ST JOHN’S COLLEGE
ASSEMBLY
Agenda

For the meeting of October 20, 2015 @ 2:30 pm in Room 206 St John’s College

1. Approval of the Agenda

2. Approval of the Minutes of the meeting on September 22, 2015.

3. Business Arising from the Minutes of the September 22, 2015 meeting

4. New Business
   a) Receive Audited Financial Statements
   b) Budget Summary
   c) Next step in the Strategic Plan, ie. The pillars, goals, strategies, and tactics

5. Other Business

6. Reports
   a) Reports from College Officers

   Warden
   Dean of Studies
   Chaplain
   Bursar
   Dean of Residence
   Development Officer
   Librarian
   Registrar

   b) Report from Senior Stick

   c) Reports from College Committees

7. Adjournment
ST JOHN'S COLLEGE
ASSEMBLY
Minutes

For the meeting of September 22, 2015 @ 2:30 pm in Room 206 St John's College

Present: A. Perry, B. Cantelo, S. Close, B. Hallman, D. Punter, I. Froese, B. Peeler, J. Weimer, C. Trott, P. Jenkins, S. Peters (Secretary), A. Scott, R. Coutts, D. Brydon, B. Ferguson, J. Dueck, R. Thomas, D. Watt, E. Jones (Chair), B. Erickson, C. Penner

Regrets: L. Wilkinson, S. Sinclair, G. Bak, D. McCance, J. James, G. Friesen

1. Approval of the Agenda
Motion: That the agenda be approved as distributed with the addition of the approval of the changes to the terms of the Canadian Shield Scholarship.
C. Morrison / B. Cantelo
CARRIED

2. Approval of the Minutes of the meeting on May 12, 2015.
MOTION: That the minutes of the meeting of May 12, 2015 be approved as distributed.
I. Froese, B. Peeler
CARRIED

3. Business Arising from the Minutes of the May 12, 2015 meeting
None

4. New Business
   a) Membership on committees of Assembly - The Dean of Studies presented the updated version of the Standing Committees for Assembly.
   b) Strategic Planning - The Warden summarized the process of what has been done so far with the Strategic Planning process. The draft of the mission, vision, and values statements were presented to Assembly. Two Soup and Bread events will be used for discussion and work on the statements and the pillars of the College. Today was a broader discussion about the statements, if they include what members of Assembly think of the College, and if there is something that should be removed. This will all come back to Assembly for approval at a later meeting.
   c) Warden's Review - The Chair of Council is establishing a committee to conduct a review of the Warden as his five-year term is coming to an end. If anyone on Assembly would like to be a part of the review committee, please let the Chair know.
   d) 150th Anniversary - Jill Stafford in the Development Office is in charge of the organizing of the 150th anniversary events. A draft brochure listing the events is being produced and will be distributed. Please look at the brochure and see what else can be added.
   e) Canadian Shield Scholarship - Motion from Scholarship Committee: That the revised terms of reference for the Canadian Shield Scholarship be approved.
CARRIED
5. Other Business
None

6. Reports
a) Reports from College Officers

Warden

St John’s College
Warden’s Report to Assembly
September 22, 2015

This past summer I actually took full five weeks of holidays for the first time in my career. I won’t mention the 30 wineries to explore, the fresh cheese and cider from l’Abbaye St Benoit du Lac, the free concerts at the Orford Festival, the chocolate museum because they are not relevant to the work of Assembly. Despite my absence the College continues to be a hive of activity over the summer and even my schedule covers a surprising number of activities:

1) Represented the College at the Distinguished Alumni Awards (May 12)
2) Attended the TD Bank gift announcement of a donation for the National Centre for Truth and Reconciliation (May 13)
3) Represented the College at 4 of the University Convocation Ceremonies (May 26-28)
4) Attended a meeting on the future of Chaplaincy at the College (May 28)
5) Participated in the meetings of the Allies Group (June 2, June 11)
6) Attended the Heads of Anglican Colleges meetings at Huron College in London (June 7-9). Visited Alumni in London.
7) Visited Alumni in Falcon Lake (June 16)
8) Represented the College at St John’s Ravenscourt Convocation (June 19)
9) Attended Indigenous Community Network Update (June 25)
10) Visited Alumni in Calgary (August 24)
11) Participated in the hiring interviews at the Centre for Christian Studies (September 1)
12) Attended an External Relations Breakfast (September 3)
13) Attended Native Studies Department Retreat (September 8, 9)
14) Met with Councillor Janice Lukes re: housing issues in Fort Richmond
15) Participated in a Tenure Committee (September 16)

Throughout the summer I have been working on a major project: the Strategic Planning process at the College. We have undertaken the survey of College Fellows, students and Alumni, reviewed the results and come up with drafts of parts of the strategic plan. This has been exciting work and the committee has had many lively discussions.

Dean of Studies

Report to Assembly. September 22, 2015
Dean of Studies
Brenda Cantelo

We are gearing up to have a busy year and welcome some new faces to the College.

Two new Fellows are joining St. John’s:
Visiting Fellows:

Christina Penner. Christina is an Instructor 2 in the Department of Computer Science, Faculty of Science and teaches first-year programming courses, third and fourth-year courses in Technical Communication, and a third-year course in Professional Practice. Besides her interest in computer science, Ms. Penner also holds a M.A. in English from the University of Manitoba. Her first novel, *Widows of Hamilton House*. Enfield and Wizerty, Winnipeg, MB. 2008 won the Manitoba Day Award from the Association of Manitoba Archivists and was nominated for three literary awards: the Carol Shields Winnipeg Book Award, the Eileen McTavish Sykes Award for Best First Book by a Manitoba Writer and the John Hirsch Award for Most Promising Manitoba Writer. She has won several grants from the Manitoba Arts Council in support of her writing.

While at St. John's, Christina will be working on her second novel, *Kate's Pharmacy*, which uses text messages, social media and web-based interactions to solve a mystery. The novel investigates and exposes how technology fosters and changes relationships.

Although we now welcome Ms. Penner officially as a Visiting Fellow and faculty member, Christina has had a long association with the College. As a graduate student she attended seminars here and while completing her first novel, *Widows of Hamilton House*, she was able to discuss her work with Fellows Warren Cariou and Robert Kroetsch. It's a pleasure to have Christina back with us once again.

Paul Jenkins

Paul holds a Ph.D. from the University of Glasgow, and specializes in early modern British and European religious and intellectual history. His current work, provisionally titled, “Contesting the Boundaries of Belief: Mystical Reasoning and Scepticism in 'Early Enlightenment' Scotland,” examines the relationship between religious Reformation activism and the rise of European Enlightenment (c.1650-c.1740). This project focuses on a series of overlapping religious and philosophical debates broadly linked to two of the trends most commonly associated with the rise of European Enlightenment: (1) the declining significance of demonic agency and the crime of witchcraft, together with their conceptual cousin, heresy; and (2) the corresponding rise of rationalism, religious relativism, and toleration. In addition, Paul has an active interest in the area of the history of philanthropy and higher education and his study, *Serving the Advancement of Knowledge and Education: the First Fifty Years of the William F. Vilas Trust (1961-2011)* was published is 2014. Since 2012 Dr. Jenkins has been a Sessional Lecturer in the History Department, and a Research Affiliate at the Institute for the Humanities at the University of Manitoba.

Retired Fellows

Two of our long-standing Senior Fellows at St. John's, David Arnason and James Dean, will be retiring as of December 31, 2015. David and Jim have made significant contributions to the College over the decades and have been instrumental in building a vibrant community at St. John's. We can't thank them enough for their support, and we wish them many years of relaxation in their retirement. Luckily, Retired Fellows still remain part of the College community and our friendships with Jim and David will continue.

Our Retired Fellows' offices are located on the third floor of the old wing, and the offices of Anthony Waterman, Rod Clifton, Mary Kinnear, Kathryn Young, Dennis Cooley, David Punter, Robert Thomas, George Baldwin, Francis Carroll, Peter Penner, Gerry Friesen can be found across from the library.
In addition, all Retired Fellows are encouraged to use the Reading Room across the hall in room 315. The room has been fitted with comfortable chairs for reading, conversation and small meetings, and a coat rack for Fellows who come on an occasional basis.

**Upcoming Events for Fall 2015**

**Tuesday, September 15th, Barbeque.** Join us at the Daily Bread Cafe patio between 11:30 a.m. and 1:00 p.m. for a free Barbeque which we will be hosting again with St. Paul's College. In case of rain, the location will be the Cross Common Room.

**Wednesday, September 15th Opening of Term Reception.** We will be having our opening of term reception in the Senior Common Room from 3:00 to 5:00 p.m. and once again Ian Park will provide us with another lovely offering featuring an assortment of canapés and wine. By the way, our Bursar, Ivan Froese will be on hand to take photos for the College, so new Fellows please make sure you have a quick picture taken.

**Thursday, Sept 17 - 7 p.m. public Theology Lecture at St Margaret’s Church.**

**Saturday, Sept. 19 - 9:00-11:30 a.m. Bible and Breakfast. Cross Common Room.**

**Tuesday, September 22nd. Assembly.** 2:30 p.m. All Fellows should attend.

**Monday, September 28th. Lunch and Lively Conversation.** Details to be announced.

**Sunday, October 4th Matriculation.** 3:00 p.m. St. John’s College Chapel. New members are welcomed to the college at our annual Matriculation ceremony where they receive a pin and sign a College membership book which dates back until 1866.

**Tuesday, October 20th Assembly** meets at 2:30 p.m.. All Fellows should attend.

**Saturday, Oct 24th. 9:00-11:30 a.m. Bible and Breakfast.** Cross Common Room.

**Wednesday, October 28th Celebrating Excellence at St. John’s College.** 3:00 to 4:30 p.m.. We will be hosting another reception to recognize the outstanding achievements of our Fellows. In addition to acknowledging new publications, this year we will also be including distinctions such as teaching, academic, professional and community awards. Don’t be shy about informing me of your accomplishments since we all want to celebrate your success. A memo will be sent out in early October requesting information.

A table of sample publications will also be set up the following week at Convocation. Members of the public pay a lot of attention to this display and are always interested in speaking to the authors, so attend Convocation if you can.

**Sunday, November 1st. Luncheon at 12:50 p.m. Convocation at 3:00 p.m.** This is a formal event of the College when we confer honorary degrees, present student scholarships and bursaries and celebrate the achievements of all College members. Convocation is the single most important institutional event of the year and it is important that as many Fellows as possible attend. Invitations will be sent to Fellows early in the term.
Nov 5-7th. "The West Before (and after) the West: A Meeting of Western Canadian Studies." Scholars from a range of disciplines will discuss western histories (including St. John's College), literatures, and past and present societies. Please have a look at the conference programme and registration at [http://umanitoba.ca/colleges/st_johns/events/218.html](http://umanitoba.ca/colleges/st_johns/events/218.html) and we look forward to seeing fellows, staff, and students at the conference! The conference organizers very much appreciate the support of the College, College staff including Sherry Peters and Amy Craddock.

**Sunday, Nov 15 - 3 p.m. Systema Fundraising Concert in Chapel**

**Saturday, Nov 28th. 9:00-11:30 a.m. Bible and Breakfast.** Cross Common room.

**Wednesday, December 2nd End of term reception** in the Senior Common Room from 3:00 to 5:00 p.m.

**Saturday, December 5th. 2:00 p.m.. St. John's College Annual Xmas Party.** Children and grandchildren of St. John's Fellows are invited to the annual party which features gifts, food and a special visit from St. Nicholas.

**Other events to watch for:**

We are now organizing our Soup and Bread lectures, where speakers are invited to give short presentations on their research interests in the Senior Common Room. Presentations are generally twenty minutes long and are followed by a short question period. This year, Jade Weimer will be coordinating the lectures. There will be two special Soup and Breads scheduled for October for Fellows and staff to discuss the draft Strategic Plan. Free soup, bread and salad!

Enjoy the term and let me know if I can help advertise any upcoming events for you.

**Chaplain**

**Chaplain's Report to Assembly**

September 22, 2015

- Over the summer, I did continuing education at Victoria Hospital under the chaplain there
- I've also been working with representatives in the Presbyterian, Lutheran, and United Churches to propose a joint, full-time, Protestant chaplaincy based at St. John's College beginning in fall 2016
- Chapel services are reduced this year because of poor attendance last year; meditation has been postponed for the same reason
- Safe sex & healthy living programming continues in the residence
- Bible & breakfast is three times this semester with speakers from CCS, U of W, and Providence UC: Sept 19, Oct 24, Nov 28
- An English conversation group for all students is beginning Sept 24; still thinking about where to host it (my background is in teaching EAL and there is a huge need for better integration of international students at the College)
- I took the student council on a leadership retreat to Camp Arnes Sept 11-12
- A dinner & discussion group for Christian students is beginning Sept 24
- A group of students is planning to team up for the “Walk a Mile” in support of West Broadway Community Ministry
- We have no counselling intern this year because there is a shortage of counselling students available

Bursar

Bursars’ report to Assembly September 22\textsuperscript{nd} 2015

Financial
The auditors were here in May, and the on site review lasted for 2.5 days. We recently received draft statements, and the approval process is ongoing (Finance & Admin Committee, as well as Council).

Summer residence
We had much lower numbers in the residence than we had hoped and anticipated. Two summer student groups that had been discussed with IEP ended up not materializing, and overall their numbers were down. Their program appears to be in a state of flux at the moment, and quite undependable. This is due to competing preferences between home stay and residence stay, as well as their pricing structure. As a result, we made other efforts to attract different, more short term groups and individuals. During the Women’s World Cup event, we had many international soccer fans staying with us. However, this is not a viable long term strategy for us. We are much more effective when we have larger, long term groups and we will be looking for alternatives to IEP for 2105-16.

Grounds
Meetings with physical plant were held to discuss a new landscaping plan for both St John’s and St Paul’s College. This is dependant on funding from the university being available, and will likely be rolled out in stages over the next few years. However, we were able to have the large trees in front of the Chapel removed, which will make that a much more usable space. I’m working with grounds to figure out how to add some new benches and trees to go in their place.

Dean of Residence

Dean of Residence Report

Residence Projects
I guess that I am the newest residence project! I have been settling into the routine here and learning the ropes. Otherwise, no major changes in the residence.

Regular Semester
As of September 14\textsuperscript{th}, we have one room available in the residence after two students moved out in the first week. I have put out the call to the waiting list and am now contacting students who have made inquiries but never applied. I assume we will fill it by January at the very latest, though I’m hoping to get someone much sooner. IEP only contracted 4 rooms this year, so we
have filled the gap by accepting more ICM students. The residence is currently 50% first-year students and 55% international.

Summer Session
This summer was particularly quiet. In June we accommodated a number of FIFA fans here to see the games. In July the residence was a bit of a ghost town; there were only 30-40 residents at any given time. August was very busy however, with IEP taking up all the empty spaces.

Residence Activity
For the 2015-2016 academic year, the dons are:
- Simone da Silva Rosa (Sr. Don)
- Noah Gilfix
- Morgan Taverner
- Momo Watanabe
They've already proven themselves to be hard workers and great leaders, and I'm excited to work with them this year!

Res Council is finally starting to take shape. After sorting through a lot of confusing information, I figured out that last year's res council never held an election for officers. This means that on September 28th, dons Morgan and Momo will act as returning officers and hold an election for ALL positions, from Co-Presidents to Hall Rep. Hopefully, the new council will be able to gel on a shorter timeframe and partner with the dons and with student council on some exciting activities.

Development Officer

Development Officer Report to Assembly
September, 2015

Fundraising
- Gifts received since April as at today = $49,176
- Successfully raised the funds for the Health Quest Camp
- Fall appeal is on track to go out in late October
- Three scholarships/bursaries have been initiated this year.

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- Endowed Fund Trust letters were mailed mid-May.
- The Annual Report to Donors was mailed in June and we received positive feedback.

Special Events
- Attending the Homecoming Dinner on the 3rd October, 2015
- Lunch and Lively Conversation will be held on the 28th September.
- Convocation luncheon - 1st November
**150th Anniversary Celebrations**
- Jill has taken over as coordinator for the 150th Anniversary celebrations
- A year-long schedule of events is being collated and will be put into a brochure format
- Year starts September 2016 and ends with a reunion weekend at the end of April 2017.

**Marketing/Communications**
- Positive feedback from our last issue of In Lumine.

**Staffing**
- Aaron Friesen (grandson of grad Ted Poulter, ’58) helped out in the Development Office over the summer two mornings a week.
- Currently have four volunteers coming in on a regular basis to update the database and help with archiving the photos.
- Have applied for a work/study student and are waiting to receive applications – we know we have one!

**Misc**
- Continue to attend UcFM External Relations and Donor Relations Department meetings.
- Prepared an evaluation of the fundraising revenue which Jill and I included in the Development Plan for the upcoming year.

Respectfully submitted by:

Jackie Markstrom  
15th September, 2015

**Librarian**

**No report submitted.**

**Registrar**

Registrar's Report to Assembly  
September 22, 2015

**Recruitment:** We participated in the University's Head Start program on June 6, 2015, and Orientation September 8 & 9, 2015. Both were successful events, adding members to the College as well as connecting with first-year members.

**JumpStart:** As it did last year, JumpStart to coincide with the University of Manitoba Orientation days. This resulted in higher enrollment, with 15 participants.

**Upcoming:**
October 4 is Matriculation. If you have not already done so, please let me know if you will be attending.
End of October is the Evening of Excellence. I don’t have the date yet, but it is usually in the last week of October. November 1 is Convocation and your invitations are in your mailbox.

Sherry Peters
Registrar

b) Report from Senior Stick

Senior Stick Report to Assembly
September 2015

JumpStart was a success this year where 15 students showed up for the orientation. Most of the students who have attended Jumpstart was very pleased with the knowledge we have as upper year students who they can come and approach us with any help they need for certain courses. They really appreciated the fact that they were able to meet first year university students who are interested in going towards a common degree/study at the university.

Sincerely,
Eun-Ah Lee

c) Reports from College Committees
None

7. Adjournment
MOTION: That the meeting be adjourned.
B. Ferguson / B. Hallman
CARRIED

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar's Office

Chair ____________________  Secretary ____________________  Date ____________________
Much of my effort since last Assembly has been working the Strategic Planning process forward. I met with both College Council and the Student Council to discuss the Mission, Vision and Values statements and got some very helpful feedback from both. I have taken this feedback to the working committee and we have incorporated many of the suggestions as well as moved forward on the Pillars and strategic priorities.

I also took part in many of the Homecoming activities around the University. The week began with the Opening Mass and Awards Exercises at St Paul’s College. I was delighted with the turnout and with Dr. Jone’s presentation at our Lunch and Lively event. Representing the College, I attended the Indigenous Achievement Celebration, the Isbister Society Luncheon, Arts Celebrating Arts and the Bombers/Eskimos Football game. We invited members from the class of ’65 to the Homecoming Dinner. The week was capped off by Matriculation at the College.

I was very pleased with the group of dons and students from the residence (led by Caileigh and Allison) who turned out for the Walk a Mile in My Shoes fundraiser for West Broadway Community Ministry.

I continue to represent the College at Provost’s Council and on Diocesan Council.
Fall Events. Our fall schedule is well under way and we have a number of events to look forward to in the near future.

Sunday, October 4th  Matriculation. 2:30 p.m. St. John’s College Chapel. Recently, we celebrated Matriculation and welcomed members to the college. At this annual ceremony we give each new member a St. John’s College pin and ask them to sign the College membership book which dates back until 1866.

Tuesday, October 20th  Assembly meets at 2:30 p.m.. All Fellows should attend.

Saturday, Oct 24th  9:00-11:30 a.m. Bible and Breakfast. Cross Common Room.

Wednesday, October 28th Celebrating Excellence at St. John’s College. 3:00 to 4:30 p.m.. We will be hosting another reception to recognize the outstanding achievements of our Fellows. In addition to acknowledging new publications, this year we will also be including distinctions such as teaching, academic, professional and community awards. Don’t be shy about informing us of your accomplishments since we all want to celebrate your success. This year, Robert Coutts and Paul Jenkins will be coordinating the event with the help of Diana DeFoort.

A table of sample publications will also be set up the following week at Convocation. Members of the public pay a lot of attention to this display and are always interested in speaking to the authors, so attend Convocation if you can. Celebrating Excellence is jointly hosted by St. John’s College Library, the University of Manitoba Press and the College.

Sunday, November 1st  Luncheon at 12:50 p.m. Convocation at 3:00 p.m. This is a formal event of the College when we confer honorary degrees, present student scholarships and bursaries and celebrate the achievements of all College members. Convocation is the single most important institutional event of the year and it is important that as many Fellows as possible attend. Invitations will be sent to Fellows early in the term.

Nov 5- 7th. "The West Before (and after) the West: A Meeting of Western Canadian Studies." Scholars from a range of disciplines will discuss western histories (including St. John’s College), literatures, and past and present societies. Please have a look at the conference programme and registration at [http://umanitoba.ca/colleges/st_johns/events/218.html](http://umanitoba.ca/colleges/st_johns/events/218.html) and we look forward to seeing fellows, staff and students at the conference! The conference organizers very much appreciate the support of the College, College staff including Sherry Peters and Amy Craddock.

Sunday, Nov 15 - 3 p.m. Systema Fundraising Concert in Chapel

Saturday, Nov 28th. 9:00-11:30 a.m. Bible and Breakfast. Cross Common room.
Wednesday, December 2nd **End of term reception** in the Senior Common Room from 3:00 to 5:00 p.m.

**Saturday, December 5th . 2:00 p.m.. St. John’s College Annual Xmas Party.** Children and grandchildren of St. John’s Fellows are invited to the annual party which features gifts, food and a special visit from St. Nicholas.

**Other events to watch for:**

Our **Soup and Bread lectures** will be organized by Jade Weimer this year and the fall schedule is below. There will be two special Soup and Breads scheduled for October for Fellows and staff to discuss the draft Strategic Plan. Everyone is welcome to attend and to share our table, and we send a special thank you to Ian Park and his staff for providing us with such tasty vegetarian soups, salads and breads.

**Soup and Bread Lectures. Fall 2015.  Remember that all Soup and Bread lectures now begin at noon.**

Wednesday October 14, 2015 Strategic Planning Meeting #1

Tuesday October 20, 2015 Strategic Planning Meeting #2

Tuesday October 27, 2015 Bruce Erickson, “How to Fail in a Canoe: A truly Canadian story?”

Tuesday November 17, 2015 Paul Jenkins, "Religious Disguise and the Limits of Toleration in Early Enlightenment Britain (c.1660-c.1700)"

Tuesday December 1, 2015 Kurt Markstrom, "Finally! a World Première Opera Recording (careful what you wish for)"

Brenda Cantelo
Dean of Studies
Conversations with the Lutheran, Presbyterian, and United Church traditions about creating a joint chaplaincy continue

Bible & Breakfast went very well with Maylanne Maybee (Centre for Christian Studies) in September; October 24, Arthur Walker-Jones from the U of W will be our speaker on the Old Testament and climate change

Prairie Presbyterian, just a few minutes’ walk off campus, is working together with us to do some joint programming, including a thanksgiving dinner for students last weekend and a joint social justice study and outreach day on November 21

Plans are underway to provide a Christmas dinner for students who remain in residence over the holidays. This will likely happen December 26; we’ll need quite a few volunteers/contributions

The fundraising to host two Syrian refugee students in our residence for two years has begun. A few thousand have come in or been pledge already, but there’s a long way to go to meet our goal of $48,000! A couple of fundraisers are being planned with student council, fliers are going out in the Daily Bread, and a fundraising thermometer poster will go up soon to track our progress.

A small group of students is meeting over pizza every Thursday to discuss Christian practices, following a study series by Animate (Sparkhouse)

Chris and I have agreed to host a Kairos (social justice advocacy) workshop on November 8 to promote the TRC’s recommendation #62 (that the history of the residential schools be taught in all classrooms, K-12, in Manitoba). We are partnering with on-campus and off-campus groups to promote the workshop (2-4pm)

The English conversation group has been cancelled for the time being because there are just too many other things on the go this semester
Bursars’ report to Assembly October 20th 2015

Financial

At the last Council meeting, the audited statements were approved, and BDO Dunwoody Canada were reappointed as auditors for the 2015-16 year.

As mentioned at the last Assembly meeting, our summer residence numbers were lower than anticipated, but we are doing our best to make up for that shortfall during the regular academic term. Currently we have two vacant residence rooms but those will be filled November 1st, and September was a busy month for catered events. Overall, we are quite busy and operating at capacity in nearly every way. This should bode well for our numbers in September & October.

University IST

Over the past month, there have been a number of changes taking place with the University’s networking infrastructure. Most of the phases are unseen to the front end user, and have taken place. However, the final step will be the elimination of Novell, as well as a new implementation of a file sharing system that will be much more user friendly and usable for more people.

Caretaking

Since the last Assembly meeting, there have been some changes. Our overnight caretaker is back from some time off due to injury, and is dedicating all of her time to cleaning classrooms. I’m hopeful that we will see some improvement in that area. Also, our regular daytime caretaker is receiving some assistance in the morning, and is currently staying in the College for his whole shift. There is also now a new caretaking manager who was hired to replace the previous person who was let go a few months ago. So, as all these changes filter out and settle, I will assess what impact it is having on St John’s College specifically.
Dean of Residence Report

Things are going well in residence. The res council has now been elected and they will be starting to plan activities very soon. Our two empty rooms will be filled on November 1, and so far we haven’t had any other students withdraw. 22 students supported the Bisons at the Homecoming football game, and they had a great time.
Development Officer Report to Assembly  
October, 2015

**Fundraising**
- Gifts received since April as at today = $56,457
- Annual Appeal is being mailed out over the next couple of weeks
- Raising funds for the Syrian Refugees – goal of $48,000. All Fellows would have received the email from Chris Trott
- Submitted an Anglican Foundation grant proposal for the Intergroup Dialogue

**Alumni/Stewardship**
- Continuing to call/visit with donors on a regular basis.
- Attended the Homecoming Dinner and invited 5 former Johnians (grads of ’65) to join us.
- Planning a trip to Ottawa and Toronto in November for alumni visits/reunion

**Special Events**
- Convocation luncheon - 1st November

**150th Anniversary Celebrations**
- Jill has taken over as coordinator for the 150th Anniversary celebrations
- A year-long schedule of events is being collated and will be put into a brochure format
- Year starts September 2016 and ends with a reunion weekend at the end of April 2017.

**Marketing/Communications**
- Currently working on the Winter 2016 In Lumine Newsletter

**Staffing**
- We received approval for a Work Study position and have hired Luther Konadu and who a fine arts student. Luther will be helping with the events and the 150th Anniversary celebrations.

**Misc**
- Continue to attend UofM External Relations and Donor Relations Department meetings. However, they have cancelled quite a few of them so far this year.
- Attended the Football game when the big Capital Campaign announcement was made.

Respectfully submitted by:

Jackie Markstrom  
13th October, 2015
Registrar’s Report to Assembly  
October 20, 2015

**Events:** Matriculation was held on Sunday, October 4, 2015. It was a small but lovely event.

**Upcoming:**
Recruitment: October 27 is the Evening of Excellence in University Centre.
Events: November 1 is Convocation

Sherry Peters  
Registrar