For the meeting of January 22, 2013 @ 2:30 in Room 206 St John’s College


1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
J. Blanchard/R. Clifton
CARRIED

3. Approval of the Minutes of the Meeting on September 18, 2012
MOTION: That the minutes of the meeting of September 18, 2012 be approved as distributed.
C. Trott/D. Punter
CARRIED

4. Business Arising from the Minutes of the September 18, 2012 meeting
None

5. New Business
a) Fellows’ Recognition Award Committee
A small committee from Assembly needs to be formed to decide if and to whom an award should be given. The committee will be chaired by the Dean of Studies who will call upon Fellows to participate in the committee.

b) Scholarships – All Saints and Chipman
All Saints – The terms of the bursary are expanded to be more inclusive so that it will more likely be awarded. The request to expand the terms was made by All Saints. The requested change should be “Should the Candidate not meet the Canadian Studies requirement”
MOTION: That the change should read: “Should the Candidate not meet the Canadian Studies requirement”
D. Punter/S. Close
CARRIED
Chipman – The College has previously been splitting the award among two candidates. Grad Studies has alerted us to the terms which does not allow for the division of the scholarship. The Scholarship Committee makes the following:
MOTION: That Assembly rescind it’s previous change and no longer permit the division of the Chipman Scholarship.
CARRIED

c) Budget summary
   Presented by the Bursar

d) Updates on College Capital projects
   Presented by the Bursar

e) Council decision on Theology
   Presented by the Chair of Council. On November 28, 2012, Council approved the following:
   That council suspend the operations of the Faculty of Theology as of July 1, 2013 for two years; that College Council memorialize the Diocesan Executive to consider the recommendation that a commission on Theological Education or similar body be appointed to consider the future of Theological Education in the Diocese and the role of St John’s College in such education. These motions were not passed lightly and were made after considerable discussion. Diocesan Executive concurred with the motion passed by Council

f) Case for Support – Capital Campaign
   Presented by the Warden

g) Honorary Degrees
   Warden opened the floor for any recommendations for Honorary Degrees. None made. Any suggestions should be passed to Sherry Peters who will forward them to the members of the Honorary Degree committee.

6. Other Business

7. Reports
   a) Reports from College Officers

Warden

St John’s College

Warden’s Report to Assembly

January 22, 2013

It has been a long time since Assembly has met and a lot has happened. I have been working on the proposal surrounding the residence and our case for support for the capital campaign – both of which you will hear about today. We are moving into budget season and so I expect much of my time will be taken up with that until the beginning of March. I continue to teach one course a term.
1) I have been a member of the selection committee for the CRC Chair in Indian Residential Schools.

2) I gave a talk on the history of Cumberland Sound to the Selkirk Senior’s Group on October 5.

3) I represented the College at the Fall Convocations on October 17 and 18. I had been involved in the nomination of Darlene Wight, Curator of Inuit Art at the WAG, for an honorary degree.

4) I attended the Diocese of Rupert’s Land Synod on October 18, 19, 20. At Synod I presented Bernie Beare for the Order of Rupert’s Land since the College had nominated him.

5) I attended the Inuit Studies Conference in Washington D.C. on October 24, 25, 26, 27 just getting out of Washington ahead of the hurricane.

6) I attended the Senior Executive Retreat for the University on October 29 where we discussed the upcoming capital campaign.

7) I attended the Budget and Resource Allocation Workshop in preparation for the upcoming round of Strategic Resource Planning exercises.

8) On November 5 I attended the University 1 Teaching Excellence Awards evening where Lance Roberts was honoured for his first year teaching.

9) I was a guest at Government House for the Revitalizing Reconciliation in Manitoba Conference on October 6.

10) Along with other members of the College I attended the Annual Bishop’s Dinner on October 6.

11) I am now a member of the Outstanding Workplace Initiative Respectful, Equitable and Inclusive Work Environment Advisory Team.

12) I met with Dean Jeff Taylor and Prof. Barry Fergusson to discuss revitalizing the Canadian Studies Program.

13) We welcomed the young people from Skownan First Nation and the Children Rising Mentorship program for a Bar-B-Q on November 17 and January 19.

14) I participated in the President’s Visionary Conversations on “The True North: Canada’s Final Frontier” (http://www.youtube.com/watch?v=ku82guQ2L9s&feature=plcp) on November 21.

15) I was the host for the Opening Dinner for the Elders and Traditional Teachers Conference on November 22.

16) I have had two meetings with St Paul’s and University 1 looking at the Learning Community Program.

17) I hosted the annual College Children’s Christmas Party on December 8.

18) We have had discussions with the VP External, John Kearsey, over our participation in the University capital campaign.

19) I went with Jackie to Toronto to meet alumni and donors from January 17-19.

This is, of course, in addition, to regularly representing the College at Provost’s Council, Senate, and Faculty of Arts Council, and the External Relations Breakfasts.

Respectfully submitted,
Christopher Trott, Warden and Vice-Chancellor.
Dean of Studies

Dean of Studies: Report to Assembly September 18, 2012 – January 22, 2013
Activities During Fall 2012 Term:

September

Thin Air: Winnipeg International Writers Festival. Jess Walter, Tuesday, September 25th from 10:00 – 11:15 a.m. Cross Common Room. Sarah Klassen, Wednesday, September 26th from 7:00 – 8:00 p.m. in room 108 St. John’s College.

Sunday, September 23rd. Matriculation. New members were welcomed to the College at our annual Matriculation ceremony, where they received a pin and signed a College membership book which dates back until 1866.

October


November

Sunday, November 4th. Convocation. This year we added a book table, “Celebrating Research at St. John’s College,” at the Convocation reception. Copies of recent publications by College Fellows were available for the public to examine. This was so successful that we hosted a second follow up event at the Library. See below.

Monday, November 19th. Sally Ito, University of Manitoba Writer in Residence, read from Alert to Glory in the St. John’s College Library.

Tuesday, November 20th. “Celebrating Research at St. John’s College.” Readings and reception to recognize publications by St. John’s Fellows and staff. The event was jointly sponsored by the College, the University of Manitoba Press, and the St. John’s College Library. Publications included works by: Jim Blanchard, Diana Brydon, Jack Bumsted (U of M Press), Francis Carroll, Rod Clifton, Robert Coutts, Barry Ferguson, Gerald Friesen, Esyllt Jones (U of M Press), Kurt Markstrom, Jeff Masuda, Agnes Pawlowska, Jonathan Peyton, Lance Roberts, Paul Thomas (U of M Press), Robert Thomas and Anthony Waterman.

December

The College end of term reception was held Wednesday, December 5th from 3:00- 4:30 p.m. Our Family Christmas party was held Saturday, December 8th.

Soup and Bread lectures continued at lunchtime in the Senior Common Room. We wish to thank Robert Thomas, who organized the events in the first term.

Fall Series:

Wednesday, September 19. David Punter, “Wild Mushrooms – to eat or not to eat?”

Tuesday, Oct. 9, Lisa Landrum, "The Dramatic Origins of Architectural Theory"
Wednesday, Oct. 24, Susie Fisher, "High Church Mennonites: The Changing Relationship Between Religion and Ethnicity Among Manitoba Mennonites at an Anglican Church."


Wednesday, Nov. 14, Robert Coutts, "Historic Sites and Community Memory: Redefining a "National History."

Tuesday, Nov. 27, Barry Ferguson, "In Pursuit of John W. Dafoe"

**Brown Bag Lunches.** The Brown Bag Lunches alternate with the Soup and Bread lectures. Thank you to Rod Clifton, who organized the events:

October 2: Dr. Paul Dyck, Dean, Humanities and Sciences, CMU, "The story of CMU. Winnipeg's newest university."

October 10: Dr. Gabor Csepregi, V. P. Academic & Research, Universite de Saint-Boniface; "Academic life in a small university."

November 20: Dr. Chris Adams, Rector, St. Paul's College; "Our community in the larger U of M community."

December 5: Ms. Deborah Young, Executive Lead, Indigenous Achievement, U of M, "Pathways to Indigenous Achievement."

**Activities During Winter/Spring 2013 Term**

The **Opening Term Reception** was held Thursday, January 17, 2013.

Plans for refurbishing the furniture in the **Senior Common Room** are ongoing. The chairs and coffee tables are well made but are over forty years old. Design professionals recommend that we re-upholster the couches and chairs since they were custom designed for the College and are of exceptional quality. We are still fundraising for this project.

**Upcoming Events and Activities:**


**Marjorie Ward Lecture Dinner**, Thursday January 31, 2013. Tickets are $45 per person. Reservations must be made by **Friday, January 25**.

**Student Art Competition.** In keeping with our College's longstanding commitment to visual art, and especially to local artists, we are sponsoring a Student Art Competition, with modest prizes to be given in March. Some of the student submissions will be displayed in the Daily Bread Café. This project is being overseen by Nicole Goulet — many thanks for all of her efforts.
Graduate Student Meet and Greet, Tuesday, March 26, 2013, 2:30-4:30 pm., Senior Common Room. SJC has over 80 graduate student members, from a wide range of disciplines. This is an outreach event, connecting SJC Fellows and Staff with our graduate students. Beer and snacks to be provided.

Soup and Bread Winter/Spring Series: (Our thanks to Struan Sinclair for organizing this series, and to all our guest presenters.) Lunch is provided by the Dean of Studies.

  Wednesday, January 23rd Herbert Enns (Architecture): "Madly Off in All Directions: Trans-Disciplinary Teaching, Research and Practice"
  
  Wednesday, February 13th Bryan Peeler (Political Science): "The Persistence of Reciprocity in the Law of Armed Conflict"
  
  Wednesday, February 27th Adele Perry (History): "Isbister and Empire"
  
  Wednesday, March 6th Mary Benbow (Geography): "A Warm Day at the Zoo: Climate Change, Conservation, and Conversations"

Brown Bag Lunches Winter/Spring Series: (Our thanks to Rod Clifton for organizing this series, and to all our guest presenters.) Bring your own lunch; dessert is provided by the Dean of Studies.

  Tuesday, January 15: Bill Bumstead, Programs Administrator, Neeginan Institute of Applied Technology, Winnipeg. "Aboriginal Education and Training at Neeginan Institute of Applied Technology."
  
  Wednesday, February 6: Shawna Dempsey. Co-Executive Director, Mentoring Artists for Women’s Art, Winnipeg. "Mentorship: Transformative Education without Bureaucracy."
  
  Tuesday, February 26, Nicole Goulet, Department of Religion, Research Fellow, SJC, "Studying and Teaching Religion in Secular Institutions."
  
  Tuesday, March 12: David Watt, Director, Institute for the Humanities, University of Manitoba. "Allusions of Grandeur."

Esyllt Jones, Acting Dean of Studies

Dean of Theology and Chaplain

Chapel services continue on Sunday and Monday mornings. Sadness expressed at the passing of Ted Poulter, whose funeral service was held in the College Chapel.
Bursar

Bursars' report to Assembly 01-22-13

Building items

Over the past few months, our major focus has been on building improvements and renovations. We have an aging building that requires renewal if we are to maintain our ability to appeal to students, and be an efficient and productive facility. Through donations from our generous alumni, and a significant estate gift, we are undertaking the following projects:

**Daily Bread Café**
- New concrete floor (complete)
- New vinyl floor in the entrance (complete)
- New track lighting (complete)
- Completely re-painted (complete)

**College Residence**
- New bed frames/mattresses (complete)
- Re-build main electrical panel (in progress)
- Stair treads (pending)
- Re-paint rooms (in progress)
- New flooring in rooms (in progress)
- New closet doors (in progress)

This work in the residence is greatly needed, and results in a product for the end user (the student) that is significantly improved. We are also working with Shaw to provide the infrastructure that will allow us to give proper wireless service to the students. This is a high value add for the residents, and will be an important recruitment tool moving forward.

I’d like to make special mention of, and say thanks to Ian Park and Justin Bouchard for all of their help and hard work with these important projects.

Upcoming
- Budget planning for 2013-14 will begin soon
- Setting of residence rates for 2013-14
- Various maintenance projects in the academic wing of the College using University funds
- Coordinating with IEP for the upcoming summer conference season

Dean of Residence

**September/October** – All of the students settled in and we ran educational events on bed bugs so students could report them to the Dons. Insestations were reported by residents immediately after the bed bug presentation and their rooms were treated.
We have had difficulties with the exterminator we have been using and decided to try out a local company. Since changing companies the turnaround time for a treatment is 30 minutes – 120 minutes as opposed to 1-2 weeks. Since the switch, bed bug infestations have been at an all-time low.

**November/December**

In November I attended the Residence Life Professionals Association Conference in Saskatoon. I received tours of their new residences as well as the one they have under construction. I took some notes on their food service system and adopted the trayless system here at our residence. After getting used to the new system it is now providing a much better dining experience and it has been helping to reduce food waste which is a common problem in most tray systems.

The conference was a great experience and I’m going to continue to hold a membership and bring their knowledgeable ideas to St. Johns Residence.

December slowed down and over the holiday break we exchanged all of the beds in the building. I want to thank Aqueline Masukeni and Jonah Wilde for their outstanding work as winter dons. The housekeepers did not have anything to catch up on when they came back to work in January.

**January**

We have had some vacancies due to academic reasons and we have had success filling the rooms. We continue to work closely with the IEP program and we should be at capacity by the end of the week. I’m developing a thorough summer contract and I have started taking summer applications. IEP is interested in filling up any space we have available.

Don selections along with the application window for returning students are right around the corner. By mid-April I hope to have enough applications to fill 75% of the residence.

We have a contract to inspect 20 rooms per month for bed bugs. Instead of doing inspections in December we did 40 rooms in January since we were replacing the beds. Out of 40 rooms inspected, there were 0 infestations.

**Development Officer**

Development Officer Report to Assembly

22nd January, 2013

**Fundraising**

- Gifts received since April as at today = $126,681.
- There is two $50,000 bequests yet to be received.
- After a slow start the Fall campaign picked up speed and to date over $15,000 in donations have been received.
- Donations to the Senior Common Room amount to just over $8,400; this leaves approximately $1,600 on the table in matching funds with a deadline of 31st March, 2013 to take advantage of the College!
- February will see a special Residence Improvement mailing to upgrade residence rooms.

**Alumni/Stewardship**

- Continuing to call/visit with donors on a regular basis.
• Chris and I visited with alum and donors in Toronto from the 15th to 19th January, 2013.
• Jill and I will be working on a stewardship plan.

Special Events
• The DO helped with the organization of a donor/alumni’s funeral – Ted Poulter
• The dinner for Ronald McDonald House is being prepared and served today for approximately 15-18 people. This is in lieu of Christmas cards and feedback from our donors has been very positive.
• Curry Cook-Off event will be held this year possibly the third week in March.
• Bach’s Birthday – A Tribute to Retired Fellows will be held towards the end of March and will feature a concert in the Chapel followed by a reception in the Cross Common Room.

Marketing/Communications
• Currently putting together the latest issue of In Lumine
• Suggestions for stories/articles are appreciated.

Staffing
• Jill Stafford started as the Development Coordinator in October 2012. Jill has adapted well to her new surroundings and is a quick study.
• Currently have two volunteers coming in on a regular basis.

Misc
• Continue to attend UofM External Relations and Donor Relations Department meetings.
• Attended the Bishops Dinner.
• Developing the Capital Campaign plan and a feasibility study
• Along with Chris met with John Kearsay, VP External Relations to discuss the College participation in the upcoming UofM Campaign.
• Jill and I will be reviewing and evaluating the effectiveness of the Development Office and putting in place the 2013/2014 Development Office Plan within the next couple of months.

Respectfully submitted by:

Jackie Markstrom
22nd January, 2013

Librarian

Librarian’s Report to Assembly
January 22, 2013

It has been a busy fall in St. John’s College Library with a steady flow of students using the space for study and receiving help on a wide range of topics from the Library staff. Cathy and Amrit and our casuals are all extremely knowledgeable and very approachable and together they constitute a very important resource for the College community.
This fall we continued our program of holding special events in the Library. The University Writer in Residence, Sally Ito, who is a poet and an Anglican, read from her latest book, Alert to Glory, and responded to questions from the audience. The event attracted 26 people to the Library.

We also hosted “Celebrating Research” a showcase for recent work by St. John’s College Fellows and staff. There was a very good turnout for this event and wine and cheese were served. Several people said we should do it again.

The purpose of these events is to get people into the Library and to give the Library a more central role in the intellectual life of the College.

The book budget has been expended except for a small amount of Canadian Studies money. I changed the French Literature Approval Plan and this has resulted in us receiving more titles by contemporary Quebec authors.

Jim Blanchard
College Librarian

Registrar

Events Planned: Matriculation was held at the end of September with a great turn-out of new members. Convocation was held on the first weekend of November. Thank you to all the staff who helped with the planning and making sure these events ran smoothly.

Recruitment: Late October we participated in the University’s Evening of Excellence. In November we attend a recruitment event at Glenlawn Collegiate.

Current Projects: I am currently working on the Annual Report and Re-doing College promotional material.

b) Report from Senior Stick

St. John’s College Committees involving students as approved by SJCSA as follows:

Student Affairs: Stephanie Leong (day student), Shin Park (residence student), Dustin Hoft (vice stick), Heather Krieger (senior stick -filling position of student)

Religious Affairs: Stephanie Leong (filling position of student)

Events since last assembly meeting:

November 16th Coffee House
Success! We had a variety of acts including musicians, a comedian and a magician. We raised money for Plan Canada and were able to together with a contribution from the SJCSA donations budget raise $840 to go towards providing developing countries with a farmload of animals, clean water for a family, classroom essentials for an entire classroom, school vegetable garden, and a motorcycle ambulance.

December 4th Exam Relief
We provided TV shows and snacks to relieve end of term stress.

**Clothing Drive:**
Before holidays we had a clothing drive where the two carrel rooms competed against each other. We were able to collect four boxes and two bags full of clothing for Siloam Mission. Room 105 collected the most clothing so they will get a pizza party to reward their wonderful contribution.

Other News:
New TV for lounge to be installed soon.

Upcoming events:
Jan. 23 TV Day
Feb 1 Bisons Hockey Game (tentative)
Feb 13 TV Day (tentative)
Feb 15 Bowling Outing at Academy Lanes (tentative)
March 8 Coffee House/Karaoke (tentative)
March 20 TV Day (tentative)
March 23 Grad Dinner & Dance at Bergman’s on Lombard
April 9 Exam Relief & TV Day (tentative)

c) **Reports from College Committees**
None

8. **Adjournment**
By Consensus
CARRIED

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Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar's Office.

Chair  Secretary  Date

March 19/13