ST JOHN’S COLLEGE
ASSEMBLY
AGENDA

Special Quorum Needed

For the meeting of September 20, 2011 @ 2:30 in the Cross Common Room

Regrets to Sherry @ 474-8520 or peters4@cc.umanitoba.ca

1. Opening Prayer

2. Approval of the Agenda

3. Approval of the Minutes of the Meeting on May 17, 2011

4. Business Arising from the Minutes of the May 17, 2011 meeting
   a) None

5. New Business
   a) Awards Clerk, Report of awards made over the summer
   b) Dean of Residence, Appeals Committee membership
   c) Membership on Committees of Assembly (should have been in May)
   d) Kathryn and Robert Young Scholarship Terms
   e) Nomination of new Fellows from Membership Committee
   f) Fellows Recognition at Convocation
   g) Warden’s Ad Hoc Committees of Assembly
   h) Approval of Audited Financial Statements

6. Any other business

7. a) Reports from College Officers
   Warden
   Dean of Studies
   Dean of Theology and Chaplain
   Bursar
   Dean of Residence
   Development Officer
   Librarian
   Registrar
   b) Report from Senior Stick
   c) Reports from College Committees

7. Adjournment
ST JOHN'S COLLEGE
ASSEMBLY
MINUTES

For the meeting of May 17, 2011 @ 2:30 in the Cross Common Room


Regrets: G. Lewis, D. Phillips, H. Richardson, S. Close

1. Opening Prayer
J. Stafford opened the meeting in prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
J. Stafford/C. Trott CARRIED

3. Approval of the Minutes of the Meeting on March 15, 2011
MOTION: That the minutes of the meeting of March 15, 2011 be approved as distributed.
B. Hallman/I. Froese CARRIED

4. Business Arising from the Minutes of the March 15, 2011 meeting
a) None

5. New Business

a. Nominate new chair of Assembly
MOTION from Assembly Executive that Lance Roberts be elected as chair of Assembly.
MOTION: That nominations be closed.
A Waterman/S. Alward CARRIED
The vote to elect Lance Roberts as chair: CARRIED

b. Nominate new Dean of Studies
MOTION from Assembly Executive that Brenda Cantelo be elected as Dean of Studies. CARRIED

c. Fellowship Nominations
To Senior Fellow

David Watt
CARRIED
To Visiting Fellow [Senior Fellow Track]

Jeff Masuda
Fiona MacDonald
Lisa Landrum

CARRIED

To Visiting Fellow [1 year renewable]

Bryan Peeler
Paul Burrows
Paula Hastings

CARRIED

To Research Fellow [Renewal – 2nd year]

Erin Millions
Agnes Pawlowska
CARRIED

To Research Fellow [New]

Anne-Marie Dooner

CARRIED

d. Membership of Committees
   Held over until September meeting.

e. Budget
   The current budget was distributed.

f. Terms of Agreement for The Jack and Eva Rogers Memorial Trust Fund
   MOTION: That the Terms of Agreement for the Jack and Eva Rogers Memorial
   Trust Fund be accepted. CARRIED

g. Meeting Dates
   The 2011 – 2012 meeting dates were distributed for information

h. Membership Stats
   Membership Stats for the 2010 – 2011 academic year were distributed for
   information.

6. Any other business
   None
7. a) Reports from College Officers

Warden

Warden's Report to Assembly
May 17, 2011-05-09

Having received a $25K donation from Rob Richards to commission a work of art for the Galleria, a Call to Artists was put out and a jury was held on May 2 to review submissions. The committee received many excellent proposals and spent an entire day making a decision. The commission was awarded to Adrian Schiminowski, the local young artist who recently completed the Christus Rex sculpture for our Chapel. A great debt of gratitude is owed to Senior Fellow, Sharon Alward, who helped develop the submission guidelines and committee composition. Thanks are also due to Senior Fellow, Susan Close, who played an important role in the committee deliberations. Jackie Markstrom was responsible for all of the organization of this project and her efforts were both enormous and invaluable.

On May 24 and 25, I will be participating in a retreat for the Senior Executive and Provost’s Council of the U of M. I will be representing the College at the U of M Convocation on June 1 and 2. Dr. Chris Trott will attend the May 31 Convocation as I will be returning from UBC that day, having attended my son Jeremy’s graduation from his Honors Science (double honors Mathematics and Physics) program.

Dean of Studies
Dean of Theology and Chaplain

Faculty of Theology and Chapel

Courses

Anglican Spirituality and New Testament Greek concluded in April. Anglican History and New Testament Greek will be offered in the Fall.

Bible & Breakfast series has concluded until September. Gatherings were held in the College one Saturday morning a month. Participation was excellent with up to 33 people each time with valuable feedback. We will resume in September.

Chapel

Sunday services continue with a small but dedicated community and will conclude for the summer at the end of May, resuming in September though morning and noonday prayer will be said each day.

The dedication of the Christus Rex figure on May 1st was a fine occasion for worship. Members of Council and Assembly may wish to visit the Chapel to appreciate the inspiring quality of the figure and the craftsmanship of the sculptor. A booklet describing the various features of the figure and their significance will be produced soon.

The Winnipeg Chamber Orchestra has wrapped up for the season. All the King's Men offer
choral evensong the first Sunday evening of each month at 7.30 pm and will conclude for the season in June.

The chaplain will offer the invocation at June 2nd UM convocation.

John Stafford

**Bursar**
**Dean of Residence**
**Development Officer**

Development Officer Report to Assembly
17th May, 2011

**Fundraising**

Fiscal year end funds raised = $468,507.38. Of that, the College has received $256,517.72 and $211,989.66 is directed to the University of Manitoba for the Lecture Theatre.

We are off to a great start for the new fiscal year with donations for April at $17,593.07.

The Warden’s farewell dinner preparations are well underway with close to 70 people attending. Proceeds from the event will go to the Hoskins Scholarship.

**Stewardship**

Continuing to call/visit with donors on a regular basis.

**Alumni/Marketing/Communications**

The next issue of In Lumine is in progress and should be mailed out in July.

A Press Release was emailed out to several news houses announcing the new Warden.

**Staffing**

Currently, we have 1 volunteer helping us. I am sad to announce that Maureen has decided to retire effective 31st July, 2011.

**Misc**

Continue to attend UofM External Relations and Development and Advancement Services meetings. I presented a module in the Fundamentals of Fundraising at Red River College in early May.

Submitted by:
Jackie Markstrom
11th May, 2011
Librarian

Georgina Lewis will be retiring as the librarian for St. John's College effective August 31, 2011. She has enjoyed her time here very much and wishes to thank everyone for their support.

Registrar

b) Report from Senior Stick

May 17, 2011

**Report to Assembly – Senior Stick**

**Events**

Rip the Strip 3 was held on March 15th in University Centre. $2164 raised in total.
Graduation Dinner and Dance was held at Bergmann’s on Lombard on March 26th, 67 people attended.
Jumpstart will be held on September 1-2 2011. Planning will commence in June.

c) Reports from College Committees

7. **Adjournment**
MOTION: That the meeting be adjourned.
J. Stafford/C. Trott

CARRIED

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Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

Chair ____________________________ Secretary ____________________________ Date ____________________________
### Archives, College Press, Library
- Warden
- Dean of Studies
- Librarian
- D. Arnason (2011-2014)
- E. Grislis (2011-2012)
- D. McCance (2011-2014)

### Art, Music, Social
- Warden
- Dean of Studies
- Art Curator, L. Landrum
- Music Fellow, K. Markstrom
- G. Lukas (2011-2012)
- E. Millions (2011-2012)
- S. Close (2011-2014)
- A. Pawlowska (2011-2012)
- J. Honeyford (2011-2012)

### Assembly Executive
(4 members elected by Assembly for 3-year or lesser terms; at least one shall be a student)
- Warden
- Dean of Studies
- Dean of Theology
- Chair: L. Roberts
  - J. Dueck (2011-2012)
  - S. Sinclair (2011-2014)
  - A. Perry (2011-2014)
- Student: (Senior Stick)

### Assembly Representatives on Faculty of Theology
(2 members appointed by Assembly upon the nomination of the Dean of Theology)
- K. Markstrom
- B. Ferguson

### Council Representatives
(6 members appointed by and from Assembly, of whom at least 1 shall be a College Fellow and at least 1 shall be a student)
- S. Alward (2011-2014)
- R. Clifton (2011-2012)
- G. Friesen (2011-2012)
- A. Abra (2011-2012)
- W. Cariou (2011-2014)
- Student: (Senior Stick)

### Finance and Administration
(3 members elected by Assembly)
(A = Assembly, C = Council)
- Chancellor
- Vice Chancellor
- Bursar
- Dean of Theology
- Dean of Studies
- B. Beare (C) ( )
- G. Baldwin (C) ( )
- Council vacancy
- G. Bak (2011-2014)
- W. Norton (Chair) (2010-2013)
- E. Jones (2011-2012)

### Honorary Degrees
(Chancellor, the Vice-Chancellor, and four members appointed annually by and from Assembly)
- Chancellor
- Vice-Chancellor
- A. Perry (2011-2012)
- G. Friesen (2011-2012)
- D. McCance (2011-2012)
- W. Cariou (2011-2012)

### Membership
- Warden
- Dean of Studies (Chair)
- B. Ferguson (2011-2014)
- D. Brydon (2011-2014)
- S. Kouritzin (2011-2014)
- J. Masuda (2011-2014)
- K. Markstrom (2011-2014)

### Religious Affairs
(2 members of Assembly, 1 Theology student, 1 other student)
- Warden
- Dean of Theology
- Chaplain
- D. Watt (2011-2014)
- J. Honeyford (2011-2012)
- Theology student
- Student:

### Scholarship
(3 Fellows elected by Assembly)
- Warden
- Dean of Studies (Chair)
- Registrar
- Theology Rep: J. Stafford
- B. Hallman (2009-12)
- G. Lukacs (2011-14)
- J. Honeyford (2011-12)
- D. Watt (2011-14)
- Development Officer: (as resource)

### Student Affairs
(3 students, preferably 1 day & 1 Res. 1 member of Assembly)
- Warden
- Dean of Studies
- Dean of Residence
- Registrar
- Vice-Stick
- J. Masuda (2011-2012)
- Res. Student:
- Day Student:
- Student:

### Visiting Speakers/Canadian Studies
- Warden
- Dean of Studies (Chair)
- F. MacDonald (2011-2014)
- A. Abra (2011-2012)
- S. Close (2011-2014)
- L. Morton (2011-2012)
- B. Peeler (2011-2012)
- G. Friesen (Soup & Bread)(2011-2012)

### Esquire Bedells
- R. Clifton
- S. Close
St John’s College

Faculty of Theology Council Report

The Faculty of Theology offers three courses for the 2011/12 academic year: Anglican History (Fall term), Intro. to Anglican Liturgy (Winter term), and New Testament Greek (6 credits, Fall/Winter term).

At this time we have one Special Student enrolled in Anglican History. The course is being conducted as directed reading + tutorials.

The series of Saturday gatherings called Bible & Breakfast continues beginning September 24th. This is outreach that works educationally and also from the point of view of fellowship and helping familiarise the community with the College. Most who attend are from the diocese but we urge folks to invite friends. Overall, people are exposed to biblical teaching, enjoy good company, and have a great breakfast. We meet about once a month. Attendance ranges from 25 to 30+.

The Dean spent two weeks in early July at Kingfisher Lake (NWOntario) teaching Pastoral Theology and Hermeneutics under the direction of the Dr. William Winter School of Ministry.

The future: discussions are scheduled with the new Principal of Emanuel & St. Chad, Saskatoon, Terry Wiebe, at SJC in Mid-October with a view to collaborative possibilities. We have an expectation of further discussions with our Metropolitan, David Ashdown before the end of the year.

The Dean will present a paper to the Sixteenth Century Studies Conference in Dallas on October 26th.

Faculty of Theology Council will meet in November.

Chaplaincy

Chapel worship has restarted Sunday mornings at 10.30 am, as well as morning prayer at 9.00 am and noonday prayers during the week.

The Chaplain is also involved in the campus ministry group which now operates under the Student Life banner.

John Stafford
Dean of Theology/Chaplain
Development Officer Report to Assembly
20th September, 2011

**Fundraising**

- Gifts received since April = $128,573.82.
- $500 has been added to the Academic Fund and $25,550 to the Canadian Studies Fund.
- Received an initial disbursement of $15,000 from the estate of Harold Sampson.
- Received an initial disbursement of $50,000 from the estate of Marjorie Dance – As per Marjorie’s wishes 50% to go to scholarship and 50% to Canadian Studies Fund.
- Two scholarships have been established, Marjorie Dance Scholarship yet to go before the Scholarship Committee and Kathryn and Robert Young Graduate Scholarship which is before you for approval.

**Stewardship**

- Continuing to call/visit with donors on a regular basis.
- Attended the Isbister Legacy Society Dinner with Chris Trott and several Johnians who have *Remembered St John’s College in their Will*
- Attended Homecoming Dinner. SJC purchased a table to ensure a strong College presence.
- Attended Homecoming Chapel Service

**Alumni/Marketing/Communications**

- In Lumine was mailed out at the beginning of September.
- Suggestions for stories/articles are appreciated.

**Staffing**

- Over the summer we were fortunate to have a Summer Placement from Services Canada. Lynard Higoy worked on the photo database and several other projects. He was a great addition to the Development Office.
- Maureen Kolodie retired at the end of July. She was an exceptional member of the College team and I miss her daily.
- Susan Clarke was hired and started on the 24th August, 2011. She is a great addition to our office and I think we have a good fit with Susan.

**Misc**

- Continue to attend UofM External Relations and Philanthropy Department meetings.
- I will be presenting at Soup and Bread on Wednesday, 28th September – come for the free lunch and I’ll tell you everything you ever wanted to know (or not) about fundraising!

Submitted by:

Jackie Markstrom
14th September, 2011
Report to Assembly from the Dean of Residence  
September 20, 2011

Residents moved in September 3 without incident, and judging from first-week event participation we have a very keen group. Residence washroom renovations will hopefully begin soon, now that we have received a second quote for the work that needs doing. This year’s Leadership Team is in good form, with Senior Don Kenzie Nemez, Junior Dons Sarah Mitchell, Nicole Wruth, and Andrew Prest, and International Student Representative Wilson Wu. All are very capable and I look forward to working with them over the coming year.