ST JOHN’S COLLEGE COUNCIL
Minutes
For the Meeting of April 11, 2018

Meal at 5:30, Meeting from 6:00 Room 108, St John’s College

Present: P. Cloutier (Chair), J. James, B. Pope, C. Trott, H. Kennedy, I. Froese, J. Ripley, P. Brass, J. McConnell, F. Hasan, S. Schwickart, J. Dueck, S. Peters (Secretary)

Regrets: D. Phillips, E. Jones, E. Alexandrin, A. Braid, H. Richardson, C. Loewen, G. Bak, R. Coutts, D. Watt

1. Opening Prayer
   H. Kennedy opened the meeting with prayer.

2. Approval of the Agenda
   MOTION: That the agenda be approved as distributed.
   J. McConnell / B. Pope
   CARRIED

3. Approval of the January 24, 2018 Minutes
   MOTION: That the minutes of the meeting of January 24, 2018 be approved as distributed.
   B. Pope / H. Kennedy
   CARRIED

4. Business arising from the Minutes
   None

5. New Business
   a) Report on Budget - The Bursar presented the budget to Council on behalf of Finance & Admin, for information. This budget achieves a balanced budget as instructed by Council.
   b) Theological Education Council - The Warden presented the information on the Theological Education Council, which now replaces the Theological Committee at the College
   MOTION: That The Theological Education Council members be appointed for a one year term
   H. Kennedy / J. James
   CARRIED
   c) Hotline - The College is covered by the policies by the U of M, we will put up links on our website and make them more visible for students to have easier access. If something is College specific, it will be referred to us from the University. The University policies are our guiding principle.
   Administration advised Council that it intended to adopt these policies and the Council received that advice as notice.
   d) Residence Motion - The Warden presented the three proposals from the architectural firms. The reports satisfied the questions for many.
   There are questions whether the donor base would be robust enough to cover the difference in fees.
   The Net 0 Carbon pilot project will be instrumental in raising funds and soliciting government funding. It may be the turning factor in us being able to get government funding.
   Concern raised that this was not an even playing field for the other two firms to submit proposals because GPP has more information. Can’t we go back to the other firms and say we want the most complex complexity, crunch the numbers and come back to us?
   If we were to go to a full RFP, we would still be limited, we could not ask for Net 0 Carbon.
   Can we go to the other two firms and say we want a Net 0 building and see what they say? The term isn’t proprietary. They can either say no, but this is what we can do. Or yes.
   GPP has the Net 0 certification. The other firms could probably meet that standard, but would not have the certification.
Need to also solicit information from AWA on their team. Administration will contact Stantec and AMA to flesh out some of the information for them and ask for more clarification.

6. Reports from Committees, College Officers and Student Council
a) Reports from Committees – Council Executive, Development, Finance & Admin. Council Executive met to set the agenda for tonight’s meeting. Development Committee has been working on the composition of the Development Committee. 2 Fellows, 2 members at large, a student/alumni, and a Friend of SJC, the Chair of Council, and the Warden. Finance & Admin, recommended to Assembly the approval of the Budget and the residence rates, discussed updating some of our food services policies and its purpose and service toward College events.

b) Report from Assembly
Set the Residence Rates. Approved the Budget.

c) Reports from College Officers and Student Council

i) Warden

St John’s College
Warden’s Report to Council
April 11, 2018

It seems that the College is a very busy place these days what with organizing the Ward Lecture, the Wilmot Lectures, Bach’s Birthday, Soup and Bread Talks, Food for the Journey, Journey into Passiontide Service, Grad Dinner and Dance. These are all the activities that make St John’s such a special place and I am honoured to be a part of all of them. We had to cancel the Wilmot Lectures due to illness in Prof. Soskice’s family, but we will look for another opportunity next year.

1) Attended a seminar on the Zero Carbon criteria for our new residence, January 18
2) Working with Heather McCance and Vince Solomon to prepare courses/workshops for the Diocese on Indigenous issues
3) Hosted Diocesan Council at the College, January 27
4) Represented the College at the St Paul’s College Academic Awards, January 28
5) Participated in the first Anglican-Mennonite Dialogue in Waterloo, Ontario, February 2 and 3
6) Attended a Canadian Association of Gift Planners workshop, February 6
7) Attended Residence Valentine’s Day Banquet, February 10
8) Attended Native Studies Department Mini-Retreat, February 17
9) Visited Alumni and Donors in Vancouver with Jackie, February 21-22
10) Prepared supper for residents at Ronald MacDonald House with student council members, March 1
11) Attended Gaa wii j’ii dayang Pilot Colonization exercise, March 2
12) Represented the College at the Indigenous Awards of Excellence, March 8
13) Attended our last Food for the Journey event on March 17.
14) Attended the Bach’s Birthday Concert, March 21
15) Represented the College at the Three Minute Thesis competition where three of our College members made the finals and one, Jill Buddefeld, won the People’s Choice Award.
16) Attended College Grad Dinner March 24
17) Participated in the Journey Towards Passiontide Service, March 25
18) Represented the College at the UMASA ReconciliAction Campaign Launch, March 27
19) Represented the College at the Emerging Leaders Reception where we had at least one member of the College acknowledged, March 28.
20) Attended the Charitable Sector Insights Workshop, April 11.
ii) Dean of Studies

Dean of Studies: Report to Council, April 11, 2018

SJC Student Support

With the assistance of our former work/study student Olaitan Robinson, I conducted background research to help with planning the “Thrive” student support project, examining what colleges and universities elsewhere in Canada provide in terms of peer and student support.

On February 12, 2018 he and I, with help from some of the Fellows and student body representatives, canvassed students in Blake Wood Square. Nearly 50 students (our goal) completed questionnaires about what support services were needed, and assessing how important students consider improved support to be. We had a draw, with SJC merchandise to give away. This tabling event was meant both as promotion and information gathering.

Answers to open-ended questions reflected the need for greater support with stress and mental health, career and academic guidance, and networking with professionals or other students. Potential future participants in a peer mentorship program expect to gain new friends, inclusiveness and engagement, professional networks, leadership abilities, academic improvement, and information on career or/and academic opportunities.

The 2018-2019 Budget passed by Assembly includes the following new spending for THRIVE programming:

* SJC Writing Tutor Program: $1000
  This will be set up in cooperation with the Academic Learning Centre (who will provide staff training, hiring, and infrastructure support) and the SJC Library (which will house the writing tutor). $1000 will provide 2 hours per week of tutoring for 24 weeks (two terms).

* Peer Support Activities: $500
  To support food purchases for things like Cram Night, mentorship meetings, draws and contest prizes, etc.

Fellows Research Support and Visiting Fellowships

The 2018-2019 Budget also includes funding in two new areas related to research support.

* Fellows Research and Travel Fund: $1500
  Policy will be set by the Finance and Administration committee. I suggest that modest travel and research support be awarded to Fellows by the Dean of Studies on a first-come-first-served basis. The priority is to support Fellows who are doctoral, post-doctoral and sessional appointments, especially those working in Canadian Studies. Maximum individual award $300.

* Western Canadian Studies Visiting Fellowships: $5000
  The College is establishing a new Visiting Fellowship Program. The parameters of the program are still being established. The goal is to provide short- and long-term visiting fellowships for humanities and social sciences scholars working on Western Canada. We will provide cash support, office space, library privileges; and, funds in support for events such as workshops and speakers which would be organized by visiting fellows as a requirement for College support.
Events at the College

Student Barbeque
We host two barbeques for students, Fellows and staff of the College each year, one in September, one in April. Our spring event was held on Wednesday, April 4th.

End of Term Reception
Our annual Fellows and staff reception to mark the close of the Winter Term was held on Wednesday, April 4th.

Student Art Competition
My thanks to the group of Fellows who organized the Student Art Competition: Murray Evans, Michael Minor and Lisa Alexandrin. The art was on display in the Daily Bread Café for about a month. A reception took place to celebrate the competition and award prizes in the Daily Bread Café on Thursday, April 5, hosted by Ian Park and Food Services. This is the 6th Annual Student Art Competition, and it has become a very popular event at the College.

SJC Fellows Soup and Bread Lectures
Fellows Erin Millions and Micheline Hughes have been planning our Soup and Bread Lectures for the year. We've have three lectures since the January Council meeting:

Murray Evans - March 6th - "Interpreting the Signs of the Times': Sublime Politics in Samuel Taylor Coleridge (1772-1834) and Fredric Jameson (1934- )"

David Carr – March 20th – “Fifty Years of Publishing: A Brief History of U of M Press”

Jason Edgerton – March 26th – “A Gateway Hobby? Is online video gaming associated with increased risk of problem gambling among university students?”

As always, soup, salad and bread is provided courtesy of the Dean of Studies.

Marjorie Ward Lecture 2018
The 2018 Marjorie Ward Lecturer by indigenous writer and graphic novelist David Alexander Robertson took place on March 7th at 4:30pm – 6:30pm, with a lovely reception afterwards catered by Ian Park and our Food Services staff. Imperial cookies and brownies were a central feature, which turned out to be very popular.

There was a good turnout this year, for what was an honest and moving lecture, framed by the speaker’s response to recent court acquittals in the Bouchie and Fontaine murder trials. I know those present were deeply affected by David Robertson’s focus on shared commitment to change in settler-indigenous relations, and above all by his hopefulness and generosity.

The lecture was profiled in The Manitoban. You can see it here http://www.themanitoban.com/2018/03/indigenous-awareness-week-extended/34160/

Speaker Support
The College made a financial contribution to a lecture by Homa Hoodfar, “Framing Academic Freedom and Critical Thinking as Transnational Rights,” which was hosted by the Department of Anthropology on Thursday January 25, 2018.

Prof. Esyllt W. Jones
Dean of Studies
iii) Development Office

Development Officer Report to Council
April 2018

Fundraising
- To date raised close to $300,000. This is the best year we have had in about 8 years.
- Will be doing a detailed evaluation of the past year fundraising activities.

Alumni/Stewardship
- Continuing to visit with Johnians.
- Working with Fayaz on a visit to Kenora. Fayaz will speak with high school students and I will meet with alumni. We plan on taking this out to several communities including Flin Flon and Brandon.

Special Events
- Bach’s Birthday Chapel concert was held in March and was well received.
- Lunch and Lively is on Tuesday 17th April with Dr. G. Friesen speaking.
- Three of our college students made it to the final round of the 3Minute Thesis. We have invited two of them to present at future Lunch and Lively Conversations.

Marketing/Communications
- In Lumine is being mailed out this week (if all goes to plan).

Staffing
- Waiting to hear about the Canada Summer jobs grant for the 2018 summer student

Misc
- Peter Brass has submitted on behalf of the newly reconstituted Development Committee and I look forward to working with him.

Respectfully submitted by:

Jackie Markstrom

iv) Dean of Residence

Dean of Residence Report – April 11, 2018
Residence Projects

There are no major projects happening in the residence right now.
Regular Semester

We have no vacant rooms in the residence at the moment. There is one student from the Sapotaweyak group who left the residence mid-February. Since the room was paid by the organization, they chose to keep that room reserved for any students they may want to send by April.
Residence Activity

There have been a number of major incidents involving one person. This student has now received an eviction notice, effective on March 19th. Rest of the residents are reasonably following the rules; no serious breach to the contract yet.

Sherry Peters and I went to the Brandon Career Symposium on March 6th and returned on the 7th. I’d like to think it was a success; we spoke to more than a hundred high school students and some teachers/councillors about St John’s College. I plan on contacting more guidance councillors in coming weeks to promote the residence.

Don interviews are set for March 22nd and residence council elections will take place right after.

For March and April, the residence is planning several events. A few noteworthy are dodgeball tournament, Easter egg hunt and egg painting and year-end Banquet dinner.

Thank you.

   v) Spiritual Advisor

Spiritual Advisor’s Report to Assembly, Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John’s College, #207

For Wednesday, April 11, 2018

*Labyrinth
We have continued with setting up the labyrinth on a bi-monthly basis for anyone to use in the quiet room. I will be making sure it gets set up during Spring exams as well.

*Have continued to meet with students, faculty and staff with a ‘doors open’ approach and time spent in the Daily Bread Café and Residence for meal-times as well.

*The FOOD FOR THE JOURNEY prayer and conversation series has been well received and an interesting collection of topics. In February we welcome Rev. Helen Holbrook, Spiritual Care practitioner at Riverview speaking on ‘How to talk about Death: What is our Comfort Level?’ and this weekend, Daly de Gagne is sharing on ‘Stigma, Mental Health and Spirituality’ (March 17).

*I have continued to attend as many College and U of M events as I can including Fireside Chats at Migizzi Agamik, the Marjorie Ward Lecture, Soup & Bread lunches and Lunch & Lively for Alumni.

*the formal worship life at the college is pretty quiet, but I have been involved with leadership for Evensong, a Memorial (Celebration of Life) service for a U of M alumnus, and the Palm Sunday/Passiontide Service with the Friends of St. John’s Choir.

*Chapel – Piano: I receive requests for bookings and have helped make sure the piano is tuned and working well for various recitals and for the many users who drop by to play. The music desk (part that holds the music up so you can read it) has been broken for some time and I had a wood-worker repair it.

I am sorry I was unable to attend this meeting. Things are winding down for the term and for my work here at the college. I am continuing just until the end of April, but could certainly be available for any emergent
situation until mid-June if there is no one else appointed right away. I am working on a more detailed report that I will give to Chris Trott – to be shared as he would like (possibly with whomever is in this position after me). I have really appreciated my time here at St. John’s and the welcome I was given. Working with Chris, Daly de Gagne and Natasha Ali, and all the staff has been a great adventure. I know you will find ways to continue supporting the chaplaincy and ministry that happens around here in so many ways.

Spring Blessings
Shelly

vi) Bursar

Bursar’s Report to Council April 11th, 2018

Financial
The 2018-19 draft operating budget has been completed and was brought to the Finance & Admin Committee on March 13th where a motion was passed recommending its approval to Assembly. The budget was established within the parameters set by College Council to strike a balanced budget excluding the Capital Campaign. Some key components of the budget:

- Investment revenue was calculated using our spending policy of 4% of the previous 5 year rolling average of the market value.
- We have increased funding for student support in our Academic Programs budget that includes a student mentorship program and a writing tutor, and restored funding for College Fellows for research and travel. There is also funding for an increased focus on Canadian Studies.
- Summer conferences is based on 38 regular summer students (last year we had 40), as well as new and returning groups that have either already confirmed or expressed their intention to confirm once they have final numbers.
- Residence rates are based on a 3% increase, and revenues are based on 3 empty rooms. As we learned this past year, having that cushion is prudent.
- Food service revenues are based solidly on projections we’ve made in 2017-18 for The Daily Bread Café, Catering, and Pizza Joe’s. All three had excellent years and we anticipate that will continue. Expenses have been set accordingly to reflect our staffing needs and the required product to operate at these levels.
- The Theology budget reflects increased instructor’s honoraria for courses we are partnering with at St Margaret’s and CMU.
- The UofM, SJC Admin, Chapel and Development budget all have incremental increases but do not reflect any substantial change in operations or new initiatives.

Residence rates were also reviewed by the Finance & Admin Committee, and a motion was passed that recommends its approval to Assembly. Both of these motions were passed by Assembly at its March 20th meeting. Our focus now shifts to year-end, preparing for the Audit in June, and transitioning to summer residence and conference groups.

Administration
As recommended at the previous Assembly meeting, The Finance & Admin Committee discussed and reviewed the existing Guiding Principles for St John’s College Food Services. Feedback from Assembly was discussed and will be adopted into new language to be approved at the next meeting of Finance & Admin, and then brought back to Assembly for final approval.
February 22 – University of Manitoba Open House. This used to be their Info Days, it is now one day and evening of student recruitment. Usually the Information Village is held in the MPR and McLuhan halls. This year, due to construction in Marshall McLuhan Hall, only the academic booths will be in the MPR, and the rest of us were in Bistro 205 or the Grad Students Lounge. Our booth was in the GSL and it severely affected traffic during the day. Evening traffic was better as parents were with their students. Thank you to the SJCSA students who helped out at the booth.

March 5 – 7 – Brandon Career Symposium. Once again a snow storm hit, affecting our travel to and the event itself. The Symposium event on March 5 was cancelled. Fayaz and I travelled out to Brandon on the 6th. There was very little student traffic that day. There was much more student traffic on the 7th, with students ranging from Grade 7 – 12.

Sherry Peters
Registrar