ST JOHN’S COLLEGE COUNCIL
MINUTES

For the Meeting of Wednesday, September 25, 2013

Meal at 5:30, Meeting from 6:00 in the Cross Common Room (#108)


Regrets: H. Richardson, J. McConnell, L. Kuffert, B. Pope, B. Regehr, J. James

1. Approval of the Agenda
   MOTION: That the agenda be approved as distributed.
   S. Alward/J. Ripley
   CARRIED

2. Opening Prayer
   S. Blaikie opened the meeting with prayer

3. Approval of the May 22, 2013 Minutes
   MOTION: That the minutes of the meeting of May 22, 2013 be approved with the following amendments:
   correct the spelling of B. Regehr
   J. Ripley/P. Brass
   CARRIED

4. Business arising from the Minutes
   None

5. New Business
   a) Welcome to new and returning members of Council and College Officers - The Chair welcomed all council members, new and returning.

   b) Audited Financial Statements and Auditors Report - The Bursar reviewed the audited financial statements. Discussion followed regarding insurance and risk management policies.
      MOTION from the Finance and Administration committee: That Council approve the Audited Financial Statements.
      C. Trott
      CARRIED

   c) Quarterly report on finances - The Bursar reviewed the First Quarter summary report that was distributed for information.

   d) Appoint Auditors
      Motion from the Finance & Administration Committee: That BDO Canada be reappointed as the audit firm for St John’s College for 2013-2014.
      C. Trott
      CARRIED

   e) Motion from Assembly re: Honorary Degrees
      MOTION: That Council move into closed session.
      C. Trott/B. Cantelo
      CARRIED
MOTION: That Council move out of closed session.
C. Trott/S. Alward
CARRIED

While in closed session, it was voted unanimously to confer upon Aritha van Herk the honorary degree of Doctor of Canon Law (honoris causa).

f) Report on vote on feasibility study - The Warden reported that the motion to ask Katarina Krupka to do the feasibility study and the motion to spend up to $24,000 on the feasibility study were approved through electronic vote by Council over the summer.

g) Invitation to form committee to begin strategic planning process - The Warden would like three volunteers from Council to be a part of a committee to prepare for the planning process. P. Brass, J. Bouchard, volunteered and the Warden will recruit a faculty member.

h) Invitation to form working committee for the 150th anniversary of the College - The Warden invited volunteers to work on beginning planning the festivities for the 150th anniversary of the College. B. Beare will assist the Warden in finding members for the committee.

7. Reports from Committees, College Officers and Student Council
   a) Reports from Committees – Council Executive, Development, Finance & Admin.
      Council Executive: Met to set the agenda
      Finance & Administration: Met to recommend the approval of the audited statements, reviewed the quarterly summary, and to discuss some renovations.

   b) Report from Assembly
      Assembly: Brian Peeler was elected Chair of Assembly for 2013-2014; Lisa Alexandrin and Paul Dyck were approved as Visiting Fellows; Krista Walters and Amy Scott were approved as Research Fellows; Revised Terms for the Jack and Eva Rogers Scholarship, St John's College Residents Association Awards, and the Walter and Marilyn Jones Scholarship were approved; It was agreed to forward Aritha van Herk to Council for approval for an Honorary Degree of Canon Law (honoris causa); and a Fellow's Recognition Award committee was struck.

   c) Report from College Officers and Student Council
      i) Warden

      Warden’s Report to Council
      September 25, 2013

This report looks back over the summer, a time many assume is quiet around the College, but I can assure you is as busy as any other time as we engage a number of projects. I was able to take three weeks holiday at the end of July to go to Toronto to see the grandchildren there.

This week is Homecoming Week at the University and we are engaged in many of its activities. I am attending the Indigenious Achievement luncheon, the Isbister Society Luncheon, the Arts Celebrating Arts gathering, and the President’s Luncheon on Sept 29. Jackie has organized a St John’s table at the Homecoming Dinner. The Great Debate with St Paul’s College and our Matriculation ceremony on the 29th both form part of our contribution to Homcoming.

My summer was bookended by Wedding celebrations. I had the pleasure of attending the marriages of Harley Shepherd to Heather Bartley (where I was also MC!) and Agnes Pawlowska to John Mainville. In August I attended the 50th wedding anniversary of Mel Wiebe and Lola Cuddy. For me, it is a remarkable testament to the relationships built at the College that we are included in these events.

1) May 21: I participated, with Justin Bouchard, in the Intergroup Dialogue Workshop. This is a process to teach dialogue on difficult issues that is being initiated at the University. I feel it may be worthwhile for the College to engage as they are looking for a non-Faculty based partner.

2) I represented the College at all six spring convocations.

3) I negotiated with All the King’s Men to continue their relationship with the College, singing Evensong here once a month.
4) I represented the College at Headstart on June 8.
5) I attended the Anglican Heads of Colleges meetings in Sudbury (my colleague at St Paul’s got to go to Rome). A most interesting discussion on College finances shows that St John’s is in the middle of the pack in terms of endowments and financial viability.
6) On June 13 I welcomed Ruth and Graeme Butler from Australia to a tour of the College. Ruth’s grandfather, Rev. Stephenson, taught at the College between 1924-1928.
7) June 20: I met with the Diocesan Discernment Group on Ordination for Ministry to discuss the closing of the Theology program at St John’s and the implications for the Diocese.
8) June 21: I represented the College at the signing ceremony between the Truth and Reconciliation Commission and the University.
9) June 21: I represented the College at the St John’s Ravenscourt graduation and presented the scholarship.
10) At the beginning of July I was one of the Diocesan delegates to the Anglican General Synod in Ottawa.
11) I represented the College at Bishop Jim Allen’s memorial service on July 11.
12) I represented the College at the New Academic Staff Reception on July 18.
13) Over the course of the summer I have negotiated our participation in the Theology courses at St Margaret’s Church. One of the advantages to this arrangement is that for now the College does not have to assess the academic standards of the courses – that is Wycliffe’s responsibility. I have pushed for them to be four public lectures available to all. There were over 80 people in attendance at the first lecture on September 12. Of these 20 are registered in the course – 8 for credit, 12 auditing – and the remainder took advantage of the free lecture.
14) I have most recently negotiated for the Joie de Vivre choir to continue using our Chapel for concerts in return for two concert/services for the College. We will be having Nine Lessons and Carols in the Chapel on December 15 at 3:00 p.m.
15) We will be continuing our sponsorship of the Children Rising Mentorship program by providing lunches for the students when they arrive on campus (November 23). I am trying to encourage our students to become mentors.
16) I am working with St. Paul’s College on a joint proposal for the Knight Lectureship.
17) I represented the College at the St Andrew’s College Convocation on September 15.

ii) Dean of Studies

Dean of Studies
Report to Council
September 25, 2013

1. New Fellows and staff. We have four new Fellows and one new staff member at the College this fall.

A. Visiting Fellows.

Elizabeth (Lisa) Alexandrin. Lisa holds a PhD in Islamic Studies from McGill University (2006) and is an Assistant Professor in the Department of Religion. Her research interests include Medieval Islamic intellectual history, Sufism and Ismailism, Islamic historiography and philosophy. Most recently, Dr. Alexandrin has been investigating narratives of visionary experiences and dream interpretation in the Kubrawi Sufi tradition. Her research involves translation of important medieval texts and she is proficient in many languages including Arabic, Persian and Uzbek.

Paul Dyck holds a PhD in English from the University of Alberta and is an Associate Professor of English and Dean of Humanities and Sciences at the Canadian Mennonite University in Winnipeg. His work on rare books from St. John’s College over the past decade, much of it with Dr. David Watt, has contributed to his current sabbatical project. Over the next academic year Paul will be researching the bibliographical and theological concerns of George Herbert’s Temple, a book of poetry published in 1633.

B. Research Fellows

Amy Scott is a third year Doctoral Student and Sessional Instructor in the Department of Anthropology. She has been active in student organizations throughout her time at the University, serving as Co-president and Vice-President Graduate of the Anthropology Student Association. Her doctoral research focuses on bioarchaeology, specifically human skeletal growth and development. Amy is the recipient of several awards such as the Vanier Canada Graduate Scholarship, a SSHRC doctoral award, and the Emoke J.E. Szathmary Graduate Fellowship in Biological Anthropology.

Krista Walters is a Doctoral Student in the Department of History under the supervision of Dr Adele Perry and Dr Mary Jane McCallum (History, University of Winnipeg) and will be writing her qualifying examinations this fall. Krista's
dissertation looks at governmental nutrition and health education programs aimed at Indigenous communities in Northern Manitoba and the surrounding regions. Ms. Walters currently holds a UMGF and is the 2012-13 Centre for Rupert’s Land Studies Harington Fellow (U of W). She has also been awarded an Indigenous History of Tuberculosis in Manitoba 1930-1970 PhD Research Fellowship.

C. Staff
We are pleased to welcome new staff member Allison Chubb. Allison started as the half-time Chaplain at St. John's in July and has now settled into her new office in room 223. She graduated with a Master's of Divinity from the University of Toronto in the spring and was ordained in Winnipeg in June. Previously she worked as an ESL teacher and a university recruiter, and is looking forward to being back in an academic setting working with both local and international students. Allison is particularly interested in exploring the spiritual and emotional needs of a diverse student body and discovering what chaplaincy needs to become for this time and place.

2. Retired Fellows
Bill Norton, a long-time member of St. John's, is leaving the College so we will be having a Retirement party in his honor on October 23rd. See below for details.

3. Update on the furniture renewal: The Legacy Project.
Thank you to everyone who contributed to the Legacy Project. We could not have succeeded without the generous donations of the Fellows and matching funds from the College. Now we have a revitalized room which we can pass on to future generations.

For those of you who don’t know the institutional history, the old furniture in the Senior Common Room was of excellent quality, but in desperate need of re-upholstery and renewal. Designers told us that the couches and chairs had been custom made for the College almost forty years ago and certainly worth preserving as classic examples of mid-century modern furniture. Based on that analysis we chose fabrics from the collection of the seminal designer, Charles Eames, to maintain the integrity of the style. Some of the teak tables were also salvaged and repainted and other new pieces purchased to coordinate with the new look.

4. Events for Fall 2013

Tuesday, September 10th: Barbeque.

Wednesday, September 11th: Opening of Term Reception.

Sunday, September 22nd. The Great Debate. St. John's College vs. St. Paul's College at Hanley Hall, St. Paul's College. The topic was "Be it resolved that the University's sole function is that of teaching and not research," with St. John's College taking the affirmative position and St. Paul's the negative.

Wednesday to Friday, September 25-27. Thin Air: The Winnipeg International Writers Festival will be hosting two readings in the Cross Common Room, 108 St. John's College. Wednesday, Sept 25th from 1:30 – 2:20 Andrew Kaufman will be reading and on Friday, September 27th from 11:30 a.m. until 12:20 p.m. Elisabeth de Mariafai will be speaking.

Sunday, September 29th. Matriculation at 3:00 p.m. New members are welcomed to the college at our annual Matriculation ceremony where they receive a pin and sign a College membership book which dates back until 1866.

Monday, September 30th. St. Jerome's Day, the Patron Saint of Libraries. The library will be marking this special event.

Wednesday, October 23rd. Retirement reception for Bill Norton in the Senior Common Room from 3:00 – 4:30 p.m. This event is jointly sponsored by St. John's and the Clayton H. Riddell Faculty of the Environment, Earth and Resources.

Wednesday, October 30th. Celebrating Excellence at St. John's College. Based on the success of last year's event we will be hosting another reception in the St. John's Library from 3:00 until 4:30 p.m. to recognize the outstanding achievements of our Fellows. In addition to acknowledging new publications, this year we will also be including distinctions such as teaching, academic, professional and community awards. A memo will be sent out in early October requesting information.
A table of sample publications will also be set up the following week at Convocation and Fellows are encouraged to attend.

Sunday, November 3rd. Convocation at 3:00 p.m. This is a formal event of the College where we confer honorary degrees, present student scholarships and bursaries and celebrate the achievements of all College members.

Wednesday, December 4th. End of term reception in the Senior Common Room.

Saturday, December 7th. Xmas Party for children and grandchildren of St. John’s Fellows, with gifts, food and a special visit from St. Nicholas.

Other upcoming events.
We are now organizing our Soup and Bread lectures, where speakers are invited to give short presentations on their research interests in the Senior Common Room. Presentations are generally twenty minutes long and are followed by a short question period. Free soup, bread and salad are provided.

In addition to the free lunches, we will also be hosting Brown Bag Lunches throughout the term, where guest speakers share their insights with Fellows in an informal setting. Bring your own lunch, but desserts are free.

Brenda Cantelo

iii) Development Office

Development Officer Report to Council
September, 2013

Fundraising
- Gifts received since April as at today = $28,265
- Successfully raised the funds for the Health Quest Camp
- Sent out a Class of ’63 ask letter – spearheaded by a grad from that year. They want to start a scholarship
- Peter Aitchison’s family will be setting up a scholarship or bursary in his memory.
- Fall appeal is on track to go out in late October

Alumni/Stewardship
- Continuing to call/visit with donors on a regular basis.
- While on vacation in Calgary I visited a donor.
- Endowed Fund Trust letters were mailed at the end of May.
- The Annual Report to Donors and Annual Report to Faculty/Staff were mailed in June and we received positive feedback.

Special Events
- The Great Debate is scheduled for Sunday, 22nd September. Hosted this year by St Paul’s.
- Attending the Homecoming Dinner on the 28th September, 2013
- Convocation luncheon - 3rd November

Marketing/Communications
- Latest issue of In Lumine is with the designer.
- The redesigned webpage is up and is highlighted in the In Lumine.

Staffing
- Currently have three volunteers coming in on a regular basis to update the database.
- Received approval for a work/study student who will work on developing a mentor programme for grads of the college.
Misc
- Continue to attend UofM External Relations and Donor Relations Department meetings.

Feasibility Study
- A case statement has been prepared.
- Consultants were hired to test constituent support for our projects
- The consultants are interviewing participants throughout the month of September.
- A report will be submitted to the Development Committee in early November.

Respectfully submitted by:

Jackie Markstrom
17th September, 2013

iv) Dean of Residence

Dean of Residence Report
Summer
We were approximately 70% full for the summer and most of the students were a part of the Intensive English Program. We decided to go with a mandatory meal plan for the summer which was a huge success since there are very few places open during the summer after 3:00PM. With the vacant rooms we continued with the renovations. Shaw cable managed to completely wire the residence with their network and we are waiting for the university to plug us into the rest of their network so we can get internet in residence.

September
We are full and we have an active wait list. 40 of our students are with the IEP program and we continue to have a good relationship with them. The demand is still high for housing as there is waitlist with housing with over 300 people on it. Renovations are ongoing. Each room is now painted and we are still working on the flooring. We have around 45 rooms left to do and we will be rotating students around to continue to work on it throughout the year.
I am pleased to welcome the 2013-14 members of the Leadership Team.
- Nikolas Akkerman – Sr. Don
- Rhianne Rodnisky – Don
- Acqueline Maskiveni – Don
- Wilson Wu – Don
- Andrew Prest – Co-Chair
- Joshua Peters – Co-Chair

v) Chaplain
No report.

vi) Bursar

September 25, 2013

Bursar's report to Council

Finance
The 2012-2013 draft audited statements were recommended by the Finance & Admin Committee for Council’s approval. At year end, there was a surplus substantial enough to finally pay off the operating costs of the previous Capital Campaign.
This year’s budget is progressing well. The residence was quite full during the summer, and at capacity for all of August. Once again, we are positioned well for the fall.
Residence Improvement
Work to renovate the residence rooms continued throughout the summer. All of the rooms have been painted, and well over half of all the rooms have received new flooring and mirrored closet doors. Because the residence is now full, work will slow somewhat but we hope to be finished by the new year. The response from students has been overwhelmingly positive. The project to have internet available in every room is not yet complete. There have been some delays by physical plant, but they are aware that this is a very time sensitive issue and are doing their best to have it completed by the end of September.

Other projects
The roof over the academic wing of the college is being replaced. This is a big project and is still ongoing. Everyone’s patience and understanding during this noisy work is much appreciated. The area between St Paul’s and St John’s is also finally being properly finished. After years of steaming underground pipes and chain link fence, we will soon have a lovely paving stone walkway and proper landscaping.

University contract with Xerox
The General Office has received its new photocopier from Xerox. The machine in the Fellow’s wing is not yet at the end of its lease, but I’ve asked the university to replace it ahead of schedule. They’ve ordered the machine and anticipate it will be here in a couple of weeks.

vii) Registrar
Registrar’s Report to Council
September 25, 2013

Recruitment: We participated in the University’s Head Start program on June 8, 2013, and Orientation September 3 & 4, 2013. Orientation was the more successful of the two, particularly the All About U Expo on September 4, signing up several new members.

JumpStart: We had six participants at this year’s JumpStart. I am working on improving our recruitment process for the event for next year.

College Learning Community: This joint project with St. Paul’s College is in its second year. We have 13 participants this year. In addition to their courses, we have arranged for several other extracurricular learning opportunities through partnering with U1 and the Academic Learning Centre. I have also begun my coaching appointments with the participants.

Upcoming:
September 29 is Matriculation.
September 30 & October 4: I am holding two sessions of a Stress Management workshop for students. October 8 we will be participating in the Career and Degree Exploration Day here on Campus. This is an opportunity to make more University students aware of our presence, and the benefits of membership and how being a part of St John’s College now may help them after their University Career.
October 22 is the Evening of Excellence.
November 3 is Convocation.

Sherry Peters
Registrar

viii) Senior Stick
Senior Stick’s Report:
- Jumpstart went well, but would like to see more participants in the future
- carrel selection is completed, and people are currently paying for their carrels, minimum setbacks
- Carrel Points?
- Full contact list
- budget completed
- 4 spots left on council to fill, will be done soon

8. Other Business
None

9. Adjournment
C. Trott
By consensus

The official copy of the minutes is signed by the Chair and Secretary and kept in the Registrar's Office.

[Signatures]

Chair
Secretary
Date: 21 Sept 2014