ST JOHN’S COLLEGE
ASSEMBLY
Minutes

For the meeting of January 17, 2017 @ 2:30 pm in Room 108 St John’s College

Present: J. Markstrom, C. Morrison, L. James, M. Minor, L. Wilkinson, I. Froese, P. Parson, M. Evans, D. Watt, B. Ferguson, G. Bak, M. Dhont, K. Fowler, D. Brydon, D. Carr, C. Trott, B. Hallman, R. Coutts, L. Kuffert (Chair), S. Peters (Secretary)


1. Approval of the Agenda
   MOTION: That the agenda be approved as distributed.
   C. Morrison / K. Fowler
   CARRIED

2. Approval of the Minutes of the meeting on September 20, 2016.
   MOTION: That the minutes of the meeting on September 20, 2016, be approved as distributed with the following amendments: Complete 4e.
   C. Trott / B. Hallman
   CARRIED

3. Business arising from the Minutes of the September 20, 2016 meeting
   a) The Chaplain’s Search Committee is interviewing candidates on Thursday, January 19, 2017.

4. New Business
   a) Fellowship Nomination - From the Membership Committee MOTION: That Ben Collins be appointed a Junior Fellow from January 1, 2017 - June 30, 2017.
      CARRIED
   b) Budget Summary - The Bursar spoke to the budget summary. Revenue was down during the Faculty strike in November. As a result we minimized our hours and reduced staff. We are looking to boost our catering services.
   c) Honorary Degree Nominations - The Warden put out a call to Assembly to bring forward nominations for the 2017 convocation. Cindy Blackstock was elected to receive the Honorary Doctor of Canon Law for 2016 but had to defer it to 2017. Please forward names especially for Honorary Fellows.
   d) Strategic Plan - The Warden presented the draft of the Strategic Plan, and requested feedback, including typos. In particular, he is interested in feedback on section 6, page 8 on the strategic priorities: Do we need to go into each item and spell out the content of each of them; and do we need to prioritize them? B. Hallman suggested that yes, as much as can be filled in it should be, but prioritization isn’t as necessary. B. Ferguson, mentioned that he thought there had been some discussion that there would not be priorities laid out. There is general support for not prioritizing the items. It is suggested that internally we look at the document and ask ourselves what are the priorities for each year? D. Brydon suggested that having a verb for each category for consistency but also to show motion and an actionable step. Please e-
mail feedback to the Warden or take the hard copy, mark it up, and put it in his mailbox in the general office, by February 1, 2017.

5. Other Business
The status of the fundraising for the chairs for the Daily Bread Cafe was queried. At the moment, we are holding steady and well under what is needed to purchase the number of chairs for the Daily Bread Cafe.

6. Reports
a) Reports from College Officers

Warden

Warden’s Report to Assembly
January 17, 2017

I do not have to remind members of Assembly that much of our last term centred around the impact of the UMFA strike on all of our lives. I am delighted by the solidarity shown by all the UMFA members at the College and feel that this has made our community life stronger. In the midst of this, we proceeded with our 150th Annual Convocation at St John’s Cathedral. I want to thank all the staff but especially Sherry Peters (Registrar), Ian Park (Food Services), and Jackie Markstrom (Development Office) for making the move to the Cathedral appear seamless, despite the complications.

It is a long time since Assembly last met so my list of activities seems unduly long:

1) I participated in the Native Studies Department Headship search interviews (Sept 26, 30 and Oct 3)
2) I attended the memorial service for Marjorie Ward held in our Chapel on October 1
3) We welcomed the new President and a delegation from Trier University for a luncheon on Oct 7
4) I video recorded a series of 10 interviews on my research in the north at Laval University on October 11
5) Visited alumni in Montreal, Kingston and Ottawa with Jackie on October 12, 13, 14
6) I represented the College at the U of M Convocation Dinner and Convocation on Oct 19, 20
7) I attended Diocesan Synod on Oct 20, 21, 22
8) I am a member of the search Committee for a new Editor for Mosaic
9) I attended the Evening of Excellence with Sherry on Oct 25
10) I hosted the launch of Dennis Cooley’s new book on Oct 26
11) I visited alumni and donors in Toronto with Jackie November 9-11
12) I attend the meetings on the Budget Redesign process with the University
13) I was part of the Dean’s and Directors Bargaining Updates during the strike
14) I attended the National Philanthropy Day Lunch at the Metropolitan Center with Jackie.
15) I hosted the Bible and Breakfast with the Rev, Dr. David Widdicombe on November 19.
16) I hosted the “Becoming the Story We Tell” workshop that we offered in collaboration with the Centre for Christian Studies on November 19.
17) I attended the Academic All Canadian ceremony where 4 Johnians were honoured on November 21.
19) I officiated at the Carols and Lessons Advent Service on November 27.
20) I attended the Senior Executive Retreat on December 1 and 2.
21) I attended the Residence Christmas Banquet on December 2.
22) I attended the University of Manitoba Alumni gathering in Calgary on December 6 and visited with Calgary Alumni.
23) I am a member of the Theological Education Implementation Group and have met twice with them on December 9 and January 9.
24) I hosted the annual SJC Family Christmas Party on December 10
25) I am a member of the search committee for a new Principal at the Centre for Christian Studies and have met with them on December 1 and 12
26) I chair the SJC Chaplain Search Committee and met with them on December 22, January 12, and January 19.

Dean of Studies

Dean of Studies
Lori Wilkinson

We are gearing up to have a busy year and welcome some new faces to the College.

Please join me in welcoming two new visiting fellows at the College this semester.

Visiting Fellows:
Preston Parsons
Dr Parsons just received his PhD in Theology from the University of Cambridge. While studying at Cambridge, he served as the Priest-Vicar at (the aptly named) St John’s College at the University of Cambridge. His dissertation is entitled A Friendship for others: A Theological Interpretation of the friendship between Dietrich Bonhoeffer and Eberhard Bethge. He will be continuing his work in this area while he is here, working on two papers, tentatively entitled: 1) ‘Church Discipline and Theological Education: Finkenwalde and the Riddle of Freedom’, and 2)’Bonhoeffer’s “Acts of Love” and Luther’s Rhetoric of Divine Agency’. His office is located in 227 St John’s College.

Murray Evans
Dr Murray Evans is a recently retired Professor in the Department of English at the University of Winnipeg where he has taught since 1982. He was previously a visiting fellow of St John’s College in 2015. In 1986-87, he was a Bye Fellow at Robinson College at the University of Cambridge. He is a well-decorated scholar, most recently the inaugural University of Winnipeg Arts Research Award in 2012. His research expertise is in late medieval literature, most recently focusing on Samuel Taylor Coleridge and Jacques Rancière and theories of the sublime. During his time here, he is working on his manuscript “After Sublime Coleridge”, to be published by Palgrave Macmillan. His office is located in 229 St John’s College.

Academic News

The following are issues that the Provost, Vice-Provost, Registrar and Vice Presidents Academic are currently discussing. I’m happy to highlight and expand on any of these items if you have any questions.

1. **Academic integrity** continues to be problematic, despite the efforts made by the Academic Integrity Working Group to resolve some of these issues. The Academic Integrity Working Group (of which I am a member) is currently working on finalizing an
academic integrity tutorial that all undergraduate students must complete within their first year of registration. The idea is to ensure all students have a working knowledge of academic integrity prior to beginning their studies.

2. **University 1 and Direct Entry Reviews**: reports to the Provosts are due this summer. The University is reviewing the role of University 1 in light of the introduction of direct entry into many of the undergraduate programs. They will share the results of the reports at a later date.

3. **Experiential learning**: remains a priority for undergraduate education at this university

4. **Graduate and Undergraduate Program Review Committee News**:  
   a. Pilot test of a combined graduate and undergraduate program review is currently underway in History and Biological Sciences. The goal is to unite these program reviews across the university in the future  
   b. There will be some new guidelines for performing all program reviews which will be introduced in the coming year. Your associate dean will have information about these changes

5. **New Budget Review Process**: sadly, I don’t have much information about that initiative at the moment but will keep you posted.

6. **Scheduling of Classes**: the Registrar’s Office is conducting a review of class scheduling (when classes are held, in what semester, how many are held during “prime time”). We can expect more information about this initiative in the future.

7. **Review of the Academic Schedule**: Senate has asked for a report on the following items: length of exam period, length of term, number of classroom teaching hours, location and number of holidays. Results will be shared at a later date.

8. **Survey Review Committee**: All surveys that are distributed to students, staff and faculty on this campus must first be reviewed by the Survey Review Committee. The process is as follows:
   
   a. Complete Request for Approval Form and submit survey to committee (can be done at the same time as the request is given to the REB)  
   b. Coordinator will review within one week or less of the application  
   c. If required, the would be forwarded to the larger Survey Review Committee for review and comment  
   d. If required/applicable, University of Manitoba Access and Privacy Office may need to review survey; Legal Office may be involved if there are incentives offered to respondents  
   e. Office of Institutional Analysis will require a brief report of the findings and the response rate—this information will be compiled into an annual report submitted to University Senate  
   f. A list of ongoing, authentic surveys can be accessed here: http://umanitoba.ca/admin/oia/surveys/3793.html  
   g. The Survey Review Committee can be reached here: http://umanitoba.ca/admin/oia/surveys/6256.html
Upcoming Events for Winter 2017

Opening of Term Reception: given the delayed start to the Winter term, the reception has been moved back by a week. Please join us in the Senior Common Room between 3 and 5PM on January 18 to celebrate the beginning of term!

Marjorie Ward Lecture: We are pleased to announce that Dr. Stephen Lewis will be giving the Marjorie Ward Lecture this year. Mark your calendars for February 28 4:30PM. The lecture will take place at the Robert Schultz Lecture Theatre, with a reception to follow.

150th Anniversary Events
Music Recital: Thursday January 26 12:00-12:30 at the Chapel. Featured performances by Charmaine Bacon and Michael Cutler.
Music Recital: February 23 12:00-12:30 at the Chapel. Featured performances by Charmaine Bacon and Michael Cutler.
150th Anniversary Symposium: Thursday April 27 9:00-4:00 St John’s College. Details on speakers and topics to follow
St John’s Official 150th Anniversary Weekend: April 28th - 30th

Friday, April 28 3pm Registration and self-guided Art Tour and Archive Memorabilia; 6:30 – 7pm Compline; 7pm – 9pm Wine & Cheese and Death by Chocolate! (location and additional details to follow)

Sat. April 9:00-2:00 Alumni Gathering, Reunion Group Photo, Lunch of the Decades 5:30 Reception, 6:30 Gala Dinner with guest Mayor Brian Bowman ‘96
Photo booth and live music at 8pm by “Rock the House”

Sun. April 30 at 11am – noon Worship Service
Noon to 1:30 pm Reunion windup and buffet lunch

(Please note: registration is required for these events. Please contact Jill Stafford for more information and watch your email for additional information)

Our alumni website has interesting historical information and photos that you might be interested in viewing.
http://umanitoba.ca/colleges/st_johns/alumni_dev/sjc150thanniversary.html

Soup and Bread Lectures: all lectures start at 11:45, lecture begins around 12:15 and ends at 1:00 and is located in the Senior Common Room. Everyone is welcome! Schedule of speakers:

Tuesday 10 January: Murray Evans “Sublime Politics: Samuel Taylor Coleridge (1772-1834) and Jacques Rancière (1940-)

Tuesday 24 January: Jim Blanchard “St John’s College 150th Anniversary Presentation: The Machray Scandal”

Monday 6 February: Ryan Duplassie “Living Treaty: Anishinaabe Land-based Education and the University”

Wednesday 8 March: Marieke Dhont “Intercultural Interaction in Antiquity: Hellenism and Judaism”

**Lunch and Lively Conversations:** everyone is welcome. There is a small fee for participation to cover the costs of lunch. Please contact Jill Stafford if you are attending

  Erin Millions “Education in the Red River Settlement” February 22, 12-2PM in the Cross Commons Room.

**Celebrating Excellence:** February 27, 3-4:30PM in St John’s Library (this event was originally to be held in the Fall but was delayed due to the strike)

**Wilmot Theology Lecture:** Reverend Canon Alyson Barnette-Cowan March 20-22 (dates and locations to be announced)

**Bach’s Birthday:** this annual event is meant to honour retired St John’s Fellows and staff. It will be held at 2:30-4:30 March 22, St John’s Chapel

**End of Term BBQ and Reception:** April 5, location (hopefully outside—if weather permits).

**Passion Service:** April 9 St John’s Chapel

In conclusion, I hope you all have an enjoyable and productive Winter term and hope to see you all at the 150th Anniversary Events!

**Chaplain**

No report

**Bursar**

**Bursars’ report to Assembly January 17th, 2017**

**Financial**

Despite contracting with some new summer groups, and an increase in regular summer residents, our Summer Conferences numbers did not reach our budgeted goals. Due to some overlapping and logistical problems running groups concurrently, our August occupancy rate was less than we’d anticipated. However, we were pleased with the new group we hosted, and hope that it will grow as we continue to transition away from IEP.

Catering revenues are up this year, and sales in the Daily Bread Café are on par with last year. However, we have seen a decline in the month of November because of the strike – it will have an impact on our budget. We have also closed espresso 101 during the strike in an effort to lower our labour costs. Our residence is near capacity however, so those revenues have not yet been affected in any way, although we may need to make some allowances for students to accommodate the change in academic schedule. Since the strike, we have been making every effort to increase our catering and get our café sales up to normal levels.
**Building items**
The hot water/steam tank in the residence has been reconditioned, and circulation heating pumps have been replaced.

Significant work on the water main that enters the academic portion of the College has recently been completed.

We are also investigating what the costs will be to renovate the student lounge. Once we receive a final quote, we will work with Student Council to cooperate and split the costs of the project. UMSU may also have funds to contribute.

**Staff update**
Diana DeFoort is still on leave, and Lesley Cowan continues to fill in admirably in her absence. Analuz Chorro has resigned from Food Services, and Patrick Grouette has replaced her in that role. Patrick was working in the kitchen on a part time basis, but was more than ready to take on this new role and the responsibility that comes with it. He is doing a great job of leading the kitchen.

**Dean of Residence**

**Residence Projects**
There are no major projects happening in the residence right now.

**Regular Semester**
Due to some unexpected move outs, we have 98 out of 100 beds filled in the residence for winter term. We are currently working to find students to fill these rooms. Our end of term move out date has been shifted to April 30th to accommodate exams running later this year. The costs for the four extra days should be covered by the University.

**Residence Activity**
Residence has generally been quite peaceful. There was a 9-hour blackout on Boxing Day, but Manitoba Hydro worked overtime to restore power and the 25 brave souls in residence over the break heroically survived despite the lack of internet. Students are slowly trickling back in to write exams, and the Dons and Res Council will be back into planning activities once the new term begins.

**Development Officer**

Development Officer Report to Assembly
January 2017

**Fundraising**
- To date raised: $190,214
- The annual appeal is still coming in so we have not evaluated the response yet
- Received two bequests: Estate of Marjorie Ward and estate of Marjorie Hardman.

**Alumni/Stewardship**
- Continuing to visit with Johnians.
- Chris and I will be travelling to Ottawa at the beginning of February and Vancouver/Victoria at beginning of March
- I will be on vacation in England in May and plan on some visits to alumni whilst there.

Special Events
- There is an organ concert in the Chapel on 26th January
- Planning the Reunion Weekend – so far 4 people registered.

Marketing/Communications
- Helping to promote the MWL on the 28th February
- The College is tweeting! Many thanks to Caileigh for her knowledge, help and support. Please send me a bio and photo to be included in this venture!

Staffing
- Ade continues to work for us as the work study student.
- Applying to Canada Summer jobs for a grant for the 2017 summer student

Respectfully submitted by:

Jackie Markstrom
10th January, 2017

Registrar

Registrar’s Report
January 2017

Matriculation This year, Matriculation was on Sunday, September 25, 2016, in the College Chapel, at 3:00 pm. It was another success. Thank you to all who volunteered, helped with organization and planning, and participated.

Convocation This year’s Convocation had a number of added challenges. The Dean and the staff at St. John’s Cathedral were incredibly accommodating in allowing us to take over for the ceremony on November 6, as well as a few days prior and after, for set up and clean up. The staff here at the College went above and beyond their usual generosity, working with a true spirit of cooperation and coordination, to make the relocation of convocation as smooth as possible. Thank you to all who helped in the planning, volunteered, and attended. It was a great celebration of our 150th anniversary. A video of the ceremony was made and is now available on our website on the following pages:
http://umanitoba.ca/colleges/st_johns/alumni_dev/sjc150thanniversary.html
http://umanitoba.ca/colleges/st_johns/events/sjcconvocation.html;
and directly on YouTube here: https://www.youtube.com/watch?v=PkJPSDhojC18

University of Manitoba Open House Thursday, February 23, 2017. Open House 2017 is the largest recruitment event of the year and is expected to draw almost 3,000 high school students, parents, and teachers to the Fort Garry campus. The new, single day Open House replaces Info Days, which was the two-day open house event that you may be familiar with from past years. A daytime program, focused on visiting school groups, will be held from 9:00am – 2:00pm on
Thursday, February 23rd. Participating units are encouraged to staff a booth in our centralized Information Village and host presentations or sample classes for visiting school groups. A new evening Parents Program, focused on visiting students and parents, will be held from 6:00pm – 8:00pm that same day.

**Brandon Career Symposium**, to be held March 6-8, 2017

Sherry Peters
Registrar

b) **Report from Senior Stick**

No report

c) **Reports from College Committees**

No report

7. **Adjournment**

MOTION: That the meeting be adjourned.
K. Fowler / L. Wilkinson
CARRIED