ST JOHN’S COLLEGE COUNCIL
Minutes

For the Meeting of September 27, 2017
Meal at 5:30, Meeting from 6:00 Room 108, St John’s College

Present: P. Cloutier (Chair), F. Hasan, S. Peters (Secretary), C. Loewen, C. Trott, J. James, J. Ripley, I. Froese, J. Markstrom, E. Jones, R. Coutts, J. Dueck, G. Bak, A. Braid, H. Kennedy, S. Manley-Tannis


1. Opening Prayer
S. Manley-Tannis opened the meeting with prayer.

2. Approval of the Agenda
MOTION: That the agenda be approved as distributed:
J. James / H. Kennedy
CARRIED

3. Approval of the May 24, 2017 Minutes
MOTION: That the minutes of the meeting of May 24, 2017, be approved as distributed.
A. Braid / C. Loewen
CARRIED

4. Business arising from the Minutes
a) Nominate new Chair of Council - MOTION from Council Executive: That P. Cloutier be elected as chair of council. A call for further nominations was made, and P. Cloutier was elected Chair.

5. New Business
a) Re-appoint Vice-Chair - MOTION: That J. Ripley be reappointed as Vice-Chair of Council.
C. Trott / J. James
CARRIED

b) Presentation by Guy Prefontaine and Marten Dehoux - The presentation covered the scope of the physical layout of a new residence, the conversations held with government officials, the environmental footprint of such a building, and where to go from here. Discussion followed regarding the budget, fundraising, and whether there should be a study to determine if we have the fundraising capacity. It was suggested that Administration to go back and draft a positional paper for the next meeting, to look at the existing budget and determine if we are in a capacity to pay for moving forward. MOTION: That Administration provide Council, at the next meeting, their recommendations as to the rationale for the nature of a new residence, the rationale for the cost of a new residence; a comment on the feasibility of fundraising, including the cost to students and revenue, and the synergies and tensions between the College and the University; and the rationale for their recommendation.
J. Ripley / J. James
CARRIED

c) Appoint Auditors: MOTION: That BDO be re-appointed as the auditors for the 2017-2018 fiscal year.
C. Trott / H. Kennedy
CARRIED

d) Audited Financial Statements and Auditors report: A suggestion was made that the College look into setting up a fraud reporting line to preserve the reputation of the College. MOTION from the Finance & Admin committee: That College Council approve the 2016-2017 Audited Financial Statements.
CARRIED
e) Vote on kitchen hood exhaust - An electronic vote was held over the summer to approve the expenditure of the kitchen hood exhaust. The vote was carried unanimously.


6. Reports from Committees, College Officers and Student Council
   a) Reports from Committees – Council Executive, Development, Finance & Admin.
      Council Executive met to set the agenda for tonight’s meeting.
      Finance & Admin met to discuss the audited financial statements.
      Development Committee did not meet.
   
   b) Report from Assembly
      Assembly met, elected an assembly chair, approved the committees, approved the terms of a new scholarship and changes to bursary terms.

   c) Reports from College Officers and Student Council
      
i) Warden

      St John’s College
      Warden’s Report to Council
      September 27, 2017

      It has been a long time since Council met on May 27 and I must confess I was in England at the time of the meeting celebrating my son’s 40th birthday. Since then we have had one of the finest summers in Manitoba history, and naturally I chose to spend the time in rainy wet southern Ontario with the mosquitoes who had left Winnipeg for Ontario at the same time as us. After much rest from very busy 150th anniversary year, I am back in the saddle.

      1) attended the Heads of Anglican Colleges meetings in Vancouver May 24 to 27.
      2) represented the College at the memorial service for Joe Madill (former Facilities Manager) on June 4
      3) attended the Western Collaborative Network on Ministry training in Saskatoon (at Emmanuel St Chad College) June 6 to 9.
      4) participated in the Gaa wi jii diyang Orientation on June 15
      5) represented the College at the St John’s Ravenscourt Convocation on June 23
      6) Attended the Assiniboia Residential School Reunion briefly on June 24
      7) attended the Isbister Society Garden Tea, June 28
      8) met with the new VP Administration, Lynn Zapshala-Kelln, July 4
      9) met with new Spiritual Advisor Coordinator, Edgar French, August 16
      10) hosted the goodbye reception for Cathy Mudry, August 29
      11) attended the Summer Works Canada bar-b-q with Terry Duguid, August 30
      12) attended Native Studies Department Retreat, August 31-September 1
      13) represented the College and Diocese at the CCS farewell for Maylanne Maybee, September 6
      14) attended special meeting of Deans and Directors on the UMFA contract, September 7
      15) met with Bob, the new International Student case worker, September 8
      16) attended JumpStart, September 9
      17) attended Residence Opening Banquet, September 9
      18) hosted Lunch and Lively Conversations, September 12
      19) the Theology Reading Group continues to gather, September 12
      20) represented the College at the installation of Michelle Owens as the new Principal of CCS
      21) had the SJCSA over for a bar-b-q on September 15
      22) presided over Matriculation on September 17
      23) attended the President’s reception for President’s Scholars September 20
24) visited alumni and donors in Brandon, September 21

If you have any questions about any of these events/activities please do not hesitate to ask.

I have been working throughout the summer with Ivan and Jackie on advancing support from three levels of government for our residence project.

ii) Dean of Studies

Dean of Studies: Report to Council September 27, 2017

Welcome Back

As the incoming Dean of Studies, I want to first give a shout out to my predecessor, Brenda Cantelo, for her years of service in this position, and the outstanding job she has done of building community in the College. Many thanks as well to Lori Wilkinson, who was Acting Dean during Brenda’s research study leave in winter 2017. These are big boots to fill!

Many of you will have noticed that I have moved offices, down into 209 on the classroom corridor. Ian, Ivan, Larry and Chris have been so helpful in that move. We have plans to create a waiting/reception area for students in the ‘outer’ office, which is room 208. It will be shared by myself and the Spiritual Advisors. On occasion cookies and cake will appear.

As you all know, the College elected three new Fellows last spring: Maylanne Maybee; Adolf Ng and Micheline Hughes. I hope you will all make them feel welcome. Murray Evans is also with us this year as a Visiting Fellow. We will be more formally celebrating our return to classes and the arrival of our new Fellows at the Beginning of Term Reception, which will follow immediately after Assembly today.

The start of term is always a hectic period. We have already had our Student BBQ (jointly with St Paul’s College). I hope some of you had a chance to attend and perhaps meet some of our student body. Many thanks to Ian and Food Services for providing yet another successful and delicious welcome back for our faculty, staff, and students. Sunday, September 17 is Matriculation, during which our new students and Fellows are inducted into the College, and current Fellows receive their annual stipends ($1) in keeping with the traditions of the College. This is my first Matriculation as Dean of Studies, and I look forward to a little ritual and ceremony to start the year. Fellows who can attend should see Sherry about robes.

This week, I attended the Associate Deans Undergraduate ‘retreat.’ There was a lot of discussion about academic dishonesty and discipline cases; and the increase in student requests for mental health accommodations, as mental health and wellness become a more and more pressing concern on campus. These issues are putting an increasing strain on university administrators and faculty, as I such all of us know from first-hand experience. I had the opportunity to meet in person the new Dean of Studies at St Paul’s College, Prof. Dilantha Fernando, who is a plant scientist. We agreed to meet to discuss future shared plans and concerns.

The Coming Year

Erin Millions will be coordinator of Soup and Bread Lectures for the fall term. Please contact her if you are willing to talk about your research over lunch in the SCR.

I have finalized the roster for committee service among members of the Assembly. If you have any concerns about your committee work, please do contact me. I am doing a couple of things a bit
differently. One is that Fellows will serve on only ONE SJC committee. Secondly, I am instituting two-year terms for committee membership, in order to have some continuity of service and allow people to settle into their roles for a while. The challenging part will be staggering people’s service to allow for both renewal and continuity in future years; I’m still working on that aspect.

The College does have a number of committees, and I’d like to see them become a bit more active, delegate greater responsibility, and engage them in special initiatives where appropriate. More news on this in the future, but as an example, this year I will try to revitalize the Student Affairs Committee, and enhance student participation in College governance more generally. I think we would all like to know more from students what their experiences and concerns are. One of my main goals is to build stronger relationships between Fellows and students, and contribute to a healthy and supported student life at SJC.

There is a lot to learn in this role, and I would value input and ideas. Please come and talk to me anytime.

Prof. Esyllt W. Jones  
Dean of Studies

iii) Development Office

Development Officer Report to Council  
September 2017

Fundraising
• Exploring potential funding avenues to purchase a piano for the Chapel  
• Gearing up for the Fall campaign  
• We have received notification of a bequest from the estate of Dorothy Hayward. No amount given but it is a residual beneficiary shared among 21 charities. She has no known connection to the college and no previous donation history.

Alumni/Stewardship
• Continuing to visit with Johnians.  
• Chris and I travelled to Brandon for an alumni reception on the 21st Sept and will travel to Kenora on the 30th September for a luncheon gathering.  
• Trip to Ottawa/Kingston/Toronto planned for 14th-18th September

Special Events
• The Lunch and Lively Conversation was held on 12th September to great success. Tracy Bowman who works at the UofM in External Relations attended the event.

Marketing/Communications
• The latest issue of In Lumine has been mailed out

Staffing
• Our summer student worked out well Adekunle Adesanmi was hired under the Canada Summer Jobs programme and we also hired Kristen Leutke for 10 hours a week.  
• We were unsuccessful in our bid for a work/study student and have been waitlisted in case more funding is received.

Misc
• Working with Chris and Ivan on the Capital Campaign.
Manitoba Scholarship and Bursary Initiative (MSBI) – matching funds from the Province has changed. We will now be matching at 50% on disbursed amount. Under the previous regulations money invested in the fund was matched at 100%.

Respectfully submitted by:
Jackie Markstrom
iv) Dean of Residence

Dean of Residence Report

Residence Projects

There were a number of activities in the residence this summer. Ian Park and I inspected every room in the residence and made a list of all maintenance work they needed. Over a month and a half, we have gone through the list and fixed issues such as painting, flooring, window blinds, wall damages, door locks and all electrical damages. We replaced all couches in the lounge and games room and they look spectacular.

The TV Lounge in the residence have been approved for alcohol consumption for the first time. The main reasons behind this decision are better noise policy regulation and the safety of residence students and property. I have contacted Manitoba Liquor Licensing Authorities and made sure we are in compliance with the laws. I wrote an amendment to the Student Contract with details of boundaries to this new privilege. However, it has been made abundantly clear that abuse of this privilege may cause us banning alcohol consumption in the lounge again.

Regular Semester
As of September 13th, we still have 20 rooms available in the residence. It is my understanding that the entire campus is facing a drop in student interest in campus living this year. Our office has connected with several organizations such as ICM, UoM Residences, IEP and International Centre, in order to gain more exposure. We have 3 students with us from Sapotaweyak group. The residence is 62.5% international, 22.5% first years, and similar to last year, we have a higher number of male than female students (58 male and 22 female). We welcomed one more Syrian refugee student along with the 4 students we had last year.

Summer Session
We had a lot of traffic this summer. Starting late June till the end of August, we had several groups stay with us, namely MITT (17 students), Engineering (22 students), Health Quest (20), Math Camp (25), Canada Games (9 participants) and IEP (44 students). Because if all the groups, the residence was close to full occupancy for a majority of July and August.

Residence Activity

For the 2017-2018 academic year, the dons are:
- Morgan Taverner (Sr. Don)
- Tobore Oghre
- Brieann Palamides
- Tino Hove

They've already proven themselves to be hard workers and great leaders, and I'm excited to work with them this year!
Res Council is holding elections on September 22nd. The executive currently consists of Florian Schwickart and Susanne Schwickart as Co-Presidents and Patrick Fung as Financial Director. They will bring on a Communications Officer, a Yearbook Editor and floor reps in this election.

The Residence Council have done a good job connecting with College Council to make Jumpstart a success. Res council have also organized several icebreakers to build the residence community.

The first House Meeting was a success; Shelly Manley-Tannis, the new Chaplain and I co-facilitated the meeting. The Student Contract, Sex Ed and Multiculturalism were the main focuses on the meeting.

Thank you.

v) Spiritual Advisor

Spiritual Advisor’s Report to Council
Shelly Manley-Tannis
Shelly.manley-tannis@umanitoba.ca
St. John’s College
Wednesday September 27, 2017

In my first six weeks in the position of Spiritual Advisor at St. John’s College, I have felt most welcome and am really enjoying the challenges of learning so many new things and meeting so many new people. The first couple of weeks at the College were fairly quiet as it was still summer holidays for many people, but I did use the time to get to know some of the other staff, try to get my office sorted out and ask about a million questions (mostly of Ivan and Amy – so, thank you to them!) I now have an email address and access to the computer with lots of organized resources that Allison left. I have phone access and am waiting on business cards and narrowing down my office hours. Tuesday will be my most regular day on campus and then various days and hours on top of that!

My focus has been on getting to know the people of the College and wider University contacts as well. I have met with the new Spiritual Care Coordinator for the University, Edgar French; have connected regularly with Daly De Gange and Natasha Ali (others in the Spiritual Advisory team); attended Matriculation, various receptions, and have met many of the college Fellows as well. I also attended the recent Lunch & Lively event and was introduced there to many alumni and college supporters. The beginning of term Barbeque with St. Paul’s College and the Homecoming event at Migizii Agamik (which I attended with Chris) were other ways to meet some of the neighbours of the college and learn more about the resources that are available to U of M students.

Working with Fayaz Hasan in this initial time has been a great experience and I really appreciate his knowledge of being a student and resident here, and his respectful way of approaching the ways we can work together. In July we were classmates in the course suggested by Chris Trott – Intergroup Dialogue Facilitation – and I look forward to working further on what may come next out of that work. I also co-led with Fayaz the first House meeting for the students in Residence and was honoured to be asked to lead the presentation on Sexuality: health, consent, safety, respect, etc. It was a first for me in my ministry! I also attended the beginning of the JUMP-START day and enjoyed meeting some more of the students and playing Jeopardy!

If my report, so far, sounds like I have mostly been mingling and enjoying the food and drink that often accompanies college events – you would be right! But I also have been working on plans for Chapel events and other programming such as Evensong (with the ‘All the King’s Men’ Choir), a beginning of term retreat for the Student Council, signs and information for the chapel, and planning for other ideas to share with the students and find out what their interests may be this year in Spiritual engagement. I am
looking forward to sharing some meals and connecting more with students in the coming weeks, and being available to them for one-on-one or small group discussion and support.

I do not know a lot about what comes next – partly because there are so many possibilities! – but I am so pleased to be here and feeling blessed indeed by the welcome I have received. I look forward to working together and offering my presence as a comfort or joy to those who need it.

vi) Bursar

Bursar’s Report to Council September 27th, 2017

Financial
BDO Canada conducted their audit of the College in the beginning of June. The process went smoothly, and we will be presenting Audited Statements to College Council at our meeting at the end of September. On Wednesday, September 20th, the Finance & Admin Committee recommended to Council the approval of the 2016-17 audited financial statements.

Summer Conferences
We had a very successful summer in the residence. Our average occupancy rate from May to September was approximately 62%, a significant increase over last year. Our busiest months were July and August, which included both regular students and outside groups, but our regular residence student numbers for May and June was also higher than last year.

Residence
For the first time in many years, we do not have a full residence. We are continuing to reach out to various student groups including the International Student Centre and ICM, as well as staying in touch with University Housing to encourage them to send students our way in an effort to fill our empty rooms. As of September 13th we had approximately 20 rooms available. This is significant, and we are unsure of what has caused this. Discussions with University Housing indicates their demand was significantly lower this year as well. The continued shortage of beds on campus over the last number of years may have contributed to students not bothering to apply, and simply look for off-campus housing, and we will continue to attempt to reach students so they know we have vacancies.

Building items
We have contracted with NRG to replace the hood exhaust in the residence kitchen. Construction will begin in October, and we will complete the final change-over during the exam period, and Christmas break to minimize the disruption to our residents.

Staff
We are happy that Diana Defoort has returned to work on a gradual basis, with a goal of increasing her hours back to full time.

vii) Registrar

Registrar’s Report
September 2017

University of Manitoba HeadStart Saturday, June 3, 2017. As always, this is a great opportunity to speak with students and their parents about the benefits of membership.
University of Manitoba Orientation All About U Expo Tuesday, September 5, 2017 and Wednesday, September 6, 2017. Fayaz Hasan and I manned our table near the Max Bell Centre this year. It was not the best location, but we did talk with a few students, some of whom were already members.

Jumpstart Saturday, September 9. We did something different this year for Jumpstart. Rather than holding it before classes start, we held it on the Saturday after the start of classes. We made it mandatory for Residence students, free for all, and from 10:00 am until 2:00 pm. The St John’s College Student’s Association and Residence Council worked together to plan the day which included trivia games and a relay race with a slip and slide and a watermelon eating contest. Though not every resident attended, our numbers were fairly good, and we had a number of day students attend as well.

Counsellor’s Seminar Tuesday, September 19. This is run by the University of Manitoba Student Recruitment team. We provided materials on the college for the 150 High School Student Counsellors.

Matriculation Sunday, September 17. We had 15 people sign the College Roll, including two Fellows and our new Spiritual Advisor. Thank you to all who attended and participated.

Convocation Sunday, November 5. Save the date! Convocation is on Sunday, November 5. I will be sending out invitations soon. Please let me know if you will be attending so I can order a gown for you.

Student Mentor Program Student Life has a New Student Mentor program where they partner Senior Students with First Year Students. We are working with our Students’ Association and encouraging them to sign up as mentors.

viii) Senior Stick

St. John’s College
Senior Stick’s Report to Council
September 27th, 2017

Dear Council Members,

My name is Daniel Lee and I am the Senior Stick of the St. John’s College Students’ Association (SJCSA). I would like to introduce myself through this platform as I will not be able to attend the meeting on September 27th, 2017. I am looking forward to meeting everyone that I have not yet had the privilege in meeting sometime soon, hopefully before the next Council meeting! After a (short) summer break, the students are back in classes and ready for another great year. The members of SJCSA are very excited for the 2017-2018 academic year, as we have big plans for our students.

Here is a brief list of what the students have been up to and what we have planned for this year:

<table>
<thead>
<tr>
<th>Event/Plans (Date)</th>
<th>Description</th>
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<tbody>
<tr>
<td>Student Lounge Renovations (Sept 2016 – Present)</td>
<td>For those who haven’t spent time in the old student lounge, two flights of stairs below the General Office, I will be the first person to tell you that it was not an enjoyable place to spend time as a student. The student body required a lounge that serves as a comfortable, welcoming and safe environment. For many years, the lounge was a dark, carpeted room that many students couldn’t call “home”. The SJCSA, with the help of Ivan and Dr. Trott, planned out renovations for the lounge with the hopes of creating a space that gives students a reason to spend more time within the college. After a long year of</td>
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<tr>
<td>Date</td>
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<tr>
<td>September 9th, 2017</td>
<td>Planning and waiting for Physical Plant to start the renovations, it is safe to say the project is almost complete! The lounge has new flooring (not carpet anymore!), ceiling tiling, paint, and furniture. We are still in the process of moving a pool table in there and adding the finishing touches before our GRAND OPENING event, which will be planned with Ian Park. Although not officially opened, the students that have had a chance to see the lounge have provided great feedback!</td>
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<tr>
<td>September 13th, 2017</td>
<td>Welcome BBQ was a complete success. Many resident students (plus some day students) showed up and had a great time before their annual banquet dinner. The Programming Directors and other SJCSA members came together to make this orientation event truly special for the new and returning students of St. John’s College.</td>
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<tr>
<td>September 15th, 2017</td>
<td>The majority of the student council attended Dr. Trott’s annual BBQ dinner, where we discussed council related businesses over some burgers and drinks.</td>
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<tr>
<td>September 17th, 2017</td>
<td>Four members of the SJCSA were in attendance at matriculation this year, and one returning SJCSA member had the chance to finally sign her name in the historic book. Welcome to Makenzie Taylor!</td>
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<tr>
<td>September 20th-22nd, 2017</td>
<td>David Song, the Student Services Director, organized the carrel applications and sold them during the third week of September. The members’ agreement form was updated this year.</td>
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<td>September 25th – Present</td>
<td>Makenzie Taylor (SJCSA, Sports Representative) organized three intramural teams (Soccer, Dodgeball and Volleyball), which all started their respective league games during the fourth week of September. Games will run until final exam season and new sports will begin in January 2018.</td>
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<tr>
<td>September 25th, 2017</td>
<td>Minutes by: Daniel Lee/Mark Livingston</td>
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<tr>
<td>September 25th, 2017</td>
<td>Exciting news for SJCSA as the student council added four new members! After interviews were conducted during the 3rd week of September, we are happy to welcome the following members onto this year’s SJCSA: Breann Recksiedler (Community Outreach Rep.) Chelsey (Chansong) Yun (Chairperson) Olukemi Akiode (UMSU Representative) Shaheed Oladunjoye (Communications Director)</td>
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<tr>
<td>September 25th, 2017</td>
<td>First BOSS meeting of this year, a monthly meeting held by Tanjit Nagra (UMSU President), in which student leaders of each faculty and college come together and discuss their respective businesses that may pertain to other groups.</td>
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As this was the first meeting, it was relatively short. Leaders introduced themselves to one another and briefly discussed their plans for the year.

| First Programming Event (September 29th, 2017) | David Kim and Atoosa Jalayeri (SJCSA, Co-Programming Directors) have organized the first student event for the year, which is held at Lasertopia. |

Please do not hesitate to reach out to me for any more details about what the SJCSA is up to or any of the items listed above. I am always available through email (leed3410@myumanitoba.ca).

7. Other Business

8. Adjournment
   
   MOTION: That the meeting be adjourned.
   
   A. Braid / G. Bak
   
   CARRIED