ST JOHN'S COLLEGE
ASSEMBLY AGENDA

For the meeting of Thursday September 22, 2005
@ 2:30pm in Classroom 206

Special Quorum Required
Regrets to Erin @ 474-8520 or erin_mcsfiane@umanitoba.ca

1. Opening Prayer

2. Approval of the Agenda

3. Approval of the Minutes from the Special Meeting of Assembly on June 28, 2005 (attachment 1)

4. Business Arising from the Minutes
There was no business arising from the minutes.

5. New Business
a) Fellowship Nominations (closed session)

b) Theology Graduate Recommendation
Assembly Ex. MOTION: That Mr. Simon Blakie and Mr. Rodney Sprange, having completed the examinations and having gained the necessary standing as prescribed, be recommended to Council to receive the Diploma in Applied Theology.

c) By Law Changes (attachment 2)
i) Finance Committee
Assembly Ex. MOTION: That the revisions in section C. (3) ‘Finance Committee’ of the By-Laws be approved.

ii) Scholarship Committee
Assembly Ex. MOTION: That the revisions in section C. (6) ‘Scholarship Committee’ of the By-Laws be approved.

d) The Helen & Bill Battershill Scholarship (attachment 3)
Assembly Ex. MOTION: That the revisions to the terms of the Helen & Bill Battershill Scholarship be approved.

e) The Uganda Bursary (attachment 4)
Assembly Ex. MOTION: That the revisions to the terms of the Uganda Bursary be approved.

6. Reports from College Committees
a) Scholarship Committee (attachments 5 & 6)
On January 16, 2001, Assembly authorized the Scholarship Committee to act in its name with respect to the selection of recipients of individual scholarship, bursaries, awards, and prizes, and to report its actions at the following meeting of Assembly. Attached are two reports.

7. Reports from College Officers
a) Warden
b) Dean of Studies (attachment 7)
c) Dean of Theology
d) Bursar
e) Chaplain & Dean of Residence
f) Development Office
g) Librarian
h) Registrar

8. Any Other Business
a) Report from the Senior Stick

9. Adjournment
ATTACHMENT 2

Suggested amendments to the By-Laws of Assembly

a) FINANCE COMMITTEE

BACKGROUND: G. Baldwin has proposed these amendments regarding the Finance Committee to increase membership from six to eight, making it easier for this small committee to get a legitimate quorum. The extra members are the Warden and one Fellow elected by Assembly. The other amendment is to replace the statement “The function of this committee shall be to assist the Warden in the final preparation of the budgets for submission to Assembly” with the section under “The duties of the Committee shall include…”.

Section C. (3) Finance Committee of the By-Laws

The Committee shall consist of eight members, including the Warden, the Dean of Studies, the Dean of Theology, the Chair of the Administrative Committee, the Bursar, and three Fellows elected by Assembly for a 3-year term. The terms shall be staggered such that one Fellow shall be elected in each year. In the event of a resignation or retirement by a Fellow, Assembly shall elect a replacement to complete the term of that Fellow.

The duties of the Committee shall include:
1. assisting the Warden in the preparation of the annual College budget to Assembly
2. reviewing, at least quarterly, the financial statements of the College, including those of the Trust Funds
3. meeting jointly with the Finance Committee of College Council,
   a) to recommend the audited statements to Council for approval
   b) to recommend to Council the appointment of the Auditor
   c) to recommend to Council capital expenditures

b) SCHOLARSHIP COMMITTEE

BACKGROUND: G. Baldwin has proposed these amendments regarding the Scholarship Committee to increase membership from seven to eight, making it easier for this small committee to get a legitimate quorum. In order to have college scholarships appear on transcripts, a majority of the members involved in the decision must be university employees.

Section C. (6) Scholarship Committee

The Committee shall consist of eight members, including the Warden, the Dean of Studies, the Registrar, one member elected by the Faculty of Theology, and four Fellows elected by Assembly. The Awards Clerk and Development Officer shall be non-voting members of the Committee; the Awards Clerk shall act as secretary to the Committee.

The duties of the Committee shall include:
1. selecting, on behalf of Assembly, the recipients of Awards, Bursaries, Fellowships, and Prizes awarded by St John's College, and reporting these names to Assembly
2. recommending to Assembly the terms and conditions of Awards, Fellowships, and prizes

wgbaldwin
12 September 2005
THE HELEN & BILL BATTERSHILL SCHOLARSHIP
Approved by Assembly May 29, 2001
Proposed amendments approved by the Scholarship Committee August 22, 2005

Background:
Helen and Bill Battershill were graduates of St John’s College (1947 & 1951 respectively). Their son Bill ‘76 and daughter Judith ’78 are graduates, as is a brother James ’44 and a nephew Thomas ’64. Grandson Bill is currently a student at St John’s College. Helen died in 1998 and Bill has established this award in their memory.

Amount of endowment: $16,000+ after 2003 or in Bill’s estate, plus an annual donation starting in 2003.
$15,119 as of March 31, 2005

Amount to be awarded annually: Up to $1,000 if less than $500, contact donor.

Date of first award: Was to have been fall 2002, but no applications were received.

Criteria:
The applicant must:
- be a full-time undergraduate student at the University of Manitoba;
- be a member of St John’s College;
- be entering second year of full-time studies (and registering into a minimum of 24 credit hours) at the U of M in September;
- have achieved a minimum B+ standing in two courses from the Department of History and/or English;
- have a minimum sessional grade point average of 3.00;
- have demonstrated active participation in the College (e.g., student government, athletics, intramurals, committee work, Chapel, other College activities, etc.); and
- be registered as a College member in the fall.

Preference will be given to applicants who have completed a minimum of nine credit hours with a minimum grade of B+ in each course in any two of the following departments: English, History, and Philosophy (none of these departments is to be given preference over another).

Deadline Date: April 1

Process for selecting recipient(s):
Application forms shall be submitted to the Registrar by the deadline date. The recipient(s) may hold other awards, scholarships or bursaries. The Scholarship Committee shall select a recipient(s) and up to two alternates based on the above criteria.

The Scholarship Committee acts in Assembly’s name with respect to final selection of recipients of individual scholarship, bursaries, awards, and prizes, and reports its actions at the following meeting of Assembly.

Method of Payment:
The Scholarship shall be paid in September upon confirmation of registration in full-time studies (with a minimum of 24 credit hours) at the University of Manitoba as a St John’s College member. Announcement of this Scholarship will be made at the College Convocation.

Donor Notification:
The donor and/or the family will be notified in writing when the recipient(s) is/are selected. The recipient(s) will be encouraged to write a separate note of thanks to the donor or the family.

The criteria of this award will be reviewed regularly.
THE UGANDA BURSARY
Draft Terms as of June 28, 2005

Background: Mary and Pat Lee spent several years in Uganda and both are Johnians. They have created this award to assist qualified persons to respond to requests from educators or administrators in Uganda for assistance in further developing their educational institutions and programmes. A strong relationship exists between the Anglican Church of Uganda and the Anglican Diocese of Rupert’s Land.

Purpose: To assist qualified persons to travel to Uganda to assist in further developing that country’s educational institutions and programmes.

Endowment: $17,618 as of March 31, 2004. (This would generate $625 per year based on 4% of $15,867 capital. Remainder is surplus.)

Criteria:
- Must be a St John’s College member in Theology or in graduate work in Education.
- If no current College member applies, must be a graduate of St John’s College.
- Must have a confirmed position in an educational institution in Uganda.
- Must have three years work experience.
- Preference will be given to applicants who are qualified teachers, students in graduate work in Education, and third to students in recognised Theology programs.
- Financial need will be considered.

Materials to Include:
- A letter of confirmation of acceptance from an official at an educational institution in Uganda.
- A letter of application, minimum 500 words and maximum 1500 words, explaining why the proposed project is worthwhile.
- Three letters of reference from non-related persons. The letters should indicate how the applicant demonstrates maturity in approaches to educational situations.
- Applicants should include an expense sheet outlining (proposed) travel costs, accommodations, expenses, etc.

Method of Payment: Funds will be made available to the successful applicant on confirmation of travel costs or other expenses. (In the event of cancellation, it is expected that College funds will be returned to the College.) A follow up report on the results of the project must be sent from the successful applicant to the College within three months of their return.

Application Deadline: April 1. If no recipient is selected from the first round of applications and the awardee of the prior year declines the award, the award would be advertised in the same year with a deadline of July 31.

Notification: The College will notify both the successful applicant and also the Lees. A letter from the successful applicant should also be written to the Lees or a family member.

Special Note: This award will be reviewed every three years to ensure that it continues to be relevant and to determine if the terms need to be revised.
Date: July 5, 2005
To: Erin McShane, Registrar
From: Lesley Cowan, Awards Clerk
Re: Report to Assembly

The Scholarship Committee passed the following motions at its meeting on June 28, 2005:

<table>
<thead>
<tr>
<th>Award and Amount</th>
<th>Recipient</th>
<th>Alternate (if any)</th>
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<tbody>
<tr>
<td>Kevin D. Toyne Prize in Legal Philosophy: $250</td>
<td>Scott Gilmour</td>
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<tr>
<td>K. C. Bolton Debating Award: $125</td>
<td>Kalyn Bomback</td>
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<td>Anthony Waterman Fellowship: $650</td>
<td>Ilona Shiller</td>
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<td>Symons Scholarship in Canadian Studies: $300</td>
<td>Maya Cochrane</td>
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<td>Alice Cheatley Bursary: $725</td>
<td>Leanne Vercaigne</td>
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<td>Dance Bursary: $325</td>
<td>Joanna Wiebe</td>
<td>Alternate: Amanda Gallop</td>
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<td>Burman/Drewry Scholarship: $550</td>
<td>Amanda Gallop</td>
<td>Alternate: Tolulope Sodeyi</td>
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<td>Hoskins Scholarship: $500</td>
<td>Mitchell Anderson</td>
<td>Alternate: Amanda Gallop</td>
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<td>Arthur H. Hoole Bursary: $700</td>
<td>Maya Cochrane</td>
<td>Alternate: Tolulope Sodeyi</td>
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<td>Partners in Education Award: $425</td>
<td>Sarah Germain</td>
<td>Alternate: Delphine Ruremsha</td>
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<td>Canadian Shield Scholarship: $1500</td>
<td>Kevin Jacobs</td>
<td>Alternate: Krista Walters</td>
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<td>Gordon O. Rothney Scholarship: $600</td>
<td>Carl Klassen</td>
<td>Alternate: Krista Walters</td>
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<td>Arthur Uniacke Chipman Graduate Scholarship: $3300 (split into two equal awards)</td>
<td>Sheila Simonson, Richard Beinert Alternate: Melanie Brannigan</td>
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<tr>
<td>Colin Inkster Memorial Award: 2 awards of $1100</td>
<td>Ryan Eyford, Jason Redden</td>
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<td>Marion Abra Memorial Bursary: $925</td>
<td>Krista Walters</td>
<td>Alternate: Colin Oakes</td>
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<tr>
<td>Alfred H. Shephard Bursary: 5 awards of $1000</td>
<td>Beatrice Arasa, Carleigh Malanik, Yvanna Buchanan, Kieran Nair, and Colin Oakes Alternates: (1) Serene Desmond, (2) Olubusola Famuyide.</td>
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<tr>
<td>Wendy Hansen Memorial Scholarship: $1500</td>
<td>Kalyn Bomback</td>
<td>Alternate: Jacinthe Blab</td>
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The Helen & Bill Battershill Scholarship will not be awarded in 2005 due to the fact that none of the applicants met the criteria. No applications were received for the All Saints James Brown Bursary or the Michael & Muriel Ewanchuk Bursary. As per the committee's general policy, The All Saints Bursary will not be awarded in 2005. The committee agreed to the Development Officer's suggestion to re-advertise the Ewanchuk Bursary this year with a deadline of September 30, 2005.

Lesley Cowan, Faculty Assistant/Awards Clerk
Phone: (204) 474-8139  Fax: (204) 474-7619  cowanj@ms.umanitoba.ca  www.umanitoba.ca/colleges/st_johns
At its meeting on August 22, 2005, the Scholarship Committee approved revisions to the terms of the Helen and Bill Battershill Scholarship (attached) subject to approval by Assembly. Would you please ask Assembly to consider the revisions at its next meeting? The donor has approved the revisions.

The committee also selected recipients and alternates for the following awards, which are submitted to Assembly for information only.

The Scholarship Committee approved the following nominations from Theology Faculty Council:

Bishop John O. Anderson Memorial Bursary $650.00 Linda Stokes
Cassap Prize $25.00 Linda Stokes
Archbishop Walter and Marilyn Jones Bursary $1,800.00 Ralph Tauer
Jessie Ostberg Legacy $450.00 Ralph Tauer
Mary Vincent Prewer Scholarship $1,000.00 Donald McKenzie

The Scholarship Committee approved the following recipients for automatic awards:

Jane Bancroft Memorial Book Prize in French $125.00 Laura Hail
Jean and Fred Bancroft Prize (first award) $250.00 Dana Hopkins
H. B. Bellan Memorial Award $100.00 Elizabeth Hebert
G. L. Broderson Memorial Award $675.00 Sheila Simonson
Herbert E. N. Chisholm Prize Fund $200.00 Robert Stanse
Lovell Clark Award $225.00 Robert Stanse
Friends of St John’s College Scholarships:
(University 1) $175.00 Akinrinola Famuyide
(University 1) $175.00 John Gulliver
(1st year, any other faculty or school) $175.00 Ashley De Groot
(Sciences) $175.00 Tiffany Barker
(2nd year, any other faculty or school) $175.00 Elise Dyck
Sibyl Inkerster Centennial Medal $100.00 Tyler Zdan
Sibyl Inkerster Scholarship in English $650.00 Ashley De Groot
C. E. Kent Memorial Prize Fund $350.00 Mitchell Anderson
C. E. Kent Memorial Prize Fund $350.00 Akinrinola Famuyide
Malcolm Scholarship in Modern Languages (French) $175.00 Divna Calic
Malcolm Scholarship in Modern Languages (German) $175.00 Jodie Craddock
William Pickering Prize in Sociology $175.00 Tevya Hunter
Royal Astronomical Society Award $200.00 Krista Boese
Sir John Schultz Scholarship Fund $1,050.00 Krista Walters
St John’s College Alumni Association Scholarship $200.00 Elizabeth Hebert
St John’s College Alumni Association Scholarship $200.00 Joanna Wiebe
<table>
<thead>
<tr>
<th>Scholarship / Bursary</th>
<th>Recipient(s)</th>
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<tr>
<td>R. Kelly McGinnis Scholarship</td>
<td>Not awarded (no eligible candidates)</td>
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<tr>
<td>John E. Abra Memorial Bursary</td>
<td>Recipients: Marcus Blouw and Kieran Nair ($475 each)</td>
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<td>Alternates: Each recipient is the alternate for the other</td>
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<td>Second alternate: Cori Lynne Mercier</td>
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<td>Morgan Scholarship</td>
<td>Recipient: Heather Bartley ($1075)</td>
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<td>First alternate: Ashley Gade</td>
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<td>Second alternate: Karin Statkewich</td>
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<tr>
<td>Rev Canon &amp; Mrs Thomas D Conlin Bursary</td>
<td>Recipients: Angela Kenndedy and Silvi Siddhu ($1700 each)</td>
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<td>First alternate: Matthew Kotyk</td>
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<td></td>
<td>Second alternate: Tolulope Sodeyi</td>
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<td>Henry Irvine Graham Entrance Scholarship</td>
<td>The committee decided not to make this award in 2005 because no candidate met the criteria.</td>
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<td>Henry Irvine Graham Undergraduate Scholarship</td>
<td>Recipients: LaMossa Roselyn Fortier ($1200), Sarah Germain ($600), and Amanda Gallop ($600). Note: Amanda Gallop’s award is conditional on her accepting a reduction in the amount of the Burman/Drewry Scholarship from $550 to $500</td>
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<td>Alternates: If any recipient is unable to accept her award, it will be divided equally among the remaining recipients.</td>
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<td>Arthur Uniacke Chipman Entrance Scholarship</td>
<td>Recipient: Melinda Dong ($1300)</td>
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<td>First alternate: Renée Alexander</td>
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<td>Second alternate: Cydney Cuvelier</td>
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<tr>
<td>Laurence Frank Wilmot Entrance Scholarship</td>
<td>Recipients: Signy Holmes and Willie Bell ($1700 each)</td>
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<td>First alternate: Theodore Klassen</td>
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<td></td>
<td>Second alternate: Trevor Rempel</td>
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Dean of Studies Report to Assembly, September 22, 2005

Art-Music-Social events at the College

The first exhibition for 2005-06 in the Quiet Room Gallery is “my Beautiful War”, a works by Paul Robles based on variations on origami. The exhibition opened September 13 with a well-attended reception and will close October 20. The show is curated by Sharon Alward and supported by the Winnipeg Arts Council. Paul has donated the title work of the show to the College.

The opening-of-term BBQ was Thursday, September 15, and was attended by 150 students, Fellows and staff. The opening-of-term reception for Fellows and staff was Friday, September 16.

To honor Tom Holens on his retirement after 43 years at the University, 42 at St John’s, we are having a dining-in tomorrow, 23 September. I hope you all have signed up both to congratulate Tom, and to spend a convivial evening with colleagues and friends.

Marjorie Ward Lecture 2005-2006

The Marjorie Ward Lecture is set for March 9, 2006. Charlotte Gary has agreed to the Lecture and will at St John’s March 9 and 10. Charlotte Gray is an award-winning journalist based in Ottawa. She is a contributing editor to Saturday Night magazine and a regular contributor to Chatslaine, Financial Post magazine and Report on Business magazine among others. Her book Mrs. King: The Life and Times of Isabel Mackenzie King was nominated for a 1988 Governor General’s Award and won the Edna Staeblmer award for creative non-fiction. Sisters in the Wilderness won the Floyd S. Chalmers Award in Ontario History and the Canadian Booksellers Association Libris Award in the non-fiction category.

As customary, the Lecture will be preceded by a dinner for Fellows, staff and invited guests. More details will be come available close to the date. I should also thank Len Kuffert for arranging the Lecture with Ms. Gary.

Reports from the committees that I sit on are included in other agenda items, so I will leave them to others. However, I would like to comment again on the College’s art collection. We have applied for a Student Work position to continue the upgrading of our records of the collection, documenting all of the pieces in terms of value, size, media, donor, etc. Over the years, several lists have been made of the collection, some duplicates have crept in, which we need to identify, but other pieces are clearly missing. It is essential that if a Fellow or a staff member wishes to move or replace a piece (regardless of where it is currently hung, or where they wish it to be hung) that prior approval be obtained from the art curator, Sharon Alward, or assistant Amy Karlinsky, or the Awards Clerk, Lesley Cowan.

W. George Baldwin (2005/09/22)