ST JOHN’S COLLEGE COUNCIL
MINUTES

For the Meeting of Wednesday May 21, 2003


1. **Presentation**
   Adele Perry, newly elected Senior Fellow, Department of History spoke about her research between gender and race, and also on race and citizenship. She passed around two books on woman’s history that she did editorial work on.

2. **Opening Prayer**
   G. Woodcroft opened the meeting with prayer.

3. **Approval of the Agenda**
   - Add ‘Finance Committee’ as item 7. a) iii).
   - In item 6. e) the year should read 2003/2004.

   **MOTION:** That the agenda be approved as amended.
   G. Woodcroft/N. Cameron

4. **Approval of the January 29, 2003 minutes** (attachment 1 to the agenda)
   - Item 6. a) i) 2) Chapel Roof: in the first sentence the word ‘Manger’ should read ‘Manager’.
   - Item 6. a) i) 2) Chapel Roof: in the third sentence the word ‘my’ should read ‘may’.
   - Item 6. a) i) 3) Interim Budget Report: in the second sentence the word ‘not’ should read ‘no’.
   - Item 6. a) i) 3) Interim Budget Report: in the fifth sentence add the words ‘The expenditures of the’ to the beginning of the sentence.
   - Item 6. a) i) 3) Interim Budget Report: in the fifth sentence remove the word ‘expenditures’.

   **MOTION:** That the minutes be approved as corrected.
   P. Flynn/G. Woodcroft

5. **Business Arising from the Minutes**
   a) **Appointment of a Chaplain and Dean of Residence**
      **MOTION:** That we move into closed session.
      J. Hoskins/N. Cameron

      **NOTE:** At the April 23, 2003 Assembly meeting, Assembly delegated to Council the appointment of the Dean of Residence until the next formal review of the Statutes

      The following motions were approved in closed session.

      **MOTION:** In light of the email received from Byron Gilmore withdrawing his acceptance of the position of Chaplain and Dean of Residence, that Council decline to appoint him as the Chaplain and Dean of Residence.
      J. Hoskins/J. Stafford

      **MOTION:** That Council appoint the Rev. Paul Lampman as Chaplain and Dean of Residence contingent upon the acceptance of this position and mutual agreed terms, and licensing by the Bishop, for a 5-year renewable term beginning August 1, 2003.
      J. Hoskins/G. Woodcroft
6. **New Business**

   a) **Appointment of the Director of the Institute of Anglican Ministry** *(still in closed session)*
      The following motion was approved in closed session:
      **MOTION:** That Council re-appoint of the Rev. Dr Iain Luke as Director of the Institute of Anglican Ministry for a three-year term commencing July 1, 2003.
      J. Hoskins/J. Stafford

   b) **Honorary Degree Nominations** *(still in closed session)*
      The following motions were approved in closed session:
      **MOTION 1:** That Rt. Rev. Andrew Atagotaaluk be nominated to receive the Honorary Degree of Doctor of Divinity *(honoris causa)* at SJC convocation, Sunday November 2, 2003.
      J. Hoskins on behalf of Assembly
      **CARRIED**

      **MOTION 2:** That Archdeacon James Boyles be nominated to receive the honorary degree of Doctor of Canon Law *(honoris causa)* at SJC convocation, Sunday November 2, 2003.
      J. Hoskins on behalf of Assembly
      **CARRIED**

      **MOTION 3:** That we move out of closed session
      N. Cameron/G. Woodcroft
      **CARRIED**

      J. Hoskins reported that the honorary degrees committee moved that if Council approved the nominations of Rt. Rev. Andrew Atagotaaluk for the degree of Doctor of Divinity, that he be asked to give the convocation address. She also reported that Assembly accepted the nomination of Dr William Norrie for an honorary fellowship to be made at SJC convocation, Sunday November 2, 2003.

   c) **Reappointment of John Bovey and Paul Cloutier as Diocesan Council representatives on Council**
      B. Beare reported that Diocesan Council re-appointed J. Bovey and P. Cloutier for a three-year term.

   d) **SJC Annual Report** *(attachment 2 to the agenda)*
      A draft copy of the annual report was circulated with the agenda in order for council members to read it and point out any corrections. Corrections were noted and will be made. The final copy will be sent to the printers and distributed thereafter.

      **MOTION:** That the annual report be received.
      J. Hoskins/A. Cheatley
      **CARRIED**

   e) **Draft 2003/004 meeting dates**
      The following meeting dates were received as information.
      **Council Executive**
      Tuesday September 9, 2003 @ 2:30
      Thursday November 13, 2003 @ 2:30
      Thursday January 15, 2004 @ 2:30
      Thursday March 11, 2004 @ 2:30
      Thursday May 13, 2004 @ 2:30
      **Council** (Dinner 5:00 p.m. - Meeting 6:00 p.m.)
      Wednesday September 24, 2003
      Wednesday November 26, 2003
      Wednesday January 28, 2004
      Wednesday March 24, 2004
      Wednesday April 21, 2004 *(Thank-you Dinner, no meeting)*
      Wednesday May 26, 2004

7. **a) Reports from Council Committees**
   
   i) **Executive Committee**
      Nil

   ii) **Development Committee**
      Nil

   iii) **Finance Committee**
      **Annual Budget**
      **MOTION:** That the 2003/2004 operating budget be received.
      N. Cameron/J. Hoskins
      **CARRIED**
Residence Laundry Room Proposal
S. Herwig reported that the College has had a contract with Coinamatic for laundry equipment since 1993. It is a 5-year term and automatically renews for 5 years if we miss the deadline of “90 days before the end date of the current term” (the next one being December 2003).

Coinamatic staff collects the money, and we receive 25% of the revenue. On average we earn about $1800 per year. The equipment is getting old, and so far in this year, we have had to call for repairs 14 times. When we have requested equipment replacement, we only get rebuilt machines.

The Finance Committee proposes that we cancel the contract with Coinamatic and purchase our own equipment. The cost to replace the 5 dryers with the new front-loading style, and 6 new dryers would be approximately $22-24,000. All of the revenue realized would stay in the College.

In speaking to several residents, both women and men – it seems that a student does an average of 2 loads of washing and 1 of drying per week. Currently both units require $.75 per load. The residence is expected to be full in the fall, and also full to capacity in the summer with regular residents, intensive English Program students and conference groups.

Even at one load of laundry (wash and dry) per student per week, using 90 students and 5 weeks, the revenue per year would be $6750. If we increased the cost of using the units to $1.00 per load, the revenue per year would be $9000. (The current cost at apartments is $1.50 and $1.75; our cost $.75 has been in effect for at least 10 years.)

The cash outlay at the outset is large. However, there may be a way around this problem. There is still $41,686 in Residence Founding the Future capital that could be used to make the original purchase. Any revenue from the laundry could be put back into the capital fund until replenished. When the equipment “loan” has been paid back, any subsequent revenue could be used to build a fund for replacement washers and dryers and/or used as additional revenue for the residence operations.

**MOTION:** That purchasing and installation of washer and dryers for the residence laundry room be financed by loan from residence Founding the Future capital funds, with the amount to be repaid by revenue from the laundry until replenished.
S. Herwig on behalf of the Finance Committee

**CARRIED**

b) Report from Assembly

**Honorary Degree Nominations**
During the closed session, Honorary Degree nominations were voted on by secret ballot. Dr William Norrie was elected to receive an Honorary Fellowship at Convocation this November. Two other nominations for Honorary Degrees passed and were recommended to Council, which were approved earlier in this Council meeting.

**Budget**
Assembly approved the 203/2004 operating budget.

**Theology Program Proposal**
Assembly approved a two-year Diploma in Applied Theology and a third year Advanced Certificate in selected areas of study (for students who have successfully completed the Diploma).

**Fellowships**
The Following Nominations for College Fellowships were approved:
Senior Fellow: Sharon Alward, School of Art; Gerald Friesen, History; and Adele Perry, History
Visiting Fellow: Barbara J. Payne, Sociology (2003-04); Amy Karlinsky, School of Art (2003-04)
Junior Fellow: Leonard B. Kuffert, History (2003-04); Stephan Hardy, French, Spanish and Italian (2003-04)

c) Reports from College Officers
i) **Warden**
   Nil

ii) **Dean of Studies**
   The Dean of Studies sent regrets; he circulated a report with the agenda.

iii) **Bursar**
   **Chapel Roof**
   The chapel roof was completed late last week. Drains have been added to the outside of the building, at an extra cost of $1200, so drainage can take place outside the chapel walls. The estimate for the project was $12,000 and the total cost of the project was $11,973. The bursar will report on this at the Council meeting.

   **Beautification Day**
   Beautification Day is on Thursday May 22, 2003. U of M is putting an emphasis on the Lynn McLean Memorial garden, giving us donations of plants and time. Sodding will be done before beautification day and shrubs and trees that didn’t do well over the winter will be replaced free of charge. If you have any perennials from your garden that you would like to donate, please let Sandi know.

   **Lynn McLean Memorial Garden**
   The dedication ceremony for the Lynn McLean Memorial Garden will be May 30 at 2:00, and a reception will follow. All Council members are invited to attend.

iv) **Dean of Theology**
   The Dean of Theology’s report was circulated with the agenda.
   J. Stafford has recently had 2 papers accepted for publication.

v) **Chaplain**
   **Summer Services**
   Services will continue through the summer with the help of Professor Alward and Dean Stafford, and of course our new chaplain.

   **2003-04 Organist/Pianist**
   Michael Cutler, music student, has agreed to continue his Sunday duties as Sunday organist/pianist for the 2003-2004 academic year.

   **All the King’s Men**
   All the King’s Men and the Chamber Orchestra at St John’s College are both committed to continuing with the Chapel as in-house musical groups.

vi) **Dean of Residence**
   **Occupancy**
   Occupancy for the 2003-2004 academic year has been full with a waiting list since March 27, 2003. There will be some movement in the assignment of rooms, which occurs each year, but no vacancies are expected for this coming year.

   **Residence Peer Review Committee**
   Dr. Norm Cameron has agreed to be the chairman of the Residence Peer Review Committee for the 2003-2004 academic year.

   **2003-04 Dons’**
   Jocelyn Andrew (Morden, MB) has been appointed Senior Don of Residence for the 2003-2204 academic year. The Junior Dons of Residence appointed are: Donald Fedus (Kenora, ON), Jacinthe Blab (Red Lake, ON) and Brett Madill (Swan River, MB).

vii) **Development Officer**
   **Capital Campaign**
   We currently have $930,000 in donations and pledges plus over 90 seats named for the lecture theatre. D. McLean circulated copies of the *U of M Campaign News* and a list of upcoming SJC events.

   **Open House and Reunion**
   The open house will be held May 30, and the Broadway and Before Reunion will take place May 30 – June 1.

   **Toronto Reception**
   D. McLean and J. Hoskins will hold a reception in Toronto to visit with alumni and Friends of SJC.
viii) Registrar
E. McShane circulated the following membership statistics at the meeting and reported that college membership is on the rise.

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Students in English Language programs who lived in Res. but couldn’t become official members, as they are not UM students.

Total including IEP students

8. Any Other Business
a) Exhibit
“Contemplating Life as a Nomad Wearing Civilized Clothes”, by Alootok Ippellie. Exhibit and opening lecture will take place on Thursday, May 22, 2003, 6:30 PM - 8:30 PM in the Quiet Room, 111 St. John’s College.

b) Council membership
Farewell and thank you to:
D. Ebert - his term is up
T. Holens - his term is up
G. Woodcroft - will be leaving St John’s to take a position at St Paul’s Church.
M. Gerwin - is retiring
N. Cameron - is no longer the Chair of Assembly, however he will be an Assembly Representative on Council next year.

c) Council membership
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9. Adjournment
**MOTION:** That the meeting be adjourned.
N. Cameron/G. Woodcroft