



Faculty of Education

**2024 SELF-DECLARATION FORM FOR CONTINUING STUDENTS:
CHILD ABUSE REGISTRY AND
STATEMENT OF CRIMINAL RECORDS**

All Bachelor of Education students are required to submit the attached self-declaration form prior to registration in each year of attendance.

A signed self-declaration of *adult* criminal convictions will not necessarily preclude continuation in the program but continuing students in Bachelor of Education programs who have criminal convictions which indicate they may **pose a threat to the safety and well-being of children and others in the school** may be required to withdraw from the program. Decisions with regard to criminal records will be made by the Associate Dean (Undergraduate Programs and Partnerships) in consultation with a sub-committee of the Academic Standing Committee.

A signed self-declaration form indicating appearance on the Child Abuse Registry will preclude registration and attendance in the Faculty of Education and will result in expulsion from the Faculty of Education.

Please be advised of the following pertinent information.

- 1. Individual school divisions may still require teacher candidates to provide formal documentation from the Child Abuse Registry Unit and/or a formal criminal record check/search from their local law enforcement agency.**
2. Only criminal convictions obtained as an adult need be reported. Students are not required to disclose records under *The Young Offenders Act* or *The Youth Criminal Justice Act*.
3. Any continuing student listed on the Child Abuse Registry will be expelled from the Faculty of Education.
4. The above information will be kept strictly confidential by the Faculty of Education and will not become a part of the student permanent record with the University.
5. Failure to disclose any criminal record may result in immediate expulsion from the Faculty of Education.
6. It is the continuing student's responsibility to inform the Associate Dean (Undergraduate Programs and Partnerships) in the Faculty of Education should there be a change to their status on the Child Abuse Registry or should they obtain an adult criminal record while enrolled in the Faculty of Education.
7. The Faculty of Education/University of Manitoba cannot be held responsible for future changes in legislation which may affect teacher certification. Further information may be obtained from:

Faculty of Education - University of Manitoba
Student Services Office (bachelor.education@umanitoba.ca)

The attached self-declaration form must be completed and submitted prior to registration for Fall 2024 and Winter 2025. Registration for Education students begins mid July 2024.

INSTRUCTIONS FOR COMPLETING FORM:

- Ensure you have read the information above
- Print both pages of the form. Initial and sign where required before scanning and emailing. Draw line through last page if not applicable or indicate "Not Applicable"
- Copy and paste for email subject line: **2024 Self Declaration Form for Continuing Students**
- Attach scanned copy of pages 2 and 3 (form). When saving the pdf please use "LAST, First name 2024 SD form"
- Email form to: lisa.maharaj@umanitoba.ca

-- You should retain this page for future reference --



FACULTY OF EDUCATION

2024– 2025

SELF-DECLARATION FORM FOR CONTINUING STUDENTS:
CHILD ABUSE REGISTRY & STATEMENT OF
CRIMINAL RECORD(S)

This personal information is being collected under the authority of The University of Manitoba Act. It will be used for the purpose of determining eligibility to register for coursework and/or practicum. The personal information that you provide will be used only for the purpose(s) for which it is collected, unless you consent or we are authorized to do so under the Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access and Privacy Office (204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg MB, R3T 2N2.

Name _____ Student No. _____
Surname Given Name(s)

Other Name(s) which you have used for any purpose _____

Address _____
Number and Street

City/Town Province/State Postal/Zip Code

Date of Birth _____
Day/Month/Year

SELF-DECLARATION

SELF-DECLARATION STATEMENT

Sign your initials in the appropriate boxes for #1 and #2 (do not use check marks, X's, etc)

I certify that:

1. [] My name does not appear on the Child Abuse Registry.

and

2. I have not [] or I have [] (please initial one box)

been convicted of an offence under the Criminal Code, Controlled Drug and Substances Act or Food and Drugs Act for which no pardon has been granted. Only criminal convictions obtained as an adult must be reported (see #1 on cover sheet).

If you have been convicted of an offence as described above please explain using the space provided on the reverse side of this form:

Note: If you are presently charged with any offence under the Criminal Code, the Controlled Drugs and Substances Act or the Food and Drugs Act and are subsequently convicted, it is your responsibility to report these changes to the Associate Dean (Undergraduate Programs and Partnerships), Faculty of Education.

I understand that I am obligated to inform the Associate Dean (Undergraduate Programs and Partnerships) in the Faculty of Education should there be a change in my status on the Child Abuse Registry or should I obtain a criminal record while enrolled in the Faculty of Education.

Date Signature

A signed self-declaration of previous adult criminal convictions will not necessarily preclude continuation in the program. However, students in Bachelor of Education programs who have criminal convictions which indicate they may pose a threat to the safety and well-being of children and others in the school may be required to withdraw from the program.

If you have indicated that you have an offence in #2 above, use the reverse side of this form to elaborate with respect to where and when the offence(s) took place, the nature of the offence, the nature of any sentence (including time spent in prison, probation, community service, etc.), whether you are still fulfilling the requirements of your sentence, and (if so) when those obligations will be completed.

SUBMISSION OF FALSE OR INCOMPLETE INFORMATION WILL INVALIDATE REGISTRATION AND MAY RESULT IN IMMEDIATE EXPULSION FROM THE FACULTY OF EDUCATION.

