Navigate in the JV Forms

To move between different sections of an In Progress JV, use the Previous Block and Next Block icons.

To go from the Transaction Detail block to the Document Header:
Click Previous Block or click Options on the menu and select Header Information.

To go from the Document Header to the Document Number (Key Information block):
Click the Rollback icon.

You can access the blocks in a form using the Options menu. If you do not wish to use the Previous and Next Block icons, the Options menu will provide you with a list of the blocks you can access.