ST JOHN'S COLLEGE COUNCIL
MINUTES
For the Meeting of Wednesday May 14, 2008

Present: B. Beare (Chair), L. Carson, K. Dunlop, B. Hallman, J. Hoskins, M. Kolodie, W. Norton, E. Palamar (secretary), B. Pope, J. Ripley, J. Stafford, and C. Trott

1. Opening Prayer
J. Stafford opened the meeting with prayer.

2. Approval of the Agenda
   Item 5.e), change 2011 to 2009
   Item 6.c) change iv) to v) beside Chaplain/Dean of Residence

   MOTION: That the agenda be approved as corrected.
   C. Trott/J. Hoskins

3. Approval of the Wednesday March 19, 2008 minutes (attachment 1 to the agenda)
   Item 6. b) ii) change “three-year” to “one-year”.
   Item 6. c) v) in the last paragraph remove “it is taking place on”.
   Item 6. e) vii) in the third point change “May” to “April”.
   Item 6. c) viii) 3. change the cost in the last line from “$35” to “$30”

   MOTION: That the minutes be approved as corrected.
   C. Trott/J. Ripley

4. Business Arising from the Minutes
   a) Robert B. Schultz Lecture Theatre Update
      J. Hoskins reported that a lot of work has been done since the last meeting of Council. The contractor has poured the concrete for the sloped floor and risers. The decking on the roof has been installed and, and tarring of the roof will start soon. The contractor plans to punch through the faculty lounge wall at the end of May. The contractors are on track for the new schedule and plan for the project to be complete by August 15. I. Froese and B. Mahaffy normally attend the building committee meeting but J. Hoskins attended the last meeting because the insurers who hold the bond were attending the meeting. It was impressed upon the contractor that the building must be ready by the beginning of September for classes.

5. New Business
   a) Diocesan Council Representatives Appointment Report
      B. Beare reported that at its last meeting, Diocesan Council re-appointed him for a three-year term ending June 30, 2011 and appointed Jeff Powell as a Diocesan Council Representative for a three-year term ending June 30, 2001.

   b) Theology Sessional Instructor Appointments
      The appointment of sessional instructors has been informal in the past and we would like to regularize these appointments within our employment policy. Everyone at St John’s College is appointed by Council or by the Warden.
MOTION: That the Warden be authorized to appoint sessional instructors in the Faculty of Theology who are teaching a maximum of two courses in an academic year, on the recommendation of the Dean of Theology.
J. Stafford on behalf of Council Executive

CARRIED

c) Chair of the Finance and Administration Committee
Normally the Chair of the Finance and Administration Committee is a College Fellow, and thus a member of Assembly who is elected as an Assembly Representative on Council and can make Finance and Administration Committee reports. The current chair of the Finance and Administration Committee, George Baldwin is a retired Fellow and not a member of Assembly. He is not eligible to be an Assembly representative on Council. The Finance Committee thought that the Chair should be granted privilege of the floor in order to make Finance and Administration Committee reports to Council.

MOTION: That George Baldwin, as Chair of the Administration and Finance Committee, be invited to Council meetings and be granted the privileges of the floor for the 2008-2009 academic year.
J. Hoskins on behalf of the Administration and Finance Committee

CARRIED

d) Appoint a Chair
MOTION: That Bernie Beare be appointed as Chair of College Council for a three year term ending June 30, 2011.
J. Hoskins on behalf of Council Executive

CARRIED

e) Appoint a Vice-Chair
MOTION: That Paul Cloutier be appointed as Vice-Chair of College Council for a one-year term ending June 30, 2009.
J. Hoskins on behalf of Council Executive

See Motion 3 below

MOTION 2: That the motion be amended to include “subject to his agreeing to serve” at the end.
J. Hoskins/R. Thomas

CARRIED

MOTION 3: That the revised substantive motion “That Paul Cloutier be appointed as Vice-Chair of College Council for a one-year term ending June 30, 2009, subject to his agreeing to serve” be approved.
J. Hoskins/R. Thomas

CARRIED

f) Draft Meeting Dates
The dates that were circulated with the agenda were incorrect. The revised dates below were circulated at the meeting for approval:

<table>
<thead>
<tr>
<th>Council Executive</th>
<th>Council</th>
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<tbody>
<tr>
<td>Wednesday September 17, 2008 @ 2:30</td>
<td>Wednesday Oct 1, 2008 @ 5:30</td>
</tr>
<tr>
<td>Wednesday November 12, 2008 @ 2:30</td>
<td>Wednesday November 26, 2008 @ 5:30</td>
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<tr>
<td>Wednesday January 7, 2009 @ 2:30</td>
<td>Wednesday January 28, 2009 @ 5:30</td>
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<tr>
<td>Wednesday March 4, 2009 @ 2:30</td>
<td>Wednesday March 18, 2009 @ 5:30</td>
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<tr>
<td>Wednesday May 6, 2009 @ 2:30</td>
<td>Tuesday April 21, 2009 (Thank-you Dinner, no meeting)</td>
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<td>Wednesday May 27, 2009 @ 5:30</td>
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MOTION 1: That the draft 2008/09 meeting dates be approved with the understanding that the dates can be changed at a later time if required.
J. Hoskins on behalf of Council Executive

See motion 3 below

MOTION 2: That the motion 1 be amended to add the word “revised” in front of the word “draft”.
C. Trott/ L. Carson

CARRIED

MOTION 3: That the revised substantive motion “That the revised draft 2008/09 meeting dates be approved with the understanding that the dates can be changed at a later time if required” be approved.
J. Hoskins on behalf of Council Executive

CARRIED
6. Reports
   a) Reports from Committees
      i) Council Executive
         B. Beare reported that Council Executive met on May 7th and discussed the issues raised before us at this meeting.
      
      ii) Administration and Finance Committee
         In the absence of G. Baldwin and I. Froese, J. Hoskins reported that the Administration and Finance Committee met with our financial advisors and received updates on our investments and approved that budget will go to Assembly next week for approval.
      
      iii) Development Committee
         The Development Committee members include Louise Carson (chair), Alice Cheatley, John Deacon, Kaye Dunlop, Janet Hoskins, Bernie Beare, Francis Carroll, Jim Ripley, Anthony Waterman, Maureen Kolodie, and Jarett Myskiw.
         
         The Development Committee focused on Lecture Theatre fundraising and construction updates over the course of the academic year. This included information related to inscriptions for the bricks, plaque and donor wall that would be ready in the fall for the grand opening. Ideas for a thank you to major donors and contributors to the Capital Campaign were discussed along with suggestions for the evening’s festivities.
         
         The Development Officer has been conducting an analysis of the Development Officer position and working of the entire office. The objective is to have this information ready by the end of June, 2008.
         
         There are currently three current/future projects underway at the College; the main focus is on residence improvements with $77,644 raised to date with a projected goal of $250,000. The other projects include the Marjorie Ward Lecture endowment and the Chaplaincy endowment. Anthony Waterman offered to ask for pledges for the Chaplaincy endowment.
      
   b) Report from Assembly
      R. Thomas reported that at its meeting on April 23, Assembly:
      
      1) Received the Results of the Dean of Studies election reported here in March. Bonnie Hallman was elected Dean of Studies for a one-year term (July 1/08 – June 30/09).
      
      2) Was informed that the budget proposal will be brought forward for approval at the May meeting because Ivan was waiting to receive information regarding how many rooms the English Language Centre want to reserve for Intensive English Program students in residence.
      
      3) Elected Robert Thomas as Chair for the 2008/09 year.
      
      4) Approved “That a single suite in SJC Residence be removed from the 2008-2009 room inventory, contingent on receipt of funds from Central Administration for revenue replacement for stays in residence by visiting scholars.”
      
      5) Received reports from the Administration and Finance Committee, College Officers, the Senior Stick and on the lecture theatre.
      
   c) Report from College Officers & Student Council
      i) Warden
         J. Hoskins submitted the following written report for the minutes:
         
         On March 27, Maureen Kolodie and I participated in a U of M alumni reception in Brandon.
On April 1, I met with Dr. David Morphy, Vice-Provost (Student Affairs), Mr. Joe Danis (Director of Housing and Student Life) and Dr. Denis Bracken (Rector of St Paul's College) to discuss a "Lead/Serve/Engage" initiative to enhance student life at the U of M.

On April 3, I met with President elect David Barnard who was in Winnipeg having transition meetings with campus leaders. I had previously supplied him with briefing notes about the college and, at our meeting, I gave him brochures and a copy of Prof. Bumsted's history of the college. I believe that the meeting went well and Dr. Barnard appreciates the role of the colleges at the University of Manitoba.

On April 15, I represented the college at a dinner hosted by the University to honour those who had made major donations during Dr. Szathmáry tenure as president. Among those at my table were B.A. Robinson, Ross Robinson and Alana Robinson. The B.A. Robinson Company has recently made a significant donation to our residence improvements. Also at the table were former SJC Vice-Stick, David Asper, and his wife Ruth.

On April 24, the Dean of Theology and I hosted the Rev. Eileen Turner and the Rev. Spencer Turner from St. John's College Nottingham.

On May 21, the Development Officer and I are hosting a table at the gala dinner to celebrate Dr. Szathmáry's presidency.

I have been recruited to be the United Way leadership chair for the Universities and Colleges Division. I will be working with the Division co-chairs, Dr. Glen Feltham and Dr. Jeff Zabudsky.

On May 22, I will be leaving to attend the CUAC (Colleges and Universities of the Anglican Communion) tri-annual meeting in Hong Kong and China.

I had the very great pleasure of participating in the "60's and before" reunion whose organization was primarily led by our Development Officer, Maureen Kolodie. This was a superb event and I have received much feedback – all of it glowing. Maureen will report more about the details of this event, as is appropriate, and in her usual manner will give credit to many others, and there many people that contributed so much, but I would like it noted that the single most important factor in the success of this reunion was the organization and effort of Maureen Kolodie.

ii) Dean of Theology

J. Stafford submitted the following written report for the minutes:

Theology Faculty Council has withdrawn the Advanced Certificate for 08/09 due to insufficient enrolment.

There are four students entering the second year of the diploma program. Five persons have expressed a strong interest in the Diploma program.

The summer institute is the last week of May. This is a new course: SJB140 The Practice of Biblical Exegesis. This course is intended for first year Diploma students and is advertised in the UW Theology calendar.

iii) Bursar

There was no report as the Bursar sent regrets to the meeting.

iv) Dean of Studies

C. Trott submitted the following written report for the minutes:

Since the last Council meeting we have had the following activities:

1) Participated in the "Rip the Strip" for Cancer fundraiser organized by the students on March 25.
2) On March 27 there was a reception for Lesley Cowan, our departing faculty secretary. The event was well attended and all were sad to see Lesley leave us after many years of working at the College. We are delighted to welcome Diana DeFoort as our new Faculty Secretary, and she seems to be settling into the job well.

3) On April 1 the Dean of Studies and the Dean of Residence sponsored the second annual the Gorilla Golf Classic. The weather was much better this year and much fun was had by those who participated.

4) Also on April 1, a reception was held jointly by the Department of Religion and the College to honour Prof. Dawn McCance for becoming a Distinguished Professor at the University of Manitoba.

5) April 8 was the End of Term Bar-B-Q where the Gorilla Golf awards were given out as well as student awards.

6) On April 9 the End of Term Reception was held for Fellows and Staff.

7) On April 28, with the Chaplain, we sponsored the “Long Dark Teatime of the Soul” reception for the students.

7) On May 8 we had the annual Lobster Dinner. The event was not as well attended this year as in the past, but those who did come had a fun and sociable evening.

At the end of this year, we have very few changes among the College Fellows. We are sad to say goodbye to Dr. Kira Tomsons who leaves us for a position at Dalhousie University.

v) Chaplain/Dean of Residence

P. Lampman submitted the following written report for the minutes:

The Residence vacancy level was very low for the last months of the term. The Residence Leadership Team did an excellent job and it was a great pleasure to work with such an excellent team. Our students did very well in the Spirit Cup competition with the other residences on campus, with an over all standing of fourth.

The Dons Selection Committee met on March 9 for interviews of candidates. The Warden was pleased to accept the recommendation of the Dons’ Selection Committee that the following appointments be made for the next academic year:

Ms Shirley Ho, Senior Residence Don
Mr. Harley Shepherd, Junior Don
Mr. Ted Klassen, Junior Don
Ms Loretta Ephraim, Junior Don

I wish to thank the Selection Committee for their work: Dr. Chris Trott, Mrs. Diana DeFoort, Mr. Ian Park, Ms Angela Kennedy and Mr. Tolu Sodeyi.

We had a serious incident on April 13, with a supposed prank (room entered illegally, Lacross stick taken and water thrown on a resident while sleeping). This is part of a continuum of bullying behaviour and included derogatory comments on Facebook. Eight resident students were under review by the Peer Review Board for breach of the residence contract (participating in behaviour which denigrates an individual or group). I met with Linda Lavallée, Director of Security Services about this matter. The Peer Review Board met with all the students, and a constable from Campus Security was present, as well as the Warden and Vice-Chancellor.
The victim of the prank was moved to another room, and the lock was changed for that now vacant room. Sanctions for those involved include written apologies from all the students, one student was asked to speak to all the residents at a house meeting, and another will be speaking to new students at JumpStart about the negative consequences and dangers of misusing a social networking sites. One student has been asked to vacate the residence immediately following after his final exam.

**Summer Chapel Worship and Activities**
Sunday
- 4 pm Holy Communion (Holy Eucharist)
- 7 pm Choral Evensong (1st Sun. each month with “All the King’s Men”)
- Last EP Service on June 1

Monday through Thursday: 9 am Morning Prayer, 12 p.m. Mid-Day Prayer

Sunday Services in the summer will end in early June and resume in mid to late August.

The U of M Chaplains’ Association organized the following activities: a Shabbat Dinner
Friday February 1, at the Congregation Etz Chayim; Thursday, March 6, 2008 - World Day of
Prayer Service, St. Paul’s College - 10:15 am; PB Jam - Tuesday, March 11, 2008 - 9 am - 2 pm
(sandwiches are made for the Winnipeg Boys and Girls Clubs).

We had a Bible Study group which met on Wednesday afternoons. The Alpha Course (Introduction
to the Christian Faith) has been a success. It is taking place on Tuesday afternoons.

We have had three weddings this spring (Mark MacPherson and Erin Persick, Kristy Anderson and
Shawn Chamberlain, Paige and Floyd Snow) and two are planned for the summer.

vi) **Development Officer**
Maureen Kolodie submitted the following written report for the minutes:

**Lecture Theatre**
We sent out a letter asking those who purchased seats in the lecture theatre to verify the inscription
for their seat plaques, and to sign off on it and return the forms to us. To date most of those have
been returned and we are now entering that information on a spreadsheet.

**Reunion**
The 60’s & Before Reunion went very well. 107 people registered. Saturday Dinner and Sunday
Brunch were sold out. The Wine and Cheese party held Friday evening was almost sold out. 8
people took in golfing and 11 people took in the tour of Winnipeg. This success of this event can
only be attributed to help of the staff and volunteers.

**New Positions**
The Development Office applied to Services Canada to obtain funding for a summer student
position. I am happy to report that we received that funding and have hired Nicole Lamothe to carry
out the duties. Her prime responsibility will be researching various Foundations to which we can
apply for grant funding. We have also hired Madeleine Hoskins for May and June. Her prime
responsibility will be scanning photos and creating a database of those.

**Staff Development**
Jarrett and I will be attending a half day workshop on May 22. This workshop is on How to Leave
Your Own Legacy and will provide us with current information and tools that can be passed on to
those interested in Planned Giving.

vii) **Registrar (Attachment 3 to the agenda)**
E. Palamar reviewed the membership statistics that were circulated with the agenda.
Senior Stick
D. Draper submitted the following written report for the minutes:

SJCSA Elections
It gives me great pleasure to announce membership of the 2008-2009 SJCSA Council. The following have all been appointed or elected to their positions:

- Daniel Draper: Senior Stick
- Kieran Moolchan: Vice-Stick
- Mitchell Darr: Treasurer
- Harley Shepherd: UMSU Representative
- Joshua Adria: Communications Director
- Melissa Hof: Literary Director
- Mitchell Kolt: Chairperson
- Stephanie Lambert: Programming Director
- Kim Le: Secretary
- Jessica Persson: Student Services Representative
- Christine Reisfort: Religious Affairs Representative
- Laurie Anne Vermette: Assembly Representative
- Trent Harpstead: Residence Co-President
- Lynn Van De Spiegle: Residence Co-President

The SJCSA looks forward to a busy year filled with new events as well as the return of some old favorites. We are already working on new communications strategies as well as revisions to our bylaws and constitution.

Website
The new SJCSA website is now online (though, it is still under construction) and can be found at http://sjc.umsu.ca.

Events
Rip the Strip – March 25, 2008
On behalf of the previous executive, I would like to thank the members of College Council for their generous donations to Rip the Strip. The Association and the College managed to raise a total of $1,424.23. The Executive Council is in the process of brainstorming ideas for next year’s charity fundraiser.

Graduation Ceremony – April 5, 2008
Along with the outgoing Senior and Vice Sticks, Kieran and I attended the SJCSA Graduation. I am pleased to report that, despite some small difficulties, everyone seemed to have a fantastic time. We are looking forward to planning next year’s graduation and will be looking at alternate locations and ways to lower the cost and increase the number of graduates in attendance.

JumpStart – August 28 and 29, 2008
Planning is underway for JumpStart 2008, the College’s annual orientation. We look forward to welcoming new College members.

7. Any Other Business
J. Hoskins reported that she and B. Beare received a letter of resignation from Kaye Dunlop. Kaye is stepping down from her position on council due to her hectic work and travel schedule which prevents her from attending the Council meetings. J. Hoskins presented Kaye with a gift and thanked her for her work on this committee and the other college committees on which she has served.
8. Adjournment

MOTION: That the meeting be adjourned

B. Pope/J. Stafford

CARRIED

Official Copy of the minutes is signed by the chair and secretary and kept in the Registrar's office.

[Signatures]
Chair
Secretary
Date

October 1, 2000