ST JOHN’S COLLEGE COUNCIL
AGENDA
For the Meeting of Wednesday March 28, 2012
Meal at 5:30, Meeting from 6:00 in the Cross Common Room (#108)

1. Opening Prayer

2. Approval of the Agenda

3. Approval of the February 1, 2012 Minutes

4. Business arising from the Minutes

5. New Business
   a) Trust motions
   b) Motion to approve expenditure for bathroom renovations in residence
   c) Residence Sub-Committee Update
   d) Budget update
   e) Theological Education sub-group report

6. Reports from Committees, College Officers and Student Council
   a) Reports from Committees – Council Executive, Development, Finance & Admin.
   b) Report from Assembly
   c) Report from College Officers and Student Council
      i) Warden
      ii) Dean of Theology and Chaplain
      iii) Bursar
      iv) Dean of Studies
      v) Development Office
      vi) Dean of Residence
      vii) Registrar
      viii) Senior Stick

7. Other Business
   a) Additional Council meeting and Council Thank You dinner

8. Adjournment

ST JOHN’S COLLEGE COUNCIL
MINUTES
For the Meeting of Wednesday February 1, 2012


1. Opening Prayer
   J. Stafford opened the meeting in prayer.

2. Approval of the Agenda
   MOTION: That the agenda be approved with the following amendments: that 5 f) Updated RBC Resolution be added.
   C. Trott/J. Ripley
   CARRIED

3. Approval of the November 23, 2011 Minutes
   MOTION: That the minutes of the meeting on November 23, 2011 be approved with the following amendments: Extra A. Braid removed from Regrets, spelling of Diocese’s has been corrected.
   J. McConnell/P. Brass
   CARRIED

4. Business arising from the Minute
   Letter has been sent to the diocese regarding the Sinclair Trust on behalf of Council. Also meeting with the Diocesan Executive did take place and further discussion and conversation is anticipated.

5. New Business
   a) Budget Summary - Presented by the Bursar for information.

   b) Set budget parameters for the upcoming fiscal year - Presented by the chair of Finance and administration: MOTION: That we strike a balanced budget excepting Theology.
   CARRIED

   c) Update from Residence Sub-Committee - Report was circulated by the sub-committee. The sub-committee met in January and planned for research on the current residence issues. ICM was approached about entering into an agreement on the residence, they declined. IEP and Aboriginal Focus Program are preparing proposals.


   e) Meeting with Diocesan Executive - Met on January 10, 2012. There was lively discussion at the meeting but have left the matter with Diocesan Executive and have asked them to form a committee to work with the College on this matter. The chair asked Council if they are comfortable in allowing C. Trott, J. Stafford, and B. Beare to continue representing the Council in this dialogue? As no one volunteered to replace any memeber on the committee, they will continue representing Council.

   f) Updated RBC Resolution - Bursar presented the matter that in updating the signatory list after the new Warden was hired, the file needed to be updated and should be brought to Council for approval.
   MOTION: That the resolution be approved. (Paste in wording from file Ivan gave out)
   S. Alward/D. Phillips
   CARRIED
6. Reports from Committees, College Officers and Student Council
   a) Reports from Committees – Council Executive, Development, Finance & Admin.
   Council Executive met on January 18 to set the agenda for this meeting.


b) Report from Assembly

Report to SJC College Council

Provided by: Lance W. Roberts, Chair of Assembly

The following are highlights from the Assembly meeting on January 24, 2012.

- The terms of reference for the Bill Norton and Lajos Lukacs scholarships were approved.
- Changes were approved to the terms of reference for the Conlin, Hoole, Lightcap, and McLean Residence scholarships.
- The Warden presented an overview of the Learning Community proposal. In this project, first-year students from St. John’s and St. Paul’s Colleges would have the opportunity to form a cohort sharing similar sections of specific courses.
- The Warden invited those interested in participating in the university’s Strategic Resource Planning process to share proposal ideas with him.

I regret that I am unable to attend tonight’s meeting, but I am sure the Warden will answer any questions you have about these items.

c) Report from College Officers and Student Council
   i) Warden

   Report to Council
   February 1, 2012

1) Most of my activity has been organizing the Learning Community proposal which I have already presented. This has taken up a lot of time in terms of meetings and negotiations. I have learned from this experience that I can only tackle one major project a term. Please see my separate report.
2) I continue to attend a number of meetings with the Dean of Theology at the Winnipeg Theological Cooperative and most recently with the Diocese of Rupert’s Land Executive Committee. These involve wide ranging conversations on Theology.
3) I represented the college at
   a) the Opening of the Elders and Traditional Teachers Gathering (November 24)
   b) Opening of the Mamawipawin Centre (January 18)
   c) St Paul’s College Patronal Mass and Awards Ceremony (January 22)
   d) one Diocesan Ordination to the Diaconate
   e) two Diocesan retirement events (Conda and Cane)
   f) Diocesan Council
4) I have taken a number of administration courses:
a) Doing Performance Evaluations

5) I went with Jackie to Ottawa and Toronto from November 28 to December 3 to meet with Alumni and Donors.

6) I have been working with Jim Dean on an application for the College to renew its membership in the Association of Universities and Colleges of Canada.

7) I have been working with St Paul’s College to secure the Colleges’ interests with the new Ad Astra classroom scheduling system.

8) We have started the work of the Residence subcommittee – looking at the options for the future of our residence. See attached report.

9) With three students, Susan Clarke and Amy Craddock I helped cook a meal at Ronald MacDonald House (January 19).

10) Jackie Markstrom, Ivan Froese, Sharon Alward and I visited Adrian to see the progress on the art installation for the Gallery.

ii) Dean of Theology and Chaplain

2 students in Theology in Winter term, taught as directed studies courses. Bible & Breakfast continues to attract approximately 30 people, feedback is consistently good. The next one is February 11, and will likely wrap it up in May.
Had hoped to go up to King Fisher Lake in February, but there is black mould in Fisher Lake so it is not going to be possible this February.
A consistent congregation of 14 people.

iii) Bursar

Bursar’s report to Council  02-01-12

Finance Committee
- The December 31st budget was presented and discussed
- A motion to Council regarding the budget parameters for the 11-12 fiscal year was made
- Discussion and approval of a letter to the Diocese regarding the Sinclair trust, as directed by Council at the previous meeting.

Art inventory
With the help of the work-study program that is run by the University, we have employed a student on a part time basis to review and update our art inventory.

Committees
I’ve had further meetings about the Classroom Scheduling & Optimization software, and training has begun for event bookers and classroom schedulers.

iv) Dean of Studies


Events at St. John’s College.

JANUARY
Opening of Term Reception. Thursday, January 12th 3:00 – 4:30 p.m. Senior Common Room
Brown Bag Lunch: Thursday, January 26, 2012 at 1:00 p.m. Senior Common Room. Greg Bak presenter.
Visiting Speaker: Dr. Barbara Arneil, Professor, Political Science, University of British Columbia. “Internal Colonization Case Study: Manitoba.” Friday, January 27, 2012. 12:30 to 1:30 room 118 St. John’s College. Invitational lunch with Dr. Arneil. Senior Common Room. 11:30-12:25 p.m. January 27, 2012. Reading: Margaret Owen. The Home Front: Hopscotch and Heartache while Daddy was at War. St. John’s College Library, Friday, January 27th at 12:00 p.m.

Muffin Break. Tuesday, January 31st at 10:00 a.m. in the Senior Common Room. John Sinclair will speak on “Sustainability at St. John’s College and the University of Manitoba.” Tea/coffee and free mid-morning snacks.

FEBRUARY
Soup and Bread Lecture: Jeff Masuda. Thursday, February 9th. “Kids have to play right next to all that garbage: locating an environmental justice agenda in our own (Winnipeg) backyard.” 12:30 Senior Common Room.

Visiting Speaker: Dr. Stephen Knight, Distinguished Research Professor, Cardiff University and University of Melbourne. “Robin Hood: International Outlaw.” Wednesday, February 8 2012. Cross Common Room 12:30 p.m. Reception to follow.


MARCH


APRIL
Soup and Bread Lecture: Dawne McCance. Wednesday, April 4’ 2012. Senior Common Room
End of Term Reception. Thursday, April 4th.

Development Office
Development Officer Report to Council
1st February, 2012

Fundraising

- Gifts received since April as at 27th January = $225,150.
- Received a second disbursement of $30,000 from the estate of Marjorie Dance – As per Marjorie’s wishes 50% to go to scholarship and 50% to Canadian Studies Fund.
- Two scholarships have been established and have been approved by Assembly.

Alumni/Stewardship

- Continuing to call/visit with donors on a regular basis.
- Connected with Alumni whilst in Ottawa, Kingston and Toronto
- Will be travelling to Vancouver/Victoria in April to visit with alumni/donors and attend a conference.

Marketing/Communications
In Lumine will be mailed out in February.
Suggestions for stories/articles are appreciated.

Staffing

- Susan Clarke continues to work well with staff and donors.
- We have 4 volunteers helping in our office with various tasks. One of our volunteers, Trevor, put together a very spiffy powerpoint presentation which was shown to alumni/donors on our Toronto trip. It was very well received.

Misc

- Continue to attend UofM External Relations and Philanthropy Department meetings.
- Attended the Bishops Dinner early November.
- A Lawrence Ritchey tribute recital is being planned to be held over the noon hour on 22nd March, 2012.
- A site visit to view the Galleria art project was undertaken and the work is progressing well. Likely date for the unveiling will be Wednesday, 23rd May, 2012.
- The meal prepared at RMHC by students and staff was very well received both by our alumni/donors and the families at McDonalds House.

Submitted by: Jackie Markstrom
27th January, 2012

MOTION: Thank you to Paul Dyck for all of his work on behalf of the College creating the printing press plate of the New Testament title page of the College’s King James Bible, and for creating the print and making copies for gifts to our major donors.
R. Clifton/C. Trott
CARRIED

vi) Dean of Residence

**Council Meeting February 1 2012**

**Residence Report**

Submitted by Sean Taubner, Dean of Residence

I am pleased to report that winter break in the residence was a quiet, well-ordered affair. I would like to extend special thanks to our Winter Dons: Wilson Wu (also our International Student Representative), Jian Mian Bu, and Sakib Rahman. They did their jobs as well as could be hoped for.

I am less pleased to report that bed bugs continue to be an issue within the residence. However, we have just embarked on our most aggressive treatment campaign to date. On Monday January 16th there were a series of hallway meetings conducted by residence dons in where every resident was given vital information on how to recognize if they have bed bugs, and what to do if they suspect they have them. Beginning Monday January 23rd we embarked on a series of heat and chemical treatments in all suspect areas. Efforts are ongoing.

This concludes my report.
Registrar’s Report to Council
February 1, 2012

Upcoming Recruitment Events:

February 22 – 23, 2012 – Info Days at the U of M
In addition to having a booth in the MPR for Info Days, we are also inviting St. John's Ravenscourt, Balmoral Hall, Glenlawn and Dakota Collegiate students attending Info Days to a special information session here at the College

March 5 – 7, 2012 – Brandon Career Symposium

Website Update:

The transition to the new U of M template is well underway. The new architectural structure has been worked out and the old site has been migrated to the new template. In the next several days, the new site will be populated and our website will be in the new template.

Learning Communities:

Over the next few weeks the Warden and myself will be visiting St. John’s Ravenscourt, Balmoral Hall, Glenlawn and Dakota Collegiate guidance counsellors and grade 12 students to present the College and the new learning community.

Other:

I am a part of the Orientation Working Group on the U of M campus. I hope to have some news on this front at the next Assembly meeting.

Sherry Peters
Registrar

Senior Stick

Grad Dinner and Dance on March 24h at Bergmann's on Lombard.
CancerCare fundraiser on March 13th & 14th. We'll be having a bake sale from 10:30-2:00pm on the 13th & 14th in the College and in the Fletcher Argue Tunnel. On The 14th at 7:00pm, we'll have speakers answering the question "What is the most important thing you've learned in life". We're hoping to have a wide variety of speakers for a really interesting evening! Coffee, tea and punch will be provided and dainties will be for sale. This is instead of our Rip the Strip fundraiser.
7. **Any Other Business**
   None

8. **Adjournment**
   P. Brass/S. Alward
   CARRIED

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

Chair

Secretary

Date