



**DEPARTMENTAL AUTHORIZATION**

Applicant (not sponsor) title/position: \_\_\_\_\_

Appointment/Project termination date: \_\_\_\_\_  
(Maximum time allowed is one year. The sponsorship may be renewed at that time.)

## Access requested:

*Staff/Student:*           CCU (see below for options)  
                                   INS (PCs in classrooms and computer labs)  
                                   JUMP (web portal)

*Staff only:*                CNS (corporate LAN)  
                                   Aurora INB (Student and Finance)

For CCU accounts, choose one of the following options.

- Full: access to all ccu services, including email, wireless/netports, unix
- Basic: restricted to email, wireless/netports
- Email only
- Wireless/netports only

Sponsor's name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_  
(Normally a supervisor, advisor, or research colleague)

Sponsor's UMnetID: \_\_\_\_\_ Staff number: \_\_\_\_\_

Sponsor's phone: \_\_\_\_\_ Office location: \_\_\_\_\_

Sponsor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dept/Unit Head: \_\_\_\_\_ Dept/Unit: \_\_\_\_\_

Head's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Send both completed pages of this form to:**

Computer Accounts Administrator  
 Information Services and Technology  
 123 Fletcher Argue

[computer\\_accounts@umanitoba.ca](mailto:computer_accounts@umanitoba.ca)

Ph: (204) 474-9788

Fax: (204) 474-7920

**OFFICE USE ONLY**

Check the following:

Usage Agreement role set \_\_\_\_\_

Resource accounts enabled &amp; user doesn't know password \_\_\_\_\_

Identity Manager password different from resources \_\_\_\_\_

If email account created, user instructed to read or forward email \_\_\_\_\_

Instructions provided for Iridium \_\_\_\_\_

Department Code \_\_\_\_\_

Notified: applicant \_\_\_\_\_

or sponsor \_\_\_\_\_

or other \_\_\_\_\_  
(name and position)

Userid: \_\_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_  
(initial)