ST JOHN’S COLLEGE
ASSEMBLY
MINUTES

For the meeting of May 16, 2017 @ 2:30 pm in Room 108 St John’s College


Regrets: B. Hallman, D. Phillips, J. James, D. McCance, B. Pope, L. James, J. Weimer, S. Close, R. Thomas, D. Brydon, M. Dhont, B. Beare, B. Ferguson,

1. Approval of the Agenda
   Froese / D. Watt
   CARRIED

2. Approval of the Minutes of the meeting on March 21, 2017.
   D. Punter / G. Bak
   CARRIED

3. Business arising from the Minutes of the March 21, 2017 meeting
   a) Nominate new Chair for upcoming year - Please be in touch with the Dean of Studies if you are willing to serve as Chair or have nominations.

4. New Business
   a) Fellowship nominations – The following motions were brought to Assembly from the Membership Committee:

   MOTION: That Jason Edgerton and Kent Fowler be promoted to Senior Fellows of the College.
   CARRIED

   MOTION: That Erin Millions, Jade Weimer, and Michael Minor be appointed Junior Fellows conditional upon their appointments as sessional instructors in the fall.
   CARRIED

   MOTION: That Benjamin Collins and Murray Evans be appointed Visiting Fellows for one year.
   CARRIED

   MOTION: That Robert Coutts be appointed Visiting Fellow for one year.
   CARRIED

   MOTION: That Ryan Duplassie be appointed as Research Fellow for one year.
   CARRIED

   MOTION: That Micheline Hughes be appointed as Research Fellow for one year.
   CARRIED
MOTION: That Koi Yu Adolf Ng be appointed as Visiting Fellow for one year. CARRIED

MOTION: That Maylanne Maybee be appointed as Visiting Fellow for one year. CARRIED

b) Approval of residence rates for 2017-18 - The Bursar reviewed the projected costs for running the Residence for the upcoming academic year. Finance and Admin. MOTION: That Assembly approve the 3.3% increase in Residence rates. CARRIED

c) Approval of operating budget for 2017-18 - The Bursar reviewed the operating budget. MOTION: That Assembly approve the operating budget CARRIED

d) Motions from the Scholarship Committee
MOTION: That the terms of reference for the Nancy Cullen Bursary be approved. CARRIED

MOTION: That the revised terms of reference for the Canon Maurice Poole Bursary be approved. CARRIED

e) Membership on Committees of Assembly - The Dean of Studies asked that if Fellows would like to volunteer for committees of the College, to please e-mail her by June 15. Otherwise she will find a place for you.

f) Draft meeting dates for upcoming year – The Registrar distributed the meeting dates for the upcoming academic year.

g) Membership stats – The Registrar distributed the membership statistics to Assembly for information, and noted that once again we have members from every department and faculty at the University.

5. Other Business
None

6. Reports
a) Reports from College Officers
Warden

St John's College
Warden’s Report to Assembly and Council
May 2017

I am presently away visiting my grandchildren in England after the very busy time spent on the 150th celebrations for the College. I ask Assembly’s and Council’s indulgence to this joint report.

Much of my time and energy (and indeed the rest of the staff) over the past two months has been dedicated to preparing for and celebrating the 150th Gala weekend, which took place April 17 to 30. I was personally delighted with how all the events worked out and want to thank all the staff for the hard work they put in to make this event happen. We had an excellent turnout for the combined events over the weekend, although as ever, we would like to have seen more people from the more recent decades.

1) Since the last Assembly we have had the 3 Wilmot lectures given by the Rev. Canon Alyson Barnett-Cowan. Although attendance was not great, we did have an excellent joint session with St Paul’s and St Andrew’s College on March 21.
2) Attended Diocesan Council on March 25.
3) Attended the College Grad Dinner and Dance on March 25.
4) Represented the College at the Centre for Christian Studies Annual Service of Celebration (March 26).
5) Offered a 5 week course on “How did we get here?: colonialism and Indigenous peoples in Canada” at St Luke’s Church (March 19, 26, April 2, 9, May 7)
6) Participated in the job talks for assistant professor position in Native Studies Department
7) Organized and led the Journey into Passiontide service in the Chapel (April 9)
8) Met with MLA Sarah Guillemand at the Legislature on housing (April 12)
9) Participated in the hiring process for a new editor of Mosaic (April 19)
10) Participated in the SJC Theology Reading Group (April 19)
11) Organized the Sistema Fundraiser at SJC (April 23)
12) Attended the Volunteer Awards Dinner on behalf of the College to recognize our student Montesara
13) Organized and chaired the “SJC at 150 Symposium” (April 27)
14) Attended the U of M Distinguished Alumni Awards event (May 2)
15) Participated in the hiring process for the new Dean of Residence
16) Participated in the hiring process for the new Spiritual Advisor

The Dean of Studies and I have nominated the General Office Staff of the College for a Team Service Award from the University.

I will be attending the Heads of Anglican Colleges Meetings in Vancouver on May 24 to 26 and the Western Collaborative Network on Theological Education Meetings in Saskatoon on June 6 to 9. I look forward to participating in the Assiniboia Residential School Reunion at the end of June.
Dean of Studies

Report to Council. May 2017
Acting Dean of Studies
Lori Wilkinson

Academic News

1. New registration guide for students: the University 1 Start Book has now been replaced by the First Year Planning Guide. There are many good new features in the guide:
   a. Provides students with detailed information about the courses they need to take to complete their major and the order in which to take these courses. Although flexibility in course selection remains available in most programs, the new structure makes it clear the progression from one course to another to shorten the number of months to degree completion
   b. Charts are simplified, making pre-requisite courses and required courses easily identifiable
   c. Provides direct links to the Career Compass (see below)
   d. Fully searchable online

2. Career Compass is a fully searchable, integrated site that assists students in selecting the courses they need to complete their program. It also provides information on labour market outcomes and a list of skills potential employers will value. The site is located here: http://umanitoba.ca/student/careerservices/careercompass/

3. International Centre update: services are now available for faculty members who are hosting international visitors (including visiting researchers, professors and international/transfer students). They can provide assistance with paperwork, questions, and other related travel issues for visitors on our campus.

4. Undergraduate Tutorial on Academic Integrity: This winter, the university piloted two versions of an academic integrity tutorial in my SOC 2370 class. The purpose was to have undergraduate students from a variety of different demographics rate the tutorials in preparation for launch in September 2018. At that time, all entering students will be required to complete an academic integrity tutorial as part of their registration process at the university.

5. Harmonized penalties for Academic Dishonesty: the university continues to negotiate with all faculties to create a list of common penalties for a range of academic offenses (e.g., plagiarism, cheating on tests, personation, etc.). A draft document has been circulated to all faculties for comments. The purpose of this project is to make penalties equitable for students across all faculties. Currently, students may receive harsher penalties in Arts than they do in Science for the same offense in the same class (for example).
Review of St John’s Events and Activities

Nomination for General Office: Members of the General Office at St John’s College were nominated by Chris Trott, Bonnie Hallman and Lori Wilkinson for the 2017 President’s Award for Service-Team Category. Winners will be announced later this month.

Scholarship Committee: will meet to discuss two new awards and slight amendments to others.

Soup and Bread Lectures: a record number of lectures took place this year. Many thanks to Michael Minor for setting these up!

Membership Committee: has met and we are respectfully forwarding seven motions for the appointment of new St John’s College Members for consideration.

The 5th Annual St John’s Student Art Competition was a great success. The winners are:
- First Prize $500: Selena Dyck for "Untitled"
- Second Prize TIE $200 Mahri White "Untitled 1" and "Untitled 2"; Brianna Wentz “I Wanna Hold Your Hand”
- Third Prize $100: Renee Stokowski “Future in the Palm of Our Hand”

Thanks to committee members Michael Minor, Lisa Alexandrin, and Murray Evans for their assistance and to the Daily Bread for helping us properly hang the art! Thanks to Ian and staff at Daily Bread for sponsoring two cocktail parties for the event and to our three judges for making a very tough decision on adjudicating all the art.

Jackie will update you on the 150th Anniversary Alumni Weekend. After much work, the event was a success!

Chaplain
No report

Bursar

Financial
The Finance & Administration Committee recommended to Assembly the approval of the 2017-2018 Operating Budget at it’s May 8th meeting, and also met with our investment managers on Friday May 12th.
Our audit will begin on June 8th, and are currently in the process of preparing for that.

Summer Conferences
We have a stronger contingent of regular residence students this summer, fluctuating over the summer months but holding steady in the mid 30’s. July will be very busy with several different groups coming in, and August as well.

Building items
We continue to work towards finding a contractor to replace our hood exhaust system in the residence kitchen, and determining when the construction will occur. Our goal is to maintain uninterrupted food service for the students, but will likely have to feed them in the Daily Bread Café for a period of time.
Staff
We are pleased to have hired a new Dean of Residence, Fayaz Hasan, who will be starting on May 24th. Fayaz has lived in the residence for a number of years, and has a passion for St John’s and the residence in particular.

Dean of Residence
No report

Development Officer
No report

Registrar

University of Manitoba HeadStart Saturday, June 3, 2017. This is always a great opportunity to speak with students and their parents about the benefits of membership.

Sherry Peters
Registrar

b) Report from Senior Stick

c) Reports from College Committees

7. Adjournment
MOTION: That the meeting be adjourned.
D. Watt / I. Froese
CARRIED