To determine the amount available to spend on your FOAP:

View the *Expenditures Only* report, as follows.

- In the Main Menu, type in the Fund and Orgn you want to view or leave blank to see all FOAP combinations you are authorized to see.
- Select the *Expenditures Only Report* from the *Desired Report* drop-down list.

- Select **ENTER** to generate the report.
- View **$ Budget Available** column total.
- Drill down on links until you get to the desired level of detail.

**$ Budget Available** - Amount remaining to be spent after YTD Actual Expenses and Commitments have been deducted from the YTD Fiscal Budget.