For the meeting of October 20, 2015 @ 2:30 pm in Room 206 St John's College

Present: A. Scott, B. Peeler, J. Markstrom, I. Froese, E. Lee, B. Canlelo, D. Punter, C. Penner, R. Coutts, B. Erickson, B. Hallman, J. Weimer, E. Jones (Chair), S. Peters (Secretary), C. Morrison, C. Trott, A. Chubb, L. Wilkinson, S. Close


1. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
B. Cantelo / I. Froese
CARRIED

2. Approval of the Minutes of the meeting on September 22, 2015. Add Caileigh to present
MOTION: That the minutes of the meeting of September 22, 2015 be approved as distributed.
J. Markstrom / R. Coutts
CARRIED

3. Business Arising from the Minutes of the September 22, 2015 meeting
a) B. Cantelo has volunteered to be a member of the Warden’s Review committee once the structure of the committee has been formalized.

4. New Business
a) Receive Audited Financial Statements - The Bursar reviewed the statements and noted that Council has approved the statements and approved the appointment of the Auditors.
b) Budget Summary - The Bursar updated Assembly that our revenue over the summer has not been as high as it has been due to a lower occupancy of our residence which will be made up during the year. Costs were cut in Food Services over the summer which has helped, and residence is full this year and catering is doing very well this year.
c) Next step in the Strategic Plan, ie. The pillars, goals, strategies, and tactics - The Warden updated Assembly to note that there have been 2 very productive working sessions with the Fellows over Soup & Bread lunches. He will work up a third draft of the statements and pillars, will take them to the Student Association and then bring that to the Strategic Planning Committee. If anyone has any more feedback or comments, please send them to the Warden. A final draft should be done hopefully some time in January.

5. Other Business
None
6. Reports
a) Reports from College Officers

Warden

St John's College
Warden's Report to Assembly
October 20, 2015

Much of my effort since last Assembly has been working the Strategic Planning process forward. I met with both College Council and the Student Council to discuss the Mission, Vision and Values statements and got some very helpful feedback from both. I have taken this feedback to the working committee and we have incorporated many of the suggestions as well as moved forward on the Pillars and strategic priorities.

I also took part in many of the Homecoming activities around the University. The week began with the Opening Mass and Awards Exercises at St Paul's College. I was delighted with the turnout and with Dr. Jone's presentation at our Lunch and Lively event. Representing the College, I attended the Indigenous Achievement Celebration, the Isbister Society Luncheon, Arts Celebrating Arts and the Bombers/Eskimos Football game. We invited members from the class of '65 to the Homecoming Dinner. The week was capped off by Matriculation at the College.

I was very pleased with the group of dons and students from the residence (led by Caileigh and Allison) who turned out for the Walk a Mile in My Shoes fundraiser for West Broadway Community Ministry.

I continue to represent the College at Provost's Council and on Diocesan Council.

Dean of Studies

Dean of Studies. Report to Assembly. October 20, 2015

Fall Events. Our fall schedule is well under way and we have a number of events to look forward to in the near future.

Sunday, October 4th Matriculation. 2:30 p.m. St. John's College Chapel. Recently, we celebrated Matriculation and welcomed members to the college. At this annual ceremony we give each new member a St. John's College pin and ask them to sign the College membership book which dates back until 1866.

Tuesday, October 20th Assembly meets at 2:30 p.m. All Fellows should attend.

Saturday, Oct 24th. 9:00-11:30 a.m. Bible and Breakfast. Cross Common Room.

Wednesday, October 28th Celebrating Excellence at St. John's College. 3:00 to 4:30 p.m. We will be hosting another reception to recognize the outstanding achievements of our Fellows. In addition to acknowledging new publications, this year we will also be including distinctions such as teaching, academic, professional and community awards. Don't be shy about informing us of your accomplishments since we all want to celebrate your success. This year, Robert Coutts and Paul Jenkins will be coordinating the event with the help of Diana DeFoort.
A table of sample publications will also be set up the following week at Convocation. Members of the public pay a lot of attention to this display and are always interested in speaking to the authors, so attend Convocation if you can. Celebrating Excellence is jointly hosted by St. John's College Library, the University of Manitoba Press and the College.

Sunday, November 1st. Luncheon at 12:50 p.m. Convocation at 3:00 p.m. This is a formal event of the College when we confer honorary degrees, present student scholarships and bursaries and celebrate the achievements of all College members. Convocation is the single most important institutional event of the year and it is important that as many Fellows as possible attend. Invitations will be sent to Fellows early in the term.

Nov 5-7th. "The West Before (and after) the West: A Meeting of Western Canadian Studies." Scholars from a range of disciplines will discuss western histories (including St. John's College), literatures, and past and present societies. Please have a look at the conference programme and registration at http://umanitoba.ca/colleges/st_johns/events/218.html and we look forward to seeing fellows, staff and students at the conference! The conference organizers very much appreciate the support of the College, College staff including Sherry Peters and Amy Craddock.

Sunday, Nov 15 - 3 p.m. Systema Fundraising Concert in Chapel

Saturday, Nov 28th. 9:00-11:30 a.m. Bible and Breakfast. Cross Common room.

Wednesday, December 2nd End of term reception in the Senior Common Room from 3:00 to 5:00 p.m.

Saturday, December 5th. 2:00 p.m. St. John's College Annual Xmas Party. Children and grandchildren of St. John's Fellows are invited to the annual party which features gifts, food and a special visit from St. Nicholas.

Other events to watch for:

Our Soup and Bread lectures will be organized by Jade Weimer this year and the fall schedule is below. There will be two special Soup and Breads scheduled for October for Fellows and staff to discuss the draft Strategic Plan. Everyone is welcome to attend and to share our table, and we send a special thank you to Ian Park and his staff for providing us with such tasty vegetarian soups, salads and breads.

Soup and Bread Lectures. Fall 2015. Remember that all Soup and Bread lectures now begin at noon.

Wednesday October 14, 2015 Strategic Planning Meeting #1

Tuesday October 20, 2015 Strategic Planning Meeting #2

Tuesday October 27, 2015 Bruce Erickson, "How to Fail in a Canoe: A truly Canadian story?"

Tuesday November 17, 2015 Paul Jenkins, "Religious Disguise and the Limits of Toleration in Early Enlightenment Britain (c.1660-c.1700)"

Tuesday December 1, 2015 Kurt Markstrom, "Finally! a World Première Opera Recording (careful what you wish for)"
Chaplain

Chaplain Report to Assembly, October 14, 2015

Conversations with the Lutheran, Presbyterian, and United Church traditions about creating a joint chaplaincy continue.

Bible & Breakfast went very well with Maylanne Maybee (Centre for Christian Studies) in September; October 24, Arthur Walker-Jones from the U of W will be our speaker on the Old Testament and climate change.

Prairie Presbyterian, just a few minutes’ walk off campus, is working together with us to do some joint programming, including a thanksgiving dinner for students last weekend and a joint social justice study and outreach day on November 21.

Plans are underway to provide a Christmas dinner for students who remain in residence over the holidays. This will likely happen December 26; we’ll need quite a few volunteers/contributions.

The fundraising to host two Syrian refugee students in our residence for two years has begun. A few thousand have come in or been pledge already, but there’s a long way to go to meet our goal of $48,000! A couple of fundraisers are being planned with student council, fliers are going out in the Daily Bread, and a fundraising thermometer poster will go up soon to track our progress.

A small group of students is meeting over pizza every Thursday to discuss Christian practices, following a study series by Animate (Sparkhouse).

Chris and I have agreed to host a Kairos (social justice advocacy) workshop on November 8 to promote the TRC’s recommendation #62 (that the history of the residential schools be taught in all classrooms, K-12, in Manitoba). We are partnering with on-campus and off-campus groups to promote the workshop (2-4pm).

The English conversation group has been cancelled for the time being because there are just too many other things on the go this semester.

Bursar

Bursars’ report to Assembly October 20th 2015

Financial

At the last Council meeting, the audited statements were approved, and BDO Dunwoody Canada we reappointed as auditors for the 2015-16 year.

As mentioned at the last Assembly meeting, our summer residence numbers were lower than anticipated, but we are doing our best to make up for that shortfall during the regular academic term. Currently we have two vacant residence rooms but those will be filled November 1st, and September was a busy month for catered events. Overall, we are quite busy and operating at capacity in nearly every way. This should bode well for our numbers in September & October.
University IST

Over the past month, there have been a number of changes taking place with the University’s networking infrastructure. Most of the phases are unseen to the front end user, and have taken place. However, the final step will be the elimination of Novell, as well as a new implementation of a file sharing system that will be much more user friendly and usable for more people.

Caretaking

Since the last Assembly meeting, there have been some changes. Our overnight caretaker is back from some time off due to injury, and is dedicating all of her time to cleaning classrooms. I’m hopeful that we will see some improvement in that area. Also, our regular daytime caretaker is receiving some assistance in the morning, and is currently staying in the College for his whole shift. There is also now a new caretaking manager who was hired to replace the previous person who was let go a few months ago. So, as all these changes filter out and settle, I will assess what impact it is having on St John’s College specifically.

Dean of Residence

Dean of Residence Report

Things are going well in residence. The res council has now been elected and they will be starting to plan activities very soon. Our two empty rooms will be filled on November 1, and so far we haven’t had any other students withdraw. 22 students supported the Bisons at the Homecoming football game, and they had a great time.

Development Officer

Development Officer Report to Assembly
October, 2015

Fundraising
Gifts received since April as at today = $56,457
Annual Appeal is being mailed out over the next couple of weeks
Raising funds for the Syrian Refugees – goal of $48,000. All Fellows would have received the email from Chris Trott
Submitted an Anglican Foundation grant proposal for the Intergroup Dialogue

Alumni/Stewardship
Continuing to call/visit with donors on a regular basis.
Attended the Homecoming Dinner and invited 5 former Johnians (grads of ’65) to join us.
Planning a trip to Ottawa and Toronto in November for alumni visits/reunion

Special Events
Convocation luncheon - 1st November

150th Anniversary Celebrations
Jill has taken over as coordinator for the 150th Anniversary celebrations
A year-long schedule of events is being collated and will be put into a brochure format. Year starts September 2016 and ends with a reunion weekend at the end of April 2017.

**Marketing/Communications**
Currently working on the Winter 2016 In Lumine Newsletter

**Staffing**
We received approval for a Work Study position and have hired Luther Konadu and who is a fine arts student. Luther will be helping with the events and the 150th Anniversary celebrations.

**Misc**
Continue to attend UofM External Relations and Donor Relations Department meetings. However, they have cancelled quite a few of them so far this year. Attended the Football game when the big Capital Campaign announcement was made.

Respectfully submitted by:

Jackie Markstrom
13th October, 2015
Librarian

**Registrar**

**Events:** Matriculation was held on Sunday, October 4, 2015. It was a small but lovely event.

**Upcoming:**
Recruitment: October 27 is the Evening of Excellence in University Centre.
Events: November 1 is Convocation

Sherry Peters
Registrar

**b) Report from Senior Stick**

**c) Reports from College Committees**

7. **Adjournment**
MOTION: That the meeting be adjourned.
C. Morrison / B. Hallman
CARRIED

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office

Chair ________________ Secretary ________________ Date ________________