ST JOHN'S COLLEGE COUNCIL
MINUTES

For the Meeting of Wednesday, January 30, 2013

Present: B. Beare (Chair), S. Peters (Secretary), A. Braid, E. Jones, C. Trott, D. McCance, I. Froese, J. McConnell, J. Stafford, J. James, J. Bouchard, L. Kuffert, P. Brass, S. Blaikie, S. Close, H. Krieger, W. Norton

Regrets: D. Phillips, B. Peeler, H. Richardson, J. Ripley, B. Pope, S. Alward,

1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
J. McConnell/J. James:
CARRIED

3. Presentation by Herb Enns

4. Approval of the November 28, 2012 Minutes
MOTION: That the minutes of November 28, 2012 be approved as distributed.
J. McConnell/W. Norton
CARRIED

5. Business arising from the Minutes
None

6. New Business
a) Budget summary
   Presented by the Bursar

b) Set the budget parameters for upcoming year
   MOTION: That College Council strike a balanced budget excluding Theology.
   CARRIED

c) Request for Proposals – Residence
   To be carried over to the next Council meeting

d) Update on College Capital Projects – Sinclair Funds
   Presented by the Bursar
   See attached report

e) Case for Support
   Presented by the Warden
   A presentation he had given to the University Administration for the University’s Capital Campaign

f) Honorary Degrees
   The Warden asked for names to be suggested for the Honorary Degrees committee to consider as candidates.
7. **Reports from Committees, College Officers and Student Council**
   
a) **Reports from Committees** – Council Executive, Development, Finance & Admin.
   Council Executive met and set the agenda for today’s meeting.
   
   Development – No Report
   
   Finance & Administration – No Report
   
   b) **Report from Assembly**
   Assembly met on January 22, 2013
   Main motions were to strike a Fellows Recognition Award committee, and approved the changes to the All Saint’s and Chipman Scholarship terms of reference.
   
   c) **Report from College Officers and Student Council**
   i) **Warden**
   
   St John’s College
   
   **Warden’s Report to Assembly**
   
   **January 22, 2013**
   
   It has been a long time since Assembly has met and a lot has happened. I have been working on the proposal surrounding the residence and our case for support for the capital campaign – both of which you will hear about today. We are moving into budget season and so I expect much of my time will be taken up with that until the beginning of March. I continue to teach one course a term.
   
   1) I have been a member of the selection committee for the CRC Chair in Indian Residential Schools.
   2) I gave a talk on the history of Cumberland Sound to the Selkirk Senior’s Group on October 5.
   3) I represented the College at the Fall Convocations on October 17 and 18. I had been involved in the nomination of Darlene Wight, Curator of Inuit Art at the WAG, for an honourary degree.
   4) I attended the Diocese of Rupert’s Land Synod on October 18, 19, 20. At Synod I presented Bernie Beare for the Order of Rupert’s Land since the College had nominated him.
   5) I attended the Inuit Studies Conference in Washington D.C. on October 24, 25, 26, 27 just getting out of Washington ahead of the hurricane.
   6) I attended the Senior Executive Retreat for the University on October 29 where we discussed the upcoming capital campaign.
   7) I attended the Budget and Resource Allocation Workshop in preparation for the upcoming round of Strategic Resource Planning exercises.
   8) On November 5 I attended the University I Teaching Excellence Awards evening where Lance Roberts was honoured for his first year teaching.
   9) I was a guest at Government House for the Revitalizing Reconciliation in Manitoba Conference on October 6.
   10) Along with other members of the College I attended the Annual Bishop’s Dinner on October 6.
   11) I am now a member of the Outstanding Workplace Initiative Respectful, Equitable and Inclusive Work Environment Advisory Team.
   12) I met with Dean Jeff Taylor and Prof. Barry Fergusson to discuss revitalizing the Canadian Studies Program.
   13) We welcomed the young people from Skownan First Nation and the Children Rising Mentorship program for a Bar-B-Q on November 17 and January 19.
   14) I participated in the President’s Visionary Conversations on “The True North: Canada’s Final Frontier” (http://www.youtube.com/watch?v=ku8guQZL9s&feature=plcp) on November 21.
   15) I was the host for the Opening Dinner for the Elders and Traditional Teachers Conference on November 22.
16) I have had two meetings with St Paul’s and University 1 looking at the Learning Community Program.
17) I hosted the annual College Children’s Christmas Party on December 8.
18) We have had discussions with the VP External, John Kearsey, over our participation in the University capital campaign.
19) I went with Jackie to Toronto to meet alumni and donors from January 17-19.

This is, of course, in addition, to regularly representing the College at Provost’s Council, Senate, and Faculty of Arts Council, and the External Relations Breakfasts.

Respectfully submitted,
Christopher Trott, Warden and Vice-Chancellor.

ii) Dean of Theology and Chaplain

Ted Poulter will be missed.
Bible and Breakfast continues to be well attended. There will be three more before the end of April.

iii) Bursar

Bursars' report to Assembly 01-22-13

Building items

Over the past few months, our major focus has been on building improvements and renovations. We have an aging building that requires renewal if we are to maintain our ability to appeal to students, and be an efficient and productive facility. Through donations from our generous alumni, and a significant estate gift, we are undertaking the following projects:

**Daily Bread Café**
- New concrete floor (complete)
- New vinyl floor in the entrance (complete)
- New track lighting (complete)
- Completely re-painted (complete)

**College Residence**
- New bed frames/mattresses (complete)
- Re-build main electrical panel (in process)
- Stair treads (pending)
- Re-paint rooms (in progress)
- New flooring in rooms (in progress)
- New closet doors (in progress)

This work in the residence is greatly needed, and results in a product for the end user (the student) that is significantly improved. We are also working with Shaw to provide the infrastructure that will allow us to give proper wireless service to the students. This is a high value add for the residents, and will be an important recruitment tool moving forward.

I’d like to make special mention of, and say thanks to Ian Park and Justin Bouchard for all of their help and hard work with these important projects.
Upcoming

- Budget planning for 2013-14 will begin soon
- Setting of residence rates for 2013-14
- Various maintenance projects in the academic wing of the College using University funds
- Coordinating with IEP for the upcoming summer conference season

iv) Dean of Studies

Dean of Studies: Report to Assembly September 18, 2012 – January 22, 2013

I took over as Acting Dean of Studies on January 1, 2013, while the Dean of Studies, Brenda Catelo, is on Research/Study leave. We have a busy term planned, as you’ll see below. We will be undertaking some graduate student outreach, which we have not done at the College in a formal way before. We are developing an email list to stay in touch with our over 80 graduate students, and have planned a ‘meet and greet’ with those students in March. We’d like to find out more about who our graduate students are, and how we can involve them in the life of the College.

Events in December, 2012:
The College end of term reception was held Wednesday, December 5th from 3:00-4:30 p.m.
Our Family Christmas party was held Saturday, December 8th.

Activities During Winter/Spring 2013 Term:

The Opening Term Reception was held Thursday, January 17, 2013.

Plans for refurbishing the furniture in the Senior Common Room are ongoing. The chairs and coffee tables are well made but are over forty years old. Design professionals recommend that we re-upholster the couches and chairs since they were custom designed for the College and are of exceptional quality. We are still fundraising for this project.

Andrew Nikiforuk, “Energy and the Economist’s Delusion”


Student Art Competition. In keeping with our College’s longstanding commitment to visual art, and especially to local artists, we are sponsoring a Student Art Competition, with modest prizes to be given in March. Some of the student submissions will be displayed in the Daily Bread Café. This project is being overseen by Nicole Goulet – many thanks for all of her efforts.

Graduate Student Meet and Greet, Tuesday, March 26, 2013, 2:30-4:30 pm, Senior Common Room. SJC has over 80 graduate student members, from a wide range of disciplines. This is an outreach event, connecting SJC Fellows and Staff with our graduate students. Beer and snacks to be provided.
Soup and Bread Winter/Spring Series: (Our thanks to Struan Sinclair for organizing this series, and to all our guest presenters.) Lunch is provided by the Dean of Studies.

Wednesday, January 23, Herbert Enns (Architecture): "Madly Off in All Directions: Trans-Disciplinary Teaching, Research and Practice"
Wednesday, February 13, Bryan Peeler (Political Science): “The Persistence of Reciprocity in the Law of Armed Conflict”
Wednesday, February 27, Adele Perry (History): “Isbister and Empire”
Wednesday, March 6, Mary Benbow (Geography): "A Warm Day at the Zoo: Climate Change, Conservation, and Conversations"
Wednesday, March 20, Andrew Woolford (Sociology): “Indigenous Boarding School in the US and Canada”

Brown Bag Lunches Winter/Spring Series: (Our thanks to Rod Clifton for organizing this series, and to all our guest presenters.) Bring your own lunch; dessert is provided by the Dean of Studies
Tuesday, January 15, Bill Bumstead, Programs Administrator, Neeginan Institute of Applied Technology, Winnipeg. “Aboriginal Education and Training at Neeginan Institute of Applied Technology”

Wednesday, February 6, Shawna Dempsey. Co-Executive Director, Mentoring Artists for Women’s Art, Winnipeg: “Mentorship: Transformative Education without Bureaucracy”

Tuesday, February 26, Nicole Goulet, Department of Religion, Research Fellow, SJC: “Studying and Teaching Religion in Secular Institutions”

Tuesday, March 12, David Watt, Director, Institute for the Humanities, University of Manitoba. “Allusions of Grandeur”

Thursday, March 21, Bonnie Hallman, Director, University 1, University of Manitoba: “Creating Opportunities for Success in the First Year: Evolving University 1 into a First Year Centre”

Esyllt Jones, Acting Dean of Studies

v) Development Office

Development Officer Report to Council
30th January, 2013

Fundraising
• Gifts received since April as at today = $126,681.
• There is two $50,000 bequests yet to be received.
• After a slow start the Fall campaign picked up speed and to date over $15,000 in donations have been received.
• Donations to the Senior Common Room amount to just over $8,400; this leaves approximately $1,600 on the table in matching funds with a deadline of 31st March, 2013 to take advantage of the College!
• February will see a special Residence Improvement mailing to upgrade residence rooms.

Alumni/Stewardship
• Continuing to call/visit with donors on a regular basis.
• Chris and I visited with alum and donors in Toronto from the 15th to 19th January, 2013.
• Jill and I will be working on a stewardship plan.
Special Events
- The DO helped with the organization of a donor/alumni’s funeral – Ted Poulter
- The dinner for Ronald McDonald House is being prepared and served today for approximately 15-18 people. This is in lieu of Christmas cards and feedback from our donors has been very positive.
- Curry Cook-Off event will be held this year possibly the third week in March.
- Bach’s Birthday – A Tribute to Retired Fellows will be held towards the end of March and will feature a concert in the Chapel followed by a reception in the Cross Common Room.

Marketing/Communications
- Currently putting together the latest issue of In Lumine
- Suggestions for stories/articles are appreciated.

Staffing
- Jill Stafford started as the Development Coordinator in October 2012. Jill has adapted well to her new surroundings and is a quick study.
- Currently have two volunteers coming in on a regular basis.

Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.
- Attended the Bishops Dinner.
- Developing the Capital Campaign plan and a feasibility study
- Along with Chris met with John Kearsay, VP External Relations to discuss the College participation in the upcoming UofM Campaign.
- Jill and I will be reviewing and evaluating the effectiveness of the Development Office and putting in place the 2013/2014 Development Office Plan within the next couple of months.

Respectfully submitted by:
Jackie Markstrom
22nd January, 2013

vi) Dean of Residence

November/December

In November I attended the Residence Life Professionals Association Conference in Saskatoon. I received tours of their new residences as well as the one they have under construction. I took some notes on their food service system and adopted the tray less system here at our residence. After getting used to the new system it is now providing a much better dining experience and it has been helping to reduce food waste which is a common problem in most tray systems.

The conference was a great experience and I’m going to continue to hold a membership and bring their knowledgeable ideas to St. Johns Residence.

Updated the residence website to make it more user friendly. Also working closely with Shaw to get the building equipped with internet, our goal is to be up and running by May 1st.

December slowed down and over the holiday break we exchanged all of the beds in the building. I want to thank Aqueline Masukeni and Jonah Wilde for their outstanding work as winter dons. The housekeepers did not have anything to catch up on when they came back to work in January.
January

We have had some vacancies due to academic reasons in the beginning of the month and those have been filled.

I'm developing a thorough summer contract and I have started taking summer applications. IEP is interested in filling up any space we have available.

Don selections along with the application window for returning students are right around the corner. By mid-April I hope to have enough applications to fill 75% of the residence.

We have a contract to inspect 20 rooms per month for bed bugs. Instead of doing inspections in December we did 40 rooms in January since we were replacing the beds. Out of 40 rooms inspected, there were 0 infestations.

vii) Registrar

Current projects: Updating College brochure, display banner and promotional pens; completing the Annual Report

Life Coaching: I completed classes, practicum left which will take until the beginning of June, new service we're offering to our students, working on a brochure to advertise, just waiting for some feedback before rolling it out.

Recruitment: Info Days are coming up February 20 and 21.

viii) Senior Stick

St. John's College Committees involving students as approved by SJCSA as follows:

Student Affairs: Stephanie Leong (day student), Shin Park (residence student), Dustin Hoft (vice stick), Heather Krieger (senior stick - filling position of student)

Religious Affairs: Stephanie Leong (filling position of student)

Events since last assembly meeting:

November 16th Coffee House

Success! We had a variety of acts including musicians, a comedian and a magician. We raised money for Plan Canada and were able to together with a contribution from the SJCSA donations budget raise $840 to go towards providing developing countries with a farmload of animals, clean water for a family, classroom essentials for an entire classroom, school vegetable garden, and a motorcycle ambulance.

December 4th Exam Relief

We provided TV shows and snacks to relieve end of term stress.

Clothing Drive:

Before holidays we had a clothing drive where the two carrel rooms competed against each other. We were able to collect four boxes and two bags full of clothing for Siloam Mission. Room 105 collected the most clothing so they will get a pizza party to reward their wonderful contribution.
Other News:

New TV for lounge to be installed soon.

Upcoming events:

Jan. 23 TV Day
Feb 1 Bisons Hockey Game (tentative)
Feb 13 TV Day (tentative)
Feb 15 Bowling Outing at Academy Lanes (tentative)
March 8 Coffee House/Karaoke (tentative)
March 20 TV Day (tentative)
March 23 Grad Dinner & Dance at Bergman’s on Lombard
April 9 Exam Relief & TV Day (tentative)

8. Other Business
   Request was made that all reports and supporting material be sent out one week in advance.

9. Adjournment
   J. James/P. Brass
   CARRIED

Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

Chair

Secretary

Date