ST JOHN’S COLLEGE
ASSEMBLY
MINUTES
For the meeting of Thursday, April 21, 2005


1. Opening Prayer
   P. Lampman opened the meeting with prayer.

2. Approval of the Agenda
   Add item “Restoration of Funds Cut from the 2005-06 Budget” as item 5. c) i.
   In item 6. a) ii) change the word “nomination” to “report”
   
   MOTION: That the agenda be approved as amended.
   G. Baldwin/P. Lampman  
   CARRIED

3. Approval of the Minutes of March 22, 2005 (circulated March 23, 2005)
   MOTION: That the minutes be approved as circulated.
   J. Hoskins/P. Lampman
   CARRIED

4. Business Arising from the Minutes
   There was no new business arising from the minutes.

5. New Business
   a) Faculty of Theology Fee Increase (attachment 1 of the agenda)
   After a question and answer period and some discussion, the following motion was approved.
   
   MOTION: That the proposed Faculty of Theology Diploma 10% fee increase to $148.50/hr (credit), $72.00/hr (audit) be approved.
   G. Baldwin on behalf of the Finance Committee
   CARRIED

   b) Institute for Anglican Ministry Curriculum Licensing (attachment 2 of the agenda)
   MOTION: That the licensing fee detail be approved as stated in the document in attachment 2 to the agenda “Parish Team Formation Curriculum Licensing”.
   J. Stafford on behalf of the Finance Committee
   CARRIED

   c) 2005/2006 Budget (attachment 3 to the agenda)
   The budget summary was attached to the agenda. The full version was available for viewing in the SJC library, general office and faculty secretary’s office. I. Froese reported on the proposed budget and after some discussion, the following motion was approved:
   
   MOTION: That the 2005/2006 budget be approved.
   G. Baldwin on behalf of the Finance Committee
   CARRIED

   d) Restoration of Funds Cut from the 2005-06 Budget (circulated on April 22, 2005)
   G. Baldwin brought forward this item from the Finance Committee. After a discussion about which funds should be restored first if we receive extra revenue (scholarships/academic programs vs. In Lumine newsletter), the following motion was defeated:
   
   MOTION: That should revenues increase during the course of the year enough to outrun the inevitable additional costs for staffing (for increased conference business, as an example), those additional revenues be used to restore the previous level of funding for the In Lumine newsletter.
   G. Baldwin on behalf of the Finance Committee
   DEFEATED
Honorary Degree Nominations (closed session, voted on by secret ballot)

**MOTION:** That we move into closed session.
J. Hoskins/E. McShane

**CARRIED**

**MOTION:** That we move out of closed session.
J. Hoskins/E. McShane

**CARRIED**

**Secretary's Note:** during closed session, a nomination for an honorary degree was approved and will be sent to Council for approval.

Assembly Chair for upcoming year

**MOTION:** That Lance Roberts be the chair of Assembly for a one-year term ending April 30, 2006.
G. Baldwin/J. Hoskins

**CARRIED**

Dean of Studies Term

**MOTION:** That G. Baldwin be nominated as the Dean of Studies for a three-year term ending July 30/08.
D. Cooley on behalf of Assembly Executive.

**NOTE:** That substantive motion was carried as shown in the above motion.

Ward Lecture Item (attachment 4 of the agenda)

**MOTION:** (endorsed by Assembly Ex.) That the Marjorie Ward Lecture Terms of Reference be approved.
B. Baldwin on behalf of the Visiting Speaker/Cdn. Studies Committee

**CARRIED**

Fellows' Recognition Award Terms (attachment 5 of the agenda)

**MOTION:** (endorsed by Assembly Ex.) That the Fellows’ Recognition Award terms be approved.
G. Baldwin on behalf of the Fellows’ Recognition Award Committee

**CARRIED**

(1 opposed)

6. Reports from College Committees

a) Scholarship Committee

1) New and Revised Award terms (attachment 6 of the agenda)

1. Revisions to the terms of The Jean and Fred Bancroft Prize (attachment #6 to the agenda)

**MOTION:** That the following point be added at the end of the Criteria for the Jean and Fred Bancroft Prize “If no student meets these criteria, the Scholarship Committee will consider full-time students of the College’s Faculty of Theology who have a minimum cumulative GPA of 3.0 and who are continuing in the Faculty”.
G. Baldwin on behalf of the Scholarship Committee.

**CARRIED**

(2 opposed)

2. Revisions to the terms of The Cassap Prize

**MOTION:** That the first sentence under “Method of Payment” for the Cassap Prize be revised to read “If the award-winner is a returning student, the award will be applied to the recipient’s Faculty of Theology tuition fees.”
G. Baldwin on behalf of the Scholarship Committee.

**CARRIED**

3. Revisions to the terms of The Murdith McLean Scholarship

**MOTION:** That the following amendments to the terms of the Murdith McLean Scholarship be approved:

- Under “Background”: “The scholarship is to reward a returning Residence student who combines a strong academic-performance with significant contributions to the life of Residence with a strong academic performance.”
- Under “Criteria”: “best combines academic achievement with contributions in to Residence life with academic achievement.”

G. Baldwin on behalf of the Scholarship Committee.

**CARRIED**
4. **Approval of the draft terms of the Uganda Bursary (attachment #4 to the agenda)**

**MOTION**: That the terms of the Uganda Bursary be approved as amended.

G. Baldwin on behalf of the Scholarship Committee

After some discussion, regarding the criterion “Must be a St John’s college member in Theology or in graduate work in Education. If no current College member applies, must be a graduate of St John’s College.” the terms were referred back to the Scholarship for further consideration.

**MOTION**: That the terms of the Uganda Bursary be sent back to the Scholarship Committee for further consideration.

A. Waterman/D. Stewart

**CARRIED**

**i) James Frost Cross Award Report**

G. Baldwin reported that Donald Fedus is the recipient of the James Frost Cross Memorial Trophy for excellence in Academics and Athletics for the 2004/05 year. The Trophy will be presented at Convocation in November.

**7. Reports from College Officers**

**a) Warden**

J. Hoskins reported that:

She and Derek McLean were in Ottawa meeting with alumni; She had a meeting with James Gardner regarding the Japan Exchange; and,

She is the Universities Division Chair on the Campaign Cabinet for the United Way.

**b) Dean of Studies**

G. Baldwin submitted the following written report for the minutes:

**Marjorie Ward Lecture**

Thomas R. Berger, of Vancouver, delivered the 23rd annual Marjorie Ward Lecture on Thursday, February 24. His topic: “My Idea of Canada”. Attendance at the Lecture was about 75. Thirty-five Fellows, guests and friends were present at the dinner preceding the Lecture. My thanks to Warren Cariou, Dept of English, for coordinating the Lecture.

**Art-Music-Social events at the College**

The fourth exhibition for 2004-05 in the Quiet Room Gallery was “Linus Woods in the Collection of Hobbs and Associates”, paintings by Linus Woods from the collection of Hobbs and Associates. The exhibition opened February 21 and ended March 24. Amy Karlinsky, the acting Art Curator at the College, arranged this exhibition. Hobbs and Associates donated one of the pictures on exhibit to the College’s collection.

The annual College Burn’s Night was held on Friday, January 28, with a foregathering at 6:00 p.m. and dinner at 6:30 p.m. in the Cross Common Room.

The annual Lobster night is scheduled for Wednesday, April 27.

**Soup and Bread Lunchees**

Soup and Bread lunchees are the noontime discussions held by College Fellows in the Faculty Lounge. Bill Norton, Department of Geography, Faculty of the Environment, organized these, and arranged approximately one a month.

Since my last report to Assembly, there have been three Soup and Bread lunchees: Warren Cariou (Thursday 10th February on “William Blake and the Contrary Medium”), Paul Thomas (Wednesday 16th March: “Debating Medical Error and Patient Safety in Canada”). Kira Tomsons (Monday, 4th April: “Feminist Reflections on Assisted Suicide in Canada”).

**SJC Art Collection**

With a student Work Study award, the College hired Kathryn Carnegie to an Art Collection Intern position. She was responsible for collecting, filing, and maintaining files on the SJC Art Collection.

Under the guidance of Amy Karlinsky, she worked through all the old files, and has them in proper shape.
It is important that this work be continued, so that the College has a complete paper trail, and knowledge of, all the works in the Collection. [Please do not remove or re-arrange works without the permission of the Art Curator, and without the proper paperwork.]

c) Dean of Theology

J. Stafford submitted the following written report for the minutes:
At the close of the academic year, we had four students in the Diploma 1st year, and two completing their second year. We expect the second year students to continue to the Advanced Certificate and also graduate at the November convocation. Summer Institute runs from May 30- June 3: the four first year students take the course (Pauline Studies) for credit and the second years have the opportunity to audit. We expect the total enrolment in Summer Institute to be 12, including Special Students (based on personal enquiries).

There have been three enquiries regarding the Diploma programme. At this time, we do not have confirmed enrolments for first year.

The Ultra Basic I Bible course had 20 students enrolled and was deemed highly successful. We will offer a level II version of this course in the Fall and a repeat of the first level course in Winter 06. This course is not significant for revenue but serves to maintain and expand the Faculty’s profile.

We enrolled 15 Special Students throughout the year and had four withdrawals.

The Faculty continues to take its place within the Winnipeg Theological Consortium and makes a significant contribution through course offerings, which appear in the Consortium Calendar. We are also the Consortium Home College for Anglican students completing their BTh or MDiv.

d) Bursar

The renovation project was successfully completed in the Residence Dining Room during reading week. Thanks to a generous donation by a College Alumni, we were able to redesign how meals are delivered to the students by moving the serving area from the Dining Room itself to the Kitchen look through window, giving us more usable space in the Dining Room. Also, carpet was laid to replace the linoleum floor, the walls were repainted, ceiling tile was replaced, new lighting was installed, and wainscoting was added, all contributing to a much warmer and “livable” space. So far all of the responses from the students have been very positive. Derek McLean also took pictures of the area throughout the process, and sent them to the donor so he could see the real impact his donation had on the College. After seeing the pictures, the donor was so pleased that he agreed to send in the third and final installment of his pledge now, instead of next year.

Work on the College organ is also complete, and we were very pleased that the School of Music contributed half the cost of replacing the confiscated pipes, which amounted to $3,911 – it will be nice to hear the organ once again used to its full potential.

Carla White, who throughout the summer and fall was operating in the Receptionist position on a temporary basis, applied for the position permanently and was recommended to the post by the search committee. Carla is a former College member as a student, and also previously worked for Canadian Studies here at St John’s, and also in the Development Office. We are pleased to have Carla with us on a long term basis.

e) Chaplain & Dean of Residence

The new Dons’ Team for 2005-06 is: Jacinthe Blab Anderson, Senior Don; Maya Cochrane, Brett Madill, and Tolu Sodeyi, Junior Dons. Julio Ramirez is the International Student Representative. SJCRA Co-Presidents are Nicole Lumgair and Julie Perepeluk.

We have 39 Returning Resident Applications (including Apartment Applications). We will know on June 1st, the returning students deadline, if the residence rates have affected our return rate.

There was nothing to report regarding the Chapel.
f) Development Office — The Development Officer sent regrets

g) Librarian — The Librarian sent regrets

h) Registrar — There was no report from the Registrar

8. Any Other Business
a) Senior Stick — The Senior Stick sent regrets

b) College Fellow Ruben Bellan
   R. Bellan was one of the original college fellows and Assembly recognized his contributions to the college.
   It was agreed that we post his obituary on the SJC web site. A. Waterman will agreed to assist with this.

9. Adjournment
   MOTION: That the meeting be adjourned.
   J. Wolfart/K. Korneski  
   CARRIED

Authentic copy is signed by the Chair and Secretary and kept in the Registrar’s Office.