Recreation & Community Services Manager
Rural Municipality of Taché

The Rural Municipality of Taché is seeking a Recreation & Community Services Manager to be responsible for promoting and marketing the social, artistic, physical, cultural/historical and educational recreation opportunities for the community needs on a municipal wide basis.

This position is responsible for implementing a management strategy for community leisure and recreational programs within the local community facilities. The incumbent must be a self-starter and initiate strategic planning principles with community groups and independent recreation-based community organizations. The work requires the employee to exercise judgement, initiative and creativity.

The preferred candidate will have a Grade 12 diploma as well as secondary education in a recreation or arts management related field or extensive background in dealing with volunteer community organizations and fostering leadership, promoting marketing and carry out long term goals. The incumbent must have a valid driver’s license.

The incumbent requires a working knowledge of the municipal accounting system in order to manage the annual budget; Microsoft Word, Outlook and Excel, and social media applications as well as any other software application that may be implemented from time to time. The incumbent requires the ability to use computers, scanners, photocopiers, facsimile machines, calculators and printers.

To excel in this role, the candidate will have a strong capability to communicate and deal effectively with the public, to work with Council and staff, and to build partnerships in the community and surrounding area, while effectively representing the interests of the Municipality.

For a full duties description please contact Martha @ 204-878-3321 ext. 110.

All resumes must be received by 5:00 pm, Friday, July 6, 2018.

If this exciting career opportunity is of interest to you, please send a resume and cover letter to: RM of Taché, Attention: Martha Freeman, Box 100, Lorette, MB R0A 0Y0

or email to: martha@rmtache.ca

Or drop off at: Taché Municipal Office
28007MUN52N
Lorette, Mb R0A 0Y0

We thank all who apply and advise that only those selected for further consideration will be contacted.