ST JOHN'S COLLEGE
ASSEMBLY

MINUTES
For the meeting of Thursday September 23, 2004


1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
The motion in item 3. i) should be corrected to read “...Cantelo be re-elected by ...”

MOTION: that the agenda be approved as corrected.
K. Young/B. Beare

CARRIED

3. Approval of the Minutes of May 20, 2004 (attachment 1 to the agenda)
Page two, item 7.a) “Lecture Theater” – in the first sentence add the word “Perry” after “Préfontaine”.

MOTION: That the minutes be approved as corrected.
E. McShane/G. Friesen

CARRIED

4. Business Arising from the Minutes
Nil

5. New Business
MOTION: That we move into closed session.
J. Hoskins/G. Friesen

CARRIED

a) Fellowship Nominations (CLOSED SESSION)
The following membership nominations were approved in closed session:
Kira Tomsons, Philosophy, was elected a Junior Fellow for the 2004-05 academic year.
Kurt Korneski, History, was elected a Junior Fellow for the 2004-05 academic year.

b) Theology Grad Recommendation (CLOSED SESSION)
During closed session the following motion was approved:

MOTION: That Assembly recommend to Council for approval that Mrs. Helen Hunter having completed all the required course work, receive a Testament at Convocation on Sunday November 7, 2004.
J. Stafford on behalf of Theology Faculty Council

CARRIED

c) Fellows' Recognition Award Nomination (CLOSED SESSION)
During Closed the following motion was approved:

MOTION: That Norman Cameron be presented with the Fellows' Recognition Award at Convocation on Sunday November 7, 2004.
J. Hoskins on behalf of the Fellows' Recognition Award Committee

CARRIED

MOTION: That we move out of closed session.
J. Hoskins/K. Bomback

CARRIED
d) Facilities Manager Search Committee Nomination  
**MOTION:** That George Baldwin be elected to serve as the representative of Assembly on the Facilities Manager search committee.  
J. Hoskins on behalf of Assembly Ex.  

**CARRIED**

e) Art Music and Social Committee Items  

i) Acquisition and Deaccession Policy (attachment 2 to the agenda)  
**MOTION (endorsed by Assembly Ex.):** That the Acquisition and Deaccession Policy be recommended to Council for approval.  
J. Hoskins on behalf of the Art Music and Social Committee  

**CARRIED**

ii) Loan Policy (attachment 3 to the agenda)  
**MOTION (endorsed by Assembly Ex.):** That the Loan Policy be recommended to Council for approval.  
J. Hoskins on behalf of the Art Music and Social Committee  

**CARRIED**

f) Board of the St John’s College Press (attachment 4)  
**MOTION 1:** (endorsed by Assembly Ex.): That Assembly recommends to SJC Council that the College’s “Archives, College Press and Library Committee” be appointed as the Board of the St John’s College Press.  
J. Hoskins on behalf of the Archives, College Press, Library Committee  

**DEFEATED** see motion 2

The By-Laws of the St John’s College Press, state that: “The SJC Press is governed by a Board of from five to eight members nominated by the College Assembly and appointed by the St John’s College Council.” The Archives, College Press and Library Committee can’t be appointed as the Board of the St John’s College Press as there are 10 members that sit on that committee. As a result, a motion was made to refer this matter back to the Archives, College Press and Library Committee for further consideration.

**MOTION 2:** That the above motion be referred back to the Archives, College press & Library Committee to reconsider.  
J. Luke/ S. Sinclair  

**CARRIED**

g) Honorary Degree Nomination Deadline  
**MOTION:** That the nomination deadline for Honorary Degrees be changed from March 31 to the first Friday of second Term.  
J. Hoskins on behalf of Assembly Executive  

**CARRIED**

h) Development Committee Membership  
**MOTION:** That Anthony Waterman be elected to serve as the Representative of the Fellows on the Development Committee.  
J. Hoskins on behalf of Assembly Executive  

**CARRIED**

i) Esquire Bedell Re-appointment  
**MOTION 1:** That Jack Bumsted and Brenda Cantelo be re-elected by Assembly to serve as esquire bedells.  
J. Hoskins on behalf of Assembly Executive  

**See motion 2 & 3**

**MOTION 2:** That the above motion be amended to add “for a one year term ending June 30, 2005”.  
K. Kinnea*/K. Young  

**CARRIED**

**MOTION 3:** That the revised substantive motion “That Jack Bumsted and Brenda Cantelo be re-elected by Assembly to serve as esquire bedells for a one year term ending June 30, 2005” be approved.  
J. Hoskins on behalf of Assembly Executive  

**CARRIED**
6. Reports from College Committees
   a) Scholarship Committee - Awards report (attachment 1)
      January 16, 2001, Assembly authorized its Scholarship Committee to act in its name with respect to final
      selection of recipients of individual scholarship, bursaries, awards and prizes, and to report its actions at
      the following meeting of Assembly.

      There was a report that was circulated with the agenda. That report should be removed and destroyed as it
      contained student numbers. Attached is a revised copy of the original awards report without the student
      numbers.

7. Reports from College Officers
   a) Warden
      J. Hoskins submitted the following written report for the minutes:
      Since the last Assembly meeting, we have experienced a number of changes in the administrative staff. Mr.
      Ivan Froese is now the Bursar and Mrs. Elnora Wiebe replaced him as the Assistant Bursar. Ms Lesley
      Cowan is the new Faculty Assistant and Awards Clerk. Ms Carla White is filling the receptionist position
      that Lesley vacated until the end of first term. During that time, this position will be posted and a permanent
      appointment will be made. The end of the current term for the Development Officer, Mr. Derek McLean,
      occurred on June 30. The Council Executive approved a recommendation that Mr. McLean be appointed in
      a continuing position and that decision will go to the Sept. 29 Council meeting for ratification. In addition,
      our Facilities Manager, Mr. Mark Arndt, will leave us as of Sept. 29 to take up an exciting new career
      opportunity. His job has been posted and will be filled as soon as possible.

      In June, I participated in the annual Anglican Heads' meeting at the Montreal Diocesan Seminary and, in
      August, I met with Dr. William Barker, the President of the University of King's College in Halifax. Derek
      and I will be hosting a series of alumni events in Winnipeg over the next month and will participate in the
      University of Manitoba reception on November 5 in Toronto.

      On September 29, we will have two visitors, Professor Michael Carroll and Mr. Takeuchi, from
      Momoyama Gakuin University in Osaka Japan, visiting over the lunch hour. My intention is to take them to
      the Faculty Lounge at noon. Members of Assembly will recall that this is the university with which we,
      together with the University of Manitoba, signed a Memorandum of Understanding.

   b) Dean of Studies
      Regrets — see the attached report he had circulated at the meeting.

   c) Dean of Theology
      J. Stafford submitted the following written report for the minutes:
      Classes have resumed in the Faculty of Theology, each Tuesday evening.

      1. Diploma in Applied Theology
         2 students in second year
         4 new students in first year

      2. Special Students (students enrolled in individual courses for audit or credit)
         9 special students (of which one is awaiting a letter of permission)

      3. Preparations are under way for a six week "basic Bible" course equivalent to about 1 hour audit. This
         will run Jan-Feb 2005.

   d) Bursar
      I. Froese submitted the following written report for the minutes:
      College Art Collection
      There are currently pieces of the College art collection that are available to be hung in fellows offices, and
      anyone interested in having this done can contact either the Bursar or Amy Karlinsky. The College is also
      accepting donations to the College Art Fund to be used for the very purpose of hanging these pieces.
      Contributions can be made in the General Office.
College Organ
The School of Music has offered to share the cost of the organ repairs, and the College will attempt to
fundraise for the balance. Depending on the availability of the needed parts, it is hoped that at least some of
the work will be completed in time for convocation.

e) Dean of Residence
P. Lampman submitted the following written report for the minutes:
We have 101 residents, with one married couple in a suite. There are 15 international students from the
Intensive English Programme, 54 new students and 32 returning residents. We have a good mix of
International (28) and Canadian students.

The Dons' Team and I joined with the Residence Associates from U of M Housing and Student Life for a
two-day Non-Violent Crisis Intervention training event. This was followed by our annual retreat to a cabin
on Breezy Point. We have an International Student Representative on the Dons' Team this year, to help
integrate students into residence and community life. We have begun a "Buddy System," which brings
together Canadian and International students.

The annual cycle of orientation events went well, especially JumpStart, which was very well received.
There were 29 new students at this event. This is a student-led, student-organized event, with support from
Administration Staff. Community spirit is high and is developing well. The Fall Banquet and House
Meeting were very well attended.

f) Chaplain
P. Lampman submitted the following written report for the minutes:
Chapel Worship and Activities
Sunday  4 pm Holy Communion (Holy Eucharist)
       7 pm Choral Evensong (1st Sun. each month with "All the King's Men")
Monday  9 am Morning Prayer, 12 noon Mid Day Prayer
Tuesday 9 am Morning Prayer, 11:30 Study Group (Chaplain's office),
       12 noon Mid Day Prayer; 9:40 PM Compline
Wednesday 9 am Morning Prayer, 2 noon Holy Communion (Eucharist)
Thursday 9 am Morning Prayer, 12 noon Mid Day Prayer

The Rev. John Stafford is Honorary Assistant for the Chapel Community.

We are beginning a process for Strategic Planning for the Chapel. This process begins next week.

g) Development Office
Regrets

h) Librarian
Regrets

i) Registrar
Recruitment
E. McShane reported that the University of Manitoba's Enrollment Services Department invited the Colleges
on Campus to make a presentation to approx. 200 high school guidance counsellors at the U of M's
Counsellors' Seminar. We did make a presentation along with the other colleges, which was well received.
We will also have a booth set up at the University of Manitoba's Evening Of Excellence.
Convocation
Convocation takes place Sunday November 7, 2004. The RSVP deadline is October 15.

j) Senior Stick
K. Bomba submitted the following written report for the minutes:
Jumpstart: Was a huge success! We had approximately 30 participants and 15 leaders. On the morning of
Thursday September 2nd, 2004, participants registered in the cloister and proceeded to the CCR for lunch
and a meet and greet. Lunch was followed by a series of icebreakers, after which everyone seemed comfortable together and were talking easily. The photo safari, as always, was so much fun, and was enjoyed by all! Dinner followed, and then students boarded a bus to Academy Bowling lanes for some fun and bowling! Later that evening everyone sat around a bonfire and chatted until the wee hours of the morning. Friday, bright and early, breakfast was served, followed by presentations by UMSU, Shinerama, and the Jumpstart Leaders. Following this a ‘memory tree’ was planted on the SJC property, and following the awarding of photo safari prizes, a final lunch was served. All in all, the Jumpstart experience can be summed up as follows: a huge success. Jumpstart participants have reported that the caliber of their Jumpstart experience far exceeded that of this year’s University 1 Orientation.

We have had our first meeting, on the 8th of September, and many decisions were made.

We are having our first fundraiser bake sale tomorrow, September 24th in the Wind Tunnels in the Science buildings. We have selected Red Cross Relief and the U of M Food Bank as our official Philanthropies to which all bake sale and other monies raised will be donated.

We have also begun preliminary planning for a SJC-hosted high school debating tournament (proposal for recruitment of future members), as well as a much larger event (the details of which are still undecided, etc… I will follow up when more ideas are confirmed).

Further to this, we have opened nominations for our remaining council positions, elections for which are soon to follow.

Boat Cruise was a huge success as well. Money was made. A final figure is still pending. There are many more programming plans in the works as well.

8. Any Other Business
   Nil

9. Adjournment
   MOTION; That the meeting be adjourned.
   N. Cameron/B. Cantelo
   
   CARRIED

Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

[Signatures and dates]