ST JOHN’S COLLEGE COUNCIL
MINUTES

For the Meeting of Wednesday March 19, 2008


Regrets: B. Beare (Chair), S. Blaikie (On leave until June 30/08), K. Dunlop, P. Lampman, and G. Lukács.

Absent: Diocesan Council Rep (Vacancy).

1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
Under item 5. c) budget parameters, change “20098” to “2009”.

   MOTION 1: That the agenda be approved as corrected.
   B. Payne/P. Penner

   CARRIED

   MOTION 2: That a friendly amendment be made to MOTION 1 above, “That the agenda be approved with the four motions under item 5.d withdrawn from the Finance Committee”.
   B. Payne/P. Penner

   CARRIED

3. Approval of the January 30, 2008 minutes (attachment 1 to the agenda)
Under item 6.c) ii) Dean of Theology, in the last sentence, remove the repeated words “of academic”.

   MOTION: That the minutes of January 30, 2008 be approved as corrected.
   H. Shepherd/B. Pope

   CARRIED

4. Business Arising from the Minutes
a) Robert B. Schultz Lecture Theatre Update
   I. Froese reported that since the last meeting of Council, the number of workers on site increased and things have been moving along significantly. The windows in the faculty lounge have been taped up in preparation for extending the faculty lounge.

   SECRETARY’S NOTE: Before we proceeded with the agenda, the following motion was made:

   MOTION: That George Baldwin, Chair of the Finance Committee be invited to address Council later in the meeting.
   C. Trott/J. Hoskins

   CARRIED

5. New Business
   a) Re-Appointment of the Chaplain/Dean of Residence

   MOTION 1: That we move into closed session.
   J. Hoskins/J. Stafford

   CARRIED

   MOTION 2: That the Chaplain/Dean of Residence be re-appointed for a five-year term ending July 31, 2013.
   J. Hoskins/D. Phillips

   CARRIED

   b) Honorary Degree Nominations – Closed Session
   We were still in closed session from the previous item.

   MOTION 2: That we move out of closed session.
   C. Trott/J. Hoskins

   CARRIED
During closed session, the following motions were approved:

**MOTION 3:** That Dr. Edward (Ted) Chamberlin be awarded the honorary degree Doctor of Canon Law (honoris causa), at the 2008 convocation.
J. Hoskins on behalf of Assembly
CARRIED

**MOTION 4:** That The Rev. Phyllis Keeper be awarded the honorary degree Doctor of Divinity (honoris causa), at the 2008 convocation.
J. Hoskins on behalf of Assembly
CARRIED

J. Hoskins also announced that Dr. Edward (Ted) Chamberlin will be asked to give the convocation address.

G. Friesen, Chair of Assembly, reported that at its last meeting, Assembly elected Dr Judith Flynn to receive an Honorary Fellowship at convocation this November.

c) **Budget Parameters**
G. Baldwin reported that the Finance Committee is recommending that Assembly strike a balanced budget with 0 surpluses and 0 deficits.

**MOTION:** That Assembly strikes a balanced budget for the 2008-2009 fiscal year.
J. Hoskins on behalf of the Finance Committee
CARRIED

d) **Trust Funds**
J. Froese circulated the attached background information for the four motions below. The Finance Committee recognized a lack of terms of reference for these trusts. All the trust terms were approved at the March 14, 2008 Finance Committee meeting.

i) **Ashdown Foundation Trust (attachment 1 to the agenda)**
**MOTION:** That the terms of reference for the Ashdown Foundation Trust be approved with the removal of “(In 2005, the amount is 4% of the Trust capital as of April 1 of the previous College fiscal year.)” from the amount available for disbursement section.
J. Hoskins on behalf of the Finance Committee
CARRIED

ii) **Lillian Gibbons Bequest (attachment 2 to the agenda)**
**MOTION:** That the terms of reference for the Lillian Gibbons Bequest be approved with the removal of “(In 2005, the amount is 4% of the Trust capital as of April 1 of the previous College fiscal year.)” from the amount available for disbursement section.
J. Hoskins on behalf of the Finance Committee
CARRIED

iii) **Academic Endowment (attachment 3 to the agenda)**
**MOTION:** That the terms of reference for the Academic Endowment be approved with the removal of “(In 2005, the amount is 4% of the Trust capital as of April 1 of the previous College fiscal year.)” from the amount available for disbursement section.
J. Hoskins on behalf of the Finance Committee
CARRIED

iv) **Canadian Studies Trust (attachment 4 to the agenda)**
**MOTION:** That the terms of reference for Canadian Studies Trust be approved with the removal of “(In 2005, the amount is 4% of the Trust capital as of April 1 of the previous College fiscal year.)” from the amount available for disbursement section, and changing the word “the” to “a” before “Canadian Studies Coordinator” in the first point under the purpose section.
J. Hoskins on behalf of the Finance Committee
CARRIED

e) **Council Membership**
After consultation with the President of the Friends of St John’s College, Council Executive recommended that Jim Ripley be re-appointed for another 3-year term.
MOTION: That Jim Ripley be re-appointed to Council, for a three-year term ending June 30, 2011, as one of the three members appointed by Council from amongst the graduates of the College, former members of the College and members of the community who support the College.
J. Hoskins on behalf of Council Executive

CARRIED

f) Draft Annual Report (attachment 2 to the agenda)
A few small revisions were made to the annual report and then the following motion was made:

MOTION: That the 2007 annual report be received.
J. Hoskins/D. Phillips

CARRIED

6. Reports
a) Reports from Committees
i) Council Executive
P. Cloutier, Acting Chair, reported that other than the items already discussed at this meeting, Council Executive discussed vacancies on Council and the appointment of a Chair and Vice-Chair which will come forward at the next meeting of Council.

ii) Finance Committee
G. Baldwin, Chair of the Finance Committee, reported that:

Canada Revenue Agency (CRA) now requires all non-profit organizations to record their investments at market value rather than book value. Since all of the College’s investments had been recorded at book value, the Finance Committee had to convert each of its trust accounts to their appropriate-market value. All went up by some amount. The Finance Committee will no longer separate the trust accounts into capital and funds available for disbursement (“accumulated surplus”). Prior to February 2008, the market value of each account was larger than its capital value (essentially the donated capital). The Finance Committee now recommends that we use a 4% rolling 5 year average of the market value of the account. The College does not have market values going back five years, so the Finance Committee is using 4% of the 2006/2007 fiscal year-end, and then next year average the market value of the previous two fiscal years, and so on and so on until we reach 5 years. At that point, we can use the rolling 5 year average.

The audited annual statements for the College show an accumulated operating surplus for the Faculty of Theology. This has resulted from the Faculty withdrawing not only from the income of the trusts, but also from the capital. The Finance Committee recognized that this in a way misrepresents the financial position, and intends this year to ‘pay back’ to the Theology trust funds the stated accumulated operating surplus.

Similarly after we paid The University of Manitoba 1.4 million of the money that we collected for the College (R.B. Schultz Lecture Theatre fund and unrestricted funds) there was money left over. The audited annual statement shows the unrestricted annual giving with a deficit of $67,000 (because the College has been continuing to withdraw funds from the account). The Finance Committee has recommended that the Administration pay down the deficit in this account with money “left over” from the capital campaign.

ii) Development Committee
L. Carson reported that the Development Committee has not met since the last meeting of Council but will be meeting in early April.

b) Report from Assembly
G. Friesen reported that at its meeting on February 13, 2008 Assembly:

i) Elected Dr Judith Flynn to receive an Honorary Fellowship at Convocation this year and two motions were approved recommending honorary degree nominees to Council for approval.
ii) Received two nominations for the position of Dean of Studies. An election by a mail ballot, administered by the Registrar, was held and Dr Bonnie Hallman was elected as the Dean of Studies for a three-year term, July 1, 2008 - June 30, 2009.

iii) Received the budget summary as information.

iv) Approved a motion “That Assembly approves an increase to the residence rates by 4.3% for 2008-2009”.

v) Received reports from the Finance Committee and the Scholarship Committee.

vi) Received reports from College Officers and the Senior Stick.

L. Cowan resigned from her position as the Faculty Assistant and Awards Clerk. She will be leaving in a week at which point former Receptionist Diana DeFoort will take over Lesley’s position. Assembly approved a motion “That the Chair of Assembly writes a letter of thanks to Lesley Cowan for her service to the College”.

c) Report from College Officers & Student Council

i) Warden

J. Hoskins reported that the reason for the election of a Dean of Studies is because C. Trott is on leave for one-year and, as a result resigned from the Dean of Studies position one year early. J. Hoskins thanked him for his work and contributions.

ii) Dean of Theology

The Dean of Theology submitted the following written report:

1. Theology Faculty Council completed its February retreat. Matters discussed included faculty membership and options for hiring a new member, reinstatement of degree programs, and the status of theology programs in the diocese.

2. Information evening to be held April 17th at the College for prospective students.

3. Our role in the Winnipeg Theological Cooperative (WTC): the Cooperative is built around the University of Winnipeg (UW) MDiv program. The move towards ATS (Association of Theological Schools) accreditation will have implications for our course listings with the UW. The UW Faculty of Theology is unable to tell us exactly how this will transpire so in the meantime, our only option is to continue to list courses with the UW Faculty of Theology and respond to changes as these arise.

4. Courses for the 2008/09 academic year will be taught by the Dean and sessional instructors.

The Bishop commented that he was pleased with good feedback from the experimental course; interpreting the world. It was reported to the Diocesan Discernment group that the flexibility and sensitivity of instructors was great and that the students did more than they thought they could do.

iii) Bursar

Work under residence is ongoing and we are continuing our discussions with the U of M and our insurance adjuster to bring this project to its completion.

iv) Dean of Studies

C. Trott submitted the following written report for the minutes:

Since the last Council meeting we have had the following activities:

There have been 2 Soup and Bread Seminars. On February 25 Sandra Kouritzin spoke on, “Look, we have lights at the flip of a switch; we don’t need to speak another language”: Is Knowing Another Language as Important as Knowing Math or Science? On March 10 Robert Thomas spoke on, “Weaving a Cube”. Thank you to William Norton for organizing these seminars.
We have a number of upcoming events:
1) March 27: Reception for Lesley Cowan, our departing faculty secretary
2) April 1: the Gorilla Golf Classic
3) April 8: End of Term Bar-B-Q
4) April 9: End of Term Reception
5) May 8: Lobster Dinner

Most of my work has involved organizing the courses to be held in our lecture theatres next year. We are delighted that we seem to have a well rounded program for our students.

iv) Chaplain/Dean of Residence
P. Lampson was unable to attend the meeting however, the following report was circulated by the secretary at the meeting:

Residence
At present, we have 99 residents (this includes a resident who is here for one month), and one vacancy. The Residence Leadership Team is doing an excellent job.

Our students are doing very well in the Spirit Cup competition with the other residences on campus. We came in 1st place in the Academic Challenge and Cribbage, 3rd place in Dodge Ball and Basketball. Overall standings will be known later in the term.

The Dons Selection Committee met on March 9 for interviews of candidates. The Warden was pleased to accept the recommendation of the Dons' Selection Committee that the following appointments be made for the next academic year:

Ms Shirley Ho, Senior Residence Don
Mr. Harley Shepherd, Junior Don
Mr. Ted Klassen, Junior Don
Ms Loretta Ephraim, Junior Don

I wish to thank the Selection Committee for their work: Dr. Chris Trctt, Mrs. Diana Deoort, Mr. Ian Park, Ms Angela Kennedy and Mr. Tolu Sodeyi.

Chapel Worship and Activities

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<tr>
<th>Day</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sunday</td>
<td>4 pm</td>
<td>Holy Communion (Holy Eucharist)</td>
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<td>7 pm</td>
<td>Choral Evensong (1st Sun. each month with “All the King’s Men”)</td>
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<tr>
<td>Monday</td>
<td>9 am</td>
<td>Morning Prayer, 12 p.m. Mid-Day Prayer</td>
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<tr>
<td>Tuesday</td>
<td>9 am</td>
<td>Morning Prayer, 12 p.m. Mid-Day Prayer</td>
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<td>4:30 pm</td>
<td>Alpha Course; 9:40 PM Compline</td>
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<tr>
<td>Wednesday</td>
<td>9 am</td>
<td>Morning Prayer, 12 p.m. Holy Communion (Eucharist)</td>
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<td></td>
<td>2:30 pm</td>
<td>Bible Study Group</td>
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<tr>
<td>Thursday</td>
<td>9 am</td>
<td>Morning Prayer, 12 p.m. Mid-Day Prayer</td>
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The U of M Chaplains' Association organized the following activities: a Shabbat Dinner Friday February 1, at the Congregation Eitz Chayim; Thursday, March 6, 2008 - World Day of Prayer Service, St. Paul's College - 10:15 am; PB Jam - Tuesday, March 11, 2008 - 9 am - 2 pm
(sandwiches are made for the Winnipeg Boys and Girls Clubs).

On Sunday Feb. 3, two U of M students were baptized at the main service at 4 pm. They are both international students.

We have a Bible Study group which meets on Wednesday afternoons. The Alpha Course (Introduction to the Christian Faith) has been a success. It is taking place on

vi) Development Officer
M. Kolodie submitted the following written report from the minutes:

Renovations
As many of you are aware, the Development Offices have been in a period of transition. We have emptied and sorted approximately 15 boxes of materials. Though this is still a work in progress, I am happy to report that we are beginning to see the light at the end of the tunnel. We are hoping this project will be completed by the end of April. I would like to thank our donors, fellows and staff for their patience during this re-organization.

Donations received for the Endowment Campaign from Feb 1 – March 19, 2008
$800.00 Academic
$155.00 Canadian Studies
$2,185 Chaplaincy
$674.00 Marjory Ward Lecture
$15,285.00 Residence Improvements
$400.00 Theology
$52.19 in unrestricted funds
$405.00 to various Scholarships/Bursaries
$100.00 to the chapel

Lecture Theatre
$283.00 went to U of M
$10,000.00 pledge payment

Reunion
To date we have received approximately 45 positive responses.

Travel
Dr Hoskins and I will be attending an Alumni event in Brandon March 27, 2008.

Foundation Gifts (Grant Funding)
The College received new grant funding of $10,000 to be used for Residence Improvements. In total the College has raised in excess of $77,000.00 for this project.

vii) Registrar
E. Palamar reported that:
- She and the Warden will be going to St John’s Ravenscourt to tell their students about St John’s College.
- The College information booklet is currently being revised for the upcoming year.
- The RSVP deadline for the Council thank you dinner is Monday May 14.
- Convocation plans are underway.

viii) Senior Stick
H. Shepherd submitted the following written report for the minutes:
1. Student Council Elections were held March 17, 2008 I am pleased to announce that the following were elected:

   Mr. Daniel Draper – Senior Stick
   Mr. Kieran Moolchan – Vice-Stick
   Mr. Mitchell Darr – Treasurer
   Mr. Harley Shepherd – UMSU Representative

   Nominations for all other positions (except first year representatives) will be open until March 24, 2008 with elections to be held March 31, 2008.

2. Residence Elections were held and the following were elected:

   Mr. Trent Hrappstead – Co-President
   Miss Andrea Hesketh – Co-President
   Mr. Andrew Race – Director of Finance (Treasurer)

3. The Graduates’ Farewell Dinner and Dance will be held April 5, 2008 at Bergmann’s in the old Grain Exchange Building on Lombard Avenue. Cocktails will be served at 6:30 PM with supper to follow at 7:00 PM. The initial cost of the tickets was $35, but Student Council has reduced the cost to $30.

4. Congratulations to Dr. Gerald Friesen who has been selected as the 2008 SJCSA Fellow of the Year.

5. Rip the Strip for Cancer will be March 25, 2008 on the Campo Stage in University Centre. All are invited to attend and we are coming very close to our goal of $600.

6. The SJCSA has donated $1800 to the Development Office for the continuation of the SJCSA Awards. An additional $1150 was donated specifically for residence improvements.

7. Any Other Business
   There wasn’t any other business.

8. Adjournment
   MOTION: That the meeting be adjourned.
   C. Trott/H. Shepherd

   CARRIED

Authentic copy of the minutes is signed by the Chair and Secretary and kept in the Registrar’s Office.

Chair

Secretary

Date May 14, 2008