

APPENDIX C

Expectations of the Review Committee

1. Site visits shall generally take place within eight weeks of the Head's submission of the Self-Evaluation Report to Vice-President, or within such other time as permitted by the Vice-President.
2. The Review Committee shall meet as a full committee to conduct the site visit.
3. Depending on the complexity of the Unit, the site visit shall general be conducted over between one and three full days.
4. The Review Committee shall assess the program in accordance with the Terms of Reference, and produce a Report as outlined in *Appendix D*.
5. The Review Committee shall meet with the Vice-President, the Head, key staff associated with the Unit, and other university personnel, clients and other stakeholders as appropriate.
6. The Review Committee shall generally submit its Report to the relevant Vice-President within four weeks of the site visit, or within such other time as permitted by the Vice-President.