ST JOHN’S COLLEGE COUNCIL
MINUTES
For the Meeting of Wednesday November 20, 2002


1. Opening Prayer
   P. Flynn opened the meeting with prayer.
   B. Beare introduced Tom Holens, the new Assembly representative on Council.

2. Approval of the Agenda
   - In the 7 notices of “attachment 2, Finance Committee report”, change the word “report” to “report”.
   - In the two motions under item 5. a) replace “Part II) (a)” with “Part II) (A)”.
   - In the motion under item 5. a) replace the words “the Executive Committee of” from the motion.
   - Move item 6. a) ii) “Development Committee” after item 5. a. and re-letter the remaining items.

   **MOTION**: That the agenda be approved as amended.
   G. Woodcroft/A. Cheatley  **CARRIED**

3. Approval of the September 18, 2002 minutes (Attachment 1 with agenda)
   Add “D. Ebert” to the regrets.

   **MOTION**: That the minutes be approved as corrected.
   G. Woodcroft/M. Gerwin  **CARRIED**

4. Business Arising from the Minutes
   a) Definition of Trust Capital (Attachment 2 with agenda, Finance Committee report, item 1)
      The finance committee was asked by Council to put forward a definition of trust capital, as applied to the assets of the St John’s College Trust for scholarships and bursaries, for Council approval. This arose in connection with some uncertainty about the new procedure for determining scholarship amounts, which uses the term trust capital. The committee’s proposal is

   **MOTION**: That Council approve the following definition of trust capital, as applied to the St. John’s College Trust Fund for scholarships, bursaries and prizes:
   G. Baldwin on behalf of the Finance Committee  **CARRIED**

   **DEFINITION**: The cumulative total of amounts donated to the trust fund, plus such current earnings or accumulated surplus as may have been explicitly transferred to Trust Capital, less any duly authorized reductions or transfers of Trust Capital.

   After some discussion regarding the use of the words “trust capital” in the definition of “trust capital” the following motion was made:

   **MOTION**: That this matter be referred back to the Finance Committee for further consideration.
   P. Cloutier/P. Flynn  **CARRIED**

5. New Business
   a) Amendments to the Statutes (Attachment 3 with agenda)
      The resolutions to amend the St John’s College Statutes were passed at the 105th Synod of the Diocese of Rupert’s Land. As a result the following motions were made:
MOTION 1: That K. Dunlop, H. Richardson and J. Ripley be appointed by College Council as members of Council, under Part II (A) (i) (j) of the St John's College Statutes, with 1, 2, and three year terms to be determined by lot.
B. Beare on behalf of Council Executive
(see results on next page) CARRIED

MOTION 2: That the 1, 2 and 3 year terms be changed to end June 30 2004, 2005, and 2006.
J. Hoskins/G. Baldwin
CARRIED

Results: The length of terms as Council members was determined by lot as follows: H. Richardson’s term will end June 30 2004, J. Ripley’s term will end June 30 2005, and K. Dunlop’s term will end June 30 2006.

MOTION 2: That Council amend its By-Laws by adding the following as item
D. (i) (i) (d): To act as a nominating Committee for persons to be elected to Council under Part II (A) (i) (j) of the St John's College Statutes. Council Executive shall consult with the Executive Committee of the Friends of St John’s College prior to making the nominations.
B. Beare on behalf of Council Executive
CARRIED

b) Development Committee
The Lynn McLean Memorial Garden
J. Hoskins reported that, in the spring a proposal was brought to Council for the Lynn McLean Memorial Garden. At that time Council approved the concept of the Lynn McLean Memorial Garden. Over the summer several discussion with M. McLean, Physical Plant and St John’s College took place. We needed to get proposals in for the cost, and then it was getting close to freeze up and the work began. The plan presented for the garden was in two phases and still is. Phase one is now complete. Physical Plant initiated a donation of 1500 bulbs from a local nursery, which we have received. In the spring there will need to be annuals planted. An underground sprinkler system has been installed. Gaboury Préfontaine Perry Architect e.s designed the garden. J. Hoskins reported that she would be meeting with M. McLean to discuss a date for a formal opening of the Lynn McLean Memorial Garden.

L. Carson reported that at the November 19, 2002 Development Committee meeting the following motion was approved and asked that it be sent to Council for approval.

MOTION 3: That the reconstructed area in the Quadrangle be known as ‘The Lynn McLean Memorial Garden’.
L. Carson on behalf of the Development Committee CARRIED

Capital Campaign
L. Carson reported that the Development Committee met earlier this week. We are currently at 41% of the objective for the Capital Campaign.

Naming Policy
The Development Committee is developing naming policies with respect to donations.

Partners in Education Copyright
In our first campaign, the name ‘Partners in Education’ was registered in our name. When the Winnipeg Free Press used the name in one of their features, they were notified of the copyright and have not used it since they were informed. We are in the process of renewing the registration.

Terms of Reference
Terms of Reference are being developed for the Development Committee and for terms for its members.

e) College Trust Funds (Attachment 2 with agenda, Finance Committee report, item 2)
The Finance Committee has further discussed the situation of the College’s trust fund assets, currently managed by Magna Vista Funds Management as two separate asset portfolios. The rationale for having a separate trust portfolio for the Founding the Future assets, with separate investment objectives and guidelines, is now past. The separate treatment was intended to safeguard the nominal value of assets
earmarked for investment in residence renovations, but almost all such assets have been spent as planned, and the remainder can be managed in the same way as the regular trust fund. It is administratively cumbersome to maintain such a division when it is not needed, especially as we may need to set up a new trust fund for assets acquired in the current capital campaign. The committee therefore recommends

**MOTION**: That the funds in the Founding the Future Trust Fund be amalgamated with and managed as part of the St John’s college Trust Fund.
G. Baldwin on behalf of the Finance Committee

**CARRIED**

d) **Financial Statements** *(Attachment 2 with agenda, Finance Committee report, item 3)*
The Finance Committee has received and forwards to Council the Annual Statements prepared for us by the auditors, BDO Dunwoody, and Mr. David Anderson in particular. The committee asked for several revisions of these statements to make them clearer and to bring them into line with actual College practice. With those changes, the committee is satisfied with the Financial Statements and recommends to Council:

**MOTION**: That the Financial Statements be approved.
G. Baldwin on behalf of the Finance Committee

**CARRIED**

e) **Appoint Auditors** *(Attachment with agenda 2, Finance Committee report, item 4)*
The following motion arose out of the Financial Statements.

**MOTION**: That BDO Dunwoody be appointed as auditors for 2003-2004.
G. Baldwin on behalf of the Finance Committee.

**CARRIED**

f) **Transfer of Trust Capital from the Broderson Memorial Fund** *(Attachment 2 with agenda, Finance Committee report, item 5)*
The G.L. Broderson Scholarship shows an accumulated surplus of $252, although this award has had capital added (currently $6,971) and awards made. We could eliminate this deficit by instructing the Scholarship Committee not to make further awards until enough investment earnings have accrued to eliminate this shortfall and possibly even to build the accumulated surplus up to 10% of the trust capital (currently $697), or Council could jump-start the process by authorizing the Administration to transfer $252 of the capital in that trust account to accumulated surplus. That would leave an accumulated surplus of exactly $0, which would gradually be built up to 10% of trust capital with the excess of future earnings over 5% in each year. Finance Committee recommends the latter:

**MOTION**: That council authorize the transfer of $252 from the trust capital of the Broderson Memorial Fund to its accumulated surplus.
G. Baldwin on behalf of the Finance Committee

**CARRIED**

g) **Allocation of revenue from trust investments** *(Attachment 2 with agenda, Finance Committee report, item 6)*
The Finance Committee has discussed how each year’s trust investment revenues should be allocated across individual trust accounts in order to reflect equitably both pre-existing assets and new donations. Our existing policy had been to allocate them in proportion to the book value of trust assets in place at the end of the year in which the earnings took place.
While this is simple to administer, it does overstate the contribution of funds for which many of the assets were only donated during the year. To rectify this bias the committee moves

**MOTION**: That revenue from College Trusts be allocated to each trust account in proportion to the average of start of year and end of year trust capital, plus accumulated surplus.
G. Baldwin on behalf of the Finance Committee

**CARRIED**

h) **Transfers from accumulated surplus to trust capital** *(Attachment 2 with agenda, Finance Committee report, item 7)*
Over years of large earnings and/or small awards, some scholarship trusts accumulate larger amounts of accumulated surplus than are needed as a cushion against low-earnings years. Council’s policy on
scholarship awards ties the amount of each award to 5% of trust capital, so any excess left in accumulated surplus also has the effect of keeping award amounts lower than would otherwise be possible. Council has already set 10% of trust capital as the proper prudent level of accumulated surplus, with subsequent excess earnings to be put right into trust capital, so amounts above 10% could and should be transferred to trust capital. Finance Committee has therefore authorized transfer of the excess accumulated surpluses in a number of scholarship trust accounts to their trust capital. The transferred amounts are shown below for information. Transfers out of trust capital would require Council authorization, but not transfers in.

**Transfers from Accumulated Surplus to Trust Capital in St. John’s College Scholarship Trusts**

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Trust Capital Apr 1 2002</th>
<th>Accumulated Surplus Apr 1 2002</th>
<th>Transfer after transfer</th>
<th>Trust Capital after transfer</th>
<th>Accumulated Surplus after transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burman/Drewry</td>
<td>$13,281</td>
<td>$2,177</td>
<td>$600</td>
<td>$14,421</td>
<td>$1,577</td>
</tr>
<tr>
<td>Chipman Entrance</td>
<td>$29,107</td>
<td>$6,855</td>
<td>$3,000</td>
<td>$32,107</td>
<td>$3,855</td>
</tr>
<tr>
<td>Chisholm Prize</td>
<td>$4,425</td>
<td>$1,769</td>
<td>$1,000</td>
<td>$5,425</td>
<td>$769</td>
</tr>
<tr>
<td>Deacon, Phyllis*</td>
<td>$16,892</td>
<td>$3,337</td>
<td>$1,000</td>
<td>$17,892</td>
<td>$2,337</td>
</tr>
<tr>
<td>Drewry Bequest</td>
<td>$38,390</td>
<td>$6,806</td>
<td>$2,000</td>
<td>$40,390</td>
<td>$4,806</td>
</tr>
<tr>
<td>Eastwood*</td>
<td>$22,488</td>
<td>$6,652</td>
<td>$2,500</td>
<td>$24,988</td>
<td>$4,152</td>
</tr>
<tr>
<td>Friends of SJC</td>
<td>$19,682</td>
<td>$3,713</td>
<td>$900</td>
<td>$20,582</td>
<td>$2,813</td>
</tr>
<tr>
<td>Hansen Memorial</td>
<td>$28,399</td>
<td>$7,099</td>
<td>$2,500</td>
<td>$30,899</td>
<td>$4,599</td>
</tr>
<tr>
<td>Inkster (English)</td>
<td>$14,863</td>
<td>$4,058</td>
<td>$1,600</td>
<td>$16,463</td>
<td>$2,458</td>
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<tr>
<td>Partners in Education</td>
<td>$9,924</td>
<td>$2,487</td>
<td>$800</td>
<td>$10,724</td>
<td>$1,687</td>
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<tr>
<td>Sir John Schultz</td>
<td>$22,251</td>
<td>$8,763</td>
<td>$6,000</td>
<td>$26,251</td>
<td>$4,763</td>
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<tr>
<td>St. Luke's*</td>
<td>$12,325</td>
<td>$2,325</td>
<td>$800</td>
<td>$13,125</td>
<td>$1,525</td>
</tr>
</tbody>
</table>

* This name amalgamates amounts recorded in two separate accounts.

6. a) Reports from Council Committees
   i) Executive Committee
      All items that Council Executive discussed have already been dealt with that this meeting.

   ii) Development Committee
      See item 5. b above.

b) Report from Assembly
   See the attached report that N. Cameron submitted to be circulated in his absence.

c) Reports from College Officers
   i) Warden
      Wycliffe College Convocation
      J. Hoskins attended the Wycliffe College Convocation, at which the Archbishop of Canterbury was given an honorary degree.

      New Principal at Renison College
      J. Hoskins attended the installation of Dr. John E. Crossley, Principal and Vice-Chancellor at Renison College.

      Matriculation Ceremony
      The Warden thanked and commended the Chaplain/Dean of Residence for his contributions in planning and overseeing the Matriculation Ceremony & welcome for the new Dean of Studies, Dr. W. G. Baldwin. 33 people matriculated, and Senior Fellow, Martin Gerwin was the speaker at this event.
Convocation
Convocation went really well. Two honorary degrees of Doctor of Divinity were given out and one honorary fellowship. The chapel was packed for the convocation ceremony, and the luncheon was sold out with a waiting list.

Chemistry Course in SJC
G. Baldwin, J. Hoskins and H. Duckworth (Head of Chemistry), met to discuss the possibility of holding two first year chemistry courses in St John's College. In the budget submission to the U of M we are asking for stable funding for opportunity courses.

Review of the Dean of Theology
The term of the Dean of Studies ends June 30, 2003. J. Stafford is interested in renewing his term. A review Committee was struck with M. Gerwin as the Assembly Representative, G. Woodcroft as the Faculty of Theology Council member, J. Hoskins (Vice-Chancellor) and D. Phillips (Chancellor). The Dean of Theology Review Committee will meet on November 20th, 2002 and report back in January.

Native Studies
J. Hoskins, C. Trott and P. Kulchyski (Head of Native Studies), met to explore the possibility of collaborations with Native Studies, in terms of conferences, residence and other issues.

Winnipeg Foundation
We are applying to the Winnipeg Foundation for funding for a Canadian Studies Graduate Student Conference.

Ministry Project
J. Stafford and I. Luke are in London England for a week to meet with David Sceats and to take a look at the North Thames Ministry training course.

ii) Dean of Studies
See the attached report that was circulated at the meeting.

iii) Bursar
U of M Press Update
Work is currently being done on the new offices for J. Bumsted (room 314), K. Young (room 315) and the new Canadian Studies Reading and Resource Room (room 316). Once these new spaces have been completed and the contents of the offices are moved over, work will begin on rooms 301, 302 & 303 to prepare them for the U of M Press.

iv) Dean of Theology
J. Stafford was away with regrets, but asked that the attached report be circulated in his absence. He also asked J. Hoskins to let people know that copies of the proceeding from the conference series “Currents in Biblical and theological Dialogue” held at St John's College in September 2001 are available from the General Office for $20.

v) Chaplain
The New Chamber Orchestra at St John's College
"The New Chamber Orchestra at St John's College" will hold a concert in the Chapel at 1:45 pm December 1 to honour the memory of Leon Bell. Admission is $10, $5 for students. Proceeds will go to kidney research. Secretary's note: Leon Bell was a founding member of both Edmonton and Winnipeg Symphony Orchestras and President of the Lion's Club. He has had a park and a street named after him, devoting a lifetime to Canadian music.

Lessons and Carols
A service of Lessons and Carols will be held on Wednesday December 4, 2002 at 3:00 p.m. with a reception to follow.

vi) Dean of Residence
Residence Applications
G. Woodcroft reported that he has already received five residence applications for 2003/2004.
Coffeehouse
There will be a coffeehouse tomorrow in the Chapel from 7:30 pm – 9:00 p.m.

vii) Development Officer
The Development Officer was away with regrets.

viii) Registrar
We currently have 444 members plus 26 students living in residence that are in the intensive English program. E. McShane reported that she will bring a breakdown of how many students are in each faculty in January.

7. Any Other Business
There were not other items.

8. Adjournment
MOTION: That the meeting be adjourned.
G. Woodcroft/G. Baldwin
Report from Assembly:

- Assembly last met on Oct. 22, welcoming as new members the student representatives elected by the Students' Association.

- The Review of the Development Office was formally delivered to Assembly by Rod Clifton, one of its authors. Assembly then passed an Executive motion that the Development Office be maintained, with extensive reviews every five years.

- Prof. Martin Gerwin was elected as the Assembly representative on the Dean of Theology Review Committee.

- Brenda Cantelo was elected by acclamation as the College Fellow to sit on the Executive Committee of the Friends of St. John's College.

- The Bursar reported on the budget outcomes to date.

- Assembly approved the By-Laws of the Faculty of Theology, proposed by the Faculty of Theology Council. After extensive discussion, the proposed Mission Statement was referred back for some further consideration.

- Assembly received the report of the Scholarship Committee on awards it has made in Assembly's name in the fall of 2002.

- College Officers brought Assembly up to date on events in their bailiwick.

N. Cameron, Chair.
Art-Music-Social events at the College

The College has held two art exhibitions in the Quiet Room gallery for the 2002-03 academic year. The first, “A Quilter’s Journey”, by Chu Pei (Ellis) opened on Tuesday, October 8, with an estimated attendance of over 75. It was well covered by the media, with extensive stories in community newspapers (Lance, Metro News). The exhibition continued until October 29.

The second exhibition is “The Train Gallery”, an exhibit of pictures of trains and a working N scale model railway by Joe Madill. The exhibit opened on Monday, November 18 and will run until November 29.

My thanks to Brenda Cantelo and Sharon Alward for hanging the quilts and organizing the opening receptions for these two exhibitions.

Canadian Studies-Visiting Speakers

The Department of History held a one-day symposium on Friday, November 15 at the College in honour of John Kendle, a Retired College Fellow and former Head of the Department of History. The symposium, “Manitoba, Canada, Empire: A Day of History in Honor of John Kendle”, was organized by Adele Perry, Visiting Fellow. Besides providing a meeting space, the College assisted with the reception.

The College was also the site of a public lecture by Mark Holmes, retired from OISE, entitled “Schooling in a Pluralistic Democracy: what changes do we need?” This talk was organized by Rod Clifton.

I am pleased to announce that the 2003 Marjorie Ward Lecture will be held on Thursday, February 27, 2003. The lecturer is Dr. Denise Chong, from Ottawa. Dr. Chong, a former economic advisor to Prime Minister Pierre Trudeau, is perhaps better known as the author of the award winning “The Concubine’s Children” and “The Girl in the Picture”. The College is fortunate to have such a distinguished guest. All of the work in arranging for Dr. Chong to lecture was done by Adele Perry and Gerry Friesen.

Soup and Bread Lectures

The first Soup and Bread Lecture was Wednesday, October 30 when Marcela Astudillo and Alejandro Mendez, Visiting Fellows, spoke on “Mexico: A Wide Vision”. Brian Swail, Junior Fellow, is organizing the series.

Coming events

The Dean of Residence, together with the Food Services Manager, has arranged for the annual SJC service of Lessons and Carols for Wednesday, December 4, to be followed by the Wassail Bowl reception.

For second term, Brenda Cantelo and Bill Hoskins are planning a Robbie Burns dinner, for January 25, 2003. Brian Swail expects to have Soup and Bread Lectures on a more regular basis, and Sharon Alward is looking to arrange at least one more exhibition in the Quiet Room Gallery.

George Baldwin, Dean
November 20, 2002
St John's College

College Council: 19 November 2002

Faculty of Theology Report

This report will outline the present and planned activities of the Faculty of Theology.

Courses currently being taught:

Principles of Preaching (Luke)
Anglican Theology (at St. Margaret’s) (Widdicombe)
Pre-Introduction to NT Greek was cancelled. (only one inquiry) (Stafford)

Winter Term:

Intro. to Hebrew Wisdom Literature (Bible Introduction = pre-requisite) (Stafford)
Theology and Economics (Luke)
Pre-Introduction to Biblical Hebrew (Stafford)
Systematic Theology (Widdicombe)

Currents Proceedings are now published ($20 if you want a copy and were not registered), and the next conference is planned for October 3rd and 4th 2003. A full slate of papers is confirmed.

Summer Institute 2003 is scheduled for May 26-30. Our intention is to organise a separate theological lectureship which we have, in the past, linked with the Summer Institute. Our experience has been that students enrol in the SI for the academics and fellowship of theological study, rather than the attraction of a major personality. However, the free lectures we included in the SI does point to the value of a lecturership. Dr. Willimon’s public lectures were very well attended – his presence was less crucial for enrolled students however. Other institutions have confirmed this to be the case in their experience also.

The Dean of Theology gave a paper at the Sixteenth Century Studies conference in San Antonio in October. The paper was well-received. Also, an article to be published in the next edition of ATR.

I.A.M. ran a Ministry Developers conference in October at St. Benedict’s Retreat Centre attracting participants from N. & S. Dakota, Minnesota, Keewatin, and Rupert’s Land. An excellent event with important discussion around education and training. Iain continues his work in the parishes.

Faculty Council is working on proposals for a core program in theology. Iain and John are in London (Nov 19-27) to explore the North Thames Ministry Training Centre program for possible adaptation to the Rupert’s Land context.

Submitted by John Stafford