ST JOHN’S COLLEGE COUNCIL
MINUTES

For the Meeting of Wednesday January 28, 2004

PRESENT: G. Baldwin, N. Cameron, B. Cantelo, L. Carson, B. Beare (Chair), J. Bovey, A. Braid, P. Cloutier, K. Dunlop, I. Froese, J. Hoskins, P. Lampman, D. McLean, E. McShane (secretary), D. Phillips, H. Richardson, J. Ripley, J. Stafford, D. Stewart, and C. Trott

REGrets: J. Andrew, J. Burnsted, A. Cheatley, J. Clarke, and A. Perry

1. Opening Prayer
   P. Lampman opened the meeting with prayer.

2. Approval of the Agenda
   MOTION: That the agenda be approved as circulated.
   N. Cameron/D. Stewart
   CARRIED

3. Approval of the November 26, 2003 minutes (previously circulated)
   MOTION: That the minutes be approved as circulated.
   P. Cloutier/N. Cameron
   CARRIED

4. Business Arising from the Minutes
   a) Jack Gibbons Memorial Fund
      I. Froese reported the following in the Bursar’s absence: At the last meeting of Council, a motion was passed “That Council approve the Finance Committee’s recommendation that the residual monies in the Jack Gibbons Fund be given to the Guild of Health”.
      At that time there was a question as to what the amount of the residual monies in the fund are and if the money given to the Guild of Health would be at book value or at market value. I. Froese reported that the current balance of the account is $2035 (book value) and $2061 (market value) and that the money given back to the Guild of Health will be at market value.

   b) Lecture Theatre
      i) Extension of the Fundraising Campaign (attachment 1 to the agenda)
      L. Carson, chair of the Development Committee reported that:
      The majority of the Development Committee meeting of January 7, 2004 was devoted to a discussion concerning the Campaign details in where we are not and where we go next. The college has two options for consideration including:

         -Declare the Campaign a success, not proceed further with the Lecture Theatre and determine alternatives around what to do with funds already collected.
         -Declare the Campaign a success but plan to keep fundraising for the Lecture Theatre. This would involve additional marketing and promotional strategies.

      Discussion about the decision included the following:
      -There has been an increased momentum in seat sales for the Theatre.
      -Architectural drawings need to be done at some point (assuming the Theatre is to be built) and could be valuable in promoting the Theatre.
      -A renewed sense of enthusiasm would help us “push through” at this point of the campaign.
      -In order to break ground we need to have a commitment for all of the funds required.
      -Closing down the campaign now could have a negative impact on any future campaigns.
After careful consideration, the Development Committee agreed to put forward the motion to continue with the campaign for the Lecture Theatre.

*MOTION* (endorsed by Council Ex.) That the fundraising campaign for the lecture theatre be extended, as necessary, to December 2005.
L. Carson on behalf of the Development Committee  
CARRIED

ii) Design Development Expenditure (attachment 1.1 to the agenda)
L. Carson, chair of the Development Committee reported that:
The $20,000 fee for Design Development Services would be for work that has to be done at some point and is already part of the architectural fee. As well, the drawings would be very useful in providing information to be used on the website, in meetings, and presentations, and it is information that could be easily transported on a disc for such purposes as meetings across Canada.

Motions concerning the above were sent to the Executive and Finance Committees respectively, along with the appropriate attachments. It should be noted that there was a strong sense of conviction in the meeting to continue with the campaign and in doing so, there also needs to be strong and effective marketing so that potential donors can sense the enthusiasm for the project.

*MOTION* (endorsed by Council Ex.) That, subject to approval by College Council of the motion (from the Development Committee) that the fundraising campaign for the lecture theatre be extended, as necessary, to December 2005, Finance Committee recommends to Council (the motion from the Development Committee) that $20,000 be spent on Design Development Services, with funds to be drawn directly from donations already designated for the Lecture Theatre.
N. Cameron on behalf of the Finance Committee  
CARRIED

c) Distribution of Minutes from Committees of Council
B. Beare reported that Council Executive has discussed this item and will bring a recommendation to the March Council meeting.

d) Distribution of Supporting Material for Motions
B. Beare reported that Council Executive has discussed this item and will bring a recommendation to the March Council meeting.

5. New Business
a) Development Committee Terms of Reference (attachment 2 to the agenda)
*MOTION* (endorsed by Council Ex.) That the revised Development Committee Terms of Reference be approved.
L. Carson on behalf of the Development Committee  
See motion 3 below

*MOTION*2: That on page 1 of the document Development Committee of Council Terms of Reference (attached to the agenda), under item 1. “STATUS”, the word ‘standing’ be removed from the sentence.
C. Trott/J. Hoskins  
CARRIED

*MOTION*3: That the revised Development Committee Terms of Reference be approved with the correction noted in motion 2 above.
L. Carson on behalf of the Development Committee  
CARRIED
b) **Gift Acceptance Policy (attachment 2.1)**  
MOTION 1: That the Gift Acceptance & Processing Policy and Samples 1 & 2 of the Deed of Gift be approved.  
L. Carson on behalf of the Development Committee  
See motion 5 below

MOTION 2: That the above motion be amended by adding “subject to such changes in the name of CCRA as are made by the Government of Canada” to the end of the motion.  
N. Cameron/J. Hoskins  
CARRIED

MOTION 3: That the Gift Acceptance & Processing Policy and Samples 1 & 2 of the Deed of Gift be approved, subject to such changes in the name of CCRA as are made by the Government of Canada.  
L. Carson on behalf of the Development Committee  
CARRIED

c) **Friends of St John’s College Activity Report (attachment 3)**  
MOTION: That council receives the Friends of St John’s College Activity Report from Ted Poulter.  
D. Phillips/N. Cameron  
CARRIED

6. **Reports**

   a) **Reports from Council Committees**

     i) **The Finance Committee**

     N. Cameron reported that the Finance Committee met with the current Investment Managers, Magna Vista (AGF), as well as Doug Buchanan from MacDougall, MacDougall & MacTier Inc (formerly of Magna Vista), to determine if a change in Managers is the best direction for the College to take. The Committee will meet again to discuss the advantages/disadvantages of both firms.

     Assembly received the budget report at its January 22, 2004 meeting. The operating surplus initially budgeted as -$4,794 excluding Theology and the Capital Campaign is now projected to be -$34,000 as of year-end. The accumulated operating surplus (same definition) will still be positive, but only just. We will use up almost all of the cushion of $36,000 that we had built up from past current surpluses (most of them pleasant surprises not built into our initial budget projections).

     The College Administration and Finance Committee are of course looking into which surprises are likely to persist into the next budget year (e.g. Hobson Bequest revenue) and which are not (e.g. SARS consequences, Theology enrollments). Early indications are that revenues will be down enough from budget projections that we will need to be more careful than usual on the expenditure side.

     The Finance Committee will bring a proposal to Council of what the budget guidelines will be for Assembly to work on.

     ii) **The Development Committee**

     L. Carson, Chair of the Development Committee reported that:

     The Development Committee met January 7, 2004. At this meeting, D. McLean provided an update of funds raised in the fiscal year 2003-04 including funds to date for the Capital Campaign. A chart facilitated analysis of the various components of the Campaign funds. The majority of the meeting was devoted to a discussion concerning the Campaign detailing where
we are now and where do we go next. This item has already been dealt with earlier at today's Council meeting.

A motion was made that the Theology Lecture Series (funded under the capital campaign) be named the Laurence F. Wilmot Lecture. The motion was sent to Assembly where it was approved on January 22, 2004.

At an earlier meeting on November 19, 2003, the Development committee dealt with revised terms of Reference, gift Acceptance & Processing Policy and Deeds of gifts, which have already been approved earlier at today's Council meeting.

b) Report from Assembly
J. Bunstedt, Chair of Assembly, sent regrets to the meeting. E. McShane, Assembly Secretary reported in his absence. At its January 22, 2004 meeting, Assembly:

- Approved revised award terms and terms for a new bursary
- Approved that the residence rates for the 2004-05 year be increased by 4%
- Approved renaming the “Distinguished Fellow Award” the “Fellows’ Recognition Award” and also appointed the members of the Fellows’ Recognition Award Committee.
- Approved an exchange agreement between St John’s College and Jane Franklin Hall in Hobart Australia. Exchanges have been taking place since 1997 based on a verbal agreement. The intent of the approved document is to create a signed, written agreement that corresponds to the verbal agreement.
- Authorized the request for reclassification of the Faculty Secretary position, and adding the administrative component of the Scholarship Committee to the current duties of the position.
- Approved naming the Theology Lecture Series (funded under the capital campaign) The Laurence F. Wilmot Lecture.
- Appointed student representatives to committees of Assembly.
- Received the budget report.

c) Reports from College Officers
i) Warden
J. Hoskins submitted the following written report for the minutes:

In December, I submitted our budget request to the University budgeting process. The budget assumption is a steady-state budget and requests are for incremental funding for initiatives. We requested $30,000 in baseline funding for our first year "program". On January 9, I met with Dr. Kerr and his Associate Vice-Presidents to discuss this submission. I doubt very much that we will receive baseline funding but there is a good possibility of our receiving multi-year funding - perhaps three years. This would allow us to plan and to advertise. We usually receive notification of our university budget around the beginning of April.

On Monday, January 26, 2004, I hosted a lunch at the College celebrating the visit of Bishop George Sinalubya, the retired bishop of Central Buganda who is visiting Bishop Patrick & Mary Lee. The Dean of Theology, Director of the Institute of Anglican Ministry, the Chaplain and the Chancellor were the other participants.

On February 28, I will be accompanying Dr. Jim Gardner from the University of Manitoba International Relations Office to Momoyoama University in Osaka, at the request of Momoyoama University and Dr. Gardner. Momoyoama University, which is a member of CUAC (Colleges and Universities of the Anglican Communion) wishes to enter into an exchange agreement with the University of Manitoba and St John's College. Dr. Keiichi Omoto visited Manitoba in September and this is a return visit.
ii) **Dean of Studies**

G. Baldwin submitted the following written report for the minutes:

**Academic**

The Head of the Mathematics Dept. has agreed to offer two sections of first year mathematics courses at the College, 136.150 Introduction to Calculus in first term and 136.101 Applied Finite Mathematics in second term. Although the Head of the Department of Physics agreed, the Department Council decided that room 118 is too small for its normal classes of 140 students and will not be placing a section at the College.

Our aim is to be able to provide at the College enough first year courses that those students with an interest in Science or one of the professional faculties can take all of their first year courses at the College.

Chris Trott, Senior Fellow, has been elected to the University Senate from the Faculty of Arts.

**Art-Music-Social Events at the College**

The annual Robbie Burns dinner at the College was very successful on Friday, January 23, 2004. Fifty-nine Fellows and guests attended. Visiting Fellow Amy Karlinsky organized the event.

After discussion with Senior Fellows Derek Hum and Jim Dean, the Lobster Dinner has been scheduled for Wednesday, May 5.

(College Dining-Ins are designed to “breakeven” – these events are expected to be “revenue neutral” – neither fund raisers nor asset drains.)

The first art exhibition for the academic year was “The Other Red Green Show: Recent Prints from the Manitoba Printmakers Association”. The exhibit opened on November 20, with an opening reception attended by 50, and ran until January 9, 2004. It was closed over the University Christmas break (from December 22 till January 5). Sharon Alward and Amy Karlinsky curated the showing. Following the show, Ewa Tarsia donated her framed monoprint *Moon Song* to the College collection.

The second exhibition “Kelly Clark: Journey to London: The U.K. Drawings” opened on January 16 with an opening reception attended by around 100. The show will run until February 27. The exhibition, curated by Sharon Alward, has been made possible through the generous assistance of Kelly’s wife, Janet Clark, and also Tracey Otto, historian and preparator, who is also Sharon’s curatorial assistant. Janet Clark donated one of Kelly’s untitled works, (frog skeleton woodcut on handmade paper, mounted and slashed), to the College.

An “art audit” was conducted in the week of December 15 to 19. Students in the School of Art, supervised by Amy Karlinsky, chased around the College, identifying the pieces hung in various classrooms, offices, and public spaces, comparing the present locations with the existing inventory.

**Marjorie Ward Lecture**

The Committee has extended an invitation to filmmaker Norma Bailey, to deliver the Marjorie Ward Lecture on Thursday, February 12, 2004. Her first film, *The Performers*, won the Special Jury Award at the Cannes Film Festival in 1980. Invitations to the Marjorie Ward Lecture dinner have been distributed, and I encourage all Fellows to attend this event. I am grateful to Kathryn Young for putting us in touch with Ms Bailey. (Derek McLean has since discovered that her nephew Neil Bailey is a College member.)

**Canadian Studies Conference**

Planning is well underway for the 3rd College conference on the prairie theme. The conference, entitled “The Prairies: Lost and Found” will be held September 23 to 25, 2004. A call for
professional training through the Prairie Residence Life Summit (Jan. 16-18), hosted by the U of M, and two don delegates traveled to the University of Alberta for the Residence Halls Association of Western Canada Conference (Jan. 23-26). One of our dons was appointed Vice-President in preparation for next year’s conference. The dons are hosting the Snow-bowl on the first week-end of February. Residence Council has the following events planned for this term: St. Valentine’s “Candy-grams”, Survivor week-end, Social, bottle drive, T-Shirts, the Spring Banquet and BBQ. Dates for student elections and Grad dinner and dance have been decided and the students have begun preparations for these events.

Chapel Worship and Activities
We have had one Baptism this term and we are planning three Weddings in the summer. Attendance remains steady and most participants are SJC residents. The chapel and local churches continue to support the U of M food bank.

The schedule remains the same as last term.

Sunday 4 pm Holy Communion (Holy Eucharist)
7 pm Evening Prayer (1st Sun. each month)
Monday 9 am Morning Prayer, 12 noon Mid Day Prayer
Tuesday 9 am Morning Prayer, 11:30 Study Group (Chaplain’s office),
12 noon Mid Day Prayer; 9:40 PM Night Prayers (Compline)
Wednesday 9 am Morning Prayer, 12 noon Holy Communion (Eucharist)
Thursday 9 am Morning Prayer, 12 noon Mid Day Prayer

Acknowledgement
At this point in the meeting, J. Hoskins reported that just before the Christmas break a female student living in residence tried to take her life. J. Hoskins wanted to publicly acknowledge the quick response from P. Lampman and the Dons’ Team (Jocelyn Andrew, Don Fedus, Jacinthe Blab and Brett Madill) for aiding in saving the student’s life. J. Hoskins reported that she understands this student is well and has moved back home.

vi) Development Officer
D. McLean reported that:
Funds stand at $312,000 raised in this fiscal year overall, including $287,000 for the Capital Campaign. The Capital Campaign has raised $1,160, 700, with the goals for the Bursaries and also the Theology Lecture Series having been achieved. The Lecture Theatre has raised approximately 35% of the $1.45 million goal. 126 of the 250 seats have been ‘sold’ for $1000.

Revised Terms of Reference and Gift Acceptance Policies have been forwarded to Council for approval.

Motions have been sent to Council to extend the fundraising campaign for the Lecture Theatre and to spend an additional $20,000 (some of which is included in the $1.45 million goal) on Design Development Services by the Gaboruty architectural firm.

News releases have been issued recently with regards to two art shows and the Marjorie Ward Lecture.

The publishing schedule and net costs of the In Lumine newsletter are being re-examined for the 2004-05 budget.

Laurence F. Wilmot
The College just received 17 boxes of books and papers that belonged to Laurence Wilmot. These items will be sent to Archives. There was a period of silence to commemorate the services of Laurence Wilmot, and the following motion was approved:
MOTION: That the memorial communication that was sent out with the agenda be attached to the January 28/04 minutes.
A. Braid/G. Baldwin

CARRIED

vii) Registrar
E. McShane reported that membership enrollment is up.

8. Any Other Business
Presentation from SJC Librarian, Richard Ellis
At our November 2003 meeting, R. Ellis was unable to attend as he was sick and we tabled his presentation to the January meeting. R. Ellis was unable to attend the January meeting, however, E. McShane spoke with him and he confirmed that he will attend the March Council meeting.

8. Adjournment
MOTION: That the meeting be adjourned.
G. Baldwin/J. Hoskins

CARRIED

Authentic copy is signed by the Chair and Secretary and kept in the Council Binder in the Registrar's office.

Chair, College Council

Secretary, College Council

March 24/04

Date
IN MEMORIAM

The Reverend Canon Dr. Laurence Frank Wilmot
Warden Emeritus, St John's College
Born April 27, 1907
Died December 13, 2003

It is with great sadness that we announce the passing of The Reverend Canon Dr. Laurence Frank Wilmot, M.C., C.D., M.A., D.D. Warden Emeritus of St. John's College, on December 13, 2003. Laurie was born and received his early education in western Manitoba, before coming to the University of Manitoba to complete one year in a pre-engineering program. He then moved to St John's College, where he graduated in 1931 with a Bachelor of Arts and Licentiate in Theology. He was ordained a priest in 1932 and served in ministries within Manitoba until 1942 when he was appointed a chaplain in the Canadian Army in active service.

Hon. Captain Wilmot served in Montreal, Sussex camp, NB, and Halifax before sailing to England with the No. 2 Canadian General Hospital in September 1943. From there, he trained in Algeria and was posted to Italy, where he became Chaplain to the West Nova Scotia Regiment, 3rd Brigade, 1st Canadian division, stationed on what was known as the Arielli Front. The Padre was awarded the Military Cross for his action in organizing and directing the evacuation of wounded from a mine riddled battle field during the Canadian Corps attack on the main Gothic Line defenses at the Foglia River. After retiring from the army in 1946, Rev. Wilmot served in a number of educational and ministry posts until 1950.

In September of 1950, Canon Wilmot was offered and accepted the Wardenship of St. John's College, an office in which he served for 11 years. At the time that he was appointed Warden, St John's College was in imminent danger of having to close, due to lack of funding. Under Laurie Wilmot's leadership however, St. John's College strengthened its faculties of Arts and Theology and mounted a major capital campaign that allowed it to move to newly constructed premises on the Fort Garry campus in 1958.

After leaving St John's, Laurie studied at Oxford and worked in England, the United States and in Ontario. He returned to Manitoba in 1973 and, over the next 30 years provided leadership, support and assistance to the Diocese of Rupert's Land and St John's College.

Dr. Wilmot earned an M.A. in Philosophy from the University of Manitoba in 1963 and his thesis "Whitehead and God: Prolegomena to Theological Reconstruction" was published by the Wilfred Laurier Press in 1979. He received a second Master's degree in History in 1979. His thesis uncovered documentation disclosing that the University of Manitoba was founded in 1877 in response to an ultimatum delivered to the Lieutenant Governor Alexander Morris by the Bishop Robert Machray on February 28, 1876.

Rev. Wilmot was awarded an honorary Doctor of Divinity by Trinity College, University of Toronto, in 1959 and a Doctor of Divinity (Honoris Causa) by St John's College in 1968. He was made an Honorary Fellow of St John's College in 1980 and was named Warden Emeritus in 1990.

In 2002, at the age of 95, Laurie published his book "The St John's College Story: A Documentary" which was a fascinating account of his 11 years as Warden of St John's College. This fall, Laurie's book "Through the Hitler Line: Memoirs of an Infantry Chaplain" was published and is already sold out.

The Rev. Dr. Canon Laurence Wilmot was predeceased by Hope, his wife of 54 years. He leaves to mourn his passing his wife Grace Nunn; children, Laurence, Louise and Hope Wilmot; stepchildren, Cyndy Shaw and Randy Nunn; his sister Kathleen MacKay; and brothers, Archie and Walter; eight grandchildren, 15 great-grandchildren and all of those who benefited from his commitment to education and spiritual formation, as well as his kind and generous spirit. He will be greatly missed.