ST JOHN’S COLLEGE COUNCIL
MINUTES
For the Meeting of Wednesday March 15, 2006


Regrets: B. Cantelo and B. Reinfort

Absent: B. Payne, I. Peterson and H. Richardson

1. Opening Prayer
   P. Lampman opened the meeting with prayer.

2. Approval of the Agenda
   MOTION: That the agenda be approved.
   B. Pope/J. Ripley
   CARRIED

SECRETARY’S NOTE:
Although the agenda was already approved, when we reached item 6. e), it was agreed that the following changes be made:

AGREED: That the heading “Friends of SJC Committee Membership” in item 6.e) be changed to “Friends of SJC Representative on Council”.

3. Approval of the January 25, 2006 minutes (attachment 1 to the agenda)
   MOTION: That the minutes be approved as circulated.
   P. Cloutier/L. Carson
   CARRIED

4. Business Arising from the Minutes
   J. Hoskins reported that Peter Flynn and Michael Bancroft have been contacted and confirmed that they will be at Convocation to receive their honorary degrees. We are still waiting to hear from the Honorary Fellowship recipient. B. Pope offered to help put us in contact with the honorary fellowship recipient.

5. New Business
   a) Commitment to Build the 250-seat Lecture Theatre CLOSED SESSION
      MOTION: That we move into closed session.
      J. Hoskins/G. Baldwin
      CARRIED

      During closed session the following motion was approved:
      MOTION: That we reaffirm the commitment to build a 250-seat lecture theatre and that the fundraising campaign is extended to the date of December 31, 2008 with an increased goal of 2.65 million.
      A. Braid/P. Cloutier
      CARRIED

   b) Authorization to Proceed with Working Drawings of the 250-seat Lecture Theatre
      CLOSED SESSION
      During closed session the following motion was approved:
      MOTION: That Council give authorization to commit to proceed with working drawings of the 250-seat lecture theatre at a cost not to exceed 125 thousand inclusive of GST.
      J. Hoskins/C. Trott
      CARRIED

SECRETARY’S NOTE: The preliminary budget cost estimate and preliminary cash flow projection that were circulated at the meeting are attached to these minutes for information.
c) Naming the 250-seat Lecture Theatre **CLOSED SESSION**
   During closed session the following motion was approved:
   **MOTION:** That the 250-seat lecture theatre be named the “Robert B. Schultz Lecture Theatre”.
   J. Hoskins on behalf of the Honorary Degrees Committee
   **CARRIED**
   **MOTION:** That we move out of closed session.
   C. Trott/D. Phillips
   **CARRIED**

**SECRETARY’S NOTE:** A Bio on Robert B. Schultz has been added for information.

Council expressed thanks to J. Hoskins, D. McLean, the Development Committee and all those folks behind making the lecture theatre venture possible. B. Beare will write a letter of thanks to Rob Richards and Robert Schultz on behalf of Council.

Assembly should be notified about the decisions council made regarding the 250-seat lecture theatre. L. Roberts, chair of Assembly said that he will report Council’s actions to Assembly at the next meeting.

d) **Budget Parameters**
   **MOTION:** That the budget parameters for the year 2006-2007 be for Assembly to strike a balanced budget excluding theology and the capital campaign.
   G. Baldwin on behalf of the Finance Committee
   **CARRIED**

e) **Friends of SJC Committee Representative on Council**
   **MOTION 1:** That Kaye Dunlop be reappointed as a Friends of St John’s College Committee for a three-year term ending 6/30/2009.
   B. Beare on behalf of Council Executive
   See motions 2 & 3 below
   **MOTION 2:** That the above motion be amended to read as follows: “That Kaye Dunlop be reappointed as a Friends of St John’s College representative on Council for a three-year term ending 6/30/2009.”
   D. Phillips/J. Hoskins
   **CARRIED**
   **MOTION 3:** That the revised substantive motion be approved.
   G. Baldwin/J. Hoskins
   **CARRIED**

f) **Finance Committee Membership**
   **MOTION:** That Paul Cloutier be reappointed to the Finance Committee for a three-year term ending 6/30/2009.
   B. Beare on behalf of

h) **Planning & Development Committee Membership**
   **MOTION:** That Kaye Dunlop be reappointed to the Planning & Development Committee for a three-year term ending 6/30/2009.
   B. Beare on behalf of Council Executive
   **CARRIED**

**h) Draft Annual Report (attachment 2 to the agenda)**
   A few small revisions were made to the annual report and then the following motion was made:

   **MOTION:** That the 2005 annual report be received.
   G. Baldwin/C. Trott
   **CARRIED**

6. **Reports**
   a) **Reports from Council Committees**
      i) **Council Executive**
         B. Beare reported that Council Executive met and dealt with all matters that have been discussed at this meeting with the exception of the items pertaining to the 250-seat lecture theatre.

      ii) **Finance Committee**
          G. Baldwin reported that the Finance Committee will meet to consider the budget.
iii) Development Committee
   L. Carson reported that the Development Committee has not met since the last meeting of Council.

b) Report from Assembly
   L. Roberts reported that Assembly has not met since the last meeting of Council.

c) Report from College Officers
   i) Warden
   J. Hoskins submitted the following written report for the minutes:
   On February 2, Derek McLean and I went to Calgary to visit alumni and on February 3, I continued on to Hobart, Tasmania. St John's College and Jane Franklin Hall, of the University of Tasmania, have had a longstanding student exchange agreement. A number of fellows have also stayed at "Jane" as visiting fellows and the former principal, Dr. David Daintree, spent five weeks staying at St John's. Even recently, we have had a number of students, including our current senior stick Breanne Reinfort, who have spent time at Jane Franklin and studied at the University of Tasmania under this agreement. We have not had students coming to St John's College recently. I spent a week as a Visiting Fellows at "Jane". I met with the current principal, Dr. Jack Bowers, and some of his staff and familiarized myself with the college, the university and the Hobart area. I met with staff from the international relations office and gave them a copy of our agreement with Jane. This office will now make students who apply for exchanges through them aware of this agreement. Dr. Bowers and I also discussed mechanisms by which this agreement can be promoted. As a start, we are now adding links to "Jane" on our website and they will do the same.

I also spent a week as a Visiting Fellow at St John's College, University of Sydney. St John's (Sydney) is a Catholic college whose rector is David Daintree. Dr. Daintree kindly hosted a lunch so that the heads of the colleges at the University of Sydney could meet me. All of the residential colleges at the University of Sydney have denominational foundations but, similar to us, are functionally non-denominational. As a result of the lunch, I received invitations to visit four other colleges: St Andrew's (Presbyterian), St Paul's (Anglican men), Sancta Sophia (Catholic women), Wesley College (Methodist). It should be noted that all of the church affiliated colleges are residential with tutors. They do not have academic courses of their own. I also met with the Director of the International Office at the University of Sydney about the possibility of exchanges with the University of Manitoba. There currently are none and the U of M would like to have exchanges with Sydney.

On my return, I met with the Director of Libraries, Carolynne Presser. She has arranged to have our King James Bible and the rest of our collection that is housed in the U of M rare books room appraised for insurance purposes. In the interim, the university has taken out a policy on the bible for $300,000. All of the rare books will be relocated temporarily to the Hudson's Bay archives while extensive upgrades are done to the U of M rare books room.

As discussed in a specific agenda item, on March 13 I met with Rob Richards and Bob Schultz in Toronto and returned with a signed pledge for $500,000 for the lecture theatre.
We anticipate a period of intensive fundraising activity for this project.

I have been asked to be a member of the United Way campaign cabinet again this year. Our division has changed to the Universities and Colleges division which I will co-chair with Jeff Zabutsky, president of Red River College.

ii) Dean of Theology
   The Dean of Theology submitted the following report for the minutes:
   There are three evening workshops planned for parishes in the diocese called "Yearning to Learn". These are intended to encourage parish and student inquiries about the Diploma Program and have resulted in enrolments in the past. At this time, we have two new enrolments for the Diploma Program. The Dean also reported that he will be teaching "Introduction to the New Testament" for the Dept of Religion during the first three weeks of May as well as the Summer Institute for the Faculty during the last week of May.

iii) Bursar
   I Froese submitted the following written report for the minutes:
   Renovations for Room 118 are still scheduled to begin in the spring/early summer. We have met with the architects and physical plant and the plans are 99% complete. The renovation will be a full
upgrade, including new carpeting, painting, seats, desks, and audiovisual. Also, handicap seating will be added in the last row. These changes will result in a seat total of 111. The colours and style will model the proposed plans for the 250 seat lecture theatre, so this will be a small taste of things to come, and once both are completed they will compliment one another very nicely. As mentioned previously, this project is being funded by the University and we are very appreciative of that.

Recently the Residence had an assessment done to determine the levels of asbestos contained in it. It was found that the textured ceiling finish contains Chrysotile asbestos in the range of 1-5%. This is within the allowable amounts. However, if any of the finish is disturbed or damaged it could pose a problem. We are therefore planning some upgrades to the ceiling finish in specific rooms that could pose a problem in order to safeguard against any hazards in the future, and we will continue to monitor the situation.

The College website has been fully updated, and now follows the design of the University of Manitoba page. It is located at http://umanitoba.ca/colleges/st_johns/

I previously reported on the possibility of installing a retractable wall in the CCR, and due to time constraints on Physical Plant this project will have to be delayed until the summer, or such time that it can be done.

The budgeting process for 2006-2007 is currently underway, and will follow the parameters discussed earlier at this meeting.

iv) Dean of Studies
G. Baldwin circulated his report with the agenda as attachment 3.

v) Chaplain/Dean of Residence
P. Lampman submitted the following written report for the minutes:

Residence:
Occupancy
Since our last meeting, one new student moved into residence. We have 94 students living in St John’s, with 7 vacant rooms. We have had a number of visiting scholars stay with us this term, and one student is expected to move in April 1st.

Peer Review Board
The Peer Review Board met after a student had been smoking in his room. The student remains in the residence, but is on probation.

Dons’ Team and Residence Life
The selection committee for Residence Dons is meeting next week to choose the team members for next year. We have ten applicants.

A House Meeting was held on March 14 related to asbestos in the textured ceiling finish of the residence rooms. The Director of the University Environmental Health and Safety Office and two other guests from that office were on hand to share information on this topic and to answer questions. The students were reassured that their health and safety are our number one priority. This ceiling finish does not pose any immediate health hazard to the building occupants provided that the material in question is not physically disturbed or damaged. In addition, St John’s College is in the process of planning upgrades that will ensure the current levels of asbestos do not pose any hazards in the future.

Chapel:
Chapel Worship and Activities
Sunday 4 pm Holy Communion (Holy Eucharist)
7 pm Choral Evensong (1st Sun. each month with “All the King’s Men”)
Monday 9 am Morning Prayer, 11:45 Mid-Day Prayer; 4 pm Residence Bible Study
Tuesday 9 am Morning Prayer, 11:45 Mid-Day Prayer; 9:40 PM Compline
Wednesday 9 am Morning Prayer followed by silent meditation practice
11:45 am Holy Communion (Eucharist)
Thursday 9 am Morning Prayer, 11:45 Mid-Day Prayer
On February 1st, the Little Pilgrims of Canada joined us to present information on pilgrimages in northern Spain (Camino de Santiago). We had 37 people attend the event.

We had the Ven. John Robertson, the Planned Giving Officer for the National Church Office here on Sunday Feb 26th as guest preacher during the regular Chapel service.

We are planning on having 5 weddings in the Chapel during the summer. This is a marked increase over last year.

On March 2, a World Day of Prayer Service was held in St Paul’s Chapel. The Chaplains’ Association held the annual, PB&J day on March 7 in the University Centre. 1750 sandwiches plus 300 bagels were prepared. 1200 sandwiches went to designated Boys and Girls Clubs and 550 were given to Winnipeg Harvest for distribution.

The Rev. Dr. John Stafford is Honorary Assistant for the Chapel Community, and the Rev. Dr. Iain Luke continues to assist in Chaplaincy. Michael Cutler is our Chapel Music Group Director again. Prof. Charles Horton is the Music Director of All the King’s Men and Mark McLellan is the Cantor.

vi) Development Officer
D. McLean submitted the following written report for the minutes:
It has been a busy and exciting time the last few weeks with the confirmation of the $500,000 donation. We are very grateful and continue to push for further leadership gifts in order to complete the Lecture Theatre. We are planning a dinner in Winnipeg May 2 which will be similar to the one we held in Toronto in January.

With that in mind, Jan and I are heading west to meet various alumni in Saskatoon, Calgary and Edmonton in the final week of March and in Vancouver and Victoria the last week of April. We are taking part in The University of Manitoba alumni receptions in Alberta and British Columbia and they are easy events to tag onto.

The Friends Annual General Meeting will be held just before the Lobster Dinner April 20. I will be unable to attend as I will be in Calgary making a presentation to the Association of Gift Planners about presenting.

We have sold 82 Bricks to date. An edition of the In Lumine has just gone out. We continue to work on receiving the Manitoba Scholarship and Bursary Initiative (MSBI) funds, in this fiscal year. We are negotiating to get viewing access to Raiser’s Edge software through the U of M Dept of Development.

vii) Registrar
E. Palamar reported that the invitations for the April 19 Council thank-you dinner were mailed out. She also was recruiting at the U of M info days for high school students and University 1 Meet Your Future Symposium. We had positive feedback from these events. Students were very interested in our small class sizes and the fact that we have science courses in smaller sections.

7. Any Other Business
   a) Report from the Senior Stick
      B. Reinfart sent regrets to the meeting.

8. Adjournment
   MOTION: That the meeting be adjourned.
   C. Trott/G. Baldwin

CARRIED

Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

Chair

Secretary

Date 24 Sept 2014