

AGENDA

I MATTERS TO BE CONSIDERED IN CLOSED SESSION

1. Report of the Senate Committee on Honorary Degrees

This report will be distributed to members of Senate at the meeting. Documentation will be available for examination by eligible members of Senate the day preceding the Senate meeting.

The Senate Executive Committee recommends that the report be considered in closed session at the beginning of the Senate meeting.

II CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES - MAY 2000

Page 17

The report will be available at the Senate meeting.

III REPORT ON MEDALS AND PRIZES TO BE AWARDED AT THE MAY CONVOCATION

The report will be available at the Senate meeting.

IV MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

1. Report of the Senate Committee on Awards Page 18

2. Report of the Senate Committee on Medical Qualifications: Dr. Anita Saxena Page 37

3. Report of the Senate Committee on Medical Qualifications: Dr. Cameron Ward Page 38

4. Report of the Senate Committee on Curriculum and Course Changes Page 39

5. Report of the Faculty Council of Graduate Studies re Course Changes Page 58

6. Report of the Faculty Council of Graduate Studies re Course 123.702 Thesis Preparation Seminar Page 60

III MATTERS FORWARDED FOR INFORMATION

1. Actions of the Board of Governors of Interest to Senate Page 62

2. Election of Faculty Members to Senate

Deans and Directors are reminded that, where elections of faculty members are required, the results must be reported in writing to the University Secretariat by May 20th where possible, but in no case later than May 31st.

5. Annual Reports of Standing Committees of Senate

a)	<u>Senate Committee on Academic Computing</u>	Page 65
b)	<u>Senate Committee on Academic Dress</u>	Page 67
c)	<u>Senate Committee on Academic Review</u>	Page 68
d)	<u>Senate Committee on Admission Appeals</u>	Page 69
e)	<u>Senate Committee on Admissions</u>	Page 70
f)	<u>Senate Committee on Animal Care Policy</u>	Page 72
g)	<u>Senate Committee on Appeals</u>	Page 74
h)	<u>Senate Committee on Approved Teaching Centres</u>	Page 75
i)	<u>Senate Committee on Awards</u>	Page 76
j)	<u>Senate Committee on The Calendar</u>	Page 77
k)	<u>Senate Committee on Curriculum and Course Changes</u>	Page 78
l)	<u>Senate Committee on The Ethics of Research Involving Human Subjects</u>	Page 80
m)	<u>Senate Committee on Honorary Degrees</u>	Page 82
n)	<u>Senate Committee on Libraries</u>	Page 83
o)	<u>Senate Committee on Nominations</u>	Page 84
p)	<u>Senate Committee on Rules and Procedures</u>	Page 85
q)	<u>Senate Committee on University Research</u>	Page 86
r)	<u>Senate Planning and Priorities Committee</u>	Page 88
s)	<u>Correspondence from the University Secretary</u>	Page 89

IV REPORT OF THE PRESIDENT

V QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

VI CONSIDERATION OF THE MINUTES
OF THE MEETING OF April 5, 2000

VII BUSINESS ARISING FROM THE MINUTES

VIII REPORTS OF THE EXECUTIVE COMMITTEE OF SENATE
AND THE SENATE PLANNING AND PRIORITIES COMMITTEE

1. Report of the Senate Executive Committee Page 91
2. Report of the Senate
Planning and Priorities Committee

The Chair will make an oral report on the Committee's activities.

IX REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS

1. Report of the Senate Committee on Academic Computing
on Faculty Workstation Replacement Costs Page 93
2. Report of the Senate Committee on Admissions Concerning
a Proposal from the Faculty of Nursing to Change the
Admissions Requirements to the BPRN to Promote Greater
Access to the Program Through Distance Education Page 96
3. Reports of the Senate Committee on Admissions Concerning
a Proposal from the Faculty of Nursing for a Second
Admission in the Four-Year Baccalaureate Program Page 97
4. Report of the Senate Committee on University Research
on the Revised Policy on Chairs and Professorships Page 98
5. Report of the Senate Committee on Appeals

The Chair will present an oral report on the Committee's activities.

6. Report of the Senate Committee on Nominations Page 107

X ADDITIONAL BUSINESS

1. Libraries Consolidation Update

The Director of Libraries will present an oral report on the progress of the Libraries Consolidation Project.

XI ADJOURNMENT

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CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES

1. Degrees Notwithstanding a Deficiency

A list of students to be considered for degrees notwithstanding a deficiency will be distributed at the meeting.

Deans and Directors should note that they may be asked to explain the circumstances leading to the recommendations from their respective faculties or schools.

At the conclusion of discussion of the Report, the Speaker of the Senate Executive Committee will make the appropriate motion.

2. Report of the Senate Committee on Appeals

An oral report will be presented to Senate by the Chair of the Committee only if the Committee has heard an appeal which will result in the recommendation of the award of a degree notwithstanding a deficiency.

3. List of Graduands

A list of graduands will be provided to the University Secretary on the day of the meeting. The list will not be distributed to members of Senate but will be open for inspection by individual members of Senate.

The list to be provided to the University Secretary will be a compilation of the lists of the graduands of each Faculty and School.

The Speaker for the Senate Executive Committee will make the appropriate motion approving the list of graduands, subject to the right of Deans and Directors to initiate late changes with the Director of Student Records up to May 12, 2000.



THE UNIVERSITY OF MANITOBA

ENROLMENT SERVICES
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April 12, 2000

REPORT OF THE SENATE COMMITTEE ON AWARDS**PREAMBLE**

1. The Senate Committee on Awards last reported to Senate on March 10, 2000. The Committee convened again on April 4, 2000.
2. The terms of reference for the Senate Committee on Awards are found in the Senate Handbook on pages 10.11 and 10.12.

OBSERVATION

1. The Committee reviewed 18 offers of new awards. All 18 new offers are being forwarded to Senate for approval. The Committee also reviewed 21 amendments and all 21 amendments are being forwarded to Senate for approval. Finally, the Committee noted one withdrawal.

RECOMMENDATION

That the 18 new offers, 21 amendments and one withdrawal be approved as submitted by the Senate Committee on Awards.

Respectfully submitted,

K. Vessey, Chair
Senate Committee on Awards
KV/em



OFFERS

FRED AND RITA BARCHET EMERGENCY LOAN

Mr. and Mrs. Fred and Rita Barchet have established an emergency loan fund at the University of Manitoba to benefit students in temporary financial need.

Recipients of loans from this fund are to be Canadian citizens or permanent residents and preference shall be given to students who are enrolled in the Faculty of Agricultural and Food Sciences. In addition, students who already hold other student loans (including government loans) or bursaries totalling more than \$2000 in the current academic session are not eligible for assistance from this loan fund.

The interest from the fund shall provide short-term loan assistance to a student in temporary financial need. Gifts to the fund shall be capitalized; repayments of the loans shall be available for offer on a "revolving fund" basis.

The selection of eligible student borrowers shall accord with the guidelines established from time to time for The University of Manitoba's student emergency loan funds.

HARVARD SMITH MEMORIAL SCHOLARSHIP

The family of Harvard Smith has established an endowment fund in his memory at The University of Manitoba to support a scholarship in the School of Music. Harvard Smith was a tuba player, composer, and school teacher in Saskatchewan.

A scholarship initially valued at the lesser of \$1,000 or the available annual income from the fund shall be offered annually to a student who:

- (1) has completed at least one year of full-time study in the School of Music at The University of Manitoba;
- (2) has achieved a minimum cumulative grade point average of 3.00;
- (3) is enrolled full-time in the academic session in which this award is tenable in the School of Music (either in the B.Mus or Integrated B.Mus./B.Ed. Program);
- (4) has shown aptitude and demonstrated ability on trombone, euphonium, or tuba.

In the future, if earnings on the fund permit, the value and/or number of scholarships supported by this fund may be increased.

The selection committee shall be named by the Director of the School of Music.

DR. ISADORE WOLCH PRIZE IN ENDODONTICS

Dr. Isadore Wolch, a retired Professor of Dentistry at the University of Manitoba, has established a prize fund through the Jewish Foundation of Manitoba to recognize future dentists with exceptional skills in the area of endodontics. Dr. Wolch was born in and received his primary and secondary education in Winnipeg, Manitoba. He received his undergraduate education in Dentistry at the University of Alberta, graduating in 1932. After practising general dentistry in Winnipeg for approximately 20 years, he enrolled in a graduate program in Endodontics at the University of Pennsylvania. He took a course under Dr. L. Grossman, a world leader in the field of endodontics. Upon his return to Winnipeg, Dr. Wolch was given the first specialist license in endodontics by the Manitoba Dental Association. After the opening of the School of Dentistry at the University of Manitoba, Dr. Wolch became a leader in the Endodontics section of the Faculty. Dr. Wolch was a charter member of the Canadian Academy of Endodontics. He served as President of the Academy and, in 1999, was awarded a plaque for Lifetime Achievement in Endodontics. Dr. Wolch is a past President and Regent of the Alpha Omega Dental Fraternity.

Each year, a prize of \$500 shall be offered to the student graduating from the Faculty of Dentistry who:

- (1) has achieved high standing in Endodontic Literature Review Seminars (currently numbered 102.406), with a minimum grade of B+; and
- (2) has demonstrated high skill and aptitude in Endodontic treatments performed in General Practice Clinic (currently numbered 066.401); and
- (3) shows the broadest interest in and demonstrates the highest involvement in the field of Endodontics among the graduating class.

The selection committee shall be the Awards Committee of the Faculty of Dentistry. The office of Financial Aid and Awards will notify the Jewish Foundation of Manitoba of the recipient each year shortly after the recipient is selected.

FRANK M. FOWLER MEMORIAL SCHOLARSHIP

Through gifts to The Winnipeg Foundation, the family of Mr. Frank M. Fowler and the Board of Directors of Nelson River Construction Inc. have established a fund at the Foundation to support students of Civil Engineering at the University of Manitoba. Frank Fowler was born on February 7, 1921, in Winnipeg, Manitoba. He earned a Bachelor degree in Civil Engineering at McGill University in 1942. He then enlisted in the R.C.N.V.R. and served with distinction in the North Atlantic as Sub-Lieutenant until the end of the Second World War. In 1955, upon his father's death, Mr. Fowler took over the family business in Winnipeg - Nelson River Construction. He remained in the post of Chief Executive Officer of the company until his retirement. During his time as a Professional Engineer, Mr. Fowler volunteered for the Association of Professional

Engineers of Manitoba by serving on many committees and taking on a term as President of the Association in 1968. He earned the Association's Outstanding Service Award in 1979. In 1991, his peers in the Canadian Construction Association honoured him with this Association's most prestigious award, the Robert Stollery Award for leadership and excellence in the construction industry. Mr. Fowler was also an active member of the Westminster United Church. He is remembered as a true gentleman and an outstanding citizen by those who knew him.

An annual scholarship in the name of Frank M. Fowler, valued at \$1,250, shall be offered to a student who:

- (1) has completed the first two years of the program toward a Bachelor of Science in Civil Engineering in the Faculty of Engineering at the University of Manitoba as a full-time student (the first year of the program may have been completed in University 1);
- (2) has achieved high academic standing (a minimum cumulative grade point average of 3.75);
- (3) enrolls in the third year of studies in the Department of Civil Engineering as a full-time student.

The selection committee shall be the Scholarships, Bursaries and Awards Committee of the Faculty of Engineering.

PHYLLIS MARTIN MEMORIAL BURSARY

Through a gift from Phyllis Martin's family, and a contribution from the Manitoba Scholarship and Bursary Initiative, an endowment fund has been established in her memory at the University of Manitoba. Phyllis Martin graduated from the St. Boniface Hospital School of Nursing in 1946. She worked with the Red Cross on the Bayline. Her experiences in that position led her to write the book "Red Cross Nurse on the Bayline". She also worked at Deer Lodge Hospital.

Each year, starting in the fall of 2001, the available annual income from the fund shall support bursaries, the number and value of which shall be determined by the selection committee, which will be offered to students who:

- (1) are enrolled as full- or part-time students in any year in the Faculty of Nursing;
- (2) have achieved a minimum cumulative grade point average of 2.5;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee shall be the Student Promotions and Awards Committee of the Faculty of Nursing.

HONOURS MATHEMATICS AWARD

Members of the Department of Mathematics at the University of Manitoba have established an endowment fund at the University to encourage excellence in Mathematics. From this fund, an annual award valued at the available annual income* shall be offered to the student who:

- (1) has completed the second year of the Honours Mathematics program (either the Joint or Single Honours);
- (2) has achieved the highest academic standing among the students who have completed the second year of the same program and are proceeding to the third year (minimum cumulative grade point average of 3.5);
- (3) enrolls full-time in the third year of the Honours Mathematics program (Single or Joint).

The selection committee shall be the Mathematics Department Scholarship Committee.

* NOTE: The first award from this fund will be made at the time when the principal of the fund reaches a level of \$3,000 (allowing for an award of approximately \$200).

BRANDON HOG DAYS BURSARY

Brandon Hog Days is an event held every two years in Brandon, Manitoba, to showcase the hog industry and to provide a forum for the exchange of information between producers, industry, and researchers in this field. The Brandon Hog Days Committee has allocated \$5,000 from proceeds from past events to provide bursaries at the University of Manitoba for a period of five years. The purpose of these bursaries is to assist students in continuing their studies in agriculture as they prepare for entry into the industry. Starting in the fall of 2000 and ending in the fall of 2004, one bursary will be offered each year, valued at \$1000. This bursary shall be offered to students who:

- (1) graduated from a high school in Manitoba prior to entering the University of Manitoba;
- (2) are enrolled full-time in at least the second year of study toward a diploma or a degree in the Faculty of Agricultural and Food Sciences;
- (3) have achieved a minimum cumulative grade point average of 2.5;
- (4) have submitted a two-page letter outlining their future goals for a career in

the agriculture field and summarizing their prior and current extra-curricular activities and community involvement;

- (5) have demonstrated financial need on the standard University of Manitoba bursary application form.

Applicants will be required to submit both their brief letter and the bursary application form to the Financial Aid and Awards office on or before the designated application deadline date (normally October 1 of each year).

The selection committee shall be the Faculty of Agricultural and Food Sciences Awards Committee.

CHARLESWOOD ART GROUP BURSARY

The Charleswood Art Group is a non-profit organization whose main focus is to enjoy the fellowship of other artists and to provide a stimulating environment for artists in which to nurture creativity, inspiration, and progress. Members of the group meet twice a week and their works are often displayed at the Conservatory in Assiniboine Park and the Great West Life Assurance Company building. A number of the members of the group have received recognition from the Winnipeg art community through exhibitions at the fourth Art Expo in November, 1999. In this, the year 2000, the group is celebrating its fiftieth anniversary and wishes to mark this momentous occasion by offering a one-time only bursary of \$500 to a student who:

- (1) is enrolled full-time in the third or fourth year of his/her program in the School of Art at the University of Manitoba;
- (2) has declared a major in either drawing or painting;
- (3) has achieved a minimum cumulative grade point average of 2.5;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

Preference in selection shall be given to a student who shows a traditional approach to painting or drawing.

The selection committee shall be named by the Director of the School of Art.

ARTHUR AND FREDA HOOLE AWARD

Former students, colleagues, and friends of Arthur and Freda Hoole have established an endowment fund at The University of Manitoba. A contribution has been made to this fund by the Manitoba Scholarship and Bursary Initiative. Arthur and Freda Hoole have been enthusiastic and tireless supporters of education in Northern Manitoba. The

contributors to this fund wish to honour the Hoole's desire that everyone who wishes a university education should have access to one and that all should benefit from the knowledge and skills acquired by those who have attended university. Arthur Hoole was a Professor in the Faculty of Social Work at the University of Manitoba in the 1970s. Arthur supervised students who were doing their field work in Northern agencies. He often visited his students at their field assignments, which were scattered throughout four Northern communities, while his wife Freda remained in Thompson. As many of the students in the program were experiencing living on their own for the very first time and were struggling with the challenges that come with being so far away from home, they were always supported by Arthur and his sense of humour and by Freda, who was a wonderful listener with a gentle and kind manner. Together, Arthur and Freda Hoole enabled their students to experience a year of profound academic and personal growth.

Each year, the available annual interest from the fund will support a bursary which will be offered to a student who:

- (1) is enrolled full-time in any year of the Bachelor of Social Work program at The University of Manitoba, in the Northern Program;
- (2) has achieved a minimum cumulative grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

In the future, the selection committee for this bursary may decide to offer more than one bursary, if the level of available annual interest allows. The number and the value of bursaries shall be decided each year by the selection committee.

The selection committee shall be named by the Dean of the Faculty of Social Work.

BRUCE McDONALD AWARD IN CLINICAL DIETETICS

On the occasion of the retirement of Dr. Bruce McDonald from the Department of Foods and Nutrition, his family, friends and colleagues have established a fund at The University of Manitoba. Dr. McDonald joined the Department of Foods and Nutrition at the University of Manitoba in 1968, where he held appointments as Associate Professor and Professor until his retirement in 1998. From 1977 to 1985, he was the Dean of the Faculty of Human Ecology. On his retirement, he was appointed Professor Emeritus in the Faculty of Human Ecology. Dr. McDonald was intimately involved in nutrition education and policy in Canada. During the decade 1988 to 1998, he chaired Dietitians of Canada committees that developed guidelines for undergraduate education in dietetics in Canada in the 21st century. He was also highly dedicated to postgraduate education in nutrition and dietetics. Dr. McDonald is internationally recognized for his research on the nutritional properties of canola oil, in particular the effect of its fatty acid composition on cardiovascular risk factors.

The available annual income from the fund will support an award which will be offered to a student who:

- (1) is enrolled as a full-time graduate student in the Faculty of Graduate Studies through the Department of Foods and Nutrition;
- (2) has achieved a minimum cumulative grade point average of 3.5 on the last 60 credit hours completed (to be calculated in the same manner as for the University of Manitoba Graduate Fellowship);
- (3) has demonstrated leadership ability and excellent communicative skills;
- (4) has been accepted into the course Applied Clinical Nutrition (currently numbered 30.719).

Recipients of this award will be selected on the basis of information provided through the application form used for application for the course Applied Clinical Nutrition.

The selection committee shall be named by the Head of the Department of Foods and Nutrition and may include the Coordinator of the course Applied Clinical Nutrition.

ROGER EVANS MEMORIAL SCHOLARSHIP

The family and friends of Dr. Roger Evans have established an endowment fund at the University of Manitoba in his memory. Dr. Evans was a faculty member in the Department of Zoology from 1966 until his untimely death in June of 1998. Dr. Evans had an outstanding national and international reputation in the area of Behavioral Ecology. His research involved the areas of parent-offspring interactions and sibling interactions and he was recognized as one of the foremost authorities on pelicans. The purpose of this scholarship is to recognize Dr. Evans' contributions to the scientific community, the University, the Department of Zoology, and to his many students.

An annual scholarship shall be offered, valued at the available annual income from the fund, to a student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies, in the Department of Zoology in the area of Animal Behavior or Ecology, at either the Masters or Ph.D. level, in the academic session in which this scholarship is tenable;
- (2) has achieved a minimum cumulative grade point average on all courses completed (undergraduate and graduate) of 3.5;
- (3) intends to present his/her research at a national or international meeting of a society or discipline and documents this intention in writing.

In order to be considered for this scholarship, eligible students will be required to submit an application to the Head of the Department of Zoology on the same date as that specified for application for the University of Manitoba Graduate Fellowship. The applicant will be asked to submit a brief summary of his/her research and to provide details on when and where he/she intends to present this research at a suitable meeting. The selection committee will take into consideration the applicant's academic performance to date as well as his/her potential for research.

The selection committee shall be the Department of Zoology Awards Committee.

W.O.S. MEREDITH FELLOWSHIP FOR BARLEY RESEARCH

The Barley Group at the Grain Research Laboratory (Canadian Grain Commission) has established an endowment fund at the University of Manitoba. Proceeds to establish the fund came from revenue generated by the Canadian Barley Symposium '99, as well as from a contribution made by the Manitoba Scholarship and Bursary Initiative. This fund shall support a fellowship to honour Dr. W.O.S. Meredith, a highly respected barley scientist who worked at the Grain Research Laboratory and was an Adjunct Professor at the University of Manitoba. The fellowship is intended to extend research in barley science by encouraging and providing support to a student who is conducting graduate research in this field.

Each year, a fellowship valued at the available annual income from the fund shall be offered to a graduate student who:

- (1) is enrolled full-time in an M.Sc. or Ph.D. program at the University of Manitoba, in any of the following Departments: Food Science, Plant Science, or Animal Science;
- (2) has achieved a minimum cumulative grade point average of 3.5 on all courses completed to date;
- (3) is conducting or has proposed to conduct research in barley science;
- (4) has demonstrated great aptitude and potential in this research field.

Applicants for this fellowship will demonstrate their aptitude and potential in the barley science research field by way of a two-page summary of their current/proposed research and how it fits into the area of barley science.

The selection committee shall be the Faculty of Agricultural and Food Sciences Awards Committee.

VIC STECHISHIN TRANSPORTATION AWARD

Friends and colleagues of Vic Stechishin have established an endowment fund in his memory at The University of Manitoba. These individuals wish to recognize Vic Stechishin's contribution to the transportation community of Manitoba and his long-standing support of education. Mr. Stechishin began his long and distinguished career in the area of transportation economics and research in 1941, when, at the age of 28, he assumed responsibility for transportation at the No. 7 Equipment Depot of the Royal Canadian Air Force. Mr. Stechishin served as an expert witness before five Royal Commissions on Transportation, served as Director of Transportation Research for the Royal Commission on Northern Transportation. He was on the United Nations list of approved transportation consultants and he spent time in Thailand in 1965 on assignment as part of the Colombo Plan. His contributions at the national level included serving as President of the Canadian Institute of Traffic and Transportation and the Canadian Transportation Research Forum. He also taught a course at The University of Manitoba in the area of traffic and transportation.

Each year, a prize valued at \$300* shall be offered to a student who has achieved the highest standing in the course Legal Issues in Transportation (currently numbered 924.053). If this course is not offered in a given year, the prize shall be presented to the student with the highest standing in the Faculty of Law course Transportation Law (currently numbered 45.306).

In the event of a tie, the student with the highest cumulative grade point average from among the tied students will receive the prize. If a further tie occurs, the student with the greater number of A+ grades will be selected. If a third tie-breaking mechanism is necessary, the student with the greater course load in the term in which this course was taken shall receive the prize. If the tie cannot be broken, the prize will be split equally between all tied students.

*NOTE: The remaining available annual income is to be reinvested, allowing the principal in the fund to grow. In the future, when the available annual income allows, a second prize will be established. This second prize will be offered to students in the Masters program offered through the Transport Institute at the University of Manitoba.

The selection committee shall be named by the Director of the Transport Institute.

LEN SHEBESKI BURSARY IN AGRICULTURAL AND FOOD SCIENCES

Dr. Len Shebeski, O.C., a Dean Emeritus in the Faculty of Agricultural and Food Sciences at the University of Manitoba, and his wife Laura have established an endowment fund at the University. The Manitoba Scholarship and Bursary Initiative has made a contribution to this fund.

Dr. Len Shebeski has enjoyed a long and distinguished career in Agriculture. He began teaching in 1947 in the Field Husbandry Department at the University of Saskatchewan.

In 1953, he came to The University of Manitoba to join the Department of Plant Science as Professor and Head. From 1965 to 1979, Dr. Shebeski was the Dean of the Faculty of Agriculture. In 1982, his expertise took him to Ibadan, Nigeria, as the Deputy Director General and Director of Research at the International Institute of Tropical Agriculture. Dr. Shebeski has served as a member of the National Research Council, the Science Council of Canada, and the Canadian Agricultural Research Council, as well as as a Chair of the Manitoba Research Council and the Advisory Group on Food Production and Rural Development at the Commonwealth Secretariat in London, England, among many other professional appointments. He has published over 40 scientific papers and over 100 general publications. His honours and awards are numerous, ranging from Fellow of the Agricultural Institute of Canada in 1968 to honorary degrees from the Agricultural University in Warsaw, Poland in 1972 and from Queens University, in Kingston, Ontario, in 1974. Dr. Shebeski also received the Queen Elizabeth Jubilee Medal and was named an Officer of the Order of Canada in 1977. More recently, he was named Dean Emeritus at the University of Manitoba in 1981 and received the Canadian Red Cross Distinguished Service Award in 1985. Dr. Shebeski now enjoys retirement with his wife, Laura, in Sidney, British Columbia.

Each year, the available annual income from the fund will provide bursaries, the number and value of which shall be determined by the selection committee, to students who:

- (1) are enrolled full-time in the final year of their program in the Faculty of Agricultural and Food Sciences;
- (2) have achieved a minimum cumulative grade point average of 3.0;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee shall be the Faculty of Agricultural and Food Sciences Awards Committee.

MARGARET H. TYLER AWARD IN MUSIC

Through a bequest from Mrs. Margaret H. Tyler, a fund has been established at the University of Manitoba to be used for the benefit of students in the School of Music at the University. Each year, a scholarship valued at the available annual income from the fund will be offered to a student who:

- (1) has completed at least one year of full-time study in the School of Music at the University of Manitoba;
- (2) has achieved a minimum cumulative grade point average of 3.0;
- (3) enrolls full-time at the School of Music in the academic session in which

the scholarship is tenable.

The selection committee shall be named by the Director of the School of Music.

MICHAEL DESJARDINS ORAL AND MAXILLOFACIAL SURGERY
RESIDENT STUDENT AWARD

As a result of gifts from Dr. Michael Desjardins, a fund has been established at The University of Manitoba to support a number of initiatives within the Department of Oral and Maxillofacial Surgery in the Faculty of Dentistry.

Michael Desjardins entered the Faculty of Science at the University of Manitoba in September of 1973, which was the beginning of his long association with the University. Following the completion of his Bachelor of Science degree, he entered the Faculty of Dentistry in 1977. As a student, he demonstrated excellent patient management skills and a "cool head under pressure". In 1981, he entered his first year of post-graduate training at the Health Sciences Centre in Winnipeg. His accomplishment impressed his supervisors, who rewarded him with a position at the Percy Moore Hospital in Hodgson, Manitoba, supervising senior dental students and providing dental care to residents of the Hodgson region. He was selected for the only residency training position available at the University of Manitoba in the Oral and Maxillofacial Surgery program, which he commenced in 1984. He continued to demonstrate his excellent skills and conscientious personality while in this program. Following a few years of practice in Winnipeg and Windsor, Ontario, Dr. Desjardins returned to his home town of North Bay, Ontario, where he currently runs a highly respected surgery practice. His spouse, Dr. Melladee Marvin, also a dental specialist and a graduate of the University of Manitoba (where they met) has been an important contributor to his successful career. Dr. Desjardins is one of the 17 Oral and Maxillofacial surgeons trained at the University of Manitoba since the program's inauguration in 1977. He is a member of the Royal College of Dentists of Canada and a respected member of the speciality.

Each year, the available annual income from the fund shall be utilised at the discretion of the Director of the Oral and Maxillofacial Surgery Graduate Program, in consultation with the donor. A portion of the income may be designated to the Michael Desjardins Oral and Maxillofacial Surgery Resident Student Award. The amount available toward the award will be reported to the Financial Aid and Awards office each year in early April.

From time to time, an award will be offered to a student who:

- (1) is enrolled full-time as a resident in the Oral and Maxillofacial Surgery Graduate Program;
- (2) has achieved high academic standing (3.5 grade point average);
- (3) demonstrates the greatest promise as a future oral and maxillofacial

surgeon among the residents in a given year;

- (4) brings credit and recognition to the Oral and Maxillofacial Surgery Graduate Program through personal achievement in the speciality (achievement may be judged by, but not limited to, success in research, publications, or community service).

The use of the income from the fund may be changed by the donor in conjunction with the Director of the Oral and Maxillofacial Surgery Program by providing the Department of Oral and Maxillofacial Surgery in the Faculty of Dentistry one year's notice as to the changes.

The selection committee for this award shall be named by the Director of the Oral and Maxillofacial Surgery Graduate Program.

ELIZABETH JOSEPHINE BALL BURSARY

Mrs. Betty Jo Johnston (nee Ball), a former dietitian, has established an endowment fund at The University of Manitoba in support of students in the Faculty of Human Ecology. Betty Jo graduated from the University of Manitoba in 1951 and went on to work as a dietitian for 10 years. She served as President of the Manitoba Association of Registered Dietitians (then called Manitoba Dietetic Association) in 1957-58. She and her husband, Judge Ross A. Johnston, raised four children who all pursued their academic goals at and graduated from the University of Manitoba. Betty Jo returned to the University in 1982 and completed two courses in Foods and Nutrition in order to re-qualify to write the Dietitians of Canada exam. Having successfully completed this exam, Betty Jo returned to her profession as a consulting dietitian and worked in this field for another 10 years.

Each year, the available annual income from this fund will support bursaries, the value and number of which shall be determined by the selection committee, which will be offered to students who:

- (1) have completed at least 54 credit hours toward the Bachelor of Human Ecology Degree;
- (2) have achieved a minimum cumulative grade point average of 2.5;
- (3) are enrolled full-time in the Faculty of Human Ecology, with a declared major in Foods and Nutrition and selection of the Nutrition Option;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee shall be named by the Dean of the Faculty of Human Ecology.

HELEN FOWLER BROUGHTON SCHOLARSHIP

Beverly Broughton Bajus (B.Sc. in Human Ecology, '59) has established a trust fund at the University of Manitoba to provide a scholarship to students in the Faculty of Human Ecology. This fund commemorates the life and achievements of Ms. Bajus' mother, Helen Fowler Broughton.

Helen Fowler Broughton was a lifelong educator of primary school students, first in Biggar, Saskatchewan and later as a substitute teacher in the Fort Garry School Division in Winnipeg, Manitoba. In addition to ensuring that her three daughters were well educated, she was also directly involved with the education of four grandchildren, two of whom are graduates of the University of Manitoba. Her commitment to education extended beyond the school walls to the community. She served an extended term as Sunday school superintendent and also taught English to adults from China. She consistently achieved excellent results.

Mrs. Broughton's love of discovery began to develop in 1912. Then a 10-year old girl, she traveled alone by train from her family farm home near Biggar to Boston, Massachusetts, where she attended school and lived with her aunt for several years. She instilled her passion for lifelong learning in her children and grandchildren. She continued to teach even after her death in 1982 by donating organs and instructing that her body be given to the University of Manitoba Faculty of Medicine for research.

To celebrate the life and contributions of Helen Fowler Broughton, each year, a scholarship valued at \$1000 will be offered to a student who:

- (1) has completed at least 54 credit hours toward a Bachelor's degree in the Faculty of Human Ecology;
- (2) has achieved a minimum cumulative grade point average of 3.5;
- (3) is enrolled in the Food Option in the Department of Foods and Nutrition;
- (4) enrolls in at least 24 credit hours in the academic session in which this scholarship is tenable.

Preference in selection is to be given to students who have selected the Management emphasis in their Food Option in the Department of Foods and Nutrition or to students in the Foods Option who are pursuing a minor in the Faculty of Management.

The selection committee shall be the Student Standing Committee of the Faculty of Human Ecology.

AMENDMENTS**MR. AND MRS. ALEXANDER SHACK PRIZES IN ENGLISH**

The terms of reference of these prizes are to be amended. Firstly, the available annual income from the fund will now be used to support these two awards. One award shall be valued at 55 percent of the available annual income and the other at 45 percent of the available annual income. Secondly, these prizes will now become scholarships, requiring that their recipients register for courses in the academic session in which these scholarships are tenable. The larger scholarship will be offered to the student who has completed the third year of the Honours English program and the smaller to a student who has completed the second year of the Honours English program. Both will be required to reregister in the next year of the program in order to hold the scholarship. Finally, the name of these awards will be amended to the Alexander and Pauline Shack Scholarships in English. The rest of the terms remain unchanged.

SUSAN LOADMAN MEMORIAL PRIZE

The terms of reference for this prize are to be amended. The prize will be valued at \$1000. If the interest generated by the fund is insufficient to support the prize at this value, funds to top-up the prize will be allocated from an annual contribution to this fund from the Calgary Foundation.

UNITED PHARMACISTS WHOLESALE MANITOBA AWARDS

Firstly, as the name of the donor company has changed, these awards will now be called the United Pharmacists Ltd. Awards. Secondly, the donors wish to switch from offering bursaries to offering scholarships. In the 1999-2000 academic session, the Faculty of Pharmacy introduced a new course, Skills Lab I, which is offered to first year students. Each year over the next three years, a new Skills Lab course will be introduced in each year of the program. Students in Pharmacy will now enrol in a Skills Lab course in each year of the four-year program. The donors of these awards wish to offer scholarships to students who show outstanding merit in each of these courses (defined as having achieved a grade of no less than B+ in the course, having shown great aptitude in the Skills Lab, and having achieved a minimum cumulative grade point average of 3.5). However, as these courses are being phased in over the next three years, a new scholarship will be offered each year, replacing one of the awards currently offered. Thus, in the year 2000, the bursary previously offered to a student who demonstrated aptitude in course 46.120 will not be offered. Rather, in the spring of 2000, two new scholarships, each valued at \$500, will be offered to students who show outstanding merit in the course Skills Lab I and who go on to enrol in the second year of the program in Pharmacy. In the spring of 2000, the convocation prize which is currently in place will be offered, as well. As well, the two bursaries which were previously offered to students who have showed aptitude in the courses 46.224 and 46.344 will now be offered as scholarships in the spring of 2000. In the spring of 2001, the convocation

prize will be offered as well as five scholarships. Two, each valued at \$500, will be offered to two students who show outstanding merit in Skills Lab I and two, each valued at \$500, will be offered to students who show outstanding merit in Skills Lab II. As well, the bursary which was previously offered to a student who has showed aptitude in course 46.344 will now be offered as a scholarship in the spring of 2001. In the spring of 2002, one convocation prize will be offered as well as six scholarships. Two, valued at \$500 each, will go to students who show outstanding merit in Skills Lab I, two to students who show outstanding merit in Skills Lab II, and the last two to students who show outstanding merit in Skills Lab III. By this point, the bursaries will be phased out. Finally, in the spring of 2003, two convocation prizes will be offered, each valued at \$500, to students who show outstanding merit in Skills Lab IV, and six scholarships, each valued at \$500, shall be offered to students who show outstanding merit in the first, second, and third year Skills Lab courses. This arrangement will then remain in place from 2003 and on.

MANITOBA PHARMACISTS WOMEN'S AUXILIARY SCHOLARSHIP

Currently, this scholarship is valued at \$200. With the approval of its donors, the award is to be increased to allow the available annual income to be spent on the award. However, the maximum award value will be set at \$350.

VEELIA STERN AND SHARON STERN MEMORIAL AWARD

The terms of reference for this bursary are to be amended to allow for three (previously two) bursaries to be offered each year. In addition, the available annual income shall be split equally between these three bursaries each year. Previously, each award was valued at \$300.

GARSON N. (GARRY) VOGEL MEMORIAL AWARD

This award is to be increased from \$500 to available annual income from the fund supporting it.

PROFESSOR SIDNEY WARHAFT MEMORIAL AWARD

This award is to increase in value from \$400 to the available annual income from the fund supporting it.

LESLIE MICHAEL SHELTON MEMORIAL SCHOLARSHIP

The terms of this scholarship are to be amended. Firstly, the terms will now state that the award is no longer to be limited to \$1000, but that the available annual income is to be spent on the award each year. Secondly, the terms will state that this award is not to be split, but that it is to be awarded to one recipient each year. Lastly, the donors have stepped down from the selection committee for this award and thus the terms are to reflect this change.

ATHLETIC THERAPY STUDENTS' ASSOCIATION (ATSA) SCHOLARSHIP

In order to clarify the requirements a student must meet in order to be eligible for this scholarship, ATSA wishes to add the following criteria to the terms of reference for this award:

- (1) candidates must be continuing in the Athletic Therapy Program at the University of Manitoba or must be attempting their Canadian Athletic Therapists Association written or oral practical exam in the academic session in which this award is tenable;
- (2) candidates must dedicate a minimum of 6 hours per week to the University of Manitoba Athletic Therapy Clinic and 12 hours per week to a University sports team;
- (3) candidates must be members in good standing with the Canadian Athletic Therapists Association and the Manitoba Athletic Therapists Association.

The rest of the terms remain unchanged.

CANADA NORTHLANDS DEVELOPMENT AWARD

Due to recent gifts to this fund, the value of the award will now be the available annual income from the fund rather than a set value of \$500. In addition, it will be stipulated in the terms that only one award is to be given each year and that the recipient of the award shall receive the full available annual income.

ALEX NOBLE MEMORIAL SCHOLARSHIP

The terms of reference for this scholarship are to be amended to state that the available annual income shall be used to support this award, rather than a limited amount of \$200.

DR. R.E. JORDAN AND M. SUZUKI AWARD IN OPERATIVE DENTISTRY

This award is to be increased from \$300 to \$500.

3M CANADA INC. CLINICAL AWARD IN RESTORATIVE DENTISTRY

The terms of reference for this award are to be updated. Firstly, the name of the award will be 3M Canada Company Clinical Award in Restorative Dentistry. Secondly, the terms will state that the annual prize of \$1,000 will be accompanied with a certificate, not a plaque. Thirdly, the terms will state that the award is to be given to a student in the final year of the Faculty of Dentistry. Finally, the terms will be updated to state that the award is for demonstrated excellence in the use of composite, not conservative, restorative materials.

ALICE MEREDITH JONES MEMORIAL BURSARY

The terms of reference for this award are to be amended to allow for the available annual income from the fund to be used to support a number of bursaries, the number and value of which shall be decided upon each year by the selection committee. Previously, one bursary at \$1000 was offered from this fund.

JOSEPH WOLINSKY SCHOLARSHIPS

These four scholarships are to be reduced in size from \$400 each to \$350 each, with instructions from the donor.

HUMAN ECOLOGY MEDAL OF MERIT

The terms of reference for this medal are to be updated. Firstly, the award will now be comprised of a medal and a cash prize. The production of the medal shall be the first charge against the available annual income from the fund and the remaining annual income shall be offered to the recipient as the cash prize.

MAYSIE ROGER MEMORIAL AWARD

The terms of reference for this award are to be amended to allow for the available annual income to be split equally between the two awards under this name. Previously, each award was valued at \$250.

HELEN BROUGHTON PRIZE

The name of this prize is to be amended to the Helen Fowler Broughton Prize.

LOUIS RIEL BURSARIES AT THE UNIVERSITY OF MANITOBA

Two updates are to be made to the terms of reference of this bursary program. Firstly, the bursaries will be offered for the first time in the fall of 2000. At that time, 16 bursaries of \$1500 each will be available to eligible applicants. Starting in the summer session in the year 2001, the available annual income shall determine the number of bursaries that will be offered each year. Secondly, each bursary will now be valued at \$1500, not in values ranging from \$1000 to \$3000, as previously determined.

FLYING OFFICER GEORGE FINKLE MEMORIAL SCHOLARSHIP AND BURSARY

A clause is to be added to the terms of reference for these awards which is to state that the same individual cannot win either one of these awards twice in consecutive years. Applicants will once again be considered eligible if a year has elapsed since the student last received one of these awards.

MARN FOUNDATION GRADUATE BURSARY

The terms of reference for this award are to be amended in a number of ways:

- 1) The award will no longer be based on financial need, thus it will be called the MARN Foundation Graduate Award.
- 2) There will be six awards offered each year, each valued at no more than \$2,250. If, in a given year, fewer than six eligible applicants are found, the available annual income shall be split equally between all the eligible applicants (with a maximum individual award value of \$2,250). Any remaining interest shall be invested with the capital of the fund.
- 2) The new criteria for the award will be: (a) minimum grade point average of 3.0; (b) a written submission outlining why he/she elected to study in the chosen field, what the relationship of the area of study is to the present employment held by the applicant or to the future employment the applicant wishes to secure in a health-related field, and how the applicant's objectives and goals reflect his/her personal interest in continuing education at the graduate level. The rest of the criteria remain unchanged.
- 3) The applicant will be asked to arrange for three reference letters to be sent to the Faculty of Graduate Studies directly. The three referees will be: (a) professional (from a supervisor at place of employment); (b) academic (from a professor/instructor at an institution of post-secondary education); and (c) service (from a volunteer coordinator).
- 4) The selection committee shall be named by the Dean of the Faculty of Graduate Studies and shall include two members of the MARN Foundation Selections Committee.

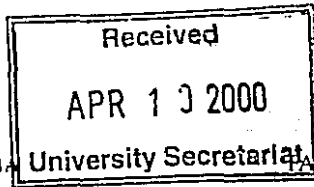
WITHDRAWAL

PEPSI COLA CANADA SCHOLARSHIP

This graduate award is being withdrawn.

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.



THE UNIVERSITY OF MANITOBA

 FACULTY OF MEDICINE
 Office of the Dean

 753 McDermot Avenue
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 Canada R3E 0W3

 Tel: (204) 789-3557
 Fax: (204) 789-3928

April 5, 2000

 Ms. Bev Sawicki
 Senate Secretariat
 310 Admin. Bldg.

Dear Ms. Sawicki:

 Re: Senate Committee on Medical Qualifications
 (SCMQ) - Dr. Anita Saxena

The above committee met on April 5, 2000 to consider the application of the above individual for recommendation to the Senate for registration and licensure under Section 64 of the Medical Act. Dr. Saxena is being recruited as a Pediatric Cardiologist by the Dr. M. Moffatt, Professor and Head, Department of Pediatrics and Child Health. In addition to her position as a senior Pediatric Cardiologist in the Department, Dr. Saxena may be offered the section headship of Pediatric Cardiology, should another candidate, Dr. Cameron Ward, not be available. Her rank for recruitment will be minimally at the Associate Professor level. Present at the meeting were:

Professor Karen Ogden
 Dr. B.W. Kirk
 Dr. W. Pope
 Dr. S. Barakat
 Dr. G. Bristow, Chair

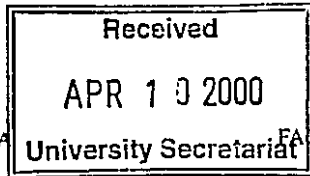
After due consideration of Dr. Saxena's C.V., letters of reference and a verbal report from Dr. Bryan W. Kirk, who had personally met and interviewed Dr. Saxena on March 20, 2000, it was unanimously recommended that Dr. Saxena be recommended to Senate for registration and licensure under Section 64 of the Medical Act. This information is being provided for your consideration. Her practise will be limited to Pediatric Cardiology. A separate application will be made to the College of Physicians and Surgeons of Manitoba under Section 12(2) for specialty recognition.

Sincerely,

G. Bristow, M.D., FRCPC
 Associate Dean (Academic)
 Chair, Senate Committee on
 Medical Qualifications

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.



THE UNIVERSITY OF MANITOBA

FACULTY OF MEDICINE
Office of the Dean753 McDermot Avenue
Winnipeg, Manitoba
Canada R3E 0W3

April 5, 2000

Tel: (204) 789-3557
Fax: (204) 789-3928Ms. Bev Sawicki
Senate Secretariat
310 Admin. Bldg.

Dear Ms. Sawicki:

Re: Senate Committee on Medical Qualifications
(SCMQ) – Dr. Cameron Ward

The above committee met on April 5, 2000 to consider the application of the above individual for recommendation to the Senate for registration and licensure under Section 64 of the Medical Act. Dr. Ward is being put forward as Section Head of Pediatric Cardiology by Dr. Michael Moffatt, Professor and Head, Department of Pediatrics and Child Health, Faculty of Medicine, University of Medicine. His rank for recruitment will be minimally at the Associate Professor level. In attendance were:

Professor Karen Ogden
Dr. B.W. Kirk
Dr. W. Pope
Dr. S. Barakat
Dr. G. Bristow, Chair

The C.V., three current letters of reference and a verbal report from G. Bristow who personally met and interviewed Dr. Ward on March 28, 2000 were considered. This information is being provided for your consideration. Dr. Ward is a landed immigrant and had previously worked in Winnipeg following his training in 1994/95 as a Pediatric Cardiologist. At that time he had been licensed and registered under Section 64 of the Medical Act. Since 1995 he has been practising in his home, Australia.

After due consideration of all information, it was unanimously recommended that Dr. Cameron Ward be recommended to Senate for registration and licensure under Section 64 of the Medical Act. His practise will be limited to Pediatric Cardiology. A separate application will be made to the College of Physicians and Surgeons of Manitoba under Section 12(2) for specialty recognition.

Sincerely,

G. Bristow, M.D., FRCPC
Associate Dean (Academic)
Chair, Senate Committee on
Medical Qualifications

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

6 March 2000

Report of the Senate Committee on Curriculum and Course Changes - Submitted to Senate for Concurrence Without Debate

Preamble

The Senate Committee on Curriculum and Course Changes (SCCCC) met on the above date to consider course and curriculum changes from faculties and schools.

Observations

1. **General**

In keeping with past practice most changes for departments totalling less than ten credit hours are forwarded to Senate for concurrence without debate. This is in accordance with the Senate's recommendation approved 3 July 1973 that course changes would cease to go to the SPPC when the resource implications are intra-faculty. Deans and directors are to assess the resource implications to the respective units when course changes are proposed. Major changes in existing programs are to be referred to the SPPC for assessment of resource implications.

2. **School of Art**

The School of Art proposes a change in the *Calendar* listing for **054.361 Video II** to designate it as a major course. This change will allow students to use this course as a pre-requisite for **054.450 Bachelor of Fine Arts Thesis**. The credit hours, pre-requisite, course content and course description remain unchanged.

This change will also require a modification in the course description for **054.450 Bachelor of Fine Arts Thesis** to include **054.361** among the possible pre-requisites.

3. **Faculty of Human Ecology**

Department of Foods and Nutrition

Course **030.416 Seminar in Foods and Nutrition** is being modified by adding pre-requisites that will ensure students have a strong base in foods and nutrition and communication methods.

Course **030.433 Practicum in Foods and Nutrition** will be modified to inform students that this course can only be taken if applied to by the departmental deadline and accepted based on preset criteria and that enrolment is limited. This will facilitate course planning.

4. **Faculty of Law**

Course **045.261 Pre-Trial Process** has recently been reorganized by new instructors and it now lends itself to a pass/fail grading system. Accordingly, it is being deleted.

It is being reintroduced as **045.2AA Legal Negotiation: Skills and Strategies for Effective Presentation**. The name change and the change in the course description are proposed in order to reflect the current subject matter and scope of the course.

5. **Faculty of Management**

Aboriginal Business Studies Major

The Faculty of Management realizes that a successful business will acknowledge the increasing size of the Aboriginal population and recognize the need to work successfully with Aboriginal people in a business context. Recommendation 37 of the University of Manitoba's Strategic Task Force states that the University of Manitoba should become the university of choice for Aboriginal students. The Faculty of Management's Strategic Plan, which was approved in 1998, identified Aboriginal business education as a prioritized area for growth. The Faculty established the highly successful Aboriginal Business Education Program and considers the next important step is to introduce an Aboriginal Business Studies Major.

The Faculty is proposing the introduction of a twelve credit major that focuses on economic development and Aboriginal peoples. The courses will focus on Aboriginal peoples, culture, organizations and economy, and will be drawn from existing courses in the Faculty of Management and the Department of Native Studies. Two new courses will be introduced: 098.3XX **Aboriginal Business Context: Influences and Impacts** and 098.4XX **Aboriginal Business Leadership**.

Five of the courses are currently taught in the Department of Native Studies, and the Faculty of Arts has confirmed its support for the proposed major.

6. **School of Medical Rehabilitation**

Occupational Therapy Program

The School is proposing that course 068.151 **Fundamentals of Psychiatry** be deleted. It will be re-introduced as 068.15A **Occupational Performance and Major Mental Health Disorders**. The revised title and description will more accurately reflect the content and focus of the course.

Course 068.154 **Occupational Therapy in Mental Health** is being deleted due to the reorganization and resequencing of the existing curriculum.

Course 068.152 **Principles of Occupational Therapy** is being modified by increasing class hours from 86 to 90 in order to augment sections on frames of reference and communication skills and to pick up some of the time that was spent on these topics in 068.154. In addition, the credit hours are being increased from 4 to 6 in order to align the credit hours with the class hours in a more consistent way with other courses taught in the program.

7. **Faculty of Physical Education and Recreation Studies**

Physical Education Degree Program

In keeping with the goal of offering increased numbers of lifetime and leisure physical activity courses in the new Physical Health and Wellness stream in the BESS degree, three courses are being introduced: 057.3YZ **Beginning Kayaking**, 057.3XX **Rock Climbing** and 057.3YY **Rowing**.

Recreation Studies Program

Course 123.402 **Resource Based Outdoor Recreation/Education** is to be deleted. It will be replaced with 123.3AA **Nature-Based Outdoor Recreation/Education**. The course number is

being changed to reflect its position within the curriculum, and the course name is being changed to reflect the evolution of outdoor recreation theory and philosophy.

Course 123.432 **Resource Based Outdoor Recreation II** is being deleted. It is being replaced with **123.4AB Nature-Based Outdoor Recreation II**, which will introduce new material into the program in keeping with the changing focus of the department and will accommodate the expertise of a new staff member.

Course 123.416 **Advanced Study of Recreation and Disabled Persons** will be deleted. It will be replaced with **123.4XY Person Centered Leisure Education**, which will cover more contemporary and relevant information.

In keeping with trends and advances in the foci of the particular field of study, as well as to accommodate the expertise of a new staff member, **123.4XX Social and Psychological Aspects of Leisure** is being introduced.

In order to provide flexibility and to accommodate interest in new activities that are not part of existing activity course offerings, course **123.3XY Directed Activity Study** is being introduced.

8. Faculty of Science

Department of Chemistry

Service courses **002.124 General Chemistry for Engineers** and **002.137 Chemistry for Environmental Engineering** are being deleted. These changes have the support of the Faculty of Engineering.

Department of Computer Science

Service course **074.212 Formal Structures for Computer Engineers** is to be deleted, as the Faculty of Engineering modified its degree program and the course is no longer required.

Department of Physics and Astronomy

Course **016.260 Electromagnetic Field Theory** will be modified so that the course description in the *Calendar* will reflect the course as given more accurately.

Department of Zoology

Course **022.477 Quantitative and Theoretical Ecology I** is being deleted. It will be offered as **022.4XX Ecological Methods**. The new title reflects the content of the course more accurately.

Course **022.487 Quantitative and Theoretical Ecology II** is being deleted. It will be taught as **022.4XY Models for Behavioural Ecology**, which will reflect the content of the course more accurately.

Courses Offered in Other Faculties and Schools Acceptable for Credit in the Faculty of Science

Faculty of Agricultural and Food Sciences

Course 078.320 Baking Science and Technology is being added.

Faculty of Engineering

Course 130.113 Introduction to Engineering is being deleted. It has been taken off the list of courses acceptable for credit in University 1 as it is a pass/fail course.

9. **University 1**

Faculty of Architecture

Interior Design

Course 051.114 History of Culture and Environment is being deleted from the list of accepted University 1 courses, as it is no longer offered.

Environmental Design

The following are being added: 079.160 Introduction to Environmental Design, 079.166 History of Culture, Ideas and Environment I and 079.167 History of Culture, Ideas and Environment II.

Faculty of Engineering

Course 130.113 Introduction to Engineering is being deleted from the University 1 course list as most faculties will not accept credit for pass/fail courses.

School of Music

Course 033.093 Rudiments of Music is being deleted and reintroduced as 033.193 Rudiments of Music. The only change is to the course number.

Faculty of Physical Education and Recreation Studies

Course 057.132 Foundations of Physical Education is being deleted, and 057.150 Foundations of Physical Education and Exercise Science is being added.

10. **Centre for Higher Education Research and Development**

In 1989, the Committee on Curriculum and Course Changes was charged with the responsibility of approving, on behalf of Senate, the introduction, modification or abolition of certificate programs.

In 1994, the Centre for Higher Education Research and Development (CHERD) was asked to develop a Certificate Course in University Management.

SCCCC approved the following change to the Certificate Course in University Management:

Course to be introduced:

Performance Management in Academic Units (15 credit hours)

This workshop will focus on assisting the tenure-track professor in getting research and teaching programs well launched and dealing with mid-career burnout of tenured colleagues.

11. **Continuing Education Division**

On 13 December 1989, Senate approved the following addition to the terms of reference of the SCCC: *To recommend to Senate on the introduction, modification or abolition of Advanced Certificate Programs and to approve, on behalf of Senate, similar actions with regard to Certificate Programs.*

Certificate in Participative Management

The purpose of this certificate is to provide working managers from investee companies in the Crocus Investment Fund with the skill set required to develop, implement and maintain the structures and processes necessary for a participative work environment. Students will learn and apply the democratic principles and policies needed to adapt their existing work environments and will do so with the support and encouragement of their senior management teams. Senior management support is an integral component of the democratic/participative approach to management theory.

Participative Management is an alternative to the traditional command-and-control approach to teaching management subjects. Management is traditionally understood to be the primary decision-maker and retains responsibility for design activities. Further, the responsibilities of individuals and groups are tied to their position in designated hierarchical levels in an organization. In "participative workplaces", these activities are dispersed throughout the organization and are not reserved for specific positions in the hierarchy.

The Crocus Investment Fund will be a partner in the development/delivery of the program. The intended audience is primarily managers and supervisors working in organizations that have an interest in forms of employee ownership and/or participative work culture.

The Certificate in Participative Management includes eight courses. All courses must be successfully completed in order to qualify for the Certificate. Although all applicants will be admitted at the beginning of the program and will be expected to progress through the program together, it will be possible to accommodate students who, for reasons of health or compassion, are unable to participate in/complete the program as scheduled.

The courses will be presented in modular format, with most courses completed in one or two modules. The Capstone course will be offered in four modules interspersed throughout the program.

The Committee on Curriculum and Course Changes approved the proposal for a Certificate in Participative Management, together with the introduction of the following courses:

XX.XXX Participative Management (32 contact hours)

The course will provide participants with an understanding of the principles that guide the development, implementation, and maintenance of a participative workplace. A major focus of the

course is the issues and techniques attendant to the implementation and maintenance of a participative workplace model. Emphasis will be placed on the integration of components; overcoming resistance; identifying and communicating rights and responsibilities; identifying and communicating outcomes and rewards; the creation of feedback loops and the development and implementation of a monitoring and evaluation mechanism. The goal is to provide participants with a checklist/template for implementing and maintaining a participative workplace culture in their workplace. The contents of the course will provide the foundation for the remaining courses in the program.

XX.XXY Communications (32 contact hours)

The material in this course uses a participative framework to address the complex issues of interpersonal and organizational communications in the workplace. In the interpersonal portion of the course, focus is on general factors, such as perception and personality that influence individual communication capacity. Then, it examines some typical workplace situations that require communication skills (i.e. interviews, giving feedback, giving directions). Opportunity to examine and practice the verbal and written skills necessary for ensuring a workplace culture that encourages and supports participation will be provided. In the organizational component of the course, students will be given the information necessary to evaluate and modify problematic aspects of existing communications systems in their workplace. Focus is on the structural aspects of communicating in the workplace including the hierarchy of information flow, the who, what, when, where, and how of "knowing" in the organization. Application activities will be incorporated to provide participants with the skills necessary to assess, design, and implement a system of communications that is supportive of a participative workplace culture.

XX.XXZ Decision Making (16 contact hours)

This course is designed to teach participants how to make decisions (or get decisions made) that will facilitate a participative workplace environment. Techniques and models will be presented and practiced to demonstrate their effectiveness in various situations. For example, students will practice deconstructing a "problem or situation" to determine what aspects are amenable to participative techniques and how they should be implemented. Additionally, this course will examine the organizational aspects of decision-making and provide students with the information required to adapt existing decision-making systems/structure to facilitate participation. For example, when and how would an organization open the doors to Board meetings, Executive meetings, or to senior management. The course will provide participants with the opportunity to work on actual decisions faced in their workplace and to work towards modifying existing structural barriers to decision making.

The opportunity to participate in decision making in organizations varies across organizations. This course will examine the factors that contribute to this variability and will explore the characteristics and steps necessary to ensure that decision making in organizations is open to the participation of all employees. We will also discuss boundaries and limitations of participation in decision making as well as the ethical aspects of decision-making for individuals and for organizations.

XX.XYX Project Management (16 contact hours)

The purpose of this course is to provide the opportunity to achieve the knowledge and expertise necessary to excel at project management. The basic principles, tools and techniques of team-based project management will be presented and opportunities provided for practical application. The approach used in this module is a participative, information model of project management. This approach is significantly different from the power-based, scheduling model used in traditional organizations.

XX.XYY Conflict Management (32 contact hours)

Conflict is inherent to all workplaces. The manner in which the conflict is managed is as variable as the skill set of its members. This course addresses the individual and organizational aspects of conflict and its management. Our purpose is to reach an understanding of what conflict is, why it's an issue in the workplace, and examine and practice skills that will enable individuals to identify and manage conflicts in a manner that is supportive of a participative work culture. Students are also provided the information and skills necessary to build a conflict management system based on collaboration. Traditional and non-traditional organizational responses and approaches to managing conflict will be addressed as well as the costs and benefits of each. The course will examine the costs of not using a systematic approach to conflict management. The principles that underlie a collaborative system will be examined and specific conflict management mechanisms will be presented.

XX.XYZ Legal Issues (16 contact hours)

This course is designed to provide participants with an understanding of the principles and practices/standards of the legal boundaries to their workplace behaviours and policies. The design and implementation of participative workplace policies and practices are subject to existing legal boundaries. This course will provide students with an understanding of what those boundaries are and the ways in which they complement and/or inhibit the design and maintenance of a participative workplace culture.

XX.YZY Financial Management (16 contact hours)

The purpose of this course is to teach the fundamentals of financial management to non-financial managers. The focus will be on understanding the sources of financial information, how it is generated, and the ways it is used in the decision making of the organization. We will examine the effects of external factors (such as the economy) on the organization's business; how and why decisions are made; and how to interpret basic financial information.

XX.XZY Capstone (40 contact hours)

This is the "big picture" course, which provides the opportunity to synthesize the material presented elsewhere in the Program. It is an integrative course that deals with the organization as a whole. The course will meet four times throughout the Program. In its entirety, the course will address the core management function of developing and implementing a strategic plan for a participative workplace environment. The purpose is to develop a roadmap for their organization to use in its shift to a participative culture. The product will be a game plan that details the issues, techniques, resources and tools necessary for implementation, execution, and evaluation of a participative workplace. The separate meetings will address different components of the strategic plan and will culminate in a final "project" that utilizes all the material presented in the Program.

The first meeting is designed to provide the basic information necessary for the development of a strategic plan and to outline the overall module assignment. Subsequent meetings will build on the existing work by providing additional information on the topic of strategic management and providing opportunities for students to develop and refine their projects. The format will combine seminar and lab formats.

12. Undergraduate Timetable 2000-2001

The timetable outlines deadlines for the submission of undergraduate program, curriculum and course changes.

Recommendations

The Senate Committee on Curriculum and Course Changes recommends:

1. That the undergraduate timetable for 2000-2001 be approved by Senate;
2. That curriculum and course changes from the units listed below be approved by Senate:

School of Art
 Faculty of Human Ecology
 Faculty of Law
 Faculty of Management
 School of Medical Rehabilitation
 Faculty of Physical Education and Recreation Studies
 Faculty of Science
 University 1

Respectfully submitted,

Dean B. L. Dronzek, Chair
 Senate Committee on Curriculum and Course Changes

Terms of Reference: *Senate Handbook* (revised 1992), pp. 70-71.

/sgp

1. School of Art

Courses to be modified:

054.361 Video II (9) (Major course)

A more intensive exploration of the creative use of video as an art medium, with an emphasis on finished works. *Pre-requisite: a grade of "C+" or better in 054.261.*

054.450 Bachelor of Fine Arts Thesis (21)

Pre-requisite: a minimum grade of "B" in one of the following nine credit hour (Major) courses: 054.349; 054.360; 054.361; 054.362; 054.363; 054.364 or 054.389 and 054.390; 054.365; or 054.366.

NET CHANGE IN CREDIT HOURS:

0

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

2. Faculty of Human EcologyDepartment of Foods and Nutrition

Courses to be modified:

030.416 Seminar in Foods and Nutrition (3-0;3-0) 3

A critical study of research in the field of foods and nutrition; oral and written reports required. *Pre-requisites: completion of 84 credit hours in the Foods and Nutrition program and 028.310.*

030.433 Practicum in Foods and Nutrition (4-L;4-L) 6

Practical applications of nutrition and food science principles in a variety of public service, commercial and research applications. *Pre-requisites: completion of 84 credit hours in the Foods and Nutrition program. Application required, limited enrolment.*

NET CHANGE IN CREDIT HOURS:

0

3. Faculty of Law

Course to be deleted:

045.261 Pre-Trial Process

-3

Course to be introduced:

045.2AA Legal Negotiation: Skills and Strategies for Effective Representation (3-0;0-0 or 0-0;3-0)

+3

Most legal disputes settle before trial. This course examines how lawyers assist their clients through effective interviewing, counseling, strategic planning and negotiation as well as some of the mechanisms, both judicial and non-judicial, that facilitate pre-trial dispute settlement. Grading: Pass/Fail.

NET CHANGE IN CREDIT HOURS:

0

4. Faculty of ManagementAboriginal Business Studies Major

The Aboriginal Business Studies Major is to be introduced. The requirements for the major will be: 033.422 Environment, Economy and Aboriginal Peoples and 098.3XX Aboriginal Business Context: Influences and Impacts, plus six credit hours from: 009.325 Financial Statement Analysis, 009.347 Small Business Finance, 027.415 Managing Not-For-Profit Organizations, 032.300 Selected Topics: Aboriginal Wisdom and Spirituality, 032.332 Aboriginal Organization, 098.4XX Aboriginal Business Leadership, 118.310 Small Business Management and 118.410 New Venture Analysis.

Courses to be introduced:

098.3XX Aboriginal Business Context: Influences and Impacts

+3

Explore the impact of legal, constitutional and governance issues on the internal and operating environment affecting economic development by Aboriginal peoples. Current strategies for

successful partnerships between industry and Aboriginal peoples will also be examined. *Pre-requisites: 032.120 or 0132.122 and 032.124 or consent of instructor.*

098.4XX Aboriginal Business Leadership +3
An analysis of current leadership strengths and challenges facing Aboriginal organizations. Out of this analysis will come understanding of strategies for working effectively or ineffectively with Aboriginal organizations. *Pre-requisites: 032.120 or 032.122 and 032.124 or consent of instructor.*

NET CHANGE IN CREDIT HOURS: +6

5. School of Medical Rehabilitation

Occupational Therapy Program

Courses to be deleted:

068.151 Fundamentals of Psychiatry -3
068.154 Occupational Therapy in Mental Health -2

Course to be introduced:

068.15A Occupational Performance and Major Mental Health Disorders +3
An introduction to the etiology, pathology, and medical management of psychiatric disorders with an emphasis on understanding the occupational performance implications for people with these illnesses.

Course to be modified:

068.152 Principles of Occupational Therapy (6)
An introduction to theoretical concepts, frames of reference used in occupational therapy and processes involved in the practice of occupational therapy including therapeutic use of activity, interviewing and communication skills. 90 hours.

NET CHANGE IN CREDIT HOURS: -2

6. Faculty of Physical Education and Recreation Studies

Physical Education Degree Program

Courses to be introduced:

057.XYZ Beginning Kayaking +1
This course includes an overnight camp out. Note: a fieldwork fee is attached to the course. Students are required to transport themselves to the site.

057.XXX Rock Climbing +1
Note: a fieldwork fee is attached to the course.

057.YYY Rowing +1
Note: a fieldwork fee is attached to the course.

NET CHANGE IN CREDIT HOURS: +3

Recreation Studies Program

Courses to be deleted:

123.402	Resource Based Outdoor Recreation/Education	-3
123.432	Resource Based Outdoor Recreation II	-3
123.416	Advanced Study of Recreation and Disabled Persons	-3

Courses to be introduced:

123.3AA Nature-Based Outdoor Recreation/Education +3
 Basic concepts of nature-based outdoor recreation/education including natural resource/environmental awareness, resource identification and assessment, programs and activities, outdoor program planning. *Pre-requisite: 123.140.*

123.4AB Nature-Based Outdoor Recreation II +3
 The purpose of this course is to expand upon the basic concepts and theories studied in Nature-Based Outdoor Recreation/Education I. Topics to be studied include: environmental awareness and ethics, principles of natural resource management and interpretation, resource identification and assessment, planning programs and activities in outdoor pursuits, leadership and followership. Exploration of emerging issues in outdoor recreation/education such as: recreation impacts, interpretation, ROS, LAC, carrying capacity, VAMP, ecosystem-based management principles, land use and resource conflicts. A practical application of theory is required. *Pre-requisite: 123.335.*

123.4XY Person Centered Leisure Education +3
 A detailed examination of person centered leisure education with an emphasis on both theoretical and practice models and their application to the recreation service delivery system.

123.4XX Social and Psychological Aspects of Leisure +3
 An examination of leisure behaviour and experience of individuals in social and situational contexts, focusing on the role of leisure in the social psychological adjustment of the individual and implications for managing and delivering leisure services. *Pre-requisite: 123.140.*

123.3XY Directed Activity Study +1
 Completion of an independent study or fieldwork experience, approved by the Coordinator, Recreation Studies, and under the direction of a faculty member.

NET CHANGE IN CREDIT HOURS: +4

7. **Faculty of Science****Department of Chemistry**

Service courses to be deleted:

002.124	General Chemistry for Engineers	-3
002.137	Chemistry for Environmental Engineering	-3

NET CHANGE IN CREDIT HOURS: -6

Department of Computer Science

Service course to be deleted:

074.212 Formal Structures for Computer Engineers -3

NET CHANGE IN CREDIT HOURS: -3

Department of Physics and Astronomy

Course to be modified:

016.260 Electromagnetic Field Theory (3)

An introduction to electric and magnetic fields which includes the electrostatic field and potential, Gauss' law, capacitors, the magnetostatic field, Ampere's law, induction, the displacement current, and concludes with an integral statement of Maxwell's equations. Not to be held with the former 016.269. *Co-requisite: 016.237.*

NET CHANGE IN CREDIT HOURS: 0

Department of Zoology

Courses to be deleted:

022.477 Quantitative and Theoretical Ecology I -3

022.487 Quantitative and Theoretical Ecology II -3

Courses to be introduced:

022.4XX Ecological Methods (L) +3

Methods of collection and analysis of biological and environmental data for estimation of abundance, life history parameters and spatial pattern in single species populations; population dynamics and life history strategies. *Pre-requisites: 022.348 and 005.200 or consent of instructor.* Not to be held with the former 477.

022.4XY Models for Behavioural Ecology +3

Application of optimization theory and game theory to the understanding of inter- and intra-specific interactions of animals. Models involving foraging, territoriality, animal spatial distributions, and mixed behavioural strategies will be considered. *Pre-requisites: 022.343, 022.348, and 005.200 or consent of instructor.* Not to be held with the former 487.

NET CHANGE IN CREDIT HOURS: 0

Courses Offered in Other Faculties and Schools Acceptable for Credit in ScienceFaculty of Agricultural and Food Sciences

Course to be added:

078.320 Baking Science and Technology (3) L

The science and technology of transforming wheat into quality baked foods. Focus will be on the

biophysical and biochemical basis for the functionality of intrinsic wheat constituents, e.g. starch, and gluten proteins, and extrinsic ingredients, e.g. yeast, chemical leaveners, fats, oxidants, enzymes and other improvers. Principles of product formulations and modern processing techniques used to add value to wheat as diverse foods will also be covered. *Pre-requisite: 002.277 (060.277).*

Faculty of Engineering

Course to be deleted:

130.113 Introduction to Engineering (1)

8. University 1

Faculty of Architecture

Interior Design

Course to be deleted:

051.114 History of Culture and Environment -6

Environmental Design

Courses to be added:

079.160 Introduction to Environmental Design +3

An introduction to the philosophy and pragmatics of design and designing processes and methods. The focus will be on design as a creative, aesthetic and scientific endeavour, and will examine the challenges and roles of environmental designers in society. May not be held for credit with the former 079.112 or 051.113.

079.166 History of Culture, Ideas and Environment I +3

A history survey of western movement of architecture, interior design and urban planning considered in the setting of the physical, socioeconomic, political, artistic and cultural environment. Not to be held for credit with the former 079.114 or 051.114.

079.167 History of Culture, Ideas and Environment II +3

A history survey of western movement of architecture, interior design and urban planning considered in the setting of the physical, socioeconomic, political, artistic and cultural environment. *Pre-requisite: 079.166.* Not to be held for credit with the former 079.114 or 051.114.

Faculty of Engineering

Course to be deleted:

130.113 Introduction to Engineering -1

School of Music

Course to be deleted:

033.093 Rudiments of Music -3

Course to be added:

033.193 Rudiments of Music +3

An introduction to fundamental aspects of music such as sound generation, notation, melodic and harmonic construction, with emphasis on an aural approach. Formerly 033.093.

Faculty of Physical Education and Recreation Studies**Physical Education Program**

Course to be deleted:

057.132 Foundations of Physical Education -3

Course to be added:

057.150 Foundations of Physical Education and Exercise Science +3

An introduction to physical education and exercise science as a profession and a discipline, including an overview of sub-disciplines, resources, and careers; a personal physical assessment; and principles for achieving physical fitness. May not be held with the former 057.132.

SENATE CURRICULUM AND COURSE CHANGES COMMITTEE**UNDERGRADUATE TIMETABLE - 2000-2001**

Note: There are three separate timetables for submission of new under-graduate program and curriculum and course changes.

1. Timetable for submission of curriculum and course changes with inter-faculty resource implications.
2. Timetable for submission of curriculum and course changes without resource implications.
3. Procedures and Timetable for submission of new under-graduate programs with or without additional funding.

1. TIMETABLE FOR SUBMISSION OF CURRICULUM AND COURSE CHANGES WITH INTER-FACULTY RESOURCE IMPLICATIONS

Department and Faculty Council meetings with respect to proposed changes in curriculum and courses with inter-faculty resource implications.

Faculty decisions reached on curriculum and course changes.

FRIDAY, August 25, 2000

Information on all proposed course changes forwarded to University Secretariat for consideration by CCCC. After initial screening, submissions in which possible overlap could exist are forwarded to all interested parties and to SPPC for assessment against proposed new programs. If no objections are received by Thursday, September 7, 2000, assent will be assumed.

FRIDAY, October 6, 2000

SPPC provides listing of all courses with resource implications for Senate Executive agenda of October 18, 2000 for debate at the November 1, 2000 meeting of Senate.

WEDNESDAY, October 18, 2000

Meeting of Senate Executive - consideration of course changes with resource implications.

WEDNESDAY, November 1, 2000

Meeting of Senate.

2. TIMETABLE FOR SUBMISSION OF CURRICULUM AND COURSE CHANGES WITHOUT RESOURCE IMPLICATIONS

Department and Faculty Council meetings with respect to proposed changes in curriculum and courses, excluding proposed new programs.

Faculty decisions reached on curriculum and course changes.

FRIDAY, September 29, 2000

Information on all proposed course changes forwarded to University Secretariat for consideration by CCCC. After initial screening, submissions in which possible overlap could exist are forwarded to all interested parties. If no objections are received by Thursday, October 12, 2000, assent will be assumed.

FRIDAY, October 13, 2000

All faculty comments received by CCCC.

FRIDAY, November 10, 2000

CCCC completes deliberations on all proposed course and curriculum changes - preparation of report to Senate.

THURSDAY, November 23, 2000

Agenda sent to printers.

WEDNESDAY, December 6, 2000

Meeting of Senate.

NOTE: FACULTIES AND SCHOOLS WHOSE COURSE CHANGE PROPOSALS INVOLVE MORE THAN AN INCREASE OF NINE CREDIT HOURS IN ANY DEPARTMENT SHALL SUBMIT SUCH COURSE CHANGE PROPOSALS TO THE SENATE PLANNING AND PRIORITIES COMMITTEE AT THE SAME TIME AS TO THE SENATE CURRICULUM AND COURSE CHANGES COMMITTEE.

Note: Faculties and Schools whose courses are offered at approved teaching centres are asked to ensure that the teaching centres are apprised of approved course changes.

FRIDAY, February 23, 2001

Information on all proposed minor course changes forwarded to University Secretariat for consideration by CCCC.

THURSDAY, April 26, 2001

Agenda sent to printers.

WEDNESDAY, May 9, 2001

Meeting of Senate.

3. PROCEDURES AND TIMETABLE FOR SUBMISSION OF NEW UNDERGRADUATE PROGRAMS WITH OR WITHOUT ADDITIONAL FUNDING

Note: As of 1 April 1997, the Universities Grants Commission has been replaced by the Council on Post-Secondary Education, which has now formulated its own rules of procedure, as follows. These procedures will also be available on the WEB in due course.

- (1) Faculty/School Councils recommend the forwarding of a Statement of Intent.
- (2) Dean/Director forwards to the Vice-President (Academic) and Provost, a draft Statement of Intent having the content and format required by the Council on Post-Secondary Education (COPSE) as described in the "*Program Approval Process: Policies and Procedures*" - January 1998.
- (3) Before the Vice-President (Academic) advises the President to transmit the Statement of Intent to the COPSE, he/she informs Deans' and Directors' Council, SPPC, SCCCC and, for information, the Board of Governors and Senate of the proposed new program.
- (4) Vice-President reaches decision on Statement of Intent.
- (5) The President, after receiving the advice of the Vice-President (Academic), transmits a formal Statement of Intent to the Council.
- (6) Upon COPSE response to the Statement of Intent, the Faculty/School Council develops a formal proposal as outlined in Appendix B of the COPSE "*Program Approval Process: Policies and Procedures*" - January 1998, for approval of Council.
 - (i) Where appropriate, the Vice-President (Academic) will make arrangements so that the formal proposal includes an external assessment.
- (7) Approved program forwarded to the Senate Secretariat for distribution to SCCCC, all interested faculties, and SPPC.

At the February 6, 1979 meeting of Senate, the following recommendations were approved:

- (i) Submissions for new programs from Faculties and Schools must contain statements from the Directors of Student Records, Admissions, Computer Services, the Instructional Media Centre, and the Director of Libraries regarding possible resource implications which are not immediately apparent;
- (ii) Before any new program is listed in the *Calendar*, or otherwise published as available, the budgeting faculty or school concerned must provide the Vice-President (Academic) with satisfactory information about implementation of the program.
- (8) Comments to be received by SCCCC on all new programs from interested faculties and schools within one month following distribution of proposed programs by the Senate Secretariat.
- (9) Within one-and-a-half months of the formal proposal for a new program* being submitted to the Senate Secretariat, SCCCC completes deliberations on new program and formulates recommendations to Senate for inclusion in the next Senate Executive Agenda.

* While SCCCC is willing to consider new proposals as quickly as possible, its responsibility for processing courses and curriculum changes in existing programs will limit its ability to act quickly on its consideration of new program proposals in October to December period or during

customary vacation periods.

- (10) Meeting of Senate Executive to consider SCCCC's recommendations and SPPC's assessment.
- (11) Meeting of Senate - consideration of Senate Executive recommendations on the new programs.
- (12) When Senate has approved a proposal, it is forwarded to the Academic Affairs Committee of the Board of Governors.
- (13) Once the proposal has been approved by the Board of Governors, it is forwarded to the Council on Post-Secondary Education.
- (14) Any new program will be implemented only when the Vice-President (Academic) is convinced that sufficient financial resources are in place.



University of Manitoba

FACULTY OF GRADUATE STUDIES
Professor Fernando de Toro, Ph.D.
Dean

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Winnipeg, Manitoba
CANADA, R3T 2N2
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E-Mail: culligan@ms.Umanitoba.ca

MEMORANDUM

Date: March 16, 2000

To: Ms. Bev Sawicki, Senate Secretariat, 310 Administration Bldg.
From: Dr. Fernando de Toro, Dean, Faculty Council of Graduate Studies
Subject: Recommended Motion for Senate's consideration

ET

At the March 15, 2000, meeting of the Faculty Council of Graduate Studies, the membership endorsed the following motion and requested that it be forwarded to Senate for its consideration:

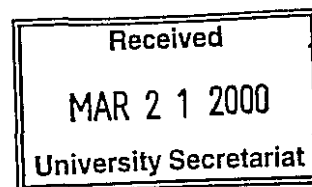
THAT the new course proposals and course changes be approved. (See attachment for listings)

Thank you for your attention in this matter.

/jc

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.



**NEW COURSE PROPOSALS AND COURSE CHANGES APPROVED BY THE
FACULTY COUNCIL OF GRADUATE STUDIES FOR THE CONSIDERATION OF
SENATE**

FACULTY OF MEDICINE

Department of Biochemistry and Medical Genetics

Course to be deleted: 082.708 Seminar in Biochemistry (3)

Reason for the deletion: There are two seminar courses in the department and this one is never utilized.

Course to be deleted: 125.711 Human Biochemical and Molecular Variation (3)

Reason for the deletion: The course instructor and main person with expertise in this area died in 1998. There is currently no appropriate person to offer this course.

Course to be deleted: 125.717 History of Human Genetics (1)

Reason for deletions: This course has not been offered in many years and the instructor has retired.

Course to be deleted: 082.722 Research Seminar (1)

Reason for the deletion: A new number is necessary to reflect the fact that this is a course compulsory to all students in the new merged department.

Course to be introduced: 137.7XY Research Seminar (1)

Reason for the new course: There will be no change in title or content, just a change in the course number to reflect the fact that this is a course compulsory to all students in the new merged department.

Net Change: -7 credit hours



University of Manitoba

FACULTY OF GRADUATE STUDIES
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 Dean

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MEMORANDUM

Date: March 16, 2000

To: Ms. Bev Sawicki, Senate Secretariat, 310 Administration Bldg.
 From: Dr. Fernando de Toro, Dean, Faculty Council of Graduate Studies
 Subject: Recommended Motion for Senate's consideration

F-t

At the March 15, 2000, meeting of the Faculty Council of Graduate Studies, the membership endorsed the following motion and requested it be forwarded to Senate for its consideration:

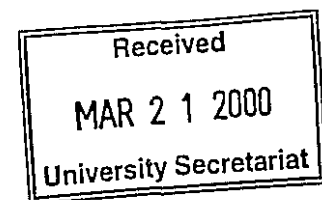
THAT the grading system of the course 123.702 be revised from a Pass/Fail to a letter grading scheme and that this revision be retroactively applied so as to be in effect at the beginning of the 00R session.
 (See attached for rationale)

Thank you for your attention in this matter.

/jc

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.





University of Manitoba

FACULTY OF GRADUATE STUDIES
Anthony S. Secco, Associate Dean
Programs and Planning

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E-Mail: Tony_Secco@Umanitoba.ca

MEMORANDUM

Date: March 16, 2000

To: Ms Beverly Sawicki, University Secretary
From: Dr. Anthony Secco, Assoc. Dean, Programs & Planning, Faculty of Grad. Studies
Subject: Issue for Senate: For Information Only

At the Faculty Council of Graduate Studies meeting on March 15, 2000 approval was given for a change in the grading system (retroactive to September 00R) for the Recreation Studies course 123.702 titled "Thesis Preparation Seminar" (3 cred hrs). The change was from a Pass/Fail system to letter grade system. In September (00R) the course was offered jointly with 57.709, "Research and Quantitative Methods in Physical Education". Graduate Studies is currently reviewing a proposal to delete these two courses and amalgamate their content into one course cross-listed as, 123.7xy/57.7xy. If approved by Council and subsequently by Senate, 123.7xy/57.7xy would be offered in September 01R.



THE UNIVERSITY OF MANITOBA

UNIVERSITY SECRETARIAT

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MEMORANDUM

DATE: March 29, 2000

TO: Dr. Emőke Szathmáry
Chair of Senate

FROM: Ms. Beverly M. M. Sawicki *BmmSawicki*
University Secretary

RE: MARCH 28, 2000 BOARD OF GOVERNORS MEETING

The Board of Governors, at a meeting held March 28, 2000, considered the following items of interest to Senate:

1. Report of the Senate Committee on Awards Dated January 20, 2000.

The Board of Governors approved the five new award offers and seven award amendments as set out in the report of the Senate Committee on Awards dated January 20, 2000 (as approved and recommended by Senate on February 2, 2000).

2. Report of the Senate Committee on Awards Dated February 4, 2000.

The Board of Governors approved the ten new awards, fourteen award amendments, and two award withdrawals, as set out in the report of the Senate Committee on Awards dated February 4, 2000 (as approved and recommended by Senate on March 1, 2000).

3. Discontinuance of Master of Actuarial Mathematics Program.

The Board of Governors approved the elimination of the Master of Actuarial Mathematics Program as part of an overall reorganization of the Actuarial Curriculum, as endorsed by the report of the Senate Planning and Priorities Committee dated February 1, 2000 (as approved and recommended by Senate on March 1, 2000).

Page 2.

4. Basic Diploma in Actuarial Studies and Advanced Diploma in Actuarial Studies.

The Board of Governors approved the establishment of a Basic Diploma in Actuarial Studies and an Advanced Diploma in Actuarial Studies, subject to the reports of the Senate Committee on Curriculum and Course Changes dated January 27, 2000 and the Senate Planning and Priorities Committee dated February 1, 2000 (as approved and recommended by Senate on March 1, 2000).

5. Master of Mathematical, Computational, and Statistical Sciences.

The Board of Governors approved the establishment of the Master of Mathematical, Computational, and Statistical Sciences, in accordance with the recommendation set out in the report of the Senate Planning and Priorities Committee dated February 1, 2000 (as approved and recommended by Senate on March 1, 2000).

6. Linguistics and American Sign Language/English Interpretation to be Taught Jointly by the Linguistics Department at The University of Manitoba and the ASL/English Interpretation Program at Red River College.

The Board of Governors approved the establishment of a new program in Linguistics and American Sign Language/English Interpretation to be taught jointly by the Linguistics Department at The University of Manitoba and the ASL/English Interpretation Program at Red River College, leading to a Bachelor of Arts (General) Degree, subject to conditions set out in the related reports of the Senate Committee on Curriculum and Course Changes (dated October 22, 1999) and the Senate Planning and Priorities Committee (dated November 2, 1999) (as approved and recommended by Senate on February 2, 2000).

7. Research Centres and Institutes: Renewal of the Transport Institute.

The Board of Governors approved the renewal of the Transport Institute for a term of five years from July 1, 1999 through June 30, 2004, as set out in the report of the University Research Committee of Senate (as approved and recommended by Senate on February 2, 2000).

Items for Information:

The Board of Governors received the following items for information:

1. Report: Survey of University 1 Students 1998-99.
2. Report: Summary of Course and Program Changes 1995-99.
3. Undergraduate Minor in Environmental Science Approved by COPSE.

Page 3.

4. Student Advocacy Annual Report: September 1, 1998 to August 31, 1999.
5. University Discipline Committee Annual Report: September 1, 1998 to August 31, 1999.
6. Research Grants and Contracts Awarded: October 1, 1999 to December 31, 1999.
7. Academic Non-Research Contracts Awarded: October 1, 1999 to December 31, 1999.
8. Student Affairs Research Reports: Volume 11, Numbers 2, 3, 4, and 5.

c.c.

Mr. Paul M. Soubry.
Dr. Arthur V. Mauro.
Dr. Jim Gardner.
Dr. Joanne Keselman.
Ms. Shirley Plett.

Annual Report of the Senate Committee on Academic Computing

During 1999-2000, the Senate Committee on Academic Computing met on several occasions to hear updates from the Executive Director of Information Services and Technology (Gerry Miller) and from the Director of Academic Computing and Networking (Will English), and to discuss issues of concern to academic users of the University's information technology system.

As a result of those discussions, the Committee forwarded two reports to the Senate Executive Committee for onward transmission to Senate: a Report on Campus-Wide Technology Needs and a Report on Faculty Workstation Replacement Costs.

The Committee continues to study the need for and feasibility of establishing a Teaching and Learning with Technology Centre.

The Committee considered what criteria might be used to reduce the number of open area computer laboratories operated by IST. The computers in these laboratories are, effectively, renewed not more frequently than seven years, a period of time which is clearly unacceptable.

As background to its deliberations, the Committee asked Academic Computing and Networking to conduct a survey of actual use of these open area laboratories. In each of the 15 open area labs, a questionnaire was distributed three times per day during the five days preceding and the five days following Spring Break. Students completed the survey only once during that period, and in total some 1,500 responses were received and processed. Major findings are summarized below:

Undergraduate and University One students formed 90% of the total. Of the 1,500 respondents, 73% said they own a computer, and 82% of them work at home on at least a weekly basis. Regardless, a full 96% of the 1500 respondents said they need access to the open area computer laboratories, and 70% said the computers are adequate for their needs. This last percentile is significantly down from 3 years ago where some 90% surveyed said the computers were adequate to their needs.

Web access and Email are ranked as the most used applications by 90% of the respondents, being used by half on at least a daily basis. Word processing and printing are the next most used applications, with word processing being used at least weekly by 60% of the respondents. Printing is used daily by 65% and weekly by 23% of the respondents, suggesting that the difference with word

processing usage represents the printing of web pages and Email. About one third of the respondents said they separately use database, graphics, special software applications, and programming tools on a regular basis.

The respondents areas of concern are network performance, printing, old workstations, fonts support, and the time to repair broken computers. If the number of workstations in computer laboratories had to be reduced, the respondents answered:

1. Remove old machines.
2. Reduce the number of small laboratories.
3. Other
4. Reduce large laboratories.
5. Add laptop ports.
6. Reduce all laboratories by the same percentage.

On the basis of its investigations, the Committee understands the issues surrounding the annual funding required to support a viable life cycle for the computers in the open area computer laboratories, and endorses the submission to COPSE for technology funding that would place the laboratories on a 3 year replacement life cycle. In the absence of increased funding, it is clear that difficult decisions will be necessary in the coming fiscal year, and the committee will continue to work with and advise IST with these issues.

Richard A. Lobdell
Chair
Senate Committee on Academic Computing
29 March 2000

April 6, 2000

Annual Report of the Senate Committee on Academic Dress for 1999-2000

Preamble

The Terms of Reference for the Senate Committee on Academic Dress are found in the *Senate Handbook* (revised, 1993), page 10.4.

Observations

1. Members of the Senate Committee on Academic Dress are:

Professor D. Amundson, Director, School of Art (Chair)
Professor L. Chalmers, Head, Department of Interior Design, Faculty of Architecture
Mr. R. Levin, Director of Student Records
Professor M. King, Faculty of Human Ecology
Mr. M. Gandhi, Undergraduate student, Faculty of Science
Mr. J. Edwards, Undergraduate student, Faculty of Physical Education and Recreation Studies

2. The Committee met once in the past year to consider a recommendation from the Faculty of Physical Education and Recreation Studies for the colours to be used on the hood lining for the new Bachelor of Exercise and Sport Science degree.
3. The Committee members look forward to reviewing the Committee's terms of reference in the coming year, as prescribed in the Committee on Committees' report and approved by Senate at its meeting of April 5, 2000.

Respectfully submitted,

D. Amundson, Chair
Senate Committee on Academic Dress

LS

**Annual Report of the Academic
Review Committee of Senate**

1. Members of the Committee for 1999/2000 includes:

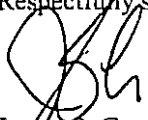
Dr. R. Lobdell	Vice-Provost (Programs) and Chair
Dean F. de Toro	Faculty of Graduate Studies
Dean D. Fuchs	Faculty of Social Work
Dr. J. deVries	Faculty of Dentistry
Dr. B. Dronzek	Faculty of Agricultural and Food Sciences
Dr. H. Rempel	Faculty of Arts
Dr. G. Klassen	Faculty of Science
Ms. R. Wover	Student - Member of Senate
Mr. E. Latif	Graduate Student - Member of Senate
Mrs. J. Zushman	Executive Assistant to the Vice-President (Academic) & Provost

2. The final report of the Task Force on Strategic Planning (*Building on Strengths, 1998*) recommended a general review of the current policy on academic reviews (Policy 429), which was established by Senate in July, 1996.

During the reporting period, the Senate Committee on Academic Reviews only met once, on 27th March 2000, for two purposes. First, the Committee received two self-studies of academic units which had been completed under Policy 429. Second, the Committee began what is likely to be a lengthy process of reviewing Policy 429.

The Committee will resume work on these and other issues in late April.

Respectfully submitted,



James S. Gardner,
Vice-President (Academic) and Provost

Preamble

The terms of reference for the Senate Committee on Admission Appeals are found on page 10.8 of Section 10 of the *Senate Handbook* (Rev. 1992).

Observations

Section 10.3.1 of the *Handbook* outlines the requirement that all standing committees of Senate prepare an annual report to be presented normally at the May meeting of Senate. The Senate Committee on Admission Appeals reports to Senate on an ongoing basis as appeals are heard. These reports, which are contained in the Senate minutes are summarized below.

During the period from April 1, 1999 to March 31, 2000 the Committee received 3 appeals. Four hearings were held.

FACULTY	DECISION
Law	This appeal was heard twice. The first time the appeal was denied. The second hearing was based on an appeal that the formal reconsideration procedures in the Faculty, that are a pre-requisite to any appeal to the Senate Admission Appeals Committee, had not been followed. The student petitioned the Faculty for a formal reconsideration. The Faculty of Law reconsidered the matter and confirmed its original decision. The student appealed again to the Senate Committee on Admission Appeals. The appeal was denied.
Medicine	denied
Medicine	denied

An oral report on the disposition of these appeals was presented at previous Senate meetings.

Respectfully submitted,

Professor Philip H. Osborne
Faculty of Law
Chair, Admission Appeals Committee

ANNUAL REPORT OF THE
SENATE COMMITTEE ON ADMISSIONS
FOR THE YEAR FROM MAY 1, 1999 TO APRIL 30, 2000

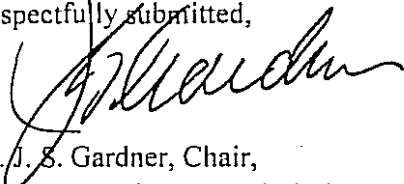
The terms of reference for the Senate Committee on Admissions are found on pages 10.5, 10.6, and 10.7 of the Senate Handbook (1990).

Subsequent to the 1999 Annual Report the committee met on September 28, 1999, January 11, 2000, February 3, 2000, and March 14, 2000. The following matters were addressed by the Committee:

1. Faculty of Nursing — Admission requirements for the Brandon and Norway House Sites in Nursing were reviewed and approved. It was proposed that the requirement for Chemistry or Physics be replaced with a requirement for "a 40S level science". Approved by Senate in December, 1999.
2. Faculty of Music — Admission requirements were reviewed and approved. It was proposed that the entrance requirements for the Faculty of Music be changed to match those of University 1. Approved by Senate in November, 1999.
3. Faculty of Management — It was proposed that a block transfer credit be established to qualified graduates of the business administration diploma programs of both Keewatin Community College and Ecole technique et professionnelle. Approved by Senate in March, 2000.
4. Faculty of Physical Education and Recreation Studies — It was proposed that the successful completion (with a minimum grade of "C") of 071.125 Biology B be a requirement for admission to the Athletic Therapy program (BESS Degree). Approved by Senate in March, 2000.
5. Faculty of Nursing — It was proposed that the admission requirements for the Baccalaureate Program for Registered Nurses (BPRN) be changed to promote greater access to the program through distance education. Approved by the Senate Committee on Admissions, March 14, 2000. Senate approval pending.
6. Faculty of Nursing — It was proposed that a second admission option in the Four-Year Baccalaureate Program be opened to accommodate transfer students and students who will be applying for admission to the newly introduced "second degree" option. Approved by the Senate Committee on Admissions, March 14, 2000. Senate approval pending.

In the upcoming year, the Committee has agreed to review the entrance requirements for direct-entry students from Manitoba in light of recent and proposed changes to the English language arts and science curricula in Manitoba's high schools. Also, the Committee continues its long-standing review of the Written English (W) and Mathematics (M) requirements for faculties, like Law, which require at least two years of previous post-secondary study for admission.

Respectfully submitted,



Dr. J. S. Gardner, Chair,
Senate Committee on Admissions

2000.03.22

SENATE COMMITTEE ON ADMISSIONS
COMMITTEE LISTING
FOR THE YEAR FROM MAY 1, 1999 TO APRIL 30, 2000

Dr. James Gardner	Chair
Dr. David Morphy	Vice-Chair
Mr. Peter Dueck	Enrolment Services, Director
Dr. Robert Baker	Faculty of Dentistry
Dr. Marian Campbell	Faculty of Human Ecology
Dr. James Dean	Faculty of Arts
Mr. Amandeep Grewal	Faculty of Science, Student Representative
Dr. Dennis Hrycaiko	Faculty of Physical Education & Recreational Studies
Ms. Navneet Kaur-Bains	Faculty of Science, Student Representative
Professor John Long	Faculty of Education
Ms. Patricia McDonald	Manitoba Education and Training
Dr. Romulo Magsino	Faculty of Education
Mr. Paul Morris	Faculty of Arts, Student Representative
Professor Andrew Osborne	Faculty of Arts
Dr. Gordon Robinson	Faculty of Science
Professor Earl Rosenbloom	Faculty of Management
Dr. Loretta Secco	Faculty of Nursing
Dr. George Tabisz	Faculty of Science
Ms. Jane Lastra	Enrolment Services, Recording Secretary

ANNUAL REPORT OF THE SENATE ANIMAL CARE POLICY COMMITTEE

for the period May 1999 to April 2000

The Senate Animal Care Policy Committee (SACPC) consists of:

Gary Glavin, Associate Vice-President (Research) and Chair
Ed Kroeger (for B. Hennen), Faculty of Medicine
Mike Butler (for J. Jamieson), Faculty of Science (replaces Lynn Batten, Faculty of Science)
Joseph Pear (for R. O'Kell), Faculty of Arts
Harold Bjarnason, Faculty of Agricultural and Food Sciences
Ranjana Bird, (for F. de Toro), Faculty of Graduate Studies
Istvan Berczi, Department of Immunology
Jim House, Department of Animal Science (replaces Laurie Connor, Department of Animal Science)
Annette Gupton, Faculty of Nursing
Carla Taylor, Department of Foods and Nutrition
Dorothea Blandford, Office of Research Services (replaces Deepak Bose, Department of Pharmacology)
Lloyd Campbell, Department of Animal Science
Kathie McCutcheon, University Veterinarian
Nora Lewis, Associate University Veterinarian
Randy Aitken, St. Boniface General Hospital Research Centre Veterinarian
Jon Syms, Graduate Student Representative (replaces Ryan Brook)
Colin Kazina, Undergraduate Student Representative
Brent Thomas, Community Representative

During the 1999-00 year, the SACPC has:

1. Forwarded an Emergency/Crisis Response Plan (as submitted by the Education Sub-Committee) to Senate for their consideration. The Emergency/Crisis Response Plan was approved by Senate at its June 2, 1999 meeting as an addition to Policy 1404, Care and Use of Animals.
2. Conducted the fall meeting of the committee on October 28, 1999. Verbal reports from the Chairs of the Protocol Management and Review Committees (PMRCs), the Education Sub-Committee (ESC) and the Infrastructure Planning Committee (IPC) were heard. In addition to verbal reports, the meeting focussed on:
 - i the development of a non-disclosure agreement (ongoing);
 - ii the review of Y2K response plans as prepared by animal holding facilities which were specific to animal welfare issues in the event of possible Y2K incidences.
3. Conducted the spring meeting of the committee on March 17, 2000. This meeting focussed on the receipt and review of reports on the activities of the PMRCs (Fort Garry and Bannatyne Campus), the ESC, the IPC, and the activities of the Local Animal Users Committees (LAUCs). The SACPC approved the University of Manitoba Course on the Care and Use of Animals and related training and oversight program which will be forwarded to Senate for their consideration. The SACPC accepted

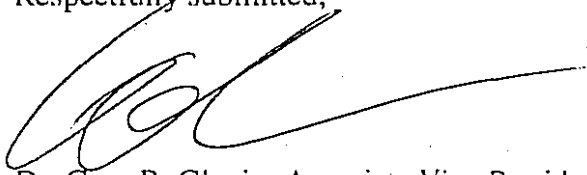
the recommendations presented for new and renewed committee membership. Other business included the review of revisions to the Criminal Code of Canada, which in part, dealt with cruelty to animals, and an update on the status of the Chown Building Renovations.

i The PMRCs meet and review protocols on a monthly basis. The Bannatyne Campus PMRC reviewed 86 new applications, 109 renewals, and 99 amendments between January 1 and December 31, 1999. The Fort Garry PMRC reviewed 52 new applications, 52 renewals, and 25 amendments between January 1 and December 31, 1999. Members of the PMRCs also conducted the required annual inspection of all animal laboratory service and housing facilities on behalf of the SACPC.

ii The Education Sub-Committee met six times in 1999 and conducted two e-mail reviews of materials. The Emergency/Crisis Response Plan was finalized and approved by Senate in June 1999 (see #1 above). The ESC's budget application to fund the delivery of the University Course on the Care and Use of Animals was postponed until the 2000/2001 fiscal year. In February 1999, the Canadian Council on Animal Care (CCAC) document "guidelines on: institutional animal user training" with accompanying "Recommended Syllabus for an Institutional Animal User Training Program" was released. These guidelines presented the training requirements for animal users (including investigators, post-doctoral fellows, research staff and graduate students) which will become a mandatory component of compliance with CCAC guidelines and policies by January 2003. Following the release of CCAC's "guidelines on: institutional animal user training", the Education Sub-Committee reviewed the document and found that the University animal user training program syllabus largely fulfilled the requirements that the CCAC guidelines established.

iii The Infrastructure Planning Committee met twice during 1999/00. The main focus of the committee was to review the current status of facility upgrade requirements. The members of the IPC agreed that a prioritized list indicating facility upgrade requirements was needed. The Chair requested that each facility submit a prioritized list of upgrade requirements in light of their impact on 1) CCAC assessments and accreditation, 2) imminent danger to research animals and/or personnel, and 3) economic development. Upon receipt of the prioritized lists, the IPC will combine the facility requests and develop one prioritized list which will then be brought to the government for their consideration. This is currently underway.

Respectfully submitted,



Dr. Gary B. Glavin, Associate Vice-President (Research)
and Chair, Senate Animal Care Policy Committee

Preamble

The terms of reference for the Senate Committee on Appeals are found on page 10.16 of the *Senate Handbook* (Rev. 1992).

Observations

Section 10.3.1 of the *Handbook* outlines the requirement that all standing committees of Senate prepare an annual report to be presented normally at the May meeting of Senate. The Senate Committee on Appeals is one which reports to Senate on an ongoing basis as appeals are heard. These reports, which are contained in the Senate minutes are summarized below:

During the period from April 1, 1999 to March 31, 2000 the Committee received 11 appeals.

FACULTY	DECISION
Arts	committee did not hear appeal; grounds for appeal not within Committee's terms of reference
Arts	upheld
Arts	denied
Education	denied
Engineering	upheld
Engineering	upheld
Engineering	upheld
Engineering	denied
Law	upheld
Medicine	denied
Nursing	denied

Respectfully submitted,

Professor J.A. Hoskins, Chair
Senate Committee on Appeals

April 6, 2000

Annual Report of the Senate Committee on Approved Teaching Centres

Preamble

The Terms of Reference for the Senate Committee on Approved Teaching Centres (SCATC) are found on pages 10.10 and 10.11 of the *Senate Handbook* (Revised 1993).

Observations

1. Members of the SCATC are:

Prof. J. Whiteley, Psychology	Prof. M. Bell, Math & Astronomy
Prof. H. Engbrecht, Music	Prof. F. Shore, Native Studies
Prof. M. Kinnear, History	Prof. M. Gerwin, Philosophy
Prof. B. Schwimmer, Anthropology (representing the Dean, Faculty of Arts)	Prof. P. Thomas, Political Studies
Prof. J. Gahan, Classics	Ms. Rainey Gaywish, Continuing Education Division
Prof. R.E. Finnegan, English	Prof. D. McCance, Religion
Prof. J.-L. Chodkiewicz, Anthropology	Prof. R. Kueneman, Sociology
Prof. L. Renée, French & Spanish	Mrs. R. Finlay, German & Slavic Studies
Prof. F. Starke, Faculty of Management	Prof. L. Spearman, Faculty of Social Work

2. The current Approved Teaching Centres are:

Canadian Mennonite Bible College
Prairie Theatre Exchange
William and Catherine Booth College

3. In 1999-2000 the SCATC conducted its regular spring business of reviewing cross-registered courses to be offered by the Approved Teaching Centres (ATC's), together with the proposed instructors, and recommending same to Senate at its meeting in August. Moreover, a staffing change at Canadian Mennonite Bible College necessitated approval of the Committee and a further recommendation to Senate in September.
4. In addition to the usual consideration of cross-registered course lists and proposed instructors for 1999-2000, the SCATC considered the results of an Academic Review at William and Catherine Booth College. As a result of that Academic Review, the SCATC was able to recommend to Senate that the William and Catherine Booth College have its status as an ATC extended for a further seven years.
5. The SCATC was also approached by the Canadian Mennonite Bible College for permission to delay their Academic Review to 2000-2001 because of negotiations with Concord College and Menno Simons College with respect to the formation of a Mennonite College Federation. The Senate concurred with the SCATC's recommendation that this request be approved and, therefore, the SCATC looks forward to receiving the results of an Academic Review from Canadian Mennonite Bible College in the coming year.

Respectfully submitted,

B.M.M. Sawicki
University Secretary

LS



THE UNIVERSITY OF MANITOBA

ENROLMENT SERVICES
Financial Aid & Awards

Winnipeg, Manitoba
Canada R3T 2N2

Tel: (204) 474-8197
Fax: (204) 474-7554
E-Mail: awards@umanitoba.ca

April 12, 2000

ANNUAL REPORT OF THE SENATE COMMITTEE ON AWARDS

1. The Committee met nine times between May 1, 1999 and April 30, 2000 (compared to 10 times in the same time period last year).
2. The terms of reference for the Senate Committee on Awards are found in the Senate Handbook on pages 10.10-10.11.
3. The Committee members are:
 - Professor K. Vessey, Faculty of Agricultural and Food Sciences (Chair)
 - Professor R. Baydack, Natural Resources Institute
 - Professor P. Fortier, Faculty of Arts
 - Professor D. Punter, Faculty of Science
 - Professor D. Strong, Faculty of Engineering
 - Associate Dean R. Bird, Faculty of Graduate Studies
 - Professor R. Dean, Faculty of Nursing
 - Ms. T. Lichkowski, Undergraduate Student, Faculty of Law
 - Mr. P. Dueck, Director, Enrolment Services
 - Ms. C. Richardson, Administrative Assistant, Enrolment Services
 - Mrs. E. Morphy, Awards Establishment Coordinator, Enrolment Services / Private Funding, Recording Secretary

OBSERVATIONS

1. The Committee reported to Senate on the following:
 - (a) the approval of 96 new awards (compared to 88 new awards last year);
 - (b) the approval of amendments to 135 existing awards (compared to 159 amendments to existing awards last year);
 - (c) the withdrawal of 13 awards previously approved by Senate (compared to 15 last year).
2. There were three requests (compared to two last year) for exemptions to the University policy on Non-Acceptance of Discriminatory Bursaries and Scholarships. The Committee continues to monitor requests for special consideration of acceptance of awards in this category.

Respectfully submitted,

K. Vessey, Chair
Senate Committee on Awards

URL: <http://www.umanitoba.ca/student>



11 April 2000

Annual Report of the Senate Committee on the *Calendar*

Preamble

The Senate Committee on the *Calendar* is charged with preparing the University Calendars and providing advice on matters referred to it concerning the University Calendars.

Observations

1. Members of the Committee for 1999-2000 were: Professor A. Braid (Law), Dean B. Dronzek (Agricultural and Food Sciences), Mr. J. Edwards (Physical Education and Recreation Studies), Mr. R. Levin (Student Records), Professor E. Rosenbloom (Management) and Ms. B. Sawicki (University Secretary) as Chair.
2. In the summer of 1999, Committee members attended a demonstration to review the proposed electronic version of the *Calendar*.
3. At its meeting on 28 September 1999, the Committee received and approved 10 recommendations from the Calendar Editor. As well, it was agreed that a "working committee" be established to work with the Calendar Editor on implementing changes agreed to by the Senate Committee on the *Calendar*. The working group will consist of the Director of Student Records (Mr. R. Levin), the Associate Dean of Graduate Studies (Dean A. Secco), one member of the Senate Committee on the *Calendar* (Mr. J. Edwards), and the Calendar Editor (Mr. E. Unrau).
4. The Committee was advised that the design/layout/pre-press services will be "in-house" through a one-year term appointment.
5. Future policy was discussed with respect to the "user-friendliness" of the *General Calendar*. It is recognized that the University must first determine whether this publication should be viewed as an informational or promotional document. Discussion also took place on the *General Calendar* as a legal document. While agreement did not take place on these issues, it was noted that the top priority is to have the *Calendar* as a user-friendly document.

Respectfully submitted,

Ms. B. M. M. Sawicki, Chair
Senate Committee on the *Calendar*.

/sgp

28 February 2000

Annual Report of the Senate Committee on Curriculum and Course Changes

Preamble

The terms of reference for the Senate Committee on Curriculum and Course Changes are found on pages 10.12 and 10.13 of the *Senate Handbook* (revised 1992).

Observations

1. Members of the Committee for 1999-2000 were: Professor J. E. Cooper (Medical Rehabilitation), Ms. J. Horner (Library), Dean E. Linden (Arts), Dr. R. Lobdell (Vice-Provost Academic Programs), Professor R. Mills (Human Ecology), Dean G. Robinson (Science), Professor J. Scanlan (Nursing), Professor D. Smyth (Medicine) and Dean B. L. Dronzek (Agricultural and Food Sciences) as Chair.
2. Senate's rules for standing committees require that they report to Senate at least once a year. The Committee on Curriculum and Course Changes normally reports in May and December with course and curriculum changes, and at such other times as are necessary.
3. During the period 1 June 1999 to 31 May 2000, the Committee reported to Senate on:
 - 2 June: - Social Work Co-operative Internship Program
 - 7 July: - Course changes in Women's Studies, Nursing, Pharmacy, Social Work
- Flexible Study Elective in the Continuing Education Division
 - 1 December: - Course changes from departments totalling less than nine credit hours in Agricultural and Food Sciences, Arts, Education, Engineering, Law, Management, Medical Rehabilitation, Music, Nursing, Pharmacy, Physical Education and Recreation Studies, Science, Social Work
- Modifications to the Certificate Course in University Management taught by the Centre for Higher Education Research and Development
- Interdisciplinary Degree Programs in Global Political Economy
- Advanced Major and Honours Programs in Women's Studies
- B.Sc. Programs in the Department of Psychology
- Course changes for units where the net increase was more than nine credit hours: Anthropology, Asian Studies, Medical Rehabilitation, Environmental Science Program
 - 5 January: - Minor course changes in Engineering and Management
 - 2 February: - Program in Linguistics and American Sign Language/English Interpretation
- Minor course changes in Engineering and Education
 - 1 March: - Minor course changes in Human Ecology and Law
- Modifications to the Certificate Course in University Management taught by the Centre for Higher Education Research and Development
- Basic Diploma in Actuarial Studies
- Advanced Diploma in Actuarial Studies

- 10 May:
- Certificate in Participative Management in the Continuing Education Division
 - Interior Environments Option in the Environmental Design Program
 - Minor course changes in Art, Human Ecology, Law, Management, Medical Rehabilitation, Physical Education and Recreation Studies, Science, University 1
 - Modification to the Certificate Course in University Management taught by the Centre for Higher Education Research and Development

Supporting documentation for these reports is available for inspection in the University Secretariat (311 Administration Building) upon request.

Respectfully submitted,

Dean B. L. Dronzek, Chair
 Senate Committee on Curriculum and Course Changes

Terms of Reference: *Senate Handbook* (revised 1992), pages 10.12 and 10.13.

/sgp

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ANNUAL REPORT OF THE SENATE COMMITTEE ON THE ETHICS OF RESEARCH INVOLVING HUMAN SUBJECTS (SCERIHS)
for the period November 1999 to April 2000

The Senate Committee on the Ethics of Research Involving Human Subjects (SCERIHS) consists of:

Gary Glavin, Associate Vice-President (Research), (*ex-officio*), Chair
Michael Thomas, Faculty of Arts
Shirley Gelskey, Faculty of Dentistry
Peter Nickerson, Faculty of Medicine
John Brewster, Faculty of Science
Barbara Naimark, Faculty of Nursing
Stan Straw, Faculty of Education
Donna Goodridge, Riverview Health Centre
John Irvine, Faculty of Law
Kevin Toyne (undergraduate student)
vacant (graduate student)

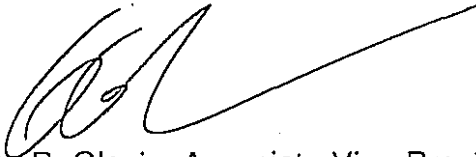
and, Research Ethics Boards (REBs) Chairs (*ex-officio*), appointed by SCERIHS:

Sharon Macdonald (Faculty of Medicine), Chair of Biomedical Research Ethics Board (BREB)
Alan Katz (Faculty of Medicine), Chair of Health Research Ethics Board (HREB)
Lorna Guse (Faculty of Nursing), Chair of Education/Nursing Research Ethics Board (ENREB)
Karen Grant (Faculty of Arts), Chair of Joint-Faculty Research Ethics Board (JFREB)
Bruce Tefft (Faculty of Arts), Chair of Psychology/Sociology Research Ethics Board (PSREB)

1. This SCERIHS Committee was created on November 3, 1999 when Senate passed a motion creating this committee, while at the same time abolishing the existing Committee for Research Involving Human Subjects (CRIHS). The Senate-elected members of SCERIHS were appointed by Senate at its December 1, 1999 meeting.
2. The terms of reference of the SCERIHS Committee are to:
 - a) ensure university-wide understanding of an compliance with, the applicable guidelines;
 - b) provide advice and recommendations to Senate and the University Administration regarding: the University's general policies relating to human subjects research and the effects of these policies on faculty members, staff and students;
 - c) review special policies and/or procedures adopted by REBs in reviewing protocols;
 - d) serve as the Final Appeal Committee (whose decisions shall be final and binding in all respects) for any appeal taken by any affected person or group against a decision by an REB;
 - e) appoint REB members, and establish new REBs and/or redistributes the responsibilities and composition of existing REBs based on numbers of protocols submitted;

- f) receive and consider reports from other bodies concerning human research activities at the University and reports thereon to Senate with comments and/or direction as appropriate;
 - g) provide ethical and legal expertise to individual REBs as needed;
 - h) annually review policies, procedures, and decisions of individual REBs;
 - i) annually review and approve REB files from previous years to be removed from storage and shredded;
 - j) report annually to Senate on the ethics review of research involving human subjects, along with such recommendations as it considers appropriate;
 - k) promote an atmosphere at the University of Manitoba for students, staff and faculty to engage in a high standard of research; and
 - l) support the education of researchers with respect to the ethics of human subject research.
3. At its inaugural meeting on January 20, 2000 the SCERIHS Committee appointed chairs for each of the five Research Ethics Boards. The Committee also struck a sub-committee, the Ethics Policy Implementation Committee (EPIC), consisting of the 5 REB chairs working in conjunction with the Human Ethics Implementation Officer, Dr. John Adair, who has provided leadership and assistance in writing and implementing the University's research ethics policy and its attendant procedures. The EPIC sub-committee is charged with acquiring members for REBs (subsequently presented to SCERIHS for approval), and for implementing Policy #1406, *The Ethics of Research Involving Human Subjects*. The EPIC sub-committee met several times to determine how to best implement the research ethics policy and its attendant procedures, to design protocol submission forms and to make appropriate recommendations to SCERIHS.
4. The SCERIHS Committee met again on February 23, 2000, at which time they heard a presentation from UMFA in relation to their commentary on the research ethics policy and its attendant procedures.

Respectfully submitted,



Dr. Gary B. Glavin, Associate Vice-President (Research)
and Chair, Senate Committee on the Ethics of Research Involving Human Subjects

28 February 2000

Annual Report of the Senate Committee on Honorary Degrees

Preamble

The terms of reference for the Committee on Honorary Degrees are found on pages 10.15 and 10.16 of the *Senate Handbook* (revised 1992).

Observations

1. The 1999-2000 membership of the Committee included: Professor J. E. Cooper (Medicine), Dean F. de Toro (Graduate Studies), Mr. S. Fletcher (President of UMSU), Dean J. C. Jamieson (Science), Dean R. P. O'Kell (Arts), Mr. E. B. Pollard (community representative), Ms. D. A. Selymes (Alumni Association), Dr. E. J. E. Szathmáry (President) and Dr. A. V. Mauro (Chancellor) as Chair.
2. The Committee on Honorary Degrees reports to Senate as required in closed session on candidates for honorary degrees, special convocations, and the naming of buildings, parts of buildings, roadways and special units.
3. During the period 1 June 1999 to 31 May 2000, the Committee reported to Senate on four occasions: 2 June, 3 November, 1 December and 10 May. Details of these reports are available in the University Secretariat (311 Administration Building) upon request by elected members of Senate.

Respectfully submitted,

Dr. A. V. Mauro, Chair
Senate Committee on Honorary Degrees

Terms of Reference: *Senate Handbook* (revised 1992), pages 10.15 and 10.16.

/sgp

April 4, 2000

Annual Report of the Senate Committee on the Libraries

Preamble

The Terms of Reference of this Committee enable it to make broad assessments of the status of the libraries, their fiscal support, and their effect on faculty and students (see *Senate Handbook* Rev. 1993, 10.27, pp. 10.19/20).

Observations

1. Members of the Senate Committee on Libraries are:

Dr. J. Gardner, Vice-President (Academic) and Provost, Chair
 Dr. G. Glavin, designate for Dr. J. Keselman, Vice-President (Research & External Programs)
 Ms. C. Presser, Director of Libraries
 Dean R. Magsino, Faculty of Education
 Dean M. Cox, Faculty of Architecture
 Professor H. Heller, Department of History
 Professor J. Brewster, Department of Statistics
 Professor N. Fleming, Faculty of Dentistry
 Professor M. McKay, Faculty of Nursing
 Professor L. Horne, Faculty of Human Ecology
 Professor A. Secco, Faculty of Graduate Studies
 Professor D. Strong, Faculty of Engineering
 Ms K. Hardy, Graduate Student
 Mr. E. Janzen, Graduate Student
 Ms. Helsa Chow, Undergraduate Student
 Ms. H. McKeen, Undergraduate Student

2. Since its last annual report the Committee met once on November 9, 1999 and is trying to schedule a meeting for April, 2000. Areas discussed at these meetings have included the Libraries' budget in general, and the acquisitions budget in particular. Other areas of interest have been Information Technology (a report on the Libraries with respect to Y2K readiness), Collections Management, a Report on the Libraries' Strategic Plan; Canadian National Site Licence Initiative (a CFI proposal), Scholarly Publishing and Academic Resources Coalition and Performance Measures for Research Libraries. The Committee continues to receive updates on the Libraries Consolidation project.
3. The Committee members continue to receive information on any changes within the Libraries on a regular basis.

Respectfully submitted,

James Gardner, Chair
 Senate Committee on Libraries

LS

Annual Report of the Senate Committee on Nominations

Preamble

The Senate Committee on Nominations is responsible for recommending academic staff and student nominees for standing, *ad hoc* and special committees of Senate, as well as recommending Senate representatives on other University committees and outside boards. The Committee's recommendations are forwarded to Senate for consideration and approval.

Terms of Reference for the Committee on Rules and Procedures are found on page 10.21 of the *Senate Handbook* (Rev. 1993).

Observations

1. The members of the Senate Committee on Nominations for 1999-2000 included: Professor B. Dronzek, Chair, Professor R. Bruno-Jofre, Ms. D. Breyfogle, Professor D. Chow, Professor W. Kops, Professor N. Hunter, Professor L. Guse, Professor A. Gole, Professor A. McGillivray, Professor R. Chernomas, Mr. J. Koh and Ms. A. Pratt.
2. The Committee held its annual meeting on Wednesday, June 23, 1999 to consider academic staff nominees for vacancies on standing committees of Senate. A report was forwarded to Senate for approval at its meeting of July 7, 1999. Because a full slate of nominees was not available at that time, further recommendations were considered by Senate at its meeting of September 1, 1999.
3. Student nominees for standing committees of Senate are prepared by a special sub-committee. Membership of the sub-committee includes three members of student Senate caucus, three members of UMSU Council and the President (or designate) of UMSU. A list of nominees was received from this group and a telephone poll conducted with members of the Senate Committee on Nominations prior to the report being presented to Senate for approval on December 1, 1999.
4. The Senate Committee on Nominations met again on November 22nd to prepare a slate of nominees to sit on the new Senate Committee on the Ethics of Research Involving Human Subjects. This slate of nominees was approved by Senate December 1, 1999.

Respectfully submitted

B. Dronzek, Chair
Senate Committee on Nominations

LS

Annual Report of the Senate Committee on Rules and Procedures

Preamble

The primary responsibility of the Committee on Rules and Procedures is to recommend on proposed rules and procedures governing Senate and its standing committees. In addition, the Committee recommends to Senate on proposed amendments to Faculty/School Council bylaws and, on behalf of Senate, reviews new or amended bylaws proposed by department councils prior to consideration by a Faculty or School Council.

Terms of Reference for the Committee on Rules and Procedures are found on page 10.22 of the *Senate Handbook* (1992).

Observations

1. The composition of the Committee on Rules and Procedures requires that its members be Senators at the time of nomination or renomination to the Committee. Members for 1999-00 included: Dean E.A. Braid, Chair; Professors A. Secco, G. Ramu and A. Percival; and a student representative, Mr. J. Edwards from the Faculty of Physical Education and Recreation Studies.
2. A number of requests to consider amendments to Faculty/School Council bylaws and Department Council bylaws were received and circulated to members for comment. Amendments to the Faculty/School Council bylaws for Graduate Studies, Arts, Agricultural and Food Sciences, Nursing and Music were considered and forwarded to Senate for approval.
3. The Senate Committee on Rules and Procedures, at the request of the President, suggested a mechanism whereby students in University 1 might elect (a) student representative(s) to Senate.
4. The Committee is currently considering proposed amendments to the Department of Geography bylaws. Other issues before the Committee are further consideration of University 1 student representation on Senate and the election of support staff to Senate.

Respectfully submitted

E.A. Braid, Chair
Senate Committee on Rules and Procedures

LS

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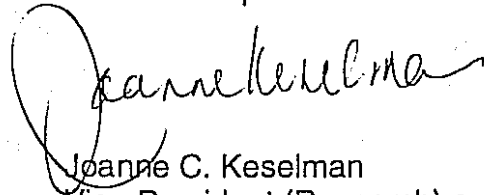
UNIVERSITY RESEARCH COMMITTEE OF SENATE
for the period April 1999 to March 2000

During April 1, 1999 March 31, 2000, the University Research Committee of Senate (URCS) has:

1. Learned of the federal budget 2000 increase in funding to the Canada Foundation for Innovation (CFI) and received information from the Vice-President (Research) on the University's submissions to CFI for its February and March 2000 competitions.
2. Discussed the progress of the reviews of the Centre for Professional and Applied Ethics, the Asian Studies Centre and the Institute for Industrial Mathematical Sciences.
3. Recommended for approval to Senate, the establishment of a new Centre for Research and Treatment of Atherosclerosis.
4. Recommended for approval to Senate, a new University policy on the Ethics of Research Involving Human Subjects in response to the Tri-Council Policy Statement on Ethical Conduct for Research Involving Human Subjects.
5. Learned of the Conditional Compliance status given to the University by the Canadian Council of Animal Care and the issuance of the Certificate of Good Animal Practice.
6. Discussed further the implications of the new granting agency: Canadian Institutes of Health Research (CIHR) and the various supporting transitional programs.
7. Heard a report from Dr. John Foerster entitled: *Human Cloning and Stem -Cell Cultures*, as a result of interest in the G-7 Ethics Advisory Committee.
8. Received and discussed the Report: *Expert Panel on Commercialization of University Research*.
9. At the request of Carolynne Presser, considered the potential measurements of impact that the Libraries' holdings have on our research.
10. Recommended for approval to Senate, the establishment of a designated Chair in Cell Biology.
11. Recommended for approval to Senate, a revised policy on Chairs and Professorships.
12. Learned of the Winnipeg Rh Institute Foundation Award for 1999 to Dr. J. G. Eales.
13. Received the preliminary results for the MRC, NSERC and SSHRC research grants competitions and the University-funded granting competitions.

14. Reviewed the following research institutes: Transport Institute; and the Health Leisure and Human Performance Research Institute and recommended to Senate their continuation for another 5 year term.
15. Learned of the 1999 Winnipeg Rh Institute Award winners: Drs. C. Bernstein, S. Mai, B. Bucknell, T. Mondor, H. Perreault, and J. Ebenezer.
16. Announced the appointment of Dr. Dorothea Blandford, Research Development Officer (Bannatyne Campus).
17. Discussed the 21st Century Chairs for Research Excellence Program, to be finalized after April 2000.
18. Received from the Faculty of Architecture and established a committee to review a proposal to establish a *Universal Design Institute*.

Submitted April 2000



Joanne C. Keselman
Vice-President (Research) and
Chair, University Research
Committee of Senate

April 13, 2000

Report of the Senate Planning and Priorities Committee on Activities, April 1, 1999 - March 31, 2000Preamble

The Terms of Reference for the Senate Planning and Priorities Committee are found on pages 10.21 and 10.22 of the Senate Handbook (Revised, 1993).

Observations

1. Members for 1999-00 included:

Elected from Senate:

Prof. J. Cooper (Chair to July/99)
 Prof. N. Fröhlich
 Prof. N. Halden (Chair from July/99)
 Prof. L. Kaminski
 Prof. P. Kaufert

Prof. G. Lambert (Vice-Chair from Sept/99)
 Prof. B. Stimpson (Vice-Chair to Sept/99)
 Prof. R. Tait
 Prof. A. Simon (from July/99)

Student Members:

Mr. F. Ali
 Mr. J. Koh
 Mr. R. Dhalla (from Dec/99)

Ex-officio Members:

Dr. E. Szathmáry - President
 Ms. D. McCallum - designate for Vice-President (Administration)

Dr. D.R. Morphy - Vice-Provost (Student Affairs)
 Ms. K.C. Ogden - designate for Vice-President (Academic) and Provost

Resource Persons:

Dr. R. Lobdell - Vice-Provost (Programs)
 Mr. M. McAdam - Vice President (Administration)

2. The work of the Committee is carried out by three subcommittees:

Programme and Curriculum Planning (chaired by R. Tait)
 Space Planning (chaired by A. Simon)
 Finance Planning (chaired by G. Lambert)

These subcommittees report to the full Committee which submits periodic written reports to Senate. In addition, the Chair makes an oral report to Senate at each meeting.

3. During the period April 1, 1999 to March 31, 2000 the following matters have been referred to the Committee and have been, or will be reported on to Senate:

Programme and Curriculum Planning area:

- a. Report on the proposed merger of the Departments of Biochemistry and Molecular Biology and Human Genetics;
- b. Report on the proposed Social Work Cooperative Internship Program;
- c. Report on the proposed Internet Innovation Centre;
- d. Report on the proposed Centre for Research and Treatment of Atherosclerosis;

- e. Report on the proposed elimination of the Master of Actuarial Mathematics Program resulting on development of informal guidelines for the discontinuance of programs;
- f. Development of a set of guidelines for units planning to submit proposals to SPPC with respect to the establishment of new centres;
- g. Report on undergraduate course changes with resource implications or course additions beyond 9 credit hours in the Faculties of Arts, Science and School of Medical Rehabilitation;
- h. Report on a proposed Program in Global Political Economy;
- i. Report on a proposed Linguistics/RRC Program in ASL/English Interpretation Program;
- j. Report on a proposed new Program in Women's Studies;
- k. Report on a proposed B.Sc. Major in Psychology;
- l. Report on a proposed Graduate Diploma in Community Health;
- m. Report on the proposed Basic and Advanced Diplomas in Actuarial Studies; and
- n. Report on the proposed Master of Mathematical, Computational and Statistical Sciences.

Space Planning area:

- a. Report on the site selection for a new grain-handling facility; and
- b. Development of a set of guidelines for submission of proposals to SPPC with respect to space requirements.

Finance Planning area:

- a. Commentary on the Budget for 1999-2000, sent to the Chair of Senate;
- b. Commentary on the Inflationary and Other for Developing Operating Estimates for 2000/2001, 2001/2002 and 2002/2003; and
- c. Commentary on the Spending Estimates for 2000-2001 sent to the Chair of Senate;

4. In addition to these normal activities, the Committee:

- a. was given regular updates on the progress of the Nursing Building/Parking Garage;
- b. was involved in the budget process and given regular updates with respect to financial matters;
- c. discussed issues relating to CFI proposals and buildings and communicated concerns to the Vice-President (Research);
- d. was given regular updates with respect to required building renovations, e.g. Medical Rehabilitation and the Chown Building, as well as the completion of the 4th floor, Brodie Centre;
- e. had several discussions with respect to how the Committee could set the stage to become more involved in actual planning and prioritizing, rather than being a reactive body;
- f. has had some discussions with respect to the process in place for approval of new/revised course descriptions;
- g. has had some discussions with respect to revising the *General Calendar* such that courses that have not been offered for some time might be excluded;
- h. has had discussions wherein concern has been expressed over perceived double-billings with respect to graduate students who have taken some courses as special and/or occasional students; and
- i. was provided with details by Professor E. Epp, Urban Designer, with respect to a master campus plan.

5. I wish to thank the members who served on SPPC during the period covered by this report for their hard work, enthusiasm and dedication to the task - the committee tackled difficult issues this year. I want also to thank the Vice-President (Administration) for attending meetings and providing the committee with all pertinent information.

Respectfully submitted,

Norman Halden, Chair
Senate Planning and Priorities Committee

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April 6, 2000

TO: Members of Senate

FROM: B.M.M. Sawicki
University Secretary

RE: Annual Reports - Senate Committees 1999-2000

This report is submitted on behalf of the following standing Committees of Senate:

Senate Committee on Academic Freedom

Terms of Reference are found in the *Senate Handbook*, page 10.5. No matters were referred to the Committee for consideration, therefore, no meetings were held during the reporting period.

Senate Committee on the Academic Evaluation of Students

Terms of Reference are found in the *Senate Handbook*, pages 10.4 and 10.5. The Committee did not meet during the reporting period and, in fact, at its meeting of April 5, 2000, the Senate approved a recommendation that this Committee and the Senate Committee on Instruction be combined to form a new committee with a different composition.

Senate Committee to Consider applications for Faculty Status

Terms of Reference are found in the *Senate Handbook*, pages 10.14 and 10.15. There were no requests to consider applications for faculty or independent school status. As a result, the Committee did not meet during 1999-00. At its meeting of April 5, 2000, the Senate approved a recommendation from the *Ad Hoc* Committee on Committees that this Committee be disbanded. An *ad hoc* committee can be appointed by the Senate Executive Committee to consider applications for faculty status as and when the need arises.

Senate Committee on Instruction

Terms of Reference are found in the *Senate Handbook*, pages 10.16 and 10.17. The Committee did not meet during the 1999-2000 period. At its meeting of April 5, 2000, the Senate approved a recommendation that this Committee and the Senate Committee on the Academic Evaluation of Students be combined to form a new committee with a different composition.

Joint Senate Appeals Committee

Terms of Reference are found in the *Senate Handbook*, page 10.19. No appeals were received and the Committee was not required to meet.

LS

April 26, 2000

Report of the Senate Executive Committee

Preamble

The Terms of Reference for the Senate Executive Committee are found in Section 9 of the *Senate Handbook* (Rev. 1993).

The Senate Executive Committee held its regular monthly meeting on the above date.

Observations**1. Speaker for the Senate Executive Committee**

Mr. Jeffrey Leclerc will be the Speaker for the Senate Executive Committee for the May meeting of Senate.

2. Nominations to the Senate Committee on Nominations

The Report of the University Secretary on the Senate Committee on Nominations is attached. Members of the Committee are nominated by the Senate Executive Committee and elected by Senate (see Recommendation below).

3. Comments of the Senate Executive Committee

Other comments of the Senate Executive Committee accompany the report on which they are made.

Recommendation

The Senate Executive Committee recommends that the following nominations to the Senate Committee Nominations be approved by Senate for three year terms ending May 31, 2003:

Area of Representation	Name
Agricultural & Food Sciences and Human Ecology	Professor B. Dronzek (R)
Education and Physical Education & Recreation Studies	Professor J. Long
Music, Fine Arts, NRI and Libraries	Professor R. Burleson

Respectfully submitted,

Dr. E.J.E. Szathmáry, Chair
Senate Executive Committee

LS

Report of the University Secretary on the Committee on Nominations

At the July 1977 meeting of Senate, Senate approved without debate the following area representations for the Committee on Nominations. The representation was amended in July 1991 to include the Libraries. The membership at 1 June 2000 is as follows:

1.	Agriculture & Human Ecology	B. L. Dronzek *	to	2000
2.	Architecture & Engineering	A. Gole *		2001
3.	Arts	R. Chernomas		2002
4.	Science	N. Hunter		2001
5.	Law & Pharmacy	A. McGillivray		2001
6.	Medicine & Dentistry	D. Chow *		2002
7.	Education & Physical Education	R. Bruno-Jofre *		2000
8.	Management & Continuing Education	W. Kops *		2002
9.	Music, Fine Arts, Natural Resources Institute & Libraries	D. Breyfogle		2000
10.	Nursing, Social Work & Counselling Service	L. Guse *		2001
11.	Students (2)	J. Koh		2000
		J. Leclerc		2000

* denotes member of Senate

The terms for Professors Dronzek, Bruno-Jofre and Breyfogle are ending on 31 May 2000. Replacements are required for the following areas (all are three-year terms):

1. Agriculture & Human Ecology
2. Education & Physical Education
3. Music, Fine Arts, Natural Resources Institute & Libraries

The composition of the Committee on Nominations calls for ten members of the academic staff, the majority of whom are to be members of Senate. Since four of the academic members currently on the Committee are Senators, two of the replacements will have to be members of Senate.

/sgp

Wednesday, 29 March 2000

Report of the Senate Committee on Academic Computing on Faculty Work Station Replacement Costs

Preamble

Attached please find a report prepared at the request of the Senate Committee on Academic Computing. The Committee has studied this report with care, and forwards it to the Senate Executive Committee for its consideration.

Observations

The cost of replacing Faculty workstations is a major concern. Access to computing and networking facilities is a crucial tool for academic teaching and research. Because funding is often inadequate for updating desktop equipment, and as equipment grows obsolete, the ability of academic staff (and advanced students) to make proper use of current information technology is seriously compromised.

This report deals only with desktop equipment attached to Novell networks, because this is the only inventory data readily available. Since many desktop machines are not connected to Novell networks, this report clearly and probably significantly underestimates the true costs of replacement.

The Committee believes that further work is needed in order to assess the dimensions of this problem.

Recommendations

The Senate Committee on Academic Computing requests Senate to endorse this report, and recommends that a full audit of desktop equipment be conducted by Faculties, Schools and administrative units.

Respectfully submitted,



Dr. R. Lobdell, Chair
Senate Committee on Academic Computing

/sgp

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

Workstations in Faculties;

The following chart shows active workstations by Novell network container, and is the minimum estimate of workstations in faculties—ie- office machines. These figures do not include any workstations not connected to the campus Novell networks and as such should be considered as a minimum replacement estimate. The full cost of renewal of faculty workstations could be much higher and a full audit of faculty owned equipment would be required to get the full cost of renewal.

Workstations by Container			
Container	Workstations	Annual replacement cost	Total replacement cost
Agriculture	199	\$132,667	\$398,000
Ancillary Services	87	\$58,000	\$174,000
Arts	146	\$97,333	\$292,000
CED	4	\$2,667	\$8,000
CHERD	9	\$6,000	\$18,000
Dentistry	36	\$24,000	\$72,000
Education	63	\$42,000	\$126,000
Engineering	18	\$12,000	\$36,000
Financial Services	78	\$52,000	\$156,000
Fine Arts	5	\$3,333	\$10,000
Graduate Studies	18	\$12,000	\$36,000
Human Resources	56	\$37,333	\$112,000
Human Ecology	31	\$20,667	\$62,000
Internal Audit	5	\$3,333	\$10,000
IST	147	\$98,000	\$294,000
Law	31	\$20,667	\$62,000
Libraries	204	\$136,000	\$408,000
Management	93	\$62,000	\$186,000
Medicine	174	\$116,000	\$348,000
ISIS	6	\$4,000	\$12,000
NRI	10	\$6,667	\$20,000
Nursing	85	\$56,667	\$170,000
Pharmacy	23	\$15,333	\$46,000
Phys Ed	58	\$38,667	\$116,000
PPEM	49	\$32,667	\$98,000
President's Office	44	\$29,333	\$88,000
Psychology	70	\$46,667	\$140,000
Research Admin	24	\$16,000	\$48,000
Science	114	\$76,000	\$228,000
Social Work	22	\$14,667	\$44,000
St Andrews	6	\$4,000	\$12,000
St Johns	12	\$8,000	\$24,000
St Pauls	20	\$13,333	\$40,000

Student Affairs	107	\$71,333	\$214,000
University Relations	44	\$29,333	\$88,000
	2,098	\$1,398,667	\$4,196,000

Unit replacement cost \$2,000

Replacement is based on a three year equipment life

Annual replacement costs do not include interest on lease payments

March 20, 2000

Report of the Senate Committee on Admissions concerning a proposal from the Faculty of Nursing to change the admissions requirements to the BPRN to promote greater access to the program through distance education.

Preamble:

On February 10, 2000, the Council of the Faculty of Nursing approved a recommendation to modify the admission requirements for the Baccalaureate Program for Registered Nurses (BPRN) in order to promote greater access to the program through distance education.

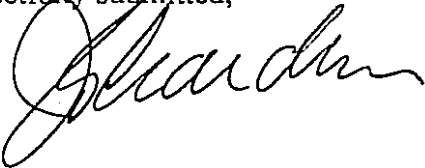
Observations:

1. The BPRN is able to offer all of the required courses by distance.
2. The existing admission requirements for the program require a "current active practising membership in a Canadian provincial or territorial association/college of registered nurses." In addition, "upon acceptance into the program, the student must become an active practising member of the Manitoba Association of Registered Nurses" (MARN).
3. The Faculty of Nursing proposes to broaden these admission requirements to include any provincial, territorial, state, or national nursing association/college of registered nurses.
4. In an associated move, the Faculty of Nursing passed a recommendation saying that "students who are not registered with MARN and continuing in the program must submit proof annually of active practising status in the jurisdiction in which they hold membership in a professional licensing body. For clinical courses in the program, students must hold active practising status in the jurisdiction in which they fulfil the requirements of the clinical component of the course."

Recommendation:

The Senate Committee on Admissions recommends to Senate that approval be given to the new admission requirement to the BPRN which would require "current active practising membership in a provincial, territorial, state, or national nursing association/college of registered nurses."

Respectfully submitted,



Dr. J.S. Gardner, Chair,
Senate Committee on Admissions

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

March 20, 2000

Report of the Senate Committee on Admission concerning a proposal from the Faculty of Nursing for a second admission option in the Four-Year Baccalaureate Program

Preamble:

On December 13, 1999, the Nursing Faculty Council approved a recommendation to open a second admission option to the Four-Year Baccalaureate Program, largely to accommodate transfer students and students who will be applying for admission to the newly introduced "second degree" option and who may not meet all of the requirements of the current University 1 admission option.

Observations:

1. The admission requirements currently in place, which outline the requirements for students wishing to enter the Faculty of Nursing after completing University 1, will remain as the primary admissions category.
2. In order to meet the increasing demand for nursing graduates, the Faculty of Nursing is introducing a "second degree stream". The purpose of this stream is to attract students holding a degree in Arts or Science or having achieved substantial progress towards a degree. This stream is designed to be taken in an accelerated manner, with students able to complete all program requirements in two years and four months. In fact, students who have all non-nursing courses (including Anatomy and Physiology, Statistics, and Microbiology) completed at the time of admission can complete the program requirements in as little as two calendar years.
3. The Faculty proposes to reintroduce the former transfer student admissions category as students applying with a first degree may not have all of the requirements of University 1.

Recommendation:

The Senate Committee on Admissions recommends to Senate that approval be given to the proposal for a second option for admission to the Four Year Baccalaureate Program in Nursing. This option is to allow students to be admitted with 24 credit hours of previous university work, with a GPA of at least 2.0. Students presenting more than 24 credit hours will have all of these credits, up to the most recent 60, considered in calculating for the minimum GPA requirement. Students who do not present a university English course of at least three credit hours with a minimum grade of "C" must present instead two high school 40S English credits (or equivalent) with a minimum grade of 60 percent. Students who do not present a university science course of at least three credits with a minimum grade of "C" must present instead at least one high school 40S (or equivalent) science course with a minimum grade of 60 percent.

Respectfully submitted,



Dr. J.S. Gardner, Chair,
Senate Committee on Admissions

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.



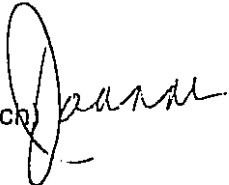
THE UNIVERSITY OF MANITOBA

OFFICE OF THE PRESIDENT

205 Administration Building
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Tel: (204) 474-6860
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February 10, 2000

TO: Bev Sawicki, University Secretary
FROM: Joanne C. Keselman, Vice-President (Research) 
RE: Revised Policy on Chairs and Professorships

Bev, as I mentioned I have now heard from Alan Yost re recommended changes to the above named policy.

Attached for action by your office is a copy of the latest version of the policy (i.e., the one considered by Senate Executive) with an indication of the revisions that are necessary to this policy to take into account input from Mr. Yost and Dr. Gardner.

I am assuming that your office will make the necessary revisions to this policy. Prior to it being forwarded to Senate, I would appreciate the opportunity to review the final document.

As you know, Al Yost has sent the latest draft of this policy to UMFA for commentary. In light of this, I would appreciate your discussing the timing of forwarding this policy to Senate with Al.

Finally, I wish to draw your attention to observation #5 in the University Research Committee of Senate covering report re this policy. As indicated in this observation, approval of the proposed changes to Policy 428 will require some adjustments to Policy 416 on the naming of chairs. Again, I assume that these editorial revisions will be handled by your office.

Thank you.

Report of the University Research Committee of Senate on Policy 428, *Guidelines for the Establishment of Chairs*

Preamble

1. One of the responsibilities of the University Research Committee of Senate is to provide advice and recommendations to both Senate and University Administration on policies concerning research development and administration, "reviewing such policies regularly and recommending revisions as appropriate".
2. Given that the University is in the planning stages of a major capital campaign, it was considered timely to conduct a review of Policy 428, *Guidelines for the Establishment of Chairs*. According to the Executive Director, Alumni and Development, the establishment of chairs (and professorships) is viewed increasingly by donors as an attractive way to assist the University in developing and enhancing its academic programs and activities.

Observations

1. The review and resulting recommended revisions to Policy 428 are based on an examination of similar policies at all other Canadian research-intensive universities as well as those of several major research institutions in the United States. The proposed revisions would bring the University's current policy in line with similar policies at other institutions.
2. Both substantive and editorial revisions to the current policy are recommended.
3. The two recommended revisions of a substantive nature are as follows.
 - a. The introduction of the category of 'Professorship'. The category of Professorship is common at other Canadian universities, and the inclusion of this category would provide for a broader range of funding possibilities with respect to these types of positions. That is, while Chairs and Professorships have the same goals and objectives, the extent of external funding required to establish a Professorship is less than that for a Chair (see sections 1.1.2 and 1.1.2.2).
 - b. The elimination of the distinction between 'endowed' and 'designated' positions. Under current University policy, chairs that are funded through endowments are referred to as 'endowed chairs' while those funded through a series of annual gifts, as 'designated' chairs. The term 'designated chair' is not widely used or understood. It is proposed that for both chairs and professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts (see section 1.1.3).

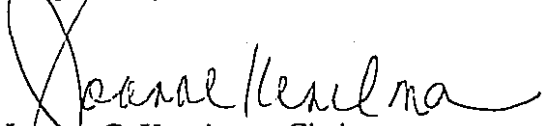
- 4. The balance of the proposed revisions are of an editorial nature and include clarification and elaboration of the: (a) procedures for the establishment of chairs and professorships (see section 2.1); (b) procedures for the selection and appointment of chairs or professorships (see section 2.2); (c) responsibilities of individuals appointed to chairs and professorships (see section 2.3); and (d) procedures for the review of chairs and professorships (see section 2.4).
- 5. With reference to the case of formally named positions, current University policy stipulates that, prior to recommending to the Board of Governors, Senate will seek the advice and recommendation of the Committee on Honorary Degrees, in accordance with University policy 416 (see section 2.1.5). It should be noted that Policy 416 currently pertains to the naming of endowed chairs only. Accordingly, if the proposed revisions to Policy 428 are approved, the scope of Policy 416 will need to be broadened to include both chairs and professorships.

Recommendations:

The University Research Committee of Senate recommends:

- 1. that Senate approve the attached proposed revisions to Policy 428, *Guidelines for the Establishment of Chairs*; and
- 2. that Senate approve the broadening of the scope of Policy 416, in order to be consistent with the proposed revisions to Policy 428.

Respectfully submitted,



Joanne C. Keselman, Chair
University Research Committee of Senate

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

The University of Manitoba
Policy 428

Subject: Chairs and Professorships
Approved by: Board of Governors
Contact: Vice-President (Academic) and Provost
Group: All Academic Staff
Approved: 27 May 1993
Revised: -----

Introduction and Scope

The University continually seeks to develop and enhance its academic programs and activities. To this end, it welcomes external funding from donors that will assist the University in discharging its academic responsibilities. The establishment of Chairs or Professorships is one way in which this may be achieved.

The University is committed to the tradition and importance of Chairs and Professorships as a means of developing, recognizing and promoting academic programs and fields of study that are consistent with the University's mission and scholarly objectives. To this end, it has developed a policy and attendant procedures governing the establishment of Chairs and Professorships.

This policy and its attendant procedures pertain to sponsored academic appointments where the appointees are selected by a process that is internal to and determined by the University. It does not pertain to academic appointments where the appointee is selected by other means (e.g., those that are underwritten by the national granting agencies). It also does not apply to visiting professorships.

This policy applies to all new initiatives and shall have no retroactive application, that is, it shall not apply to Chairs and Professorships that were established before the approval of this policy. Such Chairs and Professorships shall be governed by the policy in place at the time of their establishment. If, however, a previous gift becomes sufficient to change, for example, a Professorship to a Chair, this change shall be made in accordance with this policy.

1. POLICY

1.1 Purpose, Definitions and Criteria

- 1.1.1 Chairs and Professorships are established to advance the University's academic goals and objectives.
- 1.1.2 The primary distinction between Chairs and Professorships is the extent of external funding that is available to support the appointment.
 - 1.1.2.1 A **Chair** normally must, at its establishment, be fully funded from sources outside of the University's regular operating budget. The funding for a Chair normally must be sufficient to cover the full salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support.
 - 1.1.2.2 A **Professorship** normally must, at its establishment, be partially funded from sources outside of the University's operating budget. The funding for a Professorship normally must be sufficient to cover at least 20 percent of the salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support.
- 1.1.3 For Chairs and Professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts.
- 1.1.4 From their inception, Chairs and Professorships shall be attached to a department, faculty, school, college, centre or institute of the University. Accordingly, the goals of the Chair or Professorship shall be consistent with those of the unit to which it is attached.
- 1.1.5 The establishment of a Chair or Professorship normally shall not be tied to the appointment of a particular individual.
- 1.1.6 Individuals appointed to Chairs and Professorships normally shall have academic qualifications commensurate with an appointment at the rank of Professor.
- 1.1.7 The initial term of appointment to Chairs and Professorships shall be three to five years. If the renewal of an appointment is permitted, such renewal is subject to a successful performance review and the availability of funds.

1.2 Value of Chairs and Professorships

- 1.2.1 From time to time, normally for a three-year period or for the period of a capital campaign, the University President shall determine minimum values for any and all newly established Chairs and Professorships. These values shall be based on the requirements of this policy, as stipulated in the definitions of Chairs and Professorships (see sections 1.1.2.1 and 1.1.2.2).
- 1.2.2 Nothing in this section will prevent a unit from augmenting the support provided to a Chair or Professorship under 1.2.1 above.

1.3 Joint Chairs or Professorships

- 1.3.1 A Chair or Professorship may be established jointly by the University and another university, an institution affiliated with the University (including teaching hospitals) or a research institute.
- 1.3.2 Such joint Chairs and Professorships shall be established on terms jointly agreed to by the parties. In such cases, funds may be held either by the University or by the other party, or both.

1.4 Naming of Chairs and Professorships

- 1.4.1 Should the University wish to honour a donor(s) or at the request of a donor(s), Chairs and Professorships may formally be named. In such cases, the University's policy on the naming of Chairs and Professorships shall apply.

1.5 Disestablishment of Chairs or Professorships

- 1.5.1 Chairs and Professorships may be disestablished by mutual agreement of the University and the donor(s).

- 1.6 To give effect to this policy, the University has established certain mechanisms. These mechanisms include an articulation of:

- a. procedures for the establishment of Chairs and Professorships;
- b. procedures for the selection and appointment of individuals to Chairs and Professorships;
- c. responsibilities of individuals appointed to Chairs and Professorships; and
- d. requirements regarding the review of the performance of individuals appointed to Chairs and Professorships, and the administrative and financial arrangements of Chairs and Professorships.

2. PROCEDURES/MECHANISMS

2.1 Establishment of Chairs or Professorships

2.1.1 The initiative to establish a Chair or Professorship may come from a department, faculty, school, college, centre or institute of the University, from the President, or from a prospective donor(s).

2.1.2 Confidential discussions with a prospective donor(s) may precede the development of a formal proposal to establish a Chair or Professorship.

2.1.3 A formal proposal for the establishment of a Chair or Professorship shall be made by the head of the unit to which the Chair or Professorship will be attached. All such proposals shall have the approval of the relevant dean or director, where applicable, and the Vice-President (Academic) and Provost. In the case of proposals for Chairs and Professorships that are primarily intended to enhance the University's research programs, the Vice-President (Academic) and Provost shall consult with the Vice-President (Research). The proposal shall indicate:

- a. the type of appointment (Chair, Professorship);
- b. the name of the Chair or Professorship;
- c. the purpose and objectives of the Chair or Professorship;
- d. the relationship of the goals of the Chair or Professorship to those of the proposing unit;
- e. the method by which the Chair or Professorship will be funded;
- f. the general and specific required academic qualifications of the candidates or nominees;
- g. the term of the appointment, including, where applicable, provisions for reappointment; and
- h. any other provisions unique to the Chair or Professorship.

2.1.4 All proposals for the establishment of Chairs and Professorships shall be considered by Senate and, following recommendation by Senate, by the Board of Governors. In the case of proposals for Chairs and Professorships that are primarily intended to enhance the University's research programs, the University Research Committee of Senate shall recommend to Senate.

2.1.5 In the case of formally named chairs and professorships (see section 1.4.1), prior to recommending to the Board of Governors, Senate will seek the advice and recommendation of the Committee on Honorary Degrees, in accordance with University policy 416, *Naming of Chairs and Professorships*.

2.2 Selection and Appointment of Chairs or Professorships

- 2.2.1 The selection and appointment of an individual to a Chair or Professorship shall be conducted in accordance with University policy (including Policy 703, *Appointment of Academic Staff*) and/or the provisions of the relevant Collective Agreement (except as provided in section 2.2.2).
- 2.2.2 Notwithstanding the provisions of Policy 703, in cases where it is proposed that a member of the University's full-time (including G.F.T.) academic staff be appointed to a Chair or Professorship, such an appointment may be made without a search with the approval of the Vice-President (Academic) and Provost, on the recommendation of the unit head and, where appropriate, the dean or director.
- 2.2.3 Nothing in sections 2.2.1 and 2.2.2 will be deemed to prevent the University or the relevant unit of the University from providing an opportunity for consultation with the donor(s), or their representative(s). Responsibility for the appointment of individuals to Chairs and Professorships, however, rests solely with the University.
- 2.2.4 Appointees to Chairs and Professorships may be granted tenured, probationary, term or contingent appointments, as approved by the Board of Governors.
- 2.2.5 Appointees to Chairs and Professorships normally shall be full-time employees of the University (except as provided in section 1.3.1).

2.3 Responsibilities of Appointees to Chairs and Professorships

- 2.3.1 The specific duties and responsibilities of appointees to Chairs and Professorships shall be stated in a formal letter of offer.
- 2.3.2 While Chairs and Professorships may allow for a greater concentration on research, scholarship and creative works than that afforded by a regular academic appointment, a reasonable commitment to teaching is expected of appointees to Chairs and Professorships.
- 2.3.3 During the first year of the appointment, appointees to Chairs and Professorships shall be required to give a public lecture. The scheduling and announcement of such lectures shall be coordinated by the relevant unit head, in collaboration with the University's Department of Public Affairs.

2.3.4 Appointees to Chairs and Professorships shall report annually, in the same manner as other faculty, to their unit head. Holders of Chairs and Professorships shall furnish an annual report of activities to the unit head, the dean or director, where applicable, and the Vice-President (Academic) and Provost. In the case of Chairs and Professorships that are primarily intended to enhance the University's research programs, an annual report of activities shall also be provided to the Vice-President (Research).

2.4 **Reviews of Chairs and Professorships**

2.4.1 The performance of appointees to Chairs and Professorships shall be reviewed in the same manner as other members of faculty.

2.4.2 If appointment renewal is permitted, the unit head or, where applicable, the dean or director is responsible for initiating and coordinating a timely reappointment review process. The resulting recommendation on reappointment shall be reported to the Vice-President (Academic) and Provost.

2.4.3 The administrative and financial arrangements pertaining to a Chair or Professorship shall be reviewed on a periodic basis but not less than every five years. The unit head or, where applicable, the dean or director is responsible for initiating and coordinating this review. The results of this review shall be reported to the Vice-President (Academic) and Provost.

April 25, 2000

Report of the Committee on NominationsPreamble

The terms of reference for the Senate Committee on Nominations are found on page 10.21 of the *Senate Handbook* (1992).

Observations

1. Since last reporting to Senate, the Committee has received one further nomination from the Student Nominating Sub-Committee. This is a nomination to the Senate Committee on Appeals where there was still a vacancy for one student to serve as an alternate.
2. The *Ad Hoc* Committee on Committees recommended that membership on the Senate Committee on Appeals be expanded to create a larger pool of members from which to draw when setting up hearing panels. This has created the need for one more regular student (who must be a Senator). This nomination is also herein presented.

Recommendation

The Committee on Nominations recommends to Senate the following list of nominees:

Committee	Nominees	Faculty/School	Term
Senate Committee on Appeals	Mr. P. Saydak (Senator) (regular member)	Arts	14.10.01
	Mr. Michael Kowalson (alternate member)	Continuing Education	14.10.01

Respectfully submitted,

B. Dronzek, Chair
Committee on Nominations

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Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.