For the meeting of October 17 @ 2:30 pm in Room 108 St John's College


Regrets: L. Kuffert, A. Perry, B. Cantelo, S. Close, J. James, P. Cloutier, B. Hallman, S. Sinclair, B. Collins

1. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
I. Froese / J. Dueck
CARRIED

2. Approval of the Minutes of the meeting on September 19, 2017.
MOTION: That the minutes of the meeting on September 19, 2017, be approved as distributed with the correction noted that the correct name of the school with which we have the Memorandum of Understanding, is Church Divinity School of the Pacific.
J. Markstrom / D. Watt
CARRIED

3. Business arising from the Minutes of the September 19, 2017 meeting
None

4. New Business
   a) Audited Financial Statements - the Bursar presented the Audited Financial Statements that were approved by College Council at the September Council meeting. Due to the strike and our 150th anniversary, last year was a difficult year financially. This year we have already begun to make up for that loss.
   b) Signing of the Indigenous Accord - The City of Winnipeg has established this accord and is asking all kinds of groups to sign it. The U of M has signed it, as has the Diocese. The Warden would like for the College to sign it separately.

How does the city measure how organizations who sign it how they are living up to it?
The city has had a follow-up meeting with the signatory parties.
We are already doing a lot of this. The accord would encourage us to continue on and do better, and be a part of the discussion.
The mayor is asking all kinds of organizations across the city to sign the accord.
It might be useful to provide a statement of what the College is committed to doing going forward, to go along with the statement that we are signing.
MOTION: That Assembly recommends to Council that St John’s College Council sign the Winnipeg Indigenous Accord, and that in preparing to sign it, the College will prepare a statement of commitments.
E. Jones / D. Watt
CARRIED
   c) Definition of College Fellows
This would be a statutory change. The Warden is requesting suggestions from Assembly to take to the Membership Committee who would draft the changes to the statutes for approval. There is often confusion as to the definition of the different classification of Fellows, and there are faculty who would like to be members of the College but are unable to have their offices here in the College. The Warden is suggesting that we simply call someone a Fellow, not Senior or Junior Fellow, etc. Once you’re a Fellow, you’re a Fellow. Then we collapse Junior, Visiting, and Research Fellow--anyone who is here in a limited time capacity--to one category and limit their time to 7 years. It is noted that grad students should have completed their Comprehensive exams. A new category would be created for affiliated fellows--those who would like to participate in the life of the college but are unable to have their offices here, and limit their numbers perhaps to 10.

Would we do a review of the affiliated fellows to see if they actually are participating in the life of the college?
What about the visiting fellows who then move into senior fellows, as opposed to the visiting fellows who are only here for a specific term?
Streamlining in principle is a good thing. Perhaps there should be a probationary period rather than calling it Junior Fellow.
What does it mean to participate in the life of the College? If someone does not have their office in the College, what avenue do they have for participation? What do they want access to?
We could have a clearer definition of what participation in the life of the college means.
Where are we putting sessional teachers in these categories? It would be great if we didn’t make a distinction between permanent full-time and sessional instructors.
There could be a paragraph on membership to deconstruct what it is to be a Fellow at the beginning of the section, which would be a good place to talk about participation in the Life of the College.
We could use Adjunct Fellow rather than Affiliated Fellow. Associate Fellow might also be a good term to use to limit terms. And if they have given a certain number of years of service, if they choose, they can be elevated to Fellow.
If anyone else has any suggestions, please forward them to the Warden.

d) Student Engagement - The Dean of Studies would like to have an ongoing discussion with Assembly for opportunities for greater involvement and engagement with the Fellows. The Student Affairs Committee met prior to Assembly, to discuss the formation of a peer mentorship program. We haven’t had any discussion on ways to create greater interaction between students and fellows on academic projects as well. Do we have research presentations we can give to students, do we organize events for students to present their research to Fellows?
Can we further develop the Galleria for better study space?
There has been discussion of transforming the space below the Schultz Lecture theatre into student space.
There are already so many opportunities for lectures, so to make it more appealing, we could make it more discussion based, where the focus is on the interaction
What about Colloquia for students to participate in.
If you have any further suggestions, please e-mail them to the Dean of Studies.

5. Other Business

None

6. Reports
a) Reports from College Officers

Warden

St John’s College
Warden’s Report to Assembly
October 17, 2017

For reasons that are not entirely clear to me this past September has been one of the busiest launches of the new term that I have experienced. My calendar is more crowded by the events that I could not make it to rather than the ones that I did.

1) the SJC Student Council came for their annual bar-b-q dinner on September 15
2) Matriculation was on September 17
3) represented the College at the President’s Scholars Welcome, September 20
4) attended a number of functions with the Native Studies Department: meet and greet (Sept 20), grad student bar-b-q (September 22), welcome for the new Head of Department (September 24)
5) Visited Alumni and Donors in Brandon (September 21) and Kenora (September 30)
6) met with Lynn Lavellee, new AVP Indigenous
7) attended Diocesan Council in Kenora (Sept 30)
8) represented SJC at the St Paul’s College Opening Mass and Exercises (Oct 1)
9) attended the NCTR research mandate conversation (Oct 2)
10) brought greeting to the local Deanery Clergy gathering (Oct 3)
11) attended a major gift announcement at Migizi Agamiik (Oct 4)
12) attended portions of the Ethnohistory Conference (Oct 13, 14)
13) gave a paper at the Polar Bears, Ponies and Pets Conference (Oct 13)

Along with these events and activities, I have been working with Ivan and Jackie on advancing the project to build a new residence. I have also attended the Deans and Directors Council meetings.

Dean of Studies

Dean of Studies: Report to Assembly October 17, 2017

Thanks to everyone who attended our Welcome Back Reception on September 19th, after Assembly. Staff and Fellows are encouraged to use the SCR. It is also possible to book the room for Fellows’ meetings or events; please contact Amy Craddock to book the room. In general, we do not rent the room to students.

You will have received an email from Jennifer Dueck on behalf of the SJCFA, requesting dues for this year (a message also went out to staff who share the SCR with us). The dues are used to pay for our Globe and Mail subscription, and on occasion for upkeep or renovations to the SCR. The SJCFA fund also supports messages of condolence or congratulations, such as flowers. These coffers are bare at the moment, so please contribute. Dues to the SJCFA are tax deductible by law.
SJC Students
I met with members of the SJCSA Council and the SJC Residence Council to discuss outreach and engagement with students. We are planning to have a ‘drop in day’ in the Dean of Studies outer office, Room 208, once a week once renovations to that space have been completed. We also discussed peer mentorship opportunities. Students have suggested that SJC establish a fairly informal mentorship program, to enable greater participation from students. Given that resources are tight, I am working out a set of proposals for mentorship that are sustainable for both staff and the student body. I’m considering involving SJC alumni in mentoring senior students who will soon be making a transition into the workforce.

Soup and Bread Lectures
Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. This term the events are as follows:

October 17 – Benjamin Collins, "Hunters? Herders? Hunter-Herders? Tracing the identity of Hunters and Herders during the past 2,000 years in southern Africa"

Nov 15 – Adolf Ng “Climate Change, Arctic Shipping, and the Resilience of Transportation Infrastructures"

Nov 28 - Kathryn Young, “Parisian Art Schools to French Battlefields: Western Canadian Artist Mary Riter Hamilton, 1868 to 1954”

As always, soup, salad and bread will be provided courtesy of the Dean of Studies, at noon in the SCR.

Canadian Studies Lecture Series
The Visiting Speakers/Canadian Studies Committee met October 10th. We have a shortlist of potential Marjorie Ward Lecturers, and I will be updating everyone on that shortly. The committee is also planning a public Lecture Series highlighting Canadian Studies, to be held off campus at a central location. Lectures will begin in the New Year. Fellows who do Canadian Studies-related research, please contact me about giving a talk.

Associated Deans Undergraduate Meeting (ADU)
I was unable to attend the last ADU meeting due to illness, but did receive a package of information from David Collins (Vice-President Academic and Provost) about ongoing review of Mathematics ‘M’ and Writing ‘W’ degree requirements.

This has a long, complex history that I can’t cover here, with multiple areas of contention. To be brief, OARs (March 12, 2010) reviewed the ‘M’ and ‘W’ requirements, and recommended that Senate establish an ad hoc interdisciplinary committee to conduct a review and make recommendations concerning the current M & W requirements for undergraduate students. An Ad Hoc Interdisciplinary ‘M’ and ‘W’ Review Committee was established in 2010, which gave a preliminary report to Senate in June 2011. The final report from this committee was submitted in March 2017. The current state of affairs sees the Office of the Provost undertaking its own review:

* In March 2017, Senate Committee on Course and Curriculum Change received the “Final Report of the ad hoc Committee of Senate Executive to Develop Bona Fide Academic Requirements for the UM ‘M’ &’W’ Requirements”.
SCCCC considered the Report (March 29 & 31, 2017) and identified a number of concerns, including
– uncertainty about how the criteria are to be assessed;
– a lack of information about the original intent of the requirements; and,
– how the requirements are impacting programs and student success at the University.
Before it could recommend that Senate establish BFAR Statements for the ‘M’ & ‘W’ requirements SCCC determined that it would be prudent for there to be a review of the requirements.
March 31, 2017 the SCCC approved a motion recommending that the Office of the Provost undertake a review of the ‘M’ & ‘W’ requirements, to determine—
– what the original objectives were for establishing the requirements when these were established in 1997; and,
– whether those objectives are being achieved using established criteria for meeting the ‘M’ & ‘W’ requirements. It was suggested that the membership of the review committee might include representatives of the SCCC and include representation from across the University.1

If anyone is interested in seeing David Collins’ entire report to ADU, please contact me because he has sent me his slide presentation.

Prof. Esyllt W. Jones
Dean of Studies

Spiritual Advisor

Spiritual Advisor’s Report to Assembly, Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John’s College, #207
Tuesday, October 17, 2017

I am settling in to life on campus and have been able to make more connections and plan for upcoming events. I thought it was easier to share in point form, so some of the events I have attended and plans I have been working on are in the list below.

*Have connected with the Choir, All the King’s Men that practices here in the Chapel and leads worship through Evensong on the first Sunday of the month. I preached at the first service for the term (Oct 1) with the gift of having Rev. Peter Flynn preside to help me become more familiar with how the service flows.

*Some connecting, brainstorming, and planning with Daly De Gagne (another member of the pastoral care team) and Heather McCance (Diocesan staff) and Chris Trott about the regular series of breakfast and speakers now called FOOD FOR THE JOURNEY. The theme for the series is ‘A time for exploring Christian Spirituality and Faith in the 21st Century’. We have the first two speakers confirmed and dates set for 5 Saturday mornings throughout the fall and winter terms (Oct. 28, Nov. 18, January 13, Feb. 10 and March 17. Our first speaker is Rev. Jamie Howison (St. Benedict’s Table) and in November we will welcome Spiritual Director and

1 This is copied from a report given by David Collins to ADU in September 2017.
teacher of the Enneagram, Carol Ann Gotch. This event is seen as an outreach to the Diocese and wider community, as well as being open to U of M and SJC friends of course!

*Meeting with University Chaplaincy Association and new staff person, Edgar French, ‘Spiritual Care Coordinator’. There is hope and plans that these ministries can support one another and that Edgar can help bring some of the needs to the University and help us connect.

*offered the SJC Labyrinth and information at University Centre during Mental Health awareness week and made plans for the Labyrinth to be set up twice a month in the Quiet Room here at the college, as well as during Exams. The labyrinth will be set up on Tuesdays – partly so that I can be here and offer support or guidance to anyone who has questions. (Oct. 24, Nov. 14 & 28, Dec. 11 – end of exams). I have made posters and small hand-outs for people to take with the dates and location.

*I have discovered that replacing or restoring 26 chairs is not as straight-forward as it seems! One of the projects that I noticed needing work in the Chapel was the state of the Cane/rush-seated chairs. I have spoken with a few repair people as well as a supplier of new church furniture and will continue seeking until I have some good ideas! Several of the chairs are currently not usable as the frame itself has come apart or the material on the seat is no longer weight-bearing!

*met with students who have come to my office for conversation and others in passing and at the café! Have also connected with others on campus whose resources are helpful to know about such as Career Counselling and some members of UMSU.

*Hosted a meeting of the local Anglican Deanery – to meet my local colleagues and welcome some new members.

I am looking forward to more connection with students, getting to know more of the fellows, and also taking part in Convocation service and ceremonies in November!

**Bursar**

*Bursar’s report to Assembly October 17th, 2017*

**Financial**

At its October 27th meeting, Council approved the 2016-17 Audited Financial Statements and re-appointed BDO Canada as our auditors for 2017-18.

The Finance & Admin Committee will be meeting with our investment managers on October 17th at 10 am.

The new University Budgeting tool, UMPLAN, is now live and we are currently using it to develop our 2017-18 University of Manitoba budget.

**Residence**

We recently had a bed bug issue in one of the room in the college residence. This is the first one we’ve experienced in several years, and we treated it quickly and effectively. All indications are that the problem did not spread, and they have been eliminated.
Building items
Renovation of the SJCSA student lounge is complete, with just a few minor deficiencies that need to be addressed.

Room 201 in St John’s College has been selected as part of a pilot project at the university to develop active learning spaces. This means the entire classroom will be renovated and equipped with furniture and technology that will encourage collaborative group work, while remaining flexible enough to be used for more traditional lectures as well. We’re hopeful this will be a valuable feature that will enhance the appeal of St John’s College, and more importantly be a room that is in high demand by our Fellows.

Dean of Residence

Dean of Residence Report – October 17, 2017
Residence Projects
There are no major projects happening in the residence right now. We found bed bugs in one single room last month. The office stepped in and acted immediately to contain the problem from spreading. The student was safely moved to a separate room and appropriate steps were taken to ensure the containment. Bed bug specialists visited the residence multiple times to perform heat/steam treatment, spray treatment and checked the entire residence with a trained dog. I’m happy to report that the infestation did not spread to any other areas of the building and is eliminated now.

Regular Semester
As of October 11th, we have 18 rooms available in the residence. We are constantly brainstorming to find new sources to fill the residence. We had a group of 18 short stay students from the Department of Community Health live in the residence from September 23 to October 7. So, the residence was at full occupancy for 2 weeks.

Residence Activity
There haven’t been any serious incidents in the residence so far. The Dons are performing well and the residence is functioning soundly. Residents are reasonably following the rules; no serious breach to the contract yet.

The council this year is quite enthusiastic and are continuously planning and executing events. For October, the residence is hosting/advertising 7-8 events, arranged by the Dons and the council. Some noteworthy ones are Res After Dark (Capture the Flag), Pumpkin Decoration, Halloween Hallway Decoration and Costume Competition.

Thank you.

Development Officer

Development Officer Report to Assembly
October 2017

Fundraising
- Exploring potential funding avenues to purchase a piano for the Chapel
• We have started mailing out the Fall campaign

Alumni/Stewardship
• Continuing to visit with Johnians.
• Chris and I will travel to Ottawa/London/Toronto on 14th-18th September to visit with alumni and donors.

Special Events
• We have already reached capacity for the upcoming luncheon held at Convocation.

Marketing/Communications
• The latest issue of In Lumine has been mailed out

Staffing
• Adekunle Adesanmi is working in the office 3 hours a week.
• We have one volunteer so far helping us with the appeal mailing

Misc
• Working with Chris and Ivan on the Capital Campaign.
• Attending the Bishop’s Dinner tonight on behalf of the College

Respectfully submitted by:

Jackie Markstrom
16th October, 2017

Registrar

Registrar’s Report
October 2017

Convocation Sunday, November 5. Preparation for our 151st Annual Convocation is under way.

Upcoming: Evening of Excellence will be on Tuesday, October 24th from 6:30 pm – 8:30 pm on the Second Floor of University Centre. I will be there with a booth to promote the College to early U of M applicants and their parents. Last year we had a number of alumni come to our booth with their children, which was probably the first time since I have been at the College that that has happened.

Sherry Peters
Registrar

b) Report from Senior Stick

My name is Daniel Lee and I am the Senior Stick of the St. John’s College Students’ Association (SJCSA). After a (short) summer break, the students are back in classes and ready
for another great year. The members of SJCSA are very excited for the 2017-2018 academic year, as we have big plans for our students.

Here is a brief list of what the students have been up to and what we have planned for this year:

**Student Lounge Renovations** – The SJCSA, with the help of Ivan and Dr. Trott, has finally renovated the student lounge, located in the basement of the College. Grand opening date will be set after the pool table moves in.

**Jumpstart 2017** – Free event for day and resident students which resulted in a bigger crowd this year. Ice breakers, activities and meals were planned to bring students closer together before the school year kicked off.

**Dr. Trott’s BBQ Dinner** - The majority of the student council attended Dr. Trott’s annual BBQ dinner, where we discussed council related businesses over some burgers and drinks.

**Matriculation** – Four members of the SJCSA were in attendance at matriculation this year, and one returning SJCSA member had the chance to finally sign her name in the historic book. Welcome to Makenzie Taylor!

**Carrel Sales** – David Song, the Student Services Director, organized the carrel applications and sold them during the third week of September. The members’ agreement form was updated this year.

**Intramural Sports** - Makenzie Taylor (SJCSA, Sports Representative) organized three intramural teams (Soccer, Dodgeball and Volleyball), which all started their respective league games during the fourth week of September. Games will run until final exam season and new sports will begin in January 2018.

**SJCSA Meetings** – Scheduled for bi-weekly meetings starting on September 25th, 2017. Interviews were conducted and 4 new council members have joined.

Please do not hesitate to reach out to me for any more details about what the SJCSA is up to or any of the items listed above. I am always available through email (leed3410@myumanitoba.ca).

c) Reports from College Committees

7. Adjournment
MOTION: That the meeting be adjourned.
D. Brydon / D. Lee
CARRIED