

**SCHOOL OF MEDICAL REHABILITATION  
DEPARTMENT OF OCCUPATIONAL THERAPY**

**MASTER OF OCCUPATIONAL THERAPY:  
ACCELERATED PROGRAM**

**Application Guide for the  
2010-2011 Session**

**Application Deadlines:  
Fall Term: May 1, 2010  
Winter Term: October 1, 2010**

**IMPORTANT NOTE: Applicants are advised to read thoroughly all relevant admissions material prior to completing and submitting an application. In addition to this document, relevant admissions material includes:**

- Master of Occupational Therapy: Accelerated Program Application Instruction Sheet and Category of Application Form
- [http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/acc\\_instruct\\_sheet\\_and\\_category.pdf](http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/acc_instruct_sheet_and_category.pdf)
- Faculty of Graduate Studies Application for Graduate Admission Form  
[http://umanitoba.ca/faculties/graduate\\_studies/admissions/index.html](http://umanitoba.ca/faculties/graduate_studies/admissions/index.html)
- Master of Occupational Therapy Supplemental Regulations  
[http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/supplementary\\_regulations.pdf](http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/supplementary_regulations.pdf)
- Faculty of Graduate Studies Academic Guide  
[http://www.umanitoba.ca/faculties/graduate\\_studies/media/academicguide.pdf](http://www.umanitoba.ca/faculties/graduate_studies/media/academicguide.pdf)

## **1. GENERAL INFORMATION**

The selection of students for admission to the Master of Occupational Therapy (MOT) program follows the Academic Guide of The Faculty of Graduate Studies and the Supplemental Regulations of The Department of Occupational Therapy. The selection process is the responsibility of the Admissions and Selection Committee, a standing committee of the Master of Occupational Therapy Program Committee of the School of Medical Rehabilitation. Successful applicants are admitted to the Faculty of Graduate Studies.

There are two options in the Master of Occupational Therapy program: 1) *the Regular Program*, for persons holding a previous undergraduate degree who are interested in pursuing a career in occupational therapy, and 2) *the Accelerated Program*, for applicants who currently hold a Bachelor of Medical Rehabilitation (Occupational Therapy) degree or equivalent.

This Guide provides information to applicants who are seeking admission to the Master of Occupational Therapy *Accelerated Program* in 2010. Information on the Regular Program is

described in a separate [Application Guide](#). The number of students offered admission into the Accelerated Program is dependent upon resources being available at the time of application.

Application packages are available from the Department of Occupational Therapy, School of Medical Rehabilitation, at R106-771 McDermot Avenue, Winnipeg, Manitoba, R3E 0T6, or can be requested using the School of Medical Rehabilitation information phone line at (204) 789-3674. Admissions documents can also be obtained and printed from the SMR website at [www.umanitoba.ca/medrehab/ot](http://www.umanitoba.ca/medrehab/ot). Application packages include the following documents in addition to this Application Guide:

- Master of Occupational Therapy: Accelerated Program Application Instruction Sheet and Category of Application Form  
[http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/acc\\_instruct\\_sheet\\_and\\_category.pdf](http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/acc_instruct_sheet_and_category.pdf)
- Faculty of Graduate Studies Application for Graduate Admission Form  
[http://umanitoba.ca/faculties/graduate\\_studies/admissions/index.html](http://umanitoba.ca/faculties/graduate_studies/admissions/index.html)

## 2. ELIGIBILITY REQUIREMENTS

All applicants to the Accelerated Program must meet the following basic prerequisites by May 1<sup>st</sup> (for admission to Fall term) and October 1<sup>st</sup> (for admission to Winter term) of the year of application:

1. Successful completion of a Bachelor of Medical Rehabilitation (Occupational Therapy) degree or equivalent.
2. A minimum grade point average of 'B' in the last 60 credit hours of study.
3. Successful completion of forty-two (42) non-Bachelor of Medical Rehabilitation (Occupational Therapy) degree credit hours.
4. Evidence of having passed the Canadian Association of Occupational Therapists Certification Examination and/or eligibility for registration in Manitoba by the College of Occupational Therapists of Manitoba.

## 3. SELECTION CRITERIA AND PROCEDURES

The Admissions and Selection Committee shall consider Accelerated Program applicants within the context of fit between student's individual program requirements (i.e. independent study topic area and course selection) and available faculty resources. Canadian Aboriginal People who meet all entry requirements will be given priority for up to 15% of seats and all other students will be considered in the following Priority Groups:

### **First Priority: Manitobans**

Graduates of the universities of Manitoba who are Canadian Citizens or Permanent Residents and Manitoba residents who are graduates of out-of-province universities.

### **Second Priority: Canadians Who Reside in Other Provinces or Territories**

Canadian Citizens or Permanent Residents who are graduates of universities recognized by the University of Manitoba and who are residents of Canadian provinces or territories other than Manitoba.

### **Third Priority: International Applicants**

International applicants who are graduates of universities recognized by the University of Manitoba and who hold appropriate visa status.

#### **4. ADVISING OF APPLICANTS TO THE MASTER OF OCCUPATIONAL THERAPY ACCELERATED PROGRAM**

The Department of Occupational Therapy will assist all applicants who seek advising regarding admission to the Master of Occupational Therapy Accelerated Program. The following points should be noted:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second-hand information about the Department's admissions policies is not considered reliable.
2. No faculty member of the School of Medical Rehabilitation can guarantee admission of any applicant.
3. Applicants are advised to make all inquiries in writing to the Chair of OT Admissions so that an official written response can be provided.

#### **5. SELECTION COMMITTEE**

The Admissions and Selection Committee consists of:

- The Chairperson of the Committee (shall be a MOT faculty member)
- The Head of the Department of Occupational Therapy
- Two faculty representatives from the Department of Occupational Therapy
- One student representative from the Department of Occupational Therapy
- One representative from the College of Occupational Therapists of Manitoba
- Such other persons who from time to time, be deemed appropriate
- The Director of the School of Medical Rehabilitation (Ex-Officio)

#### **6. APPEALS**

Individuals who wish to appeal decisions of the Admissions and Selection Committee should refer to The Faculty of Graduate Studies Academic Guide and the University of Manitoba Policy on Admission Appeals Procedures and Guidelines. See [http://www.umanitoba.ca/admin/governance/governing\\_documents/students/286.htm](http://www.umanitoba.ca/admin/governance/governing_documents/students/286.htm)

Generally, these policies advise individuals who wish to have their applications reconsidered by the Committee to submit their request in writing to the Chair of the Admissions and Selection Committee within ten days of the mailing of the Committee decision.

Any appeal of a reconsidered decision should be submitted within ten days following the mailing of the reconsidered decision to the University Secretariat, Room 312 Administration Building, for transmission to the University of Manitoba's Senate Committee on Admission Appeals.

Applicants are advised that appeals of the reconsidered decisions by the Senate Committee on Admission Appeals focus on questions of correct adherence to published policies and procedures by Selection Committees, and not on substantive issues or the relative merit of applications. The procedures are listed in the following documents:

- \* [Faculty of Graduate Studies Academic Guide](#)
- \* [Master of Occupational Therapy Supplementary Regulations](#)
- \* Master of Occupational Therapy: Accelerated Program Application Guide and [Application Instruction Sheet](#)

## 7. APPLICATION FORM AND SUPPORTING DOCUMENTATION

Students applying to the Master of Occupational Therapy Accelerated Program must apply using the Faculty of Graduate Studies [Application for Graduate Admission](#) form. This form, an accompanying instruction sheet, and information regarding required supporting documentation are available from The Department of Occupational Therapy, School of Medical Rehabilitation, R106 - 771 McDermot Avenue, Winnipeg, Manitoba, R3E 0T6, or may be obtained and printed from the SMR website using the following links:

- Master of Occupational Therapy: Accelerated Program Application Instruction Sheet and Category of Application Form  
[http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/acc\\_instruct\\_sheet\\_and\\_category.pdf](http://www.umanitoba.ca/faculties/medicine/units/medrehab/media/acc_instruct_sheet_and_category.pdf)
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- Master of Occupational Therapy Supplemental Regulations  
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- Faculty of Graduate Studies Academic Guide  
[http://www.umanitoba.ca/faculties/graduate\\_studies/media/academicguide.pdf](http://www.umanitoba.ca/faculties/graduate_studies/media/academicguide.pdf)

## 8. DEADLINE DATES

- |                  |   |
|------------------|---|
| January 15, 2010 | Deadline for receipt of applications from International students.                                     |
| May 1, 2010      | Deadline for receipt of all other applications for students applying into the Fall academic session.  |
| October 1, 2010  | Deadline for receipt of all other applications for students applying into the Winter academic session |

**NOTE:** Where deadline dates fall on a weekend or statutory holiday, the normal office closing time of the next working day will be used.

## 9. USEFUL NAMES, ADDRESSES & TELEPHONE NUMBERS

The mailing address for the first nine University Offices on the following list is:

(Name of Office)

(Room Number and Building)

University of Manitoba

Winnipeg, Manitoba

R3T 2N2

Faculty of Graduate Studies	500 University Centre (204) 474-9377 Fax: (204) 474-7553
Enrolment Services	424 University Centre (204) 474-8808 Fax: (204) 474-7554
Financial Aids and Awards	422 University Centre (204) 474-9531
Student Counselling & Career Centre	474 University Centre (204) 474-8592
Disability Services	155 University Centre (204) 474-6213
University Secretary	312 Administration Building (204) 474-9593
Housing & Student Life	106 Arthur V Mauro Res (204) 474-6404
Students' Union Office (UMSU)	101 University Centre (204) 474-8678
Aboriginal Programs and Services Access Programs	505 University Centre (204) 474-8000
Student Financial Assistance Branch	409-1181 Portage Ave. Winnipeg, Manitoba R3G 0T3 (204) 945-6321
School of Medical Rehabilitation Department of Occupational Therapy	R106-771 McDermot Ave. Winnipeg, Manitoba R3E 0T6 (204) 789-3674 Fax: (204) 789-3927 <a href="http://www.umanitoba.ca/medrehab">http://www.umanitoba.ca/medrehab</a>
Chair, Admissions and Selection Committee Department of Occupational Therapy	R106-771 McDermot Ave. Winnipeg, Manitoba R3E 0T6 (204) 789-3422 (204) 977-5632 <i>after January 1, 2010</i> Fax: (204) 789-3927