

# Psychological Service Centre Clinical Practicum Contract (2013)

Current Date \_\_\_\_\_

Student \_\_\_\_\_

Term \_\_\_\_\_

Master's Level \_\_\_\_\_

PhD Level \_\_\_\_\_

Type \_\_\_\_\_

Location \_\_\_\_\_

Contract Type \_\_\_\_\_

\* Students admitted in 2009-10 or later (following the new curriculum) are required to complete their PSYC 7930 (3rd practicum) as an in-house speciality practicum

Primary Supervisor

Email

Secondary Supervisor

Email

Trainee

Email

Time Involved/  
Caseload

Client  
Population &  
Clinical Setting

Goals &  
Requirements

Supervision

Please initial by the appropriate PSC guideline to verify that you have read and acknowledge practicum responsibilities

Supervisor

**General Practicum Guidelines**

Each practicum involves a **minimum** of 150 hours of **clinical activity** and should usually not exceed 200 hours without director's permission. This is the figure the PSC Director will use in describing the student's practicum experience to potential internship sites. Practicum supervision commitment consists of a minimum of 25 hours. Clinical activity includes all of the activities involved in practicum, such as seeing clients, being in supervision, doing intake interviews, writing process notes, preparing treatment plans, writing reports, scoring tests, making phone calls, reviewing tapes, and attending PSC in-services. During the 13-week term the student will spend a minimum average of about 10-12 hours per week in PSC activity. Modifications of these guidelines should be clearly outlined in this contract and approved by the director.

Student

Supervisor

**Secondary Supervision Guidelines**

Students in a PSC or senior practicum may arrange for supervision with a secondary supervisor for a defined purpose (e.g., supervision of a specific case, intervention, assessment, group, etc.), subject to the agreement of the primary supervisor, secondary supervisor, and PSC Director. The hours of direct client contact, supervision, and supporting activities for the secondary experience will ordinarily be included in the total hours for the primary practicum.

Student

Secondary supervisors are expected to provide written feedback on the student's performance to the primary supervisor, who is expected to incorporate this feedback into the formal final practicum evaluation.

Supervisor

Student

**WRHA Specialty External Practica Only**

All specialty practica must be approved by the PSC Director prior to commencement. Approval of external specialty practica will be confirmed through written correspondence from the PSC Director to the proposed supervisor and will be copied to the student, Psychology Graduate Office, and WRHA (if the practicum is within WRHA jurisdiction). Evaluation dates and a competency evaluation form will be included. *Please note, the Director of Training - Clinical Health Psychology must sign the WRHA Specialty External Practica Contract below.*

Supervisor

Student

**Specialty External Practica Only**

All specialty practica must be approved by the PSC Director prior to commencement. Approval of external specialty practica will be confirmed through written correspondence from the PSC Director to the proposed supervisor and will be copied to the student and the Psychology Graduate Office. Evaluation dates and a competency evaluation form will be included.

Approval by:

\_\_\_\_\_  
Primary Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Practicum Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
PSC Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Please **Mail/Fax/Email** Signed Copy To:  
Psychological Services Centre  
161 Dafoe Building  
University of Manitoba  
Winnipeg, MB R3T 2N2  
Attention Tamie Archer  
PH: 474-9222 FAX: 474-6297  
Tamie.Archer@ad.umanitoba.ca

**Memo: *Registration for practica essential for liability coverage***

To: Clinical students and faculty

From: Dr. Ed Johnson, Director, Clinical Training

I am writing to remind you that it is essential that all clinical students be fully registered for clinical practica (including summer practica) prior to the commencement of practica. Failure to do so leaves the student, supervising faculty, and the clinical program at risk and significant personal liability for legal costs and damages should any harm occur and a lawsuit ensue in the course of practica. Unless students are registered for practica, their clinical activities may not be recognized by the university as part of their training and thus may not be covered by the university's liability insurance.

It is the student's responsibility to ensure that their practicum registration is complete prior to the commencement of practica. *Failure to do so may result in disciplinary action.*

May 31<sup>st</sup>, 2006

Edward Johnson, Ph.D., C.Psych.  
Associate Professor

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# THE PSYCHOLOGICAL ASSOCIATION OF MANITOBA

## CORE COMPETENCIES FOR PROFESSIONAL PRACTICE IN PSYCHOLOGY

The Psychological Association of Manitoba evaluates all applicants for registration as a psychologist for preparation in five areas of knowledge and skill for professional practice: **Interpersonal Relationships, Assessment & Evaluation, Intervention & Consultation, Ethics & Standards, and Research**. To assist in making this evaluation, the Association has adopted the following definitions of the five areas of knowledge and skills:

### 1. Interpersonal Relationships

This basic competency forms part of all the other competencies. Psychologists normally do their work in the context of interpersonal relationships (parent-child, spouses, boss-employee, etc.). They must therefore be able to establish and maintain a constructive working alliance with their clients, and possess adequate cultural competency.

#### Required knowledge:

- (a) Knowledge of theories and empirical data on the professional relationship, such as interpersonal relationships, power relationships, therapeutic alliance, interface with social psychology, and more specific knowledge of the fluctuations of the therapeutic/professional relationship as a function of the intervention setting.
- (b) Knowledge of self, such as motivation, resources, values, personal biases, and factors that may influence the professional relationship (e.g. boundary issues).
- (c) Knowledge of others, such as the macroenvironment in which the person functions (work, national norms, etc.) and the microenvironment (personal differences, family, gender difference, etc.).

#### Required Skills:

Effective communication, establishment and maintenance of rapport, and establishment and maintenance of trust and respect in the professional relationship.

#### Evaluation:

The required knowledge and skills in interpersonal relationships are evaluated on the basis of supervised experience, references, and an oral examination.

### 2. Assessment and Evaluation

A competent professional psychologist draws on diverse methods of evaluation, determining which methods are best suited to the task at hand, rather than relying solely or primarily on the formalized testing as an automatic response to situations requiring assessment. The appropriate subject of evaluation in many instances is not an individual person but a couple, family, organization, or system at some other level of organization. The skills required for assessment can and should be applied to many situations other than initial evaluation, including, for example, treatment outcome, program evaluation, and problems occurring in a broad spectrum of non-clinical settings. The primary purpose of psychological assessment is to provide an understanding that informs a practical plan of action. It may result in a diagnostic classification or in the identification of strengths or competencies.

**Required knowledge:**

Assessment methods, knowledge of populations served, human development, and diagnosis. All applicants are expected to demonstrate graduate training in assessment and evaluation. In addition, applicants will be evaluated on their formal preparation to formulate and communicate diagnoses.

**Required skills:**

Formulations of a referral question, selection of methods, information collection and processing, psychometric methods, formulation of hypotheses and making a diagnosis when appropriate (see note above), report writing, and formulation of an action plan.

**Evaluation:**

The required knowledge and skills in assessment and evaluation are evaluated on the basis of graduate courses in the psychology degree program, supervised practice, and an oral examination.

**3. Intervention and Consultation**

The intervention competency is conceptualized as activities that promote, restore, sustain, and/or enhance positive functioning and a sense of wellbeing in clients through preventative, developmental, and/or remedial services. A broad, comprehensive vision of the intervention competency should include explicitly theory as well as the following knowledge and skills.

**Required knowledge:**

The learning of an array of varied interventions with individuals and systems (e.g., couples, families, groups, and organizations), a respect for the positive aspects of all major approaches (which should reflect an openness to varied viewpoints and methods), awareness of when to make appropriate referrals and consult, awareness of context and diversity, and knowledge of interventions that promote health and wellness.

**Required skills:**

Establish and maintain professional relationships with clients from all populations served, establish and maintain appropriate interdisciplinary relationships with colleagues, gather information about the nature and severity of problems and formulate hypotheses about the factors that are contributing to the problem through qualitative and quantitative means, select appropriate intervention methods, and analyze the information, develop a conceptual framework, and communicate this to the client.

**Evaluation:**

The required knowledge and skills in intervention and consultation are evaluated on the basis of graduate courses in the psychology degree program, supervised experience, and an oral examination.

## 4. Research

Professional psychology programs should include research training such that it will enable students to develop: a basic understanding of and respect for the scientific underpinnings of the discipline, knowledge of methods so as to be good consumers of the products of scientific knowledge, and sufficient skills in the conduct of research to be able to develop and carry out projects in a professional context and, in certain cases, in an academic context with the aid of specialized consultants (e.g. statisticians).

### **Required knowledge:**

Basic knowledge of research methods and of the applications of scientific research, including applied statistics and measurement theory, the logic of different models of scientific research (from laboratory experimentation to quasi-experimental and field research), and qualitative research methods (including observation and interviewing), etc., particularly with respect to the nature of reliability and validity in the gathering and interpretation of qualitative data.

### **Required skills:**

Critical reasoning skills, applications of various research approaches to social systems, and the ability to write professional reports.

### **Evaluation:**

The required knowledge and skills in research are evaluated on the basis of graduate courses in the psychology degree program and a completed graduate research project.

## 5. Ethics and Standards

Professionals accept their obligations, are sensitive to others, and conduct themselves in an ethical manner. They establish professional relationship within the applicable constraints and standards.

### **Required knowledge:**

Ethical principles, standards of professional conduct, responsibilities to clients, society, the profession, and colleagues, awareness of potentially conflicting principles, standards for psychological tests and measurements, standards for conducting psychological research, and jurisprudence and local knowledge.

### **Required skills:**

Ethical decision-making process, proactive identification of potential ethical dilemmas, and resolution of ethical dilemmas.

### **Evaluation:**

The required knowledge and skills in ethics and standards are evaluated on the basis of graduate courses in the psychology degree program, supervised experience, a written examination, and an oral examination.