

Senate
Senate Chamber
Room 245 Engineering Building
WEDNESDAY, January 3, 2001
1:30 p.m.

AGENDA

I MATTERS TO BE CONSIDERED IN CLOSED SESSION

II MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

III MATTERS FORWARDED FOR INFORMATION

1. Report of the Senate Committee on Awards Page 17

IV REPORT OF THE PRESIDENT

V QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

VI CONSIDERATION OF THE MINUTES OF THE MEETING OF DECEMBER 6, 2000

VII BUSINESS ARISING FROM THE MINUTES

VIII REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE

1. Report of the Senate Executive Committee Page 24
2. Report of the Senate
Planning and Priorities Committee

The Chair will make an oral report on the Committee's activities.

IX REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS

1. a) Report of the Senate Committee
on Curriculum and Course Changes re
Course Changes in the Faculty of Education Page 25
- b) Report of the Senate
Planning and Priorities Committee Page 28

2. Report of the Faculty
Council of Graduate Studies on
the Master of Interior Design Program Page 30

- a) Report of the Senate
Planning and Priorities Committee Page 36

3. Report of the Senate Committee on Appeals

The Chair will make an oral report on the Committee's activities.

X ADDITIONAL BUSINESS

1. Report of the *ad hoc*
committee of the Committee of Election Page 37

XI ADJOURNMENT

/sgp

Report of the Senate Committee on Awards respecting Awards

Preamble

The Senate Committee on Awards (SCOA) terms of reference include the following responsibility:

"On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under Policy No. 419, such offers shall be submitted to Senate for approval." (Senate, April 5, 2000)

At its meeting on November 28, 2000, SCOA reviewed five new award offers and 11 award amendments and reports as follows.

Observation

1. On behalf of Senate, the Senate Committee on Awards approved and recommends that the Board of Governors approve five new awards and 11 award amendments as set out in Appendix "A" of the Report of the Senate Committee on Awards (dated November 29, 2000). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Ewa Morphy for

Professor R. Baydack, Chair
Senate Committee on Awards
RB/em

SENATE COMMITTEE ON AWARDS REPORT TO SENATE - NOVEMBER 29, 2000

APPENDIX "A"

OFFERS

UNIVERSITY OF MANITOBA DISTINGUISHED DISSERTATION AWARD

The Faculty of Graduate Studies, in partnership with the Alumni Association of the University of Manitoba, offers three awards annually, each valued at \$4,000 plus a Citation Certificate, to doctoral graduands who have made especially significant original contributions to their academic discipline. One award is offered in each of the following general categories: Natural Sciences and Engineering, Social Sciences and Humanities, and Health Sciences.

Eligible dissertations must have been completed between January 1 and December 31 of a given year and must be clearly identified to fall into one of the three categories listed above. Selection of the award winners begins with a nomination process. Each Faculty/School may forward one nomination in each of the three categories. Nominations must be submitted to the Office of the Dean of Graduate Studies no later than February 28. Each nomination must include:

- (1) a letter of support from the Dean of the Faculty/ Director of the School which also indicates the process used to select the nominee. The letter must also indicate the field of the dissertation research (see three categories listed above);
- (2) a letter from the Graduate Chair of the student's department describing the reasons for the nomination, and why the dissertation constitutes a significant piece of original work;
- (3) the name and departmental affiliation of the nominee's research supervisor;
- (4) a copy of the external examiner's pre-defence report;
- (5) a copy of the abstract of the dissertation, not to exceed 350 words in length;
- (6) a current curriculum vitae for the nominee.

The selection committee shall be named by the Dean of the Faculty of Graduate Studies.

SAMUEL DAVID RUSEN MEMORIAL BURSARY

Through a gift from Dr. Monty Hall and a matching contribution from the Manitoba Scholarship and Bursary Initiative, a fund has been created at the University of Manitoba in memory of Dr. Hall's uncle, Dr. Samuel David Rusen. Dr. Rusen's widow, Edith Rusen, has agreed to serve as the primary contact person for this bursary.

Dr. Samuel David Rusen graduated with a degree in Medicine from the University of Manitoba in 1941. He was an exceptional student, receiving several Isbister Scholarships between high school and entrance to Medicine. While in Medicine, he received three medals in recognition of his achievements in the study of anatomy and pathology. Following graduation, Dr. Rusen

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completed a residency program in internal medicine. In 1942, Dr. Rusen married Edith Kobrinsky, daughter of another University of Manitoba Medical School graduate. The same year, Dr. Rusen joined the Canadian Army and served overseas in France, Italy, and Holland with the First Canadian Survey Regiment. Upon his return from World War II, Dr. Rusen joined the staff at Deer Lodge Hospital, where he remained for many years. He was also a physician on staff at the Grace and St. Boniface Hospitals, specializing in internal medicine. He also shared his passion for medicine by teaching young medical students in the Faculty of Medicine at the University of Manitoba. Dr. Rusen retired in 1992 and passed away in 1997.

This bursary in memory of Dr. Samuel David Rusen will be valued at the available annual income from the fund and it shall be offered for the first time in fall of 2002. In the future, if the earnings on the fund permit, more than one bursary may be offered or the value of the bursary may be increased. However, one bursary shall always be valued at at least \$1,400. The bursary shall be offered to a student who:

- (1) is enrolled full-time in the Faculty of Medicine at the University of Manitoba;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee shall be named by the Dean of the Faculty of Medicine.

ROSSNAGEL SCHOLARSHIP FOR ACADEMIC IMPROVEMENT

Dr. Brian Rossnagel and his wife, Laurel Rossnagel, have established an annually-funded scholarship at the University of Manitoba to recognize a student in the final year of study in the Plant Systems or Agronomy Programs in the Faculty of Agricultural and Food Sciences, who has achieved significant academic improvement over the course of undergraduate study at the University of Manitoba. Dr. Brian Rossnagel received his B.Sc. and Ph.D. degrees from the Faculty of Agriculture, University of Manitoba. He is a plant breeder who has devoted most of his career to developing new feed and industrial barley and oat cultivars through his work at the Crop Development Centre at the University of Saskatchewan.

A scholarship valued at \$500 will be awarded annually (beginning with the fall of 2001) to an undergraduate student who:

- (1) has completed a minimum of 84 credit hours in the Plant Systems or Agronomy Programs in the Faculty of Agricultural and Food Sciences at the University of Manitoba;
- (2) was registered as a full-time student (with a minimum 24 credit hours) in the third year of the Plant Systems or Agronomy Programs;
- (3) has achieved a minimum cumulative grade point average of 2.5;
- (4) registers for a minimum of 18 credit hours in the fourth year of the Plant Systems or Agronomy Programs;

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- (5) has demonstrated the most significant improvement in academic performance in the third year of study relative to second year (based on comparison of sessional grade point averages at the end of second year and at the end of third year).

If for any reason there is no suitable candidate for this scholarship, it will not be granted for that year. This scholarship may be divided between two recipients in the event of a tie.

The selection committee shall be the Faculty of Agricultural and Food Sciences Awards Committee.

PROGRAM MEDALS IN THE FACULTY OF EDUCATION

The Faculty of Education offers three program medals to its graduating students. The three medals are:

- (1) Faculty of Education Program Medal - Early Years Stream
- (2) Faculty of Education Program Medal - Middle Years Stream
- (3) Faculty of Education Program Medal - Senior Years Stream

The Early Years and Middle Years medals will be offered for the first time in May of 2001 and the Senior Years medal shall be offered for the first time in May of 2002.

Each medal will be offered to the student who has completed his/her program stream with the highest cumulative grade point average (minimum 3.75) on the 48 *graded* credit hours of the 60 credit hours (12 credit hours in the program are marked on a pass/fail system) of the After-Degree Bachelor of Education degree (including transfer courses).

Tie-Breaking Mechanism

Only one winner is to be named from each stream each year. In the event of ties, the first tie-breaking mechanism to be employed will be to select the student with the greater number of A+ grades in the two year of the program. If a tie still exists, the student with the greater number of A grades will be selected, and so on.

PETER LETKEMAN SCHOLARSHIP IN CHEMISTRY

Dr. Peter Letkeman has established an endowment fund at the University of Manitoba, with a contribution being made by the Manitoba Scholarship and Bursary Initiative. Dr. Letkeman began his teaching career at Vincent Massey High School as a chemistry and physics teacher following his graduation from the University of Manitoba with a Masters degree in Chemistry. The following year, he entered the post-secondary teaching arena as an instructor of Chemistry courses at Brandon College. In 1969, Dr. Letkeman obtained his Ph.D. in Chemistry from the University of Manitoba. He joined the staff at Brandon College as a member of the Chemistry Department, served as its Chair for a decade, and was named Dean of Science in 1982. His many contributions to the research and teaching communities at large include serving on the Manitoba Research Council and involvement with the review and implementation of a new

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chemistry curriculum in our provincial high schools. His research interests, to this day, centre on the study of how heavy metals behave in aqueous media.

The available annual income from the fund shall be used to support a scholarship to be given to the student who:

- (1) is enrolled full-time in the fourth year of the honours or major chemistry program in the Faculty of Science at the University of Manitoba or is entering full-time study in the first year of a Master of Science program in Chemistry in the Faculty of Graduate Studies;
- (2) has achieved a minimum cumulative grade point average of 3.5 on all courses completed to date;
- (3) has achieved the highest standing in the course Instrumental Methods of Analysis (currently numbered 002.347) in the academic session preceding the session in which this scholarship is tenable.

The selection committee shall be named by the Head of the Chemistry Department.

AMENDMENTS**T.A. (STONEY) ANDERSON GOLD MEDAL**

The terms of reference for this medal are to be amended. Firstly, the present tense currently used in the terms of reference shall be changed to past tense to reflect that the establishment of the medal and the various approvals of the terms occurred in 1980. Secondly, the paragraph discussing the fact that the medal was to be offered for a period of ten years initially shall be removed from the terms, as the medal is funded through an endowment and will be produced in perpetuity. As well, the section describing the physical qualities of the medal shall be removed from the terms. Finally, the selection criteria are to be amended to state clearly that the medal will be offered annually to the student who completes the MBA Manitoba program with the highest standing.

DR. NORMAN STEPHANSSON MEMORIAL SCHOLARSHIP

The terms of reference for this scholarship are to be amended. Currently, the award is valued at \$500. It is to remain at \$500 for the year 2001, but starting in the year 2002, the award will be valued at the available annual income from the fund supporting it.

W.J. CHRISTIE MEMORIAL BURSARY

The terms of reference for this bursary are to be updated to include the Department of Biosystems Engineering in the list of Engineering Departments eligible for this bursary.

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DR. GORDON NIKIFORUK BURSARY

This bursary is to be offered to a second year Dentistry student, starting with the fall of 2000. In the past, the bursary was offered to a first year student in Dentistry.

UNIVERSITY OF MANITOBA EMPLOYEES SCHOLARSHIP

The terms of reference for this award are to be amended slightly. Firstly, the word "chiefly" is to be removed from the phrase "a dependent child is defined as who is *chiefly* dependent on the staff member for support and maintenance". The terms will also clearly state that eligible students must be full-time, degree credit students and that those taking courses on Letter of Permission in the academic session in question will have those courses included for consideration of full-time study, but these courses will not be calculated in the total eligible tuition for the award value, as the fees for these courses are not paid to the University of Manitoba. In addition, the criteria surrounding Pre-Masters and Occasional students shall be clarified to state that Pre-Master students and Occasional students must meet the same criteria as undergraduate students, who are required to be enrolled in a degree credit program (i.e., they must transfer the courses completed in the academic sessions considered for this award to a degree credit program in the year in which they receive the award). Also, following a review of the suggested employment time period required to be completed by the employee of the University, it has been noted that this time period should reflect the duration of the academic sessions considered for the award. Thus, rather than requiring that the employees work during the one-year period of July 1 to June 30 spanning the academic sessions considered for the award, this time frame shall be adjusted to match the span of the academic sessions in question, namely May 1 to April 30. Finally, the funding of the program will be outlined in the terms, stating that a fund has been established to support this award program and that the annual income generated by this endowment fund will be supplemented by the University of Manitoba and by the Manitoba Scholarship and Bursary Initiative, provided by the Province of Manitoba through the fiscal year ending on March 31, 2003. This program will be reviewed after three years, specifically with reference to the capital funding component.

DONNA R. MOORE BURSARIES IN MEDICINE

The amount available from the Winnipeg Foundation for disbursement of the Donna R. Moore Bursaries in Medicine is increasing from \$5,500 to \$8,000 annually, starting in the 2000-2001 academic session.

CARLA THORLAKSON UNDERGRADUATE SCHOLARSHIP

Upon request from the selection committee for this scholarship, and with the agreement of the donors, the grade point average requirement for this scholarship is to be lowered from 3.5 to 3.0 in order to allow for a wider pool of eligible candidates.

E.B. KERNAGHAN BURSARIES

The terms of reference for these bursaries are to be amended to state that the selection committee shall be named by the Dean of the Faculty of Graduate Studies (or a delegate of the

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Dean). Previously, the terms stated that the Dean of the I.H. Asper School of Business was to name the selection committee. As this award is not only for students in the I.H. Asper School of Business, it is appropriate to allow for a central selection process.

ENID EVANS IODE SCHOLARSHIP

The terms of reference for this award are to be amended due to the fact that the funding mechanism for the award has been amended. Firstly, this award is now supported through funds held by the National Chapter of Canada IODE, as the Manitoba Chapter of the IODE has disbanded. The original gifts from Mrs. Enid Evans are now administered by the National Chapter, including a contribution that Mrs. Evans has made to the fund in 2000. Due to the increase in funds, the award value is being increased to \$500 (previously \$200). An addition is to be made to the terms which will state that when the fund held by National Chapter of Canada IODE is depleted, the National Chapter of Canada IODE will advise the University of Manitoba of this in January of the year in which the scholarship is to be withdrawn. If the University is not notified of the withdrawal and an award is offered, the National Chapter of Canada IODE will be responsible to cover the scholarship of \$500 for that year.

TEKNION/GLOBAL (IDCF) FELLOWSHIP

The Interior Designers of Canada Foundation Board of Directors have requested that the terms of reference for this fellowship be opened up to consider a greater pool of eligible students. Previously, the fellowship was open only to students who were enrolled in the Masters of Interior Design program at the University of Manitoba. The terms will now allow the selection committee to consider Post-Professional Masters of Interior Design students as well as those pursuing study at the Ph.D. level with a focus on research in Interior Design.

MORLEY ORETZKI MEMORIAL SCHOLARSHIP

An addition is to be made to the terms of reference of this award. First, a set of devices will be built in to the terms to allow for ties to be broken. The first device shall be to look at the overall cumulative grade point average of the eligible student, with the award going to the student with the highest average. Secondly, the number of A+ and A grades shall be considered and the student with the greatest number of A+ and/or A grades shall be the recipient. In addition, the terms will now state that the selection committee shall be named by the Head of the Department of Physics.

December 13, 2000

Report of the Senate Executive Committee

Preamble

The Senate Executive Committee held its regular monthly meeting on the above date.

Observations

1. **Speaker for the Senate Executive Committee**

Dean A. Percival will be the Speaker for the Executive Committee for the January meeting of Senate.

2. **Comments of the Executive Committee**

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. E. J. E. Szathmáry, Chair
Senate Executive Committee

Terms of Reference: *Senate Handbook* (Revised 2000), Section 7.

/sgp

October 12, 2000

Report of the Senate Committee on Curriculum and Course ChangesPreamble

The Senate Committee on Curriculum and Course Changes met on October 12, 2000 to consider a number of course change proposals from the Faculty of Education.

ObservationsDepartment of Curriculum, Teaching and Learning

1. Course **132.161 Content-based Second Language Instruction** will be deleted, as a clearer focus is needed on the current contexts of teaching ESL students in Manitoba schools. This clearer focus will be provided by the introduction of course **132.1LC Language and Content Instruction of ESL/Bilingual Students**.
2. Course **132.1XX L'enseignement du français de base au niveau secondaire 1** is being introduced. The new two-year Faculty of Education program will demand a change in philosophy and approach for the FL2 (French Second Language) courses. Year 1 of the senior years course will focus on concrete in-class observations and analyses tied to the practice as well as the theory of teaching core French.
3. Course **132.2XX L'enseignement du français de base au niveau secondaire 2** is being introduced. The new two-year Faculty of Education program will demand a change in philosophy and approach for the FL2 (French Second Language) courses. Year 2 constitutes a further development of key concepts as well as an introduction to specific new topics such as evaluation methods, the use of technology and the integration of the target culture within the core French program.
4. Course **132.5XX Literacy in Adult Education** is being introduced, as findings from the International Adult Literacy Survey (1996) suggest that many Canadian adults cannot read and write well enough to function effectively in their daily lives. Instructors and volunteer tutors are working to change this situation, but they need to be more informed about current theory and "best practices" in the teaching of literacy.
5. Course **132.549 Theory and Practice of Teaching English as a Second Language** is to be deleted.
6. In response to the Canadian ESL literacy guidelines, which were developed and field-tested in Manitoba, course **132.5XX Developing ESL/Bilingual Literacies** is aimed at familiarizing students with the various theories and practices, contexts and agenda for ESL/bilingual literacy development, particularly in adolescent and Adult Education. It is to be offered at the 500 level in order to appeal to students in the PBCE and Masters programs.

7. The following courses are being introduced: 132.1XY Integrated Programs School Experience 1, 132.2XY Integrated Programs School Experience 2, 132.5XX Internet Pedagogy, 132.5XX Theory and Practice of Designing and Developing Web-based Courses, and 132.5XX Project Management in Education and Training.

Recommendation

The Senate Committee on Curriculum and Course Changes recommends that the following course changes from the Department of Curriculum, Teaching and Learning in the Faculty of Education be approved by Senate.

Respectfully submitted,

Dean B. L. Dronzek, Chair
Senate Committee on Curriculum and Course Changes

Terms of Reference: *Senate Handbook* (Revised 2000), Section 8.21.

/sgp

Courses to be deleted:

132.161	Content-based Second Language Instruction	-3
132.549	Theory and Practice of Teaching English as a Second Language	-6

Courses to be introduced:

132.5XX Literacy in Adult Education +3

A study of both theoretical and practical aspects of teaching adult literacy with emphasis first on assessment measures to inform instruction and second on designing programs in both reading and writing to meet the diverse needs of adult learners.

132.1LC Language and Content Instruction of ESL/Bilingual Students +3

Principles and procedures of teaching ESL/bilingual students in subject-area classrooms, using content-based language instruction and language sensitive content instruction. Students may not hold credit for 132.1LC and the former 132.161 or 063.152.

132.5XX Developing ESL/Bilingual Literacies +3

A focus on the theoretical and practical aspects of teaching literacy foundations and/or English language literacy to adult and adolescent English language learners. Definitions, assessment, and instructional strategies will be examined with a view to meeting the diverse needs of ESL/bilingual learners.

132.5XX Internet Pedagogy +3

Theory and practice of teaching and learning with the Internet. Focus on instructional applications of the Internet, for all levels from K-12 as well as adult, post-secondary and training settings. Current research will be examined and monitored for its relevance to this fast-changing field.

**132.5XX Theory and Practice of Designing and Developing
Web-based Courses +3**

Theory and practice of the design, development and evaluation of on-line web-based distance education courses for K-12 through adult/post-secondary programs.

132.5XX Project Management in Education & Training +3

Theory and practice of project management principles in education and training. Emphasis on application of concepts and procedures of educational project management including planning and proposal creation for developmental and/or research activities in educational agencies.

132.1XX L'enseignement du français de base au niveau secondaire 1 +3

Ce cours examine les principes fondamentaux et la mise en pratique de l'enseignement et l'apprentissage du français langue seconde au niveau secondaire. L'accent est mis sur les pratiques pédagogiques de l'approche communicative expérientielle.

132.2XX L'enseignement du français de base au niveau secondaire 2 +3

La deuxième partie du cours constitue un approfondissement des éléments-clés ainsi qu'une introduction aux nouveaux sujets particuliers en vue de développer chez l'étudiant une philosophie personnelle de l'enseignement du français langue seconde. *Préalable:* 132.1XX.

132.1XY Integrated Programs School Experience 1 +3

For students in the Integrated Bachelor of Human Ecology/Bachelor of Education and Bachelor of Music/Bachelor of Education programs. Practical teaching experience in schools under the guidance and supervision of faculty members and collaborating teachers. Graded: Pass/Fail.

132.2XY Integrated Programs School Experience 2 +3

For students in the Integrated Bachelor of Human Ecology/Bachelor of Education and Bachelor of Music/Bachelor of Education programs. A continuation of practical teaching experience in schools under the guidance and supervision of faculty members and collaborating teachers. Graded: Pass/Fail.

NET CHANGE IN CREDIT HOURS: +21

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

November 22, 2000

Report of the Senate Planning and Priorities Committee on Revisions within the Bachelor of Education and Post Baccalaureate in Education Programs

Preamble

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found in the *Senate Handbook* (Rev. 1993), pp 10.21/22 wherein SPPC is charged with making recommendations to Senate regarding changes to academic programs in excess of nine credit hours.
2. Changes made to teacher education requirements in the Province of Manitoba resulted in the Bachelor of Education program being significantly revised some three years ago. The changes presented here are further minor modifications and development of the programs in the Faculty of Education.

a) Bachelor of Education

Course Introductions and deletions:

132.1xx & 132.2xx, L'enseignement du français de base au niveau secondaire 1 & 2	+ 6 ch
132.1xy & 132.2xy Integrated Programs School Experience 1 & 2	+ 6 ch
132.1LC Language and Content Instruction of ESL/Bilingual Students	+ 3 ch
132.161 Content-based Second Language Instruction	- 3 ch

Net Change **+ 12 ch**

Observations

- i) The recent revisions to the Bachelor of Education program requires the deletion of courses belonging to the old four-year B.Ed. and the introduction of courses within the new program. It is necessary to create two "core" French "methods" courses within the Senior Years Stream on this campus.
- ii) The Collège Universitaire de Saint-Boniface (CUSB) is responsible for teaching of the French language in Manitoba. There is an existing agreement between the University and CUSB that allows CUSB staff to teach French courses at the University of Manitoba.
- iii) Senate required that the Faculty of Education retain integrated B.Ed./B. Mus and B.Ed./B.H.Ec. programs. Program structure made timetabling difficult so the "Integrated Programs School Experience" courses are the *practicum* components of existing courses.
- iv) Changes to second language courses reflect a refocusing of course content.
- v) In view of the teaching arrangement between The University of Manitoba and CUSB, the changes are resource neutral.

vi) Library resources are adequate where changes in content have been identified.

Recommendation

That Senate approve the proposals from the Faculty of Education [May 3 and September 18, 2000] to revise the Bachelor of Education program.

b) Post Baccalaureate in Education Program

Course Introductions and deletions:

132.549	Theory and Practice of Teaching English As a Second Language.	- 6 ch
132.5XX	Literacy in Adult Education	+ 3 ch
132.5XX	Developing ESL/Bilingual Literacy	+ 3 ch
132.5XX	Internet Pedagogy	+ 3 ch
132.5XX	Project Management in Ed. & Training	+ 3 ch
132.5XX	Theory and practice of designing and developing Web-based Courses	+ 3 ch

Net change **+ 9 ch**

Observations

- i) The Post Baccalaureate in Education Program is a 30 credit hour professional development program which provides teachers with the opportunity to meet their professional development needs.
- ii) The Faculty of Education budgets for some of its 500 level courses to be taught "on load" within the Faculty, however, most of the courses are taught by part-time staff via the Continuing Education Division.
- iii) No new resources are required.

Recommendation

That Senate approve the proposals from the Faculty of Education [March 21 and May 3, 2000] to revise the Post Baccalaureate in Education program.

Respectfully submitted,

Norman Halden, Chair
Senate Planning and Priorities Committee

/Is

Comments of the Senate Executive Committee:

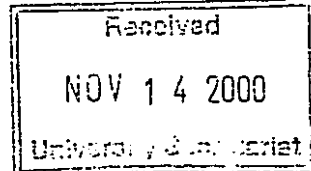
The Senate Executive Committee endorses the report to Senate.



University of Manitoba

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FACULTY OF GRADUATE STUDIES
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MEMORANDUM

Date: November 14, 2000

To: Ms. Bev Sawicki, Senate Secretariat, 310 Administration Bldg.
From: Dr. Fernando de Toro, Dean, Faculty Council of Graduate Studies
Subject: MOTIONS FROM FACULTY COUNCIL OF GRADUATE STUDIES:

The following motions were passed at the Faculty Council of Graduate Studies, November 7, 2000.

MOTION SECCO/BRIDGEMAN THAT the new course introductions of the Faculty of Architecture, along with the restructuring of the Master of Interior Design Program be approved. CARRIED.
(reference material attached.)

~~MOTION SECCO/GREGOR THAT, the administrative transfer of the Interdisciplinary Masters Program in Native Studies from the Faculty of Graduate Studies to the Faculty of Arts (Native Studies) be approved. CARRIED.~~

We are now forwarding it to Senate for its approval.

/jc

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the proposal to Senate.

Report of the Programs and Planning Committee of the Faculty of Graduate Studies on course proposals/modifications/deletions.

Preamble

The Programs and Planning Committee of the Faculty of Graduate Studies met on September 18, 2000 and made the following recommendations regarding the restructuring of the Master of Interior Design Program in the Faculty of Architecture.

Observations

1. There are four (4) courses being deleted.
2. There are ten (10) new courses being introduced, all of which have library support.
3. As part of the restructuring, the Department will offer two streams within the Master of Interior Design: A post-professional program with a research orientation and a professional program with a focus on design, research and critical thinking.
4. The Faculty of Architecture approved the course introductions and deletions.
5. The proposal to develop a Master's level professional stream is driven by a number of factors: The complexity of issues, new knowledge and technological development involved in the practice of interior design has created the need for advanced level interior design education in Canada; There is a recognized need for practice related research to expand the knowledge base of interior design and to expand the role of the profession in the growth and development of the design industry nationally and internationally; The multidisciplinary education provided by the B.E.D in the Faculty of Architecture provides an excellent foundation on which to build the graduate Interior Design Program which will expand the boundaries of practice; The new professional stream at the Master's level will bring Interior Design into closer alignment with the other disciplines in the Faculty, allowing for more meaningful collaboration to occur.

Recommendation

The Programs and Planning Committee of the Faculty of Graduate Studies recommends that the Faculty Council of Graduate Studies approve the restructuring of the Master of Interior Design Program as indicated below and on the attached document with attended course introductions.

Courses to be deleted:

036.707 Topics in Environmental Processes and Design 1 (3)
036.708 Topics in Environmental Processes and Design 2 (3)
051.703 Research Methods (3)
051.704 Recent Developments in Interior Design (3)

Reason for deletions: Introduction of new courses provides more focused interior design content to graduate students.

Courses to be introduced: See attached document. New courses are indicated by 051.7x_

Net Change: +27 Credit Hours

Copies of the course proposal forms are available in the Faculty of Graduate Studies Office for review

Endorsed by Executive Committee, September 28, 2000

Approved by Faculty Council, November 7, 2000

**Faculty of Graduate Studies
Revised MID Graduate Calendar Description**

MASTER OF INTERIOR DESIGN

Head: Professor Lynn Chalmers

The Interior Design Department at the University of Manitoba has a long established reputation for excellence and leads Canada in the development of the first Master of Interior Design program.

Interior Design is uniquely placed in the Faculty of Architecture with professional masters programs in Landscape Architecture, City Planning and Architecture.

The interdisciplinary nature of the Faculty offers excellent opportunities for extending collaborative perspectives and theoretical understanding.

The Department offers two streams within the Master of Interior Design:

- **A post-professional stream** with a research orientation for those already holding a first professional degree in Interior Design (21 credit hours)
- **A professional stream** with a focus on design, research and critical thinking (48 credit hours)

The interdisciplinary nature of the Faculty enables students to draw from a wide range of expertise developing a focus specific to their area of interest.

Upon completion of the Master's course work, all students undertake a visual and/or written thesis or practicum as an independent work on an approved topic to demonstrate knowledge and skills culminating in an oral presentation.

The Master degree will graduate Interior Designers qualified to work nationally and internationally at the forefront of their profession, with a skill set that includes strategic thinking, entrepreneurship, a research orientation and an ethical and environmentally responsible frame of reference.

- The professional program integrates diverse knowledge both technical and theoretical through the Masters Studio. Professionalism and an understanding of contemporary practice form core curriculum.
- The research program designed for individuals wishing to pursue a largely self-directed program with the opportunity for in-depth research based on a foundation of Research Methods

The Masters requires two years of study for students holding a Bachelor of Environmental Design (Interior Environments Option) or a Bachelor of Interior Design degree. Students holding a University Degree from a non-design related discipline are required to successfully complete a pre-master year (for details refer to the Undergraduate Calendar; Faculty of Architecture, Bachelor of Environmental Design: Interior Environments Option Year).

Research and Practice :

Areas of expertise in the Department include:

Work Environments, Aesthetics and Ethical Theory, Universal Access, Human Comfort, Lighting and Colour, Design Education, and Profession-based Research.

Graduates

Graduates from the department are providing leadership in the Interior Design profession nationally and internationally as principals of leading design firms, heads of professional interior design organizations, cutting edge designers and professors of design education. Many maintain an association with the Department through the Partners Program or serve in an advisory role.

Visiting Lecturers and Guest Critics

The Faculty is enriched by a regular program of visiting lecturers, both practitioners and scholars, representing the Canadian design community but also including international designers, such as Toyo Ito and Andree Putman.

The Faculty also houses its own gallery and has an annual program of exhibitions.

Admission

All applicants must meet the general admission and entrance requirements of the Faculty of Graduate Studies.

A first degree is required for admission. Applicants with degrees other than Interior Design/Environmental Design will be required to undertake a pre-Masters year of study. For details refer to the Undergraduate Calendar; Faculty of Architecture, Bachelor of Environmental Design: Interior Environments Option Year). Applicants for admission are required to submit:

1. *Official application form*, fully completed, of the Faculty of Graduate Studies, The University of Manitoba.
2. *Official university transcript(s)* of complete academic record, (University of Manitoba graduates may have unofficial copies of their transcripts sent from the Student Records Office directly to the Department. Arrangements should be made for having transcripts sent from the Student Records Office at least two weeks in advance of application. There is no charge.)
3. A resume including relevant biographical facts, work and travel history, etc.
4. A written statement of approximately 250 words stating the reasons for a choice of study in Interior Design. Applicants for the research stream must include their area of interest or a thesis/practicum topic.
5. *Two references* supporting the application from former college instructors addressing the applicants ability to pursue the master's program.
6. Applicants are required to attend a personal interview, if requested, by the Admissions Committee.
7. A *portfolio* in an A4 vertical binder is required containing a comprehensive representation of the applicant's own work to illustrate creative potential, technical background and experience, and graphic communication skills. The portfolio shall include samples of both visual and written work.
8. A student whose first language is not English will be required to take a language exam to a specified level of achievement (TOEFL = 550 or TWE = 5)

All design portfolios should be accompanied by adequate postage for return by insured/registered mail. In Canada, stamps or a postal money order may be included. Overseas applicants must include a money order.

Applications will be accepted up to and including February 15. The completed application form, together with the above requirements, should be addressed to the Department of Interior Design, Admissions Committee, The University of Manitoba, Winnipeg, Manitoba R3T 2N2.

For further information telephone the Department at (204) 474-9386; FAX no. (204) 474-7533.

The Admissions Committee will review all applicants and select students on a competitive basis using: grade point average of the undergraduate degree; information from the curriculum vitae, statement of intent and references; and quality of material presented in the design portfolio or demonstrated evidence of competencies required for admission.

Regulations

The general regulations established by the Faculty of Graduate Studies shall govern the Master's degree program in the Department.

Supplementary Regulations

For information on the supplementary regulations, please contact the Department directly.

Minimum Course Requirements

The Master of Interior Design research program requires:
a minimum of two terms of course work (21 credit hours); and a Master's thesis or practicum 21 credit hours in total.

The Master of Interior Design professional program requires completion of four terms of coursework (42 credit hours), 2 electives (6 credit hours) and the Practicum /Thesis, 48 credit hours in total.

Courses required by all students in the Master of Interior Design program:

(3) 051.7xj Design Research Methods

Building on 79.364 Design Inquiry, this course addresses the role of quantitative and qualitative research methods in interior design.

The subject will address the principles of quantitative and qualitative research methodologies; focusing on the relationship between research and interior design. Specifically identifying gaps in existing research; critical analysis and interpretation of existing research; representation of research intentions, methodologies, and results.

(3) 051.7xh Theory Seminar 1 - Contemporary Issues in Design

A theoretical exploration of contemporary design issues as they apply to Interior Design.

Theory Seminar 1 introduces and supports the strategic interventions of the design studio. Historical precedent in relation to human activity, sensory stimulus, technological and social change, ecological awareness, and aesthetic judgment will form the context for discussion and debate.

(3) 051.705 Graduate Seminar - The seminar will include discussion of pertinent research and writing on topics under study in theses/practica. Guest lecturers appropriate to the topics under discussion will be included. Students will finalize their theses/practica topics and their appropriate research design

(3) 051.7xi Theory Seminar 2 - Critical Perspectives

An examination of theoretical and philosophical approaches to design.

Examines the practice of interior design through a variety of critical and historical perspectives. Different modes of thought and manners of questioning will be used to debate issues which may include gender, ethics, diversity, materiality, technology & representation, and changing spatial typologies.

Thesis/Practicum

069.700 Thesis should show in general, that the student has mastery of the field and is fully conversant with relevant literature. The process, schedule, format, and style must meet the requirements of the Faculty of Graduate Studies. Thesis students must pass an oral examination on the subject of the thesis.

069.703 Practicum takes the form of a design exploration demonstrating advanced application of knowledge and skills, involving the careful definition of a theoretical standpoint and a paper discussing the results in a manner suitable for evaluation by an examining committee.

Courses required by Master of Interior Design profession stream students:

(6) 051.7xa Masters Studio 1 - Strategic Issues

Master Studio 1 focuses on developing strategic approaches to design, which address complex contextual issues and adaptive reuse of large-scale public space.

Studio explorations responding to a range of complex contextual design issues. The studio focuses on methods of strategic analysis such as mapping and scenario planning to inform the configuration and resolution of new interior spatial forms. Large scale public space and the changing nature of contemporary culture will form the basis for the design projects.

(6) 051.7xb Masters Studio 2 - Events and Making

Master Studio 2 is focused on the Event: exploring the nature of temporary inhabitation through the creation of a unique place/installation as the site for cultural/community celebration. Design/build studio explorations focussed upon issues of temporality, technology, and design intention. Small-scale public places and cultural context will form the basis for design studio projects.

(6) 051.7xc Masters Studio 3 - Research

Master Studio 3 focuses on the creation of specialized interior environments informed by traditional and emerging forms of research.

Research into Practice: a research-focused, problem based studio bridging professional design issues and diverse research sources. Master Studio 3 will examine specialized interior projects, in areas such as: work environments, healthcare, education or hospitality, through precedent and research. The studio may be run as a collaborative program and may be delivered as an International studio experience.

(3) 051.7xd Sensory Technology 4

Examination of the influences and effects of emerging communication systems and building technologies; building and furniture systems; in the context of human wellbeing and environmental concerns.

The study of the design consequences and environmental impact of interior services and systems; communication technologies; building regulations, codes and infrastructure; detailing & specification of projects drawn from design studio.

(3) 051.7xe Sensory Technology 5

A self directed exploration of new and/or divergent technologies, with significance to the design of interior environments.

Students will propose a self directed design or research project, nominating a full time staff advisor; for the subject instructors' approval. The proposal will clearly establish learning objectives and outcomes, and assessment criteria.

(3) 051.7xf Professionalism and Practice

Introduction to the profession and practice of Interior Design; types of practice; regulating bodies; education; career development; professional and social responsibilities; examination and critique of practice, projects and design issues.

(3) 051.7xg The Business of Interior Design

Management principles, administration, communication strategies and practice structures in the design process; development of skills in communication and procedures. The interior design business environment; ethics, responsibilities; related industries; job search techniques.

Advanced Credit

Advanced credit toward a degree at the University of Manitoba for courses taken elsewhere will be given consideration on an individual basis. For further information please see the University of Manitoba Undergraduate General Calendar on advanced standing.

Course Waiver

In some cases course requirements may be waived for students who have demonstrated evidence of certain competencies gained from professional work experience or educational advancement obtained from other than a degree-granting institution. Consideration on course waivers will be given on an individual basis.

November 23, 2000

Report of the Senate Planning and Priorities Committee on the Master of Interior Design**Preamble**

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found in the *Senate Handbook* (Rev. 1993), pp 10.21/22 wherein SPPC reports to Senate on curriculum changes with significant resource implications including additions to departmental curricula of more than nine credit hours.
2. The Faculty of Graduate Studies has recommended changes to the existing Master of Interior Design.

Observations

1. As a result of program reorganization in the Faculty of Architecture initiated two years ago, the 3-year Bachelor of Environmental Design is the foundation program for all the graduate programs offered by the Faculty of Architecture.
2. The Master of Interior Design will have two streams: a professional program with a focus of design, research and critical thinking and a post-professional program with a research orientation.
3. The proposed revision to the Master of Interior Design shows a change in the program content of +27 credit hours.
4. From a resource perspective, this increase in credit hours is offset within the Faculty of Architecture by the previous discontinuance of the Bachelor of Interior Design and the resulting reallocation of resources to the Master of Interior Design and the Bachelor of Environmental Design.
5. The professional stream is not specifically a response to accreditation requirements but does address all of the standards and guidelines of the Foundation for Interior Design, Education and Research (FIDER).

Recommendation

That Senate approve the recommendation of the Faculty of Graduate Studies [November 14, 2000] for revisions to the Master of Interior Design.

Respectfully submitted,

Norman Halden, Chair, Senate Planning and Priorities Committee
Len Kaminski, Chair, SPPC Subcommittee on Program and Curriculum Planning

/ls

SUBMISSION - SENATE**SUBJECT:** Election of a Chancellor**RECOMMENDATION:**

THAT Senate approve the following:

1. The deadline for receipt of nominations for Chancellor by the Office of the University Secretary be 4:00 p.m., Wednesday, February 21, 2001; and;
2. The Committee of Election meet on Wednesday, April 4, 2001 to elect a Chancellor.

BACKGROUND/EXECUTIVE SUMMARY:

The term of Dr. A.V. Mauro as Chancellor expires on May 31, 2001. Dr. Mauro has served as Chancellor for nine years.

An Ad Hoc Committee of the Committee of Election, consisting of two members of the Board of Governors and two members of Senate, was established to:

- (a) perform the functions required under the procedures for the Committee of Election which were used for the 1998 Chancellor election (the means of receiving nominations, the methods of election and the date of election);
- (b) recommend to the Board and Senate on any issues which require consideration prior to the meeting of the Committee of Election (including an appropriate timetable for receipt of nominations and conducting the election).

The members of the ad hoc Committee of Election are as follows: elected at the Board of Governors meeting on September 26, 2000: Mr. Paul Soubry, Chair and Mr. Wayne Anderson, Vice-Chair; elected at the November 1, 2000 meeting of Senate: Dean Michael Cox and Professor John Page.

The ad hoc Committee of Election met on Friday, December 8, 2000.

Attached, for information, is the following documentation:

1. Document entitled "Election of a Chancellor for the term June 1, 2001 to May 31, 2004.
2. Call for Nominations
3. Nomination Form

Documents attached: ☒ Yes ☐ No

.....use additional sheet(s) if necessary

See back for routing and University Secretary comments

FOR OFFICE OF THE UNIVERSITY SECRETARY USE ONLY (Official only if initialed by University Secretary):

1. FINAL DISPOSITION BY: ☐ BOG OR ☐ BOG EXEC. DATE: _____ INITIALS: _____

MOTION: Moved: _____ Seconded: _____ Carried ☐

☐ same wording as recommendation ☐ differs from recommendation (see back) ☐ to receive for information

2. REVIEWED ONLY: ☐ BOG

ROUTING TO BOARD OF GOVERNORS:

Original Recommendation and Related Material					Requested Disposition by BOG		
Reviewed	Recommended	By	Date	Approval	Ratification	Information	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ad hoc Committee of Election	Dec 8/00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Board Executive	Dec 12/00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	Dec 13/00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

NOTES:

4. The "Ratification" column only applies to the Executive Committee actions which require ratification by the Board of Governors.
5. Place * following reference to the Executive Committee in the "By" column to designate where matter has been approved on behalf of the Board of Governors by the Executive Committee and is being forwarded to the Board of Governors for ratification or information.

UNIVERSITY SECRETARY COMMENTS:

Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.

**Election of a Chancellor
for the Term June 1, 2001 to May 31, 2004**

BACKGROUND:

The Chancellor is the titular head of the University and confers all degrees. The Chancellor is also a member of the Board of Governors and the Senate.

The Chancellor is elected by the Committee of Elections and serves for a three-year term. There is no limit on the number of terms a person may serve as Chancellor. Chancellor Mauro's term expires on May 31, 2001.

The Committee of Election is comprised of the members of the Board and the members of Senate. The Chair of the Board is the presiding officer. The University Secretary is the Secretary. The sole duty of The Committee of Election is to elect a Chancellor.

Prior to the expiration of the Chancellor's term of office, the Board and the Senate establish an ad hoc Committee of Election to oversee the procedures for election of the Chancellor.

PROCEDURES:

The procedures for nominating, electing and announcing the Chancellor (*as recommended by the ad hoc Committee of the Committee of Election in January, 1998 and subsequently approved by the Board of Governors and Senate*) are as follows:

1. Nominations:

- 1.1 Nominations for the Office of Chancellor are requested from the following constituencies within the University of Manitoba:
 - (a) members and assessors of the Board of Governors and of the Senate;
 - (b) students;
 - (c) academic staff;
 - (d) support staff; and
 - (e) alumni
- 1.2 Nomination forms must be signed by any five persons eligible to nominate and the nomination forms must be received in the Office of the University Secretary no later than 4:00 p.m., Wednesday, February 21, 2001.
- 1.3 Nomination forms are available in the Office of the University Secretary, Room 312 Administration Building. Copies of the nomination form may also be requested by phone (474-8174), by fax (474-7511) or by e-mail bev_sawicki@umanitoba.ca.
- 1.4 Nomination forms must be accompanied by the curriculum vitae of the person nominated as well as a short biographical sketch of the nominee which will be provided to the ad hoc Committee of Election.
- 1.5 Nominations from the floor on the date of the meeting of the Committee of Election shall not be permitted.

2. Number of Nominations by One Person

- 2.1 Nominators are permitted to nominate no more than one candidate each.

3. Eligibility:

- 3.1 No person who is a member of the academic or administrative staff of any University or college, or of the governing body of any University other than the University of Manitoba or of any college, is eligible to be Chancellor.

4. Names of Candidates:

- 4.1 The names of all candidates whose nominations have been properly endorsed and whose names have been placed in nomination on or before February 21, 2001, will be included on the ballot.
- 4.2 The names of the candidates shall remain confidential; curricula vitae shall be circulated at the meeting on the day of the election with the exception that eligible members of the Committee of Election may peruse the documentation in the Office of the University Secretary on the day prior to the election. Similar arrangements will be made for the Bannatyne campus. Notice of this opportunity shall be included in the notice of meeting of the Committee of Election along with a cautionary note regarding the confidentiality of the documentation and the names of the candidates.

5. Method of Election:

- 5.1 The election shall be held in a closed and confidential meeting of the Committee of Election (members of the Board of Governors and of Senate) with the understanding that assessors to the Board and the Senate may be present but may not vote.
- 5.2 The number of candidates to be eliminated at each stage of balloting is determined by the ad hoc Committee of the Committee of Election following the close of nominations on the deadline date specified.
- 5.3 Election will be by non-transferrable secret ballot. The Chair of the Committee of Election shall cast a sealed ballot to be opened in the event of a tie.
- 5.4 The balloting shall continue until the candidate receiving the highest number of votes receives a simple majority of the votes cast.
- 5.5 The Staff of the Office of the University Secretary shall be the scrutineers for the election.

6. Date of Election:

The meeting of the Committee of Election will be held at 1:00 p.m. on Wednesday, April 4, 2001 in the Senate Chamber, Room 245 Engineering Building.

7. Announcement:

- 7.1 A Call for Nominations for Chancellor shall be placed in the University Bulletin and The Manitoban and shall be distributed to the Alumni Association and to the media in January 2001.
- 7.2 A publicity release shall be prepared by the Director of Public Relations in consultation with the University Secretary, approved by the Chair of the ad hoc Committee, and distributed to the Alumni Association and to the media.
- 7.3 Upon the election of the Chancellor, the Chair of the Committee of Election is authorized to make that information available to the public.

TASKS TO BE COMPLETED:

The tasks to be completed in the election of the Chancellor for the term from June 1, 2001 to May 31, 2004, are set out as follows:

TASKS	TARGET/COMPLETED
University Secretary informs Board and Senate that the establishment of an ad hoc Committee of Elections is required. Membership consists of 2 members of the Board of Governors (normally the Chair and Vice-Chair) and 2 members from Senate.	Approved by: Board of Governors September 26, 2000 Senate November 1, 2000 Members of the ad hoc Committee are: Mr. Paul Soubry, Mr. Wayne Anderson, Dean Michael Cox and Professor John Page
University Secretary calls a meeting(s) of the ad hoc Committee to review the Call for Nominations for Chancellor and the Nomination Form and set deadline date for receipt of nominations as well as recommend date of meeting for the Committee of Election.	Meeting held December 8, 2000
Ad hoc Committee reports to the Board of Governors and the Senate as follows: a) advises on Call for Nominations for the Chancellor, nomination form, and deadline for receipt of nominations; and b) recommends on the date of the meeting for the Committee of Election. Note: Call for Nominations is placed in <u>The Manitoban</u> and <u>The Bulletin</u> soliciting nominations. The Nomination advertisement reflects the duties of the Chancellor. The nomination form will require the submission of a curriculum vitae as well as a brief biographical summary for submission to the Committee of Election. Nominations for the office of Chancellor are requested from members and assessors of the Board of Governors, Senate, faculty members, students, support staff, and alumni. Nominations forms will be available in the Office of the University Secretary.	Board of Governors - January 23, 2001 Senate, January 3, 2001 January, 2001
Ad hoc Committee meets to determine the number of candidates to be eliminated at each stage of balloting.	Following the close of nominations February 26, 2001
The Committee of Election meets to consider the nominations (usually in the Senate Chambers. 245 Engineering).	April 4, 2001

CALL FOR NOMINATIONS:

CHANCELLOR, UNIVERSITY OF MANITOBA

June 1, 2001 - May 31, 2004

The term of Dr. A.V. Mauro as Chancellor expires May 31, 2001. Dr. Mauro has served as Chancellor for nine years.

The Chancellor is the titular head of the University. The Chancellor confers all degrees and is a member of the Board of Governors and the Senate. The term of office of the Chancellor is three years from June 1, 2001 - May 31, 2004.

Nominations for the Office of Chancellor are requested from members and assessors of the Board of Governors and of the Senate, Students, Academic Staff, Support Staff, and Alumni of The University of Manitoba. Nomination forms are available in the Office of the University Secretary, Room 312 Administration Building. Nomination forms must be signed by any five persons who are members of the aforementioned groups and must be received in the Office of the University Secretary no later than 4:00 p.m., Wednesday, February 21, 2001.

Nominators may nominate only one person each. The following persons are not eligible to be Chancellor:

1. members of the academic or administrative staff of any University or College;
2. Members of the governing body of any University other than the University of Manitoba;
3. Members of the governing body of any College.

The University of Manitoba Act provides for a Committee of Election composed of members of the Board of Governors and members of the Senate. The sole purpose of the Committee of Election is to elect a Chancellor of the University. The meeting of the Committee of Election will be held Wednesday, April 4, 2001.



UNIVERSITY
OF MANITOBA

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Nomination Form
Chancellor - University of Manitoba
2001-2004

DEADLINE FOR NOMINATIONS: THE FOLLOWING DOCUMENTS MUST BE RECEIVED IN THE OFFICE OF THE UNIVERSITY SECRETARY, 312 ADMINISTRATION BUILDING, FORT GARRY CAMPUS, NO LATER THAN 4:00 P.M., WEDNESDAY, FEBRUARY 21, 2001:

1. SIGNED NOMINATION FORM; and
2. CURRICULUM VITAE OF PERSON NOMINATED
3. SHORT BIOGRAPHICAL SUMMARY OF PERSON NOMINATED FOR SUBMISSION TO THE COMMITTEE OF ELECTION

TO THE COMMITTEE OF ELECTION:

We, the undersigned members and/or assessors of the Board of Governors and/or of the Senate, and/or Students, and/or Academic Staff, and/or Support Staff, and/or Alumni of the University of Manitoba, hereby nominate _____ as a candidate for election to the Office of Chancellor of The University of Manitoba at the election to be held on Wednesday, April 4, 2001. We, the undersigned, give our assurance to the Committee of Election that the candidate has given his/her undertaking that he/she will serve if elected.

WITNESS OUR HANDS THIS _____ day of _____, 2001.

SIGNED:

1. _____

Name [First and Last] <i>Please Print</i>	Signature	Employee#/Student#/ Alumni#	Member of
--	-----------	--------------------------------	-----------
2. _____

Name [First and Last] <i>Please Print</i>	Signature	Employee#/Student#/ Alumni#	Member of
--	-----------	--------------------------------	-----------
3. _____

Name [First and Last] <i>Please Print</i>	Signature	Employee#/Student#/ Alumni#	Member of
--	-----------	--------------------------------	-----------
4. _____

Name [First and Last] <i>Please Print</i>	Signature	Employee#/Student#/ Alumni#	Member of
--	-----------	--------------------------------	-----------
5. _____

Name [First and Last] <i>Please Print</i>	Signature	Employee#/Student#/ Alumni#	Member of
--	-----------	--------------------------------	-----------

NOTES:

1. Nominators are permitted to nominate no more than one candidate each.
2. In addition to your name, please indicate if you are a member of the Board of Governors, the Senate, the Faculty, Student Body, the Support Staff or the Alumni of the University of Manitoba.