ST JOHN’S COLLEGE COUNCIL
Minutes
For the Meeting of November 23, 2016
Meal at 5:30, Meeting from 6:00 Room 108, St John’s College


Regrets: D. Watt, A. Braid, B. Cantelo

1. Opening Prayer
D. Phillips opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed.
J. McConnell / J. Ripley
CARRIED

3. Approval of the September 28, 2016 Minutes
MOTION: That the minutes of the meeting of September 28, 2016 be approved as distributed.
J. McConnell / J. Ripley
CARRIED

4. Business arising from the Minutes
a) It was commented that the new logo looks really good.

5. New Business
a) Budget summary - The Bursar presented the budget summary. The strike did affect the revenue generated by The Daily Bread Cafe. espresso 101 was closed so there was no income from there, but the closure of espresso 101 reduced labour costs.
b) Investment report - The Bursar presented the investment report for information.
c) Residence update - The Warden informed Council that administration has continued to work on the feasibility of building a new residence. Guy Fontaine was hired to lobby the three levels of government on our behalf. See the attached letter to Terry Duguid. The Federal Government is more likely to respond positively and once they are on board then that relationship can be leveraged with the Provincial Government.
d) Capital Campaign Fundraising - The Warden updated Council that while no formal motions on a capital campaign has been held, a lot of background work is being done. Conversations have been held with Rob and Heather Richardson regarding who can be approached. It was suggested that the college needs to have $4 million to begin the campaign. Without it, there will be no campaign. If a new residence is not feasible, there are still plans for significant renovations to the residence and college (see the list approved at the May 2016 Council meeting) that would then be the focus of the campaign.
e) Impact of Strike - The strike did affect the revenue generated by The Daily Bread Cafe. espresso 101 was closed so there was no income from there, but the closure of espresso 101 reduced labour costs. Convocation was moved to St. John’s Cathedral which turned out really well, and it was wonderful to celebrate our 150th celebration where the College was founded.

6. Reports from Committees, College Officers and Student Council
a) Reports from Committees – Council Executive, Development, Finance & Admin. 
Council Executive met on Tuesday, November 15, 2016 to set the agenda of tonight’s meeting.

b) Report from Assembly
No report

c) Report from College Officers and Student Council
i) Warden

Warden’s Report to Council

November 23, 2016

Since our last Council meeting we have been in full blast mode with the current term. Of course, things have become a little more complicated with the faculty strike at the University since November 1. All of the UMFA members at the College have been out on strike and so our halls have been very empty and quiet. In the midst of this, we proceeded with our 150th Annual Convocation at St John’s Cathedral. I want to thank all the staff but especially Sherry Peters (Registrar), Ian Park (Food Services), and Jackie Markstrom (Development Office) for making the move to the Cathedral appear seamless, despite the complications.

I have also worked with the Chaplaincy Advisory Group and the Chaplain Search Committee to prepare and distribute the job description for a new Chaplain.

As will be discussed at our meeting I have been very busy working with Guy Prefontaine towards preparing an ask letter for the governments and working with Rob Richards and Heather Richardson on preparing for our first major asks in a capital campaign.

1) I participated in the Native Studies Department Headship search interviews (Sept 26, 30 and Oct 3)
2) I attended the memorial service for Marjorie Ward held in our Chapel on October 1
3) We welcomed the new President and a delegation from Trier University for a luncheon on Oct 7
4) I video recorded a series of 10 interviews on my research in the north at Laval University on October 11
5) Visited alumni in Montreal, Kingston and Ottawa with Jackie on October 12, 13, 14
6) I represented the College at the U of M Convocation Dinner and Convocation on Oct 19, 20
7) I attended Diocesan Synod on Oct 20, 21, 22
8) I am a member of the search Committee for a new Editor for Mosaic
9) I attended the Evening of Excellence with Sherry on Oct 25
10) I hosted the launch of Dennis Cooley’s new book on Oct 26
11) I visited alumni and donors in Toronto with Jackie November 9-11
12) I have been part of the Budget Redesign process with the University
13) I have been part of the Dean’s and Directors Bargaining Updates during the strike

ii) Dean of Studies

No report

iii) Development Office
Development Officer Report to Council
November 2016

Fundraising
• Continuing to fundraise for new chairs for the Daily Bread
• Funds raised to date = $113,677.
• Fall appeal has been mailed. It includes a “mail in your story” card. Donations just
starting to come in.
• In reviewing the numbers we are already ahead of where we were last year. Of
particular note is the fact that for donations over $250 our average donation is higher than in
previous years.
• It is still unknown if we will be receiving any MSBI monies.

Alumni/Stewardship
• Continuing to visit with Johnians.
• Chris and I travelled to Montreal/Kingston/Ottawa for donor visits on the 12th October.
• Chris and I travelled to Toronto to be a part of the UofM alumni event. We visited
several johnians who were unable to make it to the event.

Special Events
• Convocation luncheon went extremely well. Different this year as we held it at the
Cathedral.
• Helping to organize a Kroetsch Roundtable on 3rd February.
• The next Lunch and Lively Conversation will be held on the 22nd February.

Marketing/Communications
• The latest issue of In Lumine has been mailed out. It included information on the 150th
anniversary celebrations.
• The College is now on Twitter @1866sjc and Instagram college1866. Thanks to
Caileigh who is posting our comments.

Staffing
• Our summer student worked out so well that we have hired her to work 2-4 hrs a week
in the Development Office until Christmas.
• Adekunle Adesanmi is our work study student. He will be with us in the Development
Office until next March. We are very fortunate with both Kristen and Ade – they are great to
work with!

Misc

Respectfully submitted by:

Jackie Markstrom
November, 2016

iv) Dean of Residence

Residence Projects
There are no major projects happening in the residence right now.
**Regular Semester**
We have 98 out of 100 beds filled in the residence for fall term, and a few more vacancies coming in the winter. Elnora and I are currently working on a contingency plan to deal with altered term dates because of the strike. Once that is settled, I will start spreading the word more to fill up the residence.

**Residence Activity**
There have been no serious incidents in residence thus far, which I am very happy about. The residents are generally getting along and following the rules. The dons and res council have stepped up during the strike, to keep the students occupied and entertained.

v) Chaplain
No report

vi) Bursar
Bursar’s report to Council November 23, 2016

**Financial**
Despite contracting with some new summer groups, and an increase in regular summer residents, our Summer Conferences numbers did not reach our budgeted goals. Due to some overlapping and logistical problems running groups concurrently, our August occupancy rate was less than we’d anticipated. However, we were pleased with the new group we hosted, and hope that it will grow as we continue to transition away from IEP.

Catering revenues are up this year, and sales in the Daily Bread Café are on par with last year. However, we have seen a decline in the month of November because of the strike – it will have an impact on our budget. We have also closed espresso 101 during the strike in an attempt to lower our labour costs. Our residence is near capacity however, so revenues have not yet been affected in anyway, although we may need to make some allowances for students to accommodate the change in academic schedule. Following the strike, we will be making every effort to increase our catering and get our café sales up to normal levels.

**Building items**
The hot water/steam tank in the residence has been reconditioned, and circulation heating pumps are in the process of being replaced.

Significant work on the water main that enters the academic portion of the College has recently been completed.

We are also investigating what the costs will be to renovate the student lounge. Once we receive a final quote, we will work with Student Council to cooperate and split the costs of the project. UMSU may also have funds to contribute.

**Staff update**
Diana DeFoort is still on leave, and Lesley Cowan continues to fill in admirably in her absence. Analuz Chorro has resigned from Food Services, and Patrick Grouette has replaced her in that role. Patrick was working in the kitchen on a part time basis, but was
more than ready to take on this new role and the responsibility that comes with it. He is doing a great job of leading the kitchen.

vii) Registrar

This year’s Convocation had a number of added challenges. The Dean and the staff at St. John’s Cathedral were incredibly accommodating in allowing us to take over for the ceremony on November 6, as well as a few days prior and after, for set up and clean up. The staff here at the College went above and beyond their usual generosity, working with a true spirit of cooperation and coordination, to make the relocation of convocation as smooth as possible. Thank you to all who helped in the planning, volunteered, and attended. It was a great celebration of our 150th anniversary. A video of the ceremony was made and is now available on our website on the following pages:
http://umanitoba.ca/colleges/st_johns/alumni_dev/sjc150thanniversary.html
http://umanitoba.ca/colleges/st_johns/events/sjcconvocation.html;
and directly on YouTube here: https://www.youtube.com/watch?v=PkPSDhojC18

viii) Senior Stick

No report

7. Other Business
   a) The Dean of Residence brought up the issue of divesting from fossil fuels in terms of moving the College investments away from fossil fuels.
   MOTION: That Finance & Admin. look into divesting from fossil fuels.
   D. Phillips / L. Wilkinson
   After much discussion on the issue, there was an amended motion.
   MOTION: Without taking a position on the issue, Council asks Finance & Admin to consider whether it is advisable to investigate divesting from fossil fuels.
   J. Ripley / D. Phillips
   2 opposed
   CARRIED

8. Adjournment
MOTION: That the meeting be adjourned.
P. Brass
CARRIED