ST JOHN’S COLLEGE COUNCIL
AGENDA

For the Meeting of Wednesday, September 26, 2012

Meal at 5:30, Meeting from 6:00 in the Cross Common Room (#108)

1. Opening Prayer

2. Approval of the Agenda

3. Presentation by College Fellows – Len Kuffert

4. Approval of the April 24, 2012 Minutes

5. Business arising from the Minutes

6. New Business
   a) Welcome: new and returning members of Council and College Officers
   b) Appoint Auditors
   c) Audited Financial Statements and Auditors Report
   d) Appoint new Dean of Residence
   e) Motions from Assembly re: Honorary Degrees
   f) Update on position reassignments and upgrades
   g) Update on building projects - maybe some more motions for residence upgrades
   h) Report from Theological Education sub-group meeting
   i) Nominations for Finance and Administration Committee

6. Reports from Committees, College Officers and Student Council
   a) Reports from Committees – Council Executive, Development, Finance & Admin.
      b) Report from Assembly
      c) Report from College Officers and Student Council
         i) Warden
         ii) Dean of Theology and Chaplain
         iii) Bursar
         iv) Dean of Studies
         v) Development Office
         vi) Dean of Residence
         vii) Registrar
         viii) Senior Stick

7. Other Business

8. Adjournment

Council Members:  Art Braid; Bernie Beare; Bill Pope; Brenda Cantelo; Bryan Peeler; Christopher Trott; David Ashdown; Dawne McCance; Don Phillips; Heather Richardson; Ivan Froese; Jackie Markstrom; James Ripley; Joan McConnell; John Stafford; June James; Justin Bouchard; Kurt Markstrom; Leonard Kuffert; Peter Brass; Sharon Alward; Sherry Peters; Simon Blaikie; Susan Close; Warren Cariou; William Regehr
1. **Opening Prayer**
   J. Stafford opened the meeting in prayer.

2. **Approval of the Agenda**
   
   MOTION: That the agenda be approved as distributed.
   
   R. Clifton/P. Brass
   
   CARRIED

3. **Approval of the March 28, 2012 Minutes**
   
   MOTION: That the minutes of March 28, 2012 be approved with the following amendments: Delete seconded by A. Waterman, G. Friesen, and H. Richardson from motions by Finance Committee.
   
   J. Ripley/B. Cantelo
   
   CARRIED

4. **Business arising from the Minutes**
   
   a) Estimates of Daily Bread Café floor and Chapel roof
      Estimates are in progress but complications have developed. Permission asked for Council's approval to begin renovations through an e-mail poll over the summer. Permission granted

   b) Other capital projects
      
      MOTION: That Council approve the removal of the old air conditioning unit for the residence kitchen, the cement pad under the air conditioning unit raised, and the purchase of a new air conditioning unit for the Residence Kitchen, for a total cost of $10354.32 + tax.
      
      C. Trott/J. James
      
      CARRIED

   c) Report from Theological Education subgroup
      
      Will meet for the first time on May 1, 2012.

5. **New Business**
   
   a) Appoint/re-appoint Chair
      
      MOTION: That Council re-appoint B. Beare as Council chair for the 2012/-13
      
      C. Trott/D. Phillips
      
      No new nominations. MOTION: That nominations be closed.
      
      J. James/B. Pope

      B. Beare re-appointed as chair by acclamation.

   b) Appoint/re-appoint a College Solicitor for a 5-year term
      
      MOTION: That Council re-appoint Jim Ripley as the College solicitor for another 5 year term
      
      C. Trott/D. Phillips
c) Re-appoint representatives from the Friends of St John’s College  
MOTION: That J. Ripley be re-appointed.  
B. Pope/ P. Brass  
CARRIED  
MOTION: That J. McConnell be re-appointed.  
C. Trott/ G. Friesen  
CARRIED

d) Annual report draft for approval  
MOTION: That Council to accept the Annual Report pending the alteration of spelling errors and typographical errors.  
G. Friesen/ B. Regehr  
CARRIED

e) Draft Meeting dates for upcoming year  
Distributed for information.

f) Council Dinner, May 23, 2012, 6:30 pm  
The opening of the art work of the Galleria will be on May 23 from 2:00 – 4:00. Rob Richards who donated the money for the art work will be giving a lecture at the Manitoba Club at 5:00 and Council is invited. The Council dinner will be at 6:30.

6. Reports from Committees, College Officers and Student Council  
a) Reports from Committees  
Council Executive met and discussed the agenda for tonight’s meeting.  
Development met and discussed various Trust funds, legacy gifts. The engineer’s report is pending  
Finance & Admin met on April 3, 2012 and recommended for Assembly’s approval a Residence rate increase by 5%, and drafted a motion for the approval of the budget.

b) Report from Assembly  
Will meet in May

c) Report from College Officers and Student Council  
i) Warden  
St John’s College Council  
Warden’s Report  
April 24, 2012  
It is a relatively short space of time since the last Council meeting but much has happened:  
1) I attended the Leadership Dinner for the University with our Senior Stick, Jessica Perssson on March 29. We had an interesting and stimulating talk by Stephen Lewis.  
2) I joined the Chapel community for lunch on April 1 to discuss the directions in ministry for their community.  
3) I have attended two risk management workshops for the University.  
4) I chaired a Ph.D. oral defense in the Faculty of Education.  
5) I made a trip to Vancouver and Victoria with Jackie to meet with donors.  
6) I sat on the U1 Teaching Excellence Awards selection committee.  
7) I met with the candidates for the position of Rector at St Paul’s College.
ii) Dean of Theology and Chaplain

No report

The Warden thanked John for his work as Chaplain over the years and the community he has built here at the College

iii) Bursar

Bursars’ Council Report April 24, 2012

Budget
Preliminary March statements indicate the College has had a very successful fiscal year, and we will exceed our budget in a significant way. Draft statements indicate an overall surplus at March 31st of $49,672, and a surplus of $90,028 excluding Theology. Key factors that contributed to this were:

- High residence occupancy rate during both the summer, and regular sessions
- Additional amounts were budgeted for salaries that were not needed
- Daily Bread Café, espresso101 and Catering were all very busy
- Overall success at keeping costs reasonably low

While this is good news, it is important to remember that even after these figures are factored in, the College will still have an accumulated deficit of $135,413, represented by Theology and the previous capital campaign undertaken by St John’s.

Building/Maintenance items
I met with Physical Plant and Barkman’s as final deficiencies for last year’s Cloister entrance project are finally being addressed. Everything should be completed prior to July 1st. Washroom renovations in the residence are scheduled to begin soon. Quotes and recommendations are still being developed for both the Chapel roof, and Daily Bread Café floor.

Summer Conferences
We are just underway with our summer groups. We have a small number of regular students, a larger group of IEP students for May and June, and will be fully occupied in July and August.

iv) Dean of Studies

No report

v) Development Office

Development Officer Report to Council
23rd April, 2012

Fundraising

- Year end fundraising total = $275,000.
- We have received notice of a bequest for $50,000 from the estate of Robert Frederick Brown. The Rev’d Brown was a graduate of the Faculty of Theology in 1951.
- Chaplaincy Endowment appeal letter was mailed at the end of March targeted to those involved in the church we have raised approximately $2,500 so far.
Alumni/Stewardship

- Continuing to call/visit with donors on a regular basis.
- Travelled to Vancouver/Victoria in April to visit with alumni/donors and attend a conference.

Marketing/Communications

- In Lumine will be mailed out in August.
- Exploring the possibility of an e-newsletter in June.

Staffing

- Waiting to hear if we have been approved for a Summer student through Services Canada.

Misc

- Continue to attend UofM External Relations and Philanthropy Department meetings.
- Susan and I held a department strategic planning session to map out the upcoming year. The fundraising goal has been set at $300,000. Non-fundraising plans include increased stewardship and general communication to alumni and donors, and more focus on planned giving.

Submitted by:
Jackie Markstrom
23rd April, 2012

vi) Dean of Residence

No report

vii) Registrar

No report

viii) Senior Stick

No report

7. Other Business

a) 2016 is the 150th anniversary of the College. We need to start planning how and in what ways we will celebrate the anniversary. Is it reasonable to tie the renewal of the Residence to the anniversary? If we use 2016 as the focal year for fundraising may fit with the University's Capital Campaign schedule.

b) Congratulations to Allison Abra on her new job teaching History at University of Southern Mississippi.

8. Adjournment

J. James/C. Trott
CARRIED
Bursars’ report to Council 09-26-12

Audit

The auditors were here in June and conducted their annual review. Draft statements have been produced and are awaiting final approval.

Summer Conferences

We once again were very busy over the summer, and once again our main clients were IEP students, through the Extended Education faculty. Our numbers were lower in May & June compared to last year, but July & August were once again strong. We also had a sub-set of regular residence students staying with us over the summer.

Building items

Renovations on two washrooms in the residence are now complete. The result is a huge improvement over what we previously had, and will have a significant impact on the students.

Further residence renovations are planned:

- Complete replacement of bed frames and mattresses
- Electrical upgrade
- Painting hallways and common areas
- Stair tread repairs

We are also planning to replace the back section of the Daily Bread Café floor, and upgrade some of the electrical.

During the summer we re-painted a couple of offices, the interior of espresso 101, and room 110. Room 110 is now outfitted with new tables and chairs and a fresh coat of paint. It is designated as open, unassigned study space for students.

Staff

At the end of July, Sean Taubner resigned and was replaced by Justin Bouchard. Justin has been adjusting extremely well to the new position, and is immersing himself in the residence culture and getting to know the students. We are very pleased to have him on board.
September 26, 2012

Dean of Studies: Report to Council

Events at the College for the Fall Term


2. Wednesday, September 12th. Opening of Term Reception in the Senior Common

3. Sunday, September 16th. Homecoming Lunch and Debate in the Cross Common Room. “Be it Resolved that Anglican Colleges Remain a Necessary Part of the Undergraduate University Experience.” Debating the motion was Fellow Rod Clifton and alumnus Harley Shepard. Debating against the motion was Moti Shojaia, Dean of Studies, St. Paul’s College and current student Andrew Prest.


5. Sunday, September 23rd. Matriculation at 3:00 p.m. New members were welcomed to the college at our annual Matriculation ceremony where they received a pin and signed a College membership book which dates back until 1866.

6. Thin Air: Winnipeg International Writers Festival. Jess Walter is speaking on Tuesday, September 25th from 10:00 – 11:15 a.m. Cross Common Room. Sarah Klassen is speaking on Wednesday, September 26th from 7:00 – 8:00 p.m. in room 108 St. John’s College.


9. Soup and Bread lectures will be held every two weeks at lunchtime in the Senior Common Room, with Robert Thomas organizing the events in the first term and Struan Sinclair in the second term. Our first presentation was by David Punter: “Wild Mushrooms – to eat or not to eat?” on Wednesday, September 19th.

Upcoming presentations: (titles to be circulated later)

October 9    Lisa Landrum
October 24   Susie Stoesz-Fisher
October 31   Jonathan Peyton
10. Brown Bag Lunches. The Brown Bag Lunch series will alternate weeks with the Soup and Bread lectures. Rod Clifton is organizing the events and the following speakers have been scheduled:
October 2: Dr. Paul Dyck, Dean, Humanities and Sciences, CMU, “The story of CMU. Winnipeg’s newest university.”
October 10: Dr. Gabor Csepregi, V. P. Academic & Research, Université de Saint-Boniface, “Academic life in a small university.”
November 20: Dr. Chris Adams, Rector, St. Paul’s College, “Our community in the larger U of M community.”
December 5: Ms. Deborah Young, Executive Lead, Indigenous Achievement, U of M, “Pathways to Indigenous Achievement.”

11. We are now planning to have a few “Muffin Breaks” during the term when we hear from speakers across campus. In the past we have had 20 minute presentations from the Copyright Officer and from Sustainable Development. List of dates/times to be circulated.

12. Our Family Christmas party is being planned for Saturday, December 8th, so mark your calendars.

Brenda Cantelo, Dean of Studies