and we have 22 applications for the fall (returning students and new). I expect to receive the overflow from U of M Housing in the next few months. We are working together with U of M Housing and St. Andrews to create a residence presentation for “Head Start” in June. This is the first time we are making a presentation together and it should give us a great marketing opportunity.

Amanda Wee, Acqueline Masvikeni, and Ahmad Byagowi are the summer dons this year and they are doing an excellent job.
Development Officer Report to Assembly
14th May, 2013

Fundraising
- Ended the 2012/2013 fiscal year with $231,091 raised for various College projects.
- Gifts received since April as at today = $8,000
- Target for this year is $275,000
- Currently raising funds for the Health Quest Camp.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- Jill and I will be working on a stewardship plan.
- Planning an overnight visit to Kenora later this month or very early June
- While on vacation in Calgary I hope to visit a couple of donors.
- Upcoming:  End of May - Endowed Fund Trust letters;  Beginning of June - Annual Report to Donors and Annual Report to Faculty/Staff

Special Events
- The Curry Cook-Off event was a huge success again!  Over $700 raised for the William Norton Scholarship.
- Bach Birthday Bash – was a success and all those in attendance thoroughly enjoyed the musical programme.
- Upcoming events include: 22nd May - farewell to John Stafford, 23rd May - Beautification Day, 24th June - St John’s Gathering

Marketing/Communications
- Latest issue of In Lumine has been mailed.
- The next issue will be highlighting all the renovations we have done and will be out late summer.
- The redesigned webpage should be up shortly and hopefully live by the end of the month.

Staffing
- Currently have one volunteer coming in on a regular basis who is updating the database.

Misc
- Continue to attend UoM External Relations and Donor Relations Department meetings.
- Developing the Capital Campaign plan and the Development Committee met to review feasibility study proposals.
- Jill and I have implemented a “huddle board” system whereby every morning we meet for 5 mins to plan the day’s work.  Sharing information in this way is working well.

Respectfully submitted by:

Jackie Markstrom
6th May, 2013