ST JOHN'S COLLEGE
ASSEMBLY MINUTES

For the meeting of Thursday January 19, 2006


1. Opening Prayer
P. Lampman opened the meeting with prayer.

2. Approval of the Agenda
-Add item 5.e) “St John’s College Membership Fees”
-Change the year on the date of the meeting at the top of the page from 2004 to 2006.

**MOTION:** That the agenda be approved as amended.
C. Trott/P. Lampman  **CARRIED**

3. Approval of the Minutes from the Meeting of September 22, 2005 (attachment 1 to the agenda)
-Item 7.a: the Warden’s report was inadvertently left out. Attached is the missing report. Also, in this report there is a typo, in the third paragraph, third sentence the change “we” to “owe”.
-Item 7.c: in the second sentence, replace the word “graduation” with “who will graduate”.

**MOTION:** That the minutes be approved as corrected.
E. Palamar/P. Penner  **CARRIED**

4. Business Arising from the Minutes
There was no business arising from the minutes.

5. New Business
   a) Honorary Degree Nominations (Closed Session)
      **MOTION:** That we move into closed session.
      G. Baldwin/J. Hoskins  **CARRIED**

      **MOTION:** That we move out of closed session.
      I. Froese/J. Hoskins  **CARRIED**

      During closed session two motions were made recommending honorary degree nominees to Council for approval. A motion was also approved by Assembly to present Mr. Leo Mol with an Honorary Fellowship at the 2006 convocation.

   b) Student membership on committees of Assembly
      **MOTION:** That the following students be appointed to the following committees of Assembly for the 2005/2006 academic year:
      - Yvanna Buchanan – Student Affairs Committee (Day Student);
      - Ashely MacKenzie – Administrative Committee;
      - Patrick McLenahan – Religious Affairs Committee;
      - Breanne Reinfort – Assembly Executive and College Council;
      - Christine Reinfort – Art Music and Social Committee; and
      - Julie Perepeluk and Heather Bartley – Student Affairs Committee (Res. Students).
      L. Roberts on behalf of Assembly Executive  **CARRIED**

   c) Budget Summary (attachment 2 to the agenda)
      I. Froese reported that the College is currently on course to meet its targets as outlined in the 2005-2006 budget. While the Residence has not been completely full, it is still within the allowances we
made when the budget was struck, and we continue to advertise the vacant rooms with hopes of getting some more residents for second term. Food Services is also having a favourable year, with interest in the Café continuing to grow, and our catering service remains popular. Summer Conferences represents the other College revenue centre, and as reported at the last meeting it met its budget this past summer. We have not encountered any serious unexpected expenditures thus far, and if this continues we should remain on course.

d) **Set the Residence Rates for 2006/2007 (attachment 3 to the agenda)**

**MOTION:** That Assembly approves a residence rate increase of 4% for the 2006-2007 academic year.

I. Froese on Behalf of the Finance Committee

(15 in favor) (4 opposed) (0 abstentions) **CARRIED**

e) **St John’s College Membership Fees**

G. Baldwin reported that because the U of M is going to be using a new registration system (AUORA) we need to readjust our fee structure to a per term structure. The motion below is based on a two term basis not including summer session.

**MOTION:** That the St Johns College fee be set at a rate not to exceed $5.00 per term for part-time students and $15.00 per term for full-time students.

G. Baldwin on behalf of the Finance Committee **CARRIED**

6. Reports from College Committees

a) **Scholarship Committee**

On January 16, 2001, Assembly authorized the Scholarship Committee to act in its name with respect to the selection of recipients of individual scholarship, bursaries, awards, and prizes, and to report its actions at the following meeting of Assembly. The latest report was circulated with the agenda.

7. Reports from College Officers

a) **Warden**

**Rare Bible**

J. Hoskins reported that a Bible owned by St John’s College and stored in the Rare Books Room of the U of M Dafoe Library was recently discovered to be a first edition of the King James Bible. This Bible may be worth as much as $500,000.00, but we are not considering selling it. J. Hoskins also noted that we understand that the U of M is paying for the insurance on the Bible.

**Travel abroad**

J. Hoskins will be in Tasmania Australia in the beginning of February visiting our sister College; Jane Franklin College. She plans to visit Dr. David Daintree at the University of Sydney while she is there. Dr. Daintree was the former Head of Jane Franklin College who set up the St John’s College/Jane Franklin College Exchange agreement.

b) **Dean of Studies**

The Dean of Studies report with circulated with the agenda as attachment.

c) **Dean of Theology**

J. Stafford submitted the following written report for the minutes:

- Currently there are 9 Diploma and 2 Certificate students.
- We had 2 withdrawals at the end of the Fall term.
- Currently we are preparing for our third year external review. The Rev. Dr. Boyd Morgan retired Provost of Queen’s College, Memorial University, NL, will conduct the review in the College during the first week of April. He will submit a written report on his findings.

d) **Bursar**

I. Froese submitted the following written report for the minutes:

**Building Items**

Construction has of course concluded on the washrooms, and we are pleased to have that project completed. The tunnel area continues to be monitored, and it is likely that repairs will take place in the spring, but at this point we don’t have any details on what that may look like.

We also received word that funding has been approved for an upgrade on Room 118, our current lecture theatre, scheduled to begin at the end of the Academic year and completed before the fall. All indications are that it will be a substantial one and include improvements to its audio visual capabilities.
College apparel
Just this morning our new College clothing was delivered including pullover and zip up hoody's, t-shirts, sweat pants, caps and toques. Prices (including taxes):

- Hoody pull over $35
- Hoody full zip $40
- Sweat Pants $30
- Ball caps $15
- Toques $15
- T-shirt $10

e) Chaplain & Dean of Residence
P. Lampman submitted the following written report for the minutes:

St John's College Residence
Occupancy
We have 93 students living in St John's, with eight vacant rooms. The vacancy rate is higher than last year at this time. The rate is higher because we had two vacant rooms for 1st term which remain vacant, one of our regular residents moved into one of the single suites, and three students had signed on for one term only. Also, two students withdrew from University, and we expect one other student to move out in January. As I mentioned in my previous report, this year we increased the number of single rooms from 95 to 96 by turning a double suite into a single suite. We recruited four new students, and we continue to recruit new students for second term.

Peer Review Board
Dr Len Kuffert is the Chair the Peer Review Board. It was not necessary for this board to meet last term.

Dons' Team and Residence Life
The Dons' Team has done a good job of integrating new students into Residence and College life. We have a very good group of residents, and we expect a fairly quiet second term for discipline related matters. We continue to build the community. International Students are very happy with SJC, and we are continuing the buddy system. The students have organized a Bible Study for the residence. The dons will be hosting the Snow-bowl again, and the Residence Council continues to organize sporting and social activities. The Residence Association Co-Presidents are an important part of the Dons' Team. Our team members have been invited to the U of M Housing and Student Life Leadership Conference, which will be held in February.

Chapel Worship and Activities
Sunday 4 pm Holy Communion (Holy Eucharist)
   7 pm Choral Evensong (1st Sun. each month with "All the King’s Men")
Monday 9 am Morning Prayer, 11:45 Mid-Day Prayer; 4 pm Residence Bible Study
Tuesday 9 am Morning Prayer, 11:45 Mid-Day Prayer; 9:40 PM Compline
Wednesday 9 am Morning Prayer, 11:45 Holy Communion (Eucharist)
Thursday 9 am Morning Prayer, 11:45 Mid-Day Prayer

The Rev. Dr. John Stafford is Honorary Assistant for the Chapel Community, and the Rev. Dr. Iain Luke continues to assist in Chaplaincy. Michael Cutler is our Chapel Music Group Director again. Our Chapel music group "Holy Smoke!" has several new members. Prof. Charles Horton is the Music Director of All the King’s Men and Mark McLellan is the Cantor.

f) Development Office
D. McLean submitted the following report for the minutes:
The capital campaign for the Lecture Theatre has received $1,215,000 in donations and pledges towards our $1.67 million goal. We continue to seek Leadership gifts to help with the remaining $500,000. We have 'sold out' the 250 $1,000 seats in the Lecture Theatre and are now selling named Bricks for $300 each or $150 for graduates in the past five years. We have sold 75 to date.

The Warden and I have just come back from a visit to Toronto seeing alumni and potential donors. We will be going to Calgary (twice), Edmonton, Vancouver and Victoria by the end of April. In all of
those cities we will be participating in alumni events set up by the University of Manitoba.

Our annual September mailing, followed up by our Phone Centre, has produced over $47,000, which is an above average amount.

We were saddened to learn of the recent death of Helen Landon, age 99, widow of former Warden and College Graduate, Cecil C. Landon '31.

g) Librarian
   No report

h) Registrar
   No report

8. Any Other Business
   a) Report from the Senior Stick
      See attachment 6 to the agenda.

9. Adjournment
   MOTION: That the meeting be adjourned.
      l. Froese/C. Trott

   CARRIED

The official minutes are signed by the Chair and Secretary and kept in the Registrar's office.

Chair: [Signature]   Secretary: [Signature]   Date: April 19/06