

Senate
Senate Chamber
Room E3-262 Engineering Building
WEDNESDAY, February 1, 2012
1:30 p.m.
Regrets call 474-6892

A G E N D A

I CANDIDATES FOR DEGREES, DIPLOMAS AND CERTIFICATES – FEBRUARY 2012

This report will be available at the Senate meeting. A copy of the list of graduands will be kept at the front table for examination by members of Senate.

II MATTERS TO BE CONSIDERED IN CLOSED SESSION

1. Report of the Senate Committee on Honorary Degrees

This report will be distributed to members of Senate at the meeting.
Documentation will be available for examination by eligible members of Senate the day preceding the Senate meeting.

III MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE - none

IV MATTERS FORWARDED FOR INFORMATION

1. Report of the Senate Committee on Awards [December 15, 2011] Page 3

2. Annual Report of the University Discipline Committee Page 13

3. Items approved by the Board of Governors [December 6, 2011] Page 74

V REPORT OF THE PRESIDENT Page 75

VI QUESTION PERIOD

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

VII CONSIDERATION OF THE MINUTES OF THE MEETING OF JANUARY 11, 2012

VIII BUSINESS ARISING FROM THE MINUTES

IX REPORTS OF THE SENATE EXECUTIVE COMMITTEE AND THE SENATE PLANNING AND PRIORITIES COMMITTEE

1. Report of the Senate Executive Committee Page 94

**2. Report of the Senate
Planning and Priorities Committee**

The Chair will make an oral report of the Committee's activities.

**X REPORTS OF OTHER COMMITTEES OF SENATE,
FACULTY AND SCHOOL COUNCILS**

**1. Report of the Senate Committee on University Research
RE: Periodic Review of Research Centres and Institutes:
the Institute for Humanities**

Page 95

XI ADDITIONAL BUSINESS - none

XII ADJOURNMENT

Please call regrets to 474-6892 or send to shannon_coyston@umanitoba.ca.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of December 15, 2011 the Senate Committee on Awards approved sixteen new offers and one amended offer as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated December 15, 2011).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve sixteen new offers and one amended offer as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated December 15, 2011). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Philip Hultin
Chair, Senate Committee on Awards

MEETING OF THE SENATE COMMITTEE ON AWARDS

Appendix A December 15, 2011

1. NEW OFFERS

Martin – Reed Bursary

In honour of his parents and maternal grandparents, who instilled in him a commitment to social justice and personally encouraged his clinical career in northern and indigenous communities, Dr. Bruce D. Martin has established an endowment fund at the University of Manitoba, with an initial gift of \$5,000 in 2011. The Manitoba Scholarship and Bursary initiative has made a contribution to the fund. The fund will be used to provide travel bursaries for Medicine students who require financial assistance in order to participate in clinical electives in remote First Nations of Manitoba and in Inuit communities of the Kivalliq Region of Nunavut. The objective is to provide students with an opportunity and experience that might enrich their clinical education and perhaps inspire a commitment to serve Canada's indigenous peoples in their subsequent practice of medicine. The available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled in the final year of study in the Undergraduate Medical Education program and is in good standing;
- (2) will complete a clinical elective in a remote First Nation of Manitoba or Inuit community of the Kivalliq Region of Nunavut;
- (3) has applied for elective travel support;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Dean, Faculty of Medicine (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Sigga Christianson Houston Travel Award

In honour of his mother and their grandmother, Dr. Sigga Houston (MD 1925), Dr. Stuart Houston (MD 1951) and his family have established an endowment fund at the University of Manitoba, with an initial gift of \$100,000 in 2011. Sigrithur Christianson was a member of the Medicine Class of 1925, which included 10 women and 43 men, a ratio not exceeded for 51 years. The fund will be used to offer travel bursaries for medical students who will participate in a summer early exposure program or a clinical elective in a remote northern community, with a general practitioner or paediatrician.

The available annual interest from the fund will be used to offer one or more travel bursaries for undergraduate students who:

- (1) have completed at least one year of study in the Undergraduate Medical Education program and are in good standing;
- (2) will participate in a summer early exposure program or a clinical elective in a remote northern community in Manitoba, Saskatchewan, or Nunavut, with a general practitioner or pediatrician;
- (3) have applied to the summer early exposure program or for elective travel support;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application form.

Preference will be given to students who are not participating in a paid clinical experience.

The selection committee will be named by the Dean, Faculty of Medicine (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Enerplus Corporation Bursary

Enerplus Corporation provides an annual contribution of \$5,000 to the University of Manitoba, to offer bursaries for students in the Clayton H. Riddell Faculty of Environment, Earth, and Resources who are pursuing a Bachelor of Science in Geological Sciences. Each year, two bursaries, valued at \$2,500 each, will be offered; one to a geology student and one to a geophysics student. The bursaries will be offered to undergraduate students who:

- (1) are enrolled full-time in the Clayton H. Riddell Faculty of Environment, Earth and Resources, in the third year of either the B.Sc. in Geological Sciences – Geology or Geophysics, in either the Major or Honours program;
- (2) have achieved a minimum degree grade point average of 2.5;
- (3) have demonstrated an interest in pursuing a career in the oil and gas industry;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application form.

Candidates will be required to submit a statement (maximum 500 words) describing their interest in pursuing a career in the oil and gas industry and outlining their career goals.

In any given year that no bursary applicants in the third year of their degree have demonstrated an interest in a career in the oil and gas industry, the bursaries may be offered to any other bursary candidates who:

- (1) are enrolled full-time in the Clayton H. Riddell Faculty of Environment, Earth and Resources, in any year of either the B.Sc. in Geological Sciences – Geology or Geophysics, in either the Major or Honours program;
- (2) have achieved a minimum degree grade point average of 2.5;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

In any given year if that there is no eligible applicant from either geology or geophysics, the two bursaries may be offered to students from the same sub-discipline.

The selection committee shall be named by the Director, Financial Aid and Awards.

McNicol B.Sc.(Dent.) Research Scholarship

Dr. Alexander Witzke (B.Sc.(Dent.)/2010) provides an annual contribution to the University of Manitoba, to offer the McNicol B.Sc.(Dent.) Research Scholarship in honour of his professor, Dr. Archie McNicol. The scholarship will be used to provide financial support for students completing a summer research project as part of the requirements for the Bachelor of Science (Dentistry) program in the Faculty of Dentistry. One scholarship, valued at \$4,500, will be offered to a student who:

- (1) is enrolled in the Faculty of Dentistry, in the first year of the Bachelor of Science (Dentistry) program;
- (2) has achieved a minimum degree grade point average of 3.0 in the Doctor of Dental Medicine program;
- (3) has submitted a strong proposal for a research project pertaining to oral biology, in either the basic sciences or in a clinical area, to be completed over two summer terms under the direction of a faculty supervisor.

The Scholarship is renewable in the next ensuing summer term provided that the recipient:

- (1) is enrolled in the Faculty of Dentistry, in the second year of the Bachelor of Science (Dentistry) program;
- (2) has achieved a minimum degree grade point average of 3.0 in the Doctor of Dental Medicine program;
- (3) is continuing with a research project pertaining to oral biology, in either the basic sciences or in a clinical area.

Only one recipient may hold the Scholarship at any one time. In the event that a recipient does not qualify for continuation of the Scholarship, the University will offer the scholarship to a new recipient who meets the selection criteria.

The selection committee will be the Graduate Studies and Research Committee of the Faculty of Dentistry.

MMCF – Dr. Daniel P. Snidal Memorial Bursary

Through gifts received from family, friends, and colleagues of Dr. Daniel P. Snidal (M.D./52) in 1998, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Dr. Daniel P. Snidal Memorial Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to a student who:

- (1) is enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Dr. C.B. Stewart Award

The Manitoba Medical College Foundation (MMCF) has established the MMCF – Dr. C.B. Stewart Award fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students from rural Manitoba who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Dr. Charles Burton Stewart (1902 – 1987) entered Wesley College, Winnipeg, at the age of eighteen for pre-medical training. He began his studies in medicine at the University of Manitoba in 1923, graduating with a Doctor of Medicine (M.D.) in 1928. Dr. Stewart's memory, his rural roots and love for the land are preserved through this award. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one or more bursaries to students who:

- (1) have graduated from a high school in rural Manitoba (excluding the following areas: Headingly, Oak Bluff, St. Norbert, St. Germaine, Vermette, East St. Paul, West St. Paul, and Rosser);
- (2) are enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Dr. Ella Lillian Peters Bursary

Through a bequest received from Dr. Ella Lillian Peters (1909 - 1997), the Manitoba Medical College Foundation (MMCF) has established the MMCF – Dr. Ella Lillian Peters Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to a student who:

- (1) is enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Reverend Thomas Alfred Payne Scholarship

Through a gift received from Louisa Page Payne in memory of her husband, the Manitoba Medical College Foundation (MMCF) has established the MMCF – The Reverend Thomas Alfred Payne Fund at The Winnipeg Foundation. The fund will be used to provide scholarships for students enrolled in the Bachelor of Science (Medicine) program in the Faculty of Medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one scholarship to a student who:

- (1) has completed at least one year of full-time study in the Undergraduate Medical Education Program at the University of Manitoba, and is in good academic standing;
- (2) is enrolled in either his/her first or second summer session in the Bachelor of Science in Medicine.

The selection committee will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Flora Mower Bursary

Through a bequest received from Mrs. Flora J. Mower of Edmonton, Alberta, in 1991, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Flora Mower Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation

will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one or more bursaries to students who:

- (1) are enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Medicine Class of 1954 Student Bursary

Through a gift from the Medicine Class of 1954, the Manitoba Medical College Foundation (MMCF) has established a fund at The Winnipeg Foundation to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. The MMCF – Medicine Class of 1954 Student Bursary Fund was established, in 2005, to mark the 50th Anniversary Class Reunion with the net proceeds from that reunion. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to a student who:

- (1) is enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Kerr / Blanchaer Student Bursary

Through gifts received from Audrey Kerr and Marcel Blanchaer in 2004, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Kerr / Blanchaer Student Bursary Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to a student who:

- (1) is enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;

- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Dale Iwanoczko Memorial Travel Award

Through gifts received from friends and colleagues of Dr. Dale Iwanoczko (M.D./93), who passed away in 1998, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Dale Iwanoczko Memorial Fund at The Winnipeg Foundation. The purpose of the fund is to provide financial support for undergraduate medical students, at the University of Manitoba, who participate in clinical electives outside of the City of Winnipeg. The available earnings from the fund will be used to offer one or more travel awards to students who:

- (1) are enrolled in the Undergraduate Medical Education program and are in good standing;
- (2) will complete a clinical elective outside of the City of Winnipeg;
- (3) have applied for elective travel support.

The selection committee will have the discretion to determine the number and value of awards offered each year based on the available funding.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Isabelle M. and Clair William Hall Memorial Bursary

Through a bequest from Isabelle M. Hall, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Isabelle M. and Clair William Hall Memorial Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to a student who:

- (1) is enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – T.W. Fyles Travel Award

Through a bequest received from Dr. T.W. Fyles in 1989, the Manitoba Medical College Foundation (MMCF) has established the MMCF – T.W. Fyles Bursary Fund at The Winnipeg Foundation. The purpose of the fund is to provide travel awards for undergraduate medical students, at the University of Manitoba. Dr. Fyles was the Dean, Faculty of Medicine, University of Manitoba in 1968 and he served as President of the Manitoba Medical College Foundation in 1985. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one or more travel awards to students who:

- (1) have completed at least one year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) will attend a professional meeting or conference in order to present the results of his/her research (poster or oral presentation).

Candidates will be required to submit an abstract of their presentation and a copy of their registration with details of the meeting, including the date and location. Selection of the recipient will be based on the quality of the abstract submitted and proposed research to be presented and the potential value of the meeting to the student's development.

To receive a disbursement from the award fund, the award recipient must submit receipts for travel, registration, hotel and/or food expenses (based on current UM *per diem* rates). Expenses will be reimbursed up to the maximum value of the recipient's award.

The selection committee will have the discretion to determine the number and value of awards offered each year based on the available funding.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Dr. Augustine Chang Memorial Bursary

Through gifts received from family, friends, and professional associates of Dr. Augustine Chang, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Dr. Augustine Chang Memorial Bursary Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one bursary to a student who:

- (1) is enrolled full-time in any year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

MMCF – Dr. Helen M. Lousley Cairncross Bursary

Through a gift received from Mr. Alex Cairncross, in memory of his wife Dr. Helen Mary Lousley (M.D./34), the Manitoba Medical College Foundation (MMCF) has established the MMCF – Dr. Helen M. Lousley Cairncross Bursary Fund at The Winnipeg Foundation. The fund will be used to provide bursaries for deserving students who require financial assistance in order to pursue undergraduate studies in medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer two bursaries, of equal value, to students who:

- (1) are enrolled full-time in the second or third year of study in the Undergraduate Medical Education Program in the Faculty of Medicine and are in good standing;
- (2) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this award will be named by the Dean of the Faculty of Medicine (or designate).

2. AMENDMENTS

Estate of George A. Keates (Keates Admission Scholarships)

The following amendments have been made to the terms of reference for the Estate of George A. Keates (Keates Admission Scholarships), to reflect that the investment fund for the scholarship has been transferred from the Manitoba Medical College Foundation to The Winnipeg Foundation:

- The name of the award has been changed to MMCF – Dr. George A. Keates Admission Scholarship.
- The opening paragraph has been amended to read:

Through a bequest from the Estate of George A. Keates of Winnipeg, in 1991, the Manitoba Medical College Foundation (MMCF) has established the MMCF – Dr. George A. Keates Admission Scholarship Fund at The Winnipeg Foundation. The fund will be used to provide scholarships for students entering the Faculty of Medicine, at the University of Manitoba. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer one or more entrance scholarships to students who:
- In the revised description of the selection committee, the Assistant Dean of Admissions is no longer specified as a member of the committee.
- Several editorial changes have been made.



UNIVERSITY
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Office of the President

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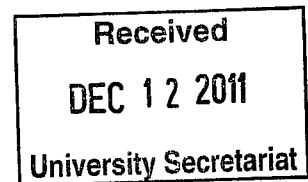
December 9, 2011

To: Mr. Jeff Leclerc, University Secretary
From: Dr. David T. Barnard, President and Vice-Chancellor
SUBJECT: Annual Report of the University Discipline Committee

Attached is a copy of the Report of the University Discipline Committee for the period September 1, 2010 to August 31, 2011 which was submitted by Dr. John Anderson, Chair.

I would appreciate your providing a copy of this report to members of Senate for information at the next scheduled Senate meeting. You will note that Dr. Anderson has offered to attend Senate to answer any questions. I would ask you to extend an invitation to Dr. Anderson to attend the meeting at which the Report will be considered.

/hc





UNIVERSITY
OF MANITOBA

Office of the University Secretary

312 Administration Building
Winnipeg, Manitoba
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Fax (204) 474-7511

December 1, 2011

Dr. David T. Barnard
President
University of Manitoba
Room 200, Administration Building

Dear Dr. Barnard:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2010 to August 31, 2011. The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me.

The UDC has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Dishonesty" and the second addressing disciplinary matters which involve "Inappropriate Behaviour". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided two graphs which offer a visual overview of disciplinary matters. The graphs span a five-year period.

I would make the following observations concerning the report's contents:

- 1) I would note that this report only summarizes the disciplinary actions taken by the University of Manitoba. In the cases of more serious infractions, actions may have been also taken by outside authorities where appropriate.
- 2) The overall numbers of incidents is down this year in relation to last year, both in raw numbers and as a percentage of the student body. The numbers remain generally consistent with recent year's reports.
- 3) The numbers of each type of incident reported in the attached graphs are generally consistent with past years with the exception of a reduction in Computer Related offences. This can be attributed to the implementation of a daily IT Help Desk for the residences which provided students with proactive information and the assistance they required before potential Internet violations occurred.
- 4) It is also worth noting that of all the disciplinary incidents reported, only seven percent of the matters are appealed beyond the initial disciplinary authority. This may be in part due to the excellent work undertaken by the Student Discipline Working Group of the Associate Deans Undergraduate Network.

.../2

Total Number of Recorded Discipline Incidents in Relation to Total Number of Students

Year	Total # of incidents of Academic Dishonesty and Inappropriate Behaviour	Total # of students at The University of Manitoba	Percentage
2006-2007	583	26,931	2.2%
2007-2008	386	25,518	1.5%
2008-2009	574	26,238	2.2%
2009-2010	527	27,476	1.9%
2010-2011	403	27,751	1.4%

I would respectfully request that this letter and the accompanying Annual Report be circulated to those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

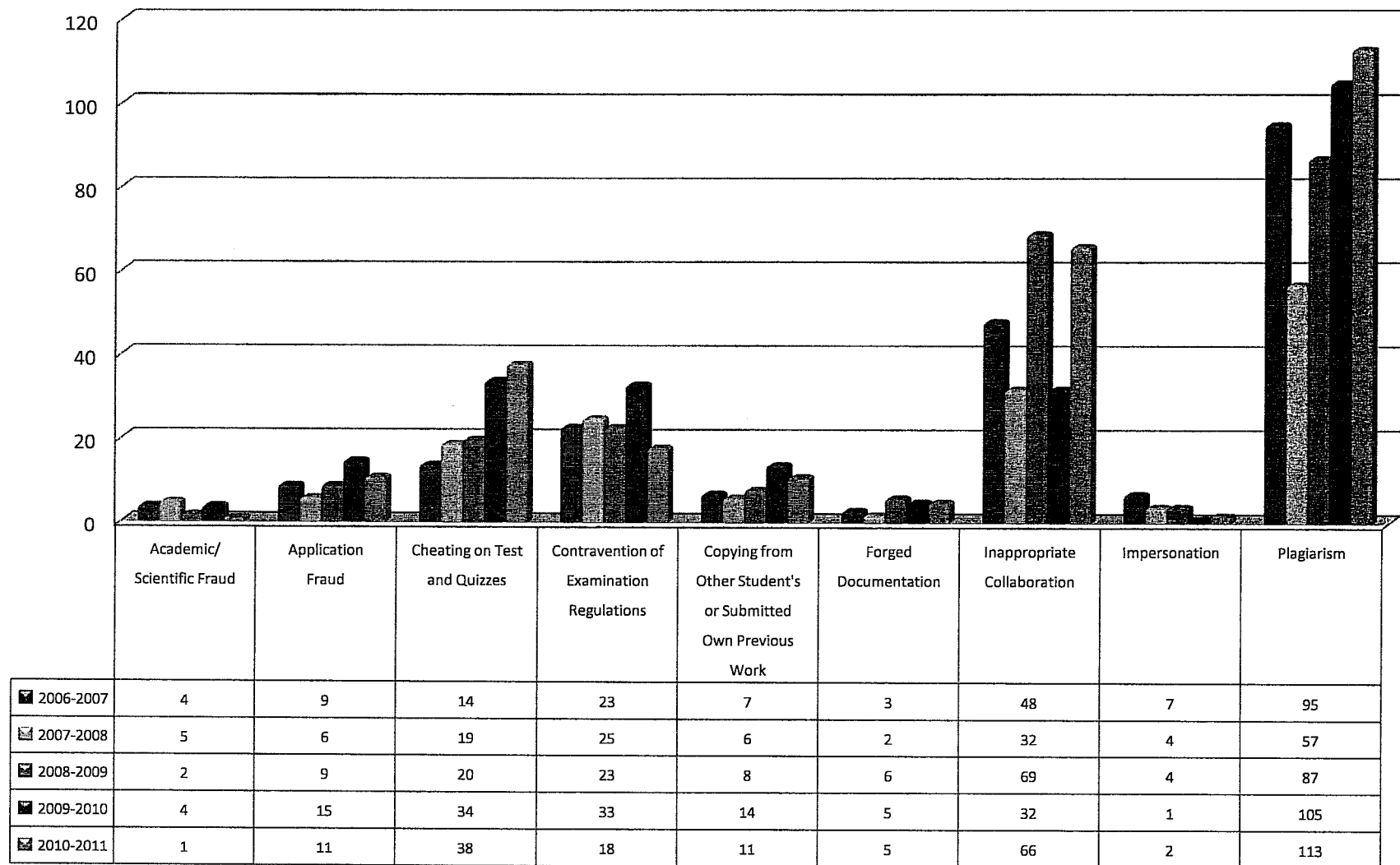
It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to continue this practice, I would be prepared to attend the Senate meeting at the time this Report is presented and to speak to it, if called upon to do so.

Yours sincerely,

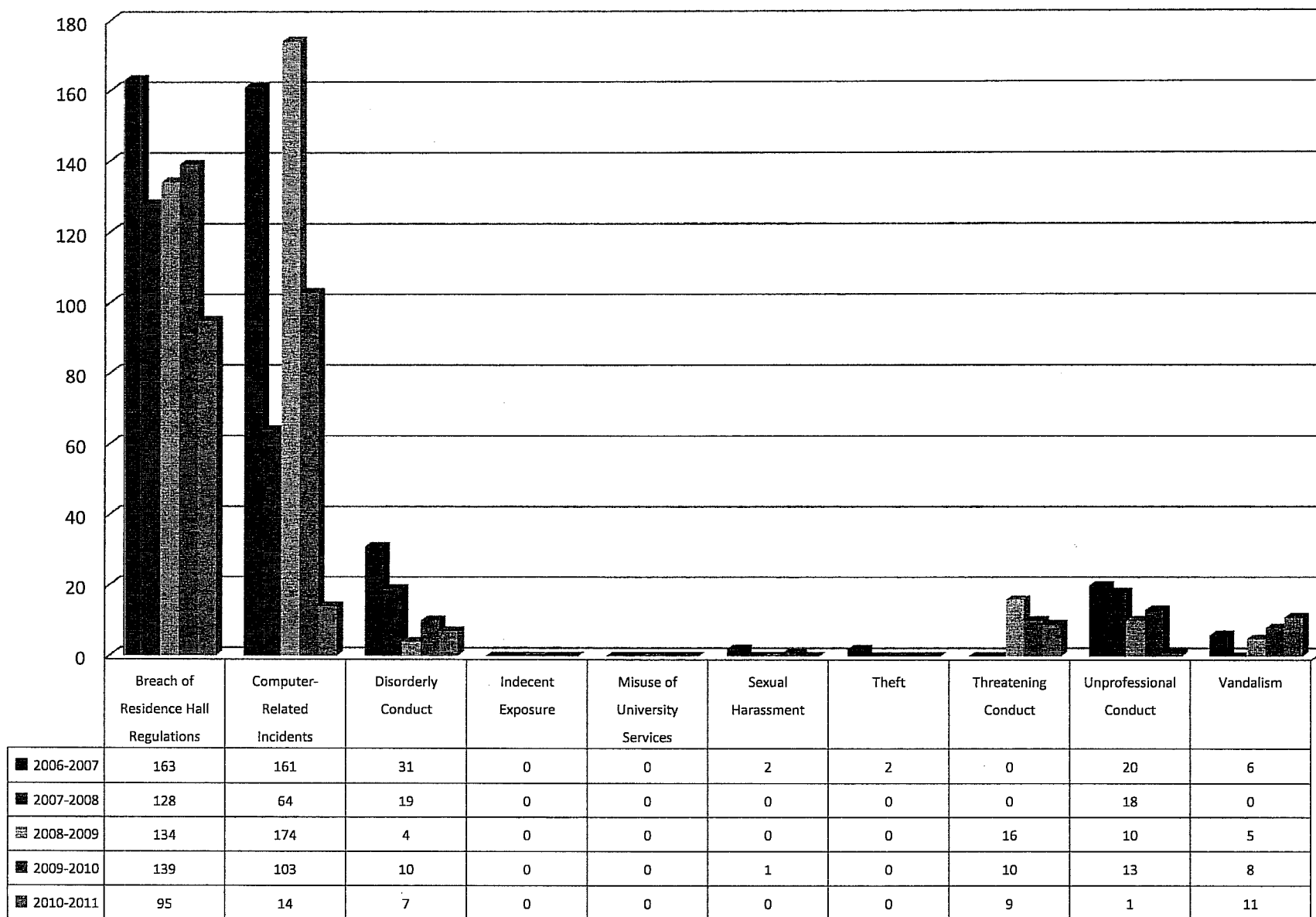


Dr. John Anderson, Chair
University Discipline Committee

Part 1 - Academic Dishonesty



Part 2- Inappropriate Behaviour



ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic/Scientific Fraud	1	Dishonest account of attendance in coursework	Academic suspension from clinical education for a period of one week	Department Head	Challenging personal circumstances outside of school	Evidence presented by Faculty members of the event; letter of warning in student file regarding related occurrence in 2009	Not sought	None	Not sought	None
Application Fraud	5	Provided fraudulent credit card to pay application fee	Application nullified; future applications require Dean's approval	Dean	None	No response from applicant	Not sought	None	Not sought	None
	1	Overstated some grades on transcripts	Application nullified; banned from applying to Faculty for life	Dean	None	Blamed home country agency for falsifying transcript, but did not provide proof	Not sought	None	Not sought	None
	1	Overstated and understated some grades on transcript and changed some grade weightings	Application nullified; banned from applying to Faculty for life	Dean	None	No response from applicant	Not sought	None	Not sought	None
	1	Cited irregularities on application	No credit for work taken at prior Post-Secondary Institution (PSI)	Director, Admissions	Agent completed form	None	Not sought	None	Not sought	None
	1	Cited for non-disclosure, on application, of attendance at another PSI	Admission to U of M withdrawn as results from other PSI make student ineligible	Director, Admissions	Language difficulties, poorly advised by teachers	Poor marks at other PSI, would have affected admissibility	Not sought	None	Not sought	None
	1	Cited for non-disclosure, on application, of attendance at another PSI	Comment re: application irregularities noted on academic record (may apply for removal after one year)	Director, Admissions	Other PSI work would not have affected admission; self-disclosed other PSI attendance	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions
 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud (continued)	1	Provided false or misleading information to obtain deferred writing	"F-NP" in course; appointment with student advisor	Associate Dean	None	Research was done to attempt to find corroborating evidence and student claims were not substantiated	Not sought	None	Not sought	None
Cheating on Mid-Term Test and Quizzes	1	Cheating in course	"0" on exam	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Cheating on test in course	Learning Assistance Centre Workshop; one page paper; mark on test "0"; if paper completed, final grade will stand; if not, final grade will be "F- DISC"	Department Head	First offense	Student did not reply to letters sent regarding allegation	Not sought	None	Not sought	None
	1	Student was observed looking at another student's paper; erasing and revising answers	"0" on test; warning letter to remain on file until graduation	Associate Dean	Student admitted to cheating	None	Not sought	None	Not sought	None
	4	Cheating on course mid-term exam	"0" in course mid-term exam	Associate Head	None	None	Not sought	None	Not sought	None
	1	Copied from another student's paper	Grade of "0" on course mid-term	Associate Department Head	None	None	Not sought	None	Not sought	None
	1	Brought notes to mid-term test	Grade of "0" on course mid-term	Department Head	None	None	Not sought	None	Not sought	None

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Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*

Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test and Quizzes (continued)	1	Cheating in course	"F" in exam; "F-DISC" in course; suspended from Teaching Faculty from July 31, 2011 to August 31, 2012; transcript comment can be removed upon application on August 31, 2012; transcript comment re: academic dishonesty can be removed, upon application, on August 31, 2012; suspended from Faculty of Registration from July 31, 2011 to August 31, 2012; transcript comment of suspension can be removed, upon application, upon confirmed graduation from the University	Associate Dean of Teaching Faculty and Director of Unit of Registration	None	Premeditated and did not appreciate the seriousness of the offence	LDC – Faculty of Registration	"F" in exam; suspension from Faculty from July 31, 2011 to January 1, 2012 with the condition for re-enrolment in courses in the 2012 Winter Term provided the following conditions have been met: sit in as an observer in the Access/AFT Intro University; meet with Advisor prior to 2012 Winter Term; limited to no more than 9 credit hours for 2012 Winter Term; must request a volunteer English practice partner from the International Centre for Students		
	2	Students were caught cheating on midterm exam (one copying from the other and the other allowing this)	"0" on mid-term test; warning letter to remain on file until graduation; statement of academic dishonesty placed on transcript; formal letters of apology to instructor required; strategies to be sought to prevent reoccurrence	Associate Dean	Students admitted to cheating; accepted responsibility; first offence	None	Not sought	None	Not sought	

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test and Quizzes (continued)	1	Cheated on mid-term; brought in unauthorized notes	"VW"d course	Associate Dean	First offence; disability	None	Not sought	None	Not sought	None
	1	Found in possession of unauthorized materials during test	"VW" from Teaching Faculty removed from transcript; assigned Final Grade of "F-DISC"; statement of academic dishonesty placed on transcript	Associate Dean in consultation with Faculty of Registration	None	Student failed to attend scheduled meeting with Associate Dean and Advocate	LDC	Student withdrew appeal	Not sought	None
	1	Use of computer/notes during close-book test	Grade of "F" ("0") in assignment; final grade of "F-DISC" in course; transcript comment "Allegations of cheating in a term test upheld"; suspension from Faculty of Registration from May 1, 2011 to April 30, 2012	Associate Dean of Teaching Faculty, Dean of Faculty of Registration, and Head of Department	None	Evasion of responsibility	Faculty of Registration LDC	One year suspension from Faculty of Registration reduced: May 1, 2011 to December 31, 2011		

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test And Quizzes (continued)	1	Cheating on term test	Final Grade of "F-DISC"; suspension from Faculty of Registration until August 31, 2011; "DISC" may be removed at point of graduation if no further incidents of academic dishonesty	Associate Dean of Teaching Faculty and Representative of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Cheating in course	Both Teaching Faculty and Faculty of Registration – warning	Associate Deans of both Faculties	Seems like student has anxiety issues and behavior was misinterpreted; recommended counseling services	None	Not sought	None	Not sought	None
	2	Cheating on term test	Final Grade of "F-DISC"; suspension from Faculty of Registration until May 1, 2012; DISC may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	LDC	Appeal denied; imposed same penalties as imposed at the Dean's level	Not sought	None
	1	Cheating on term test	Final grade of "F-DISC"; suspension from taking courses offered by Teaching Faculty from May 1, 2011 to May 1, 2012	Associate Dean of Teaching Faculty and Representative of Faculty of Registration	None	None	Not sought	None	Not sought	none

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test And Quizzes (continued)	1	Notes written on hand during mid-term exam	Final Grade of "F-CW" in Course; suspended from taking courses offered by Department from January 1, 2011 to December 31, 2011; academic dishonesty notation on transcript	Associate Department Head	None	None	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Penalties remain unchanged, with the exception of DISC designation; transcript notation to remain for 2 years (May 1, 2011 to April 30, 2012), after which their removal may be requested	Not sought	None
	1	Cheating on term test	Final Grade of "F-DISC"; suspension from Faculty of Registration until August 31, 2011; DISC may be removed at point of graduation if no further incidents of academic dishonesty	Associate Dean of Teaching Faculty and Representative of Faculty of Registration	None	None	LDC	Appeal denied; penalty reduced to 'F' grade in term test only	Not sought	None
	1	Cheating on a term test	Final grade of "F-DISC"; suspension from Faculty of Registration May 1, 2011 to May 1, 2012; suspension from taking courses by Teaching Faculty until May 2012	Associate Dean of Teaching Faculty and Representative of Faculty of Registration	None	None	LDC	Appeal denied; penalties originally imposed by Teaching Faculty stand	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test and Quizzes (continued)	1	Cheat-sheets for Course in final exam	"F" in final exam; "F-DISC" in course; comment can be removed upon application and only when graduation can be confirmed; suspended from Teaching Faculty until December 31, 2011 with comment on transcript; comment can be removed upon application and only when graduation can be confirmed	Associate Dean	None	Student explained he/she took the cheat sheets with the intent of using them only if really needed; therefore, actions and statement spoke of premeditation	None sought	None	Not sought	None
	1	In possession of unauthorized material during mid-term test	Final Grade of "F-DISC"; academic dishonesty notation on transcript until graduation; suspended from taking courses offered in Department from May 1, 2011 to April 30, 2012	Department Head	Claimed to have erased notes before mid-term test but notes still visible	Notes written in pencil on back of calculator; admitted to notes but claimed they were not for use during final exam	Dean of Faculty of Registration and Dean of Teaching Faculty	Penalties upheld except DISC and transcript notation can be removed after two years	Not sought	None
	1	Allowed two classmates to copy from student's quiz	Required to write a 1000 word essay	Department Head	Admitted guilt	May have looked at another student's quiz	Not sought	None	Not sought	
	1	Looked at paper of another student during quiz	Required to write a 2000 word essay	Department Head	None	First denied, then admitted to allegation	Not sought	None	Not sought	

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test and Quizzes (continued)	1	Allegation of cheating on a make-up test in course	Grade of "F" in make-up test; final grade of "F-DISC" in course; immediate suspension from taking courses offered by Teaching Faculty until May 1, 2012; suspension from Faculty of Registration from May 1, 2011 to December 1, 2011; notation on transcript "Allegation of academic dishonesty in course"	Associate Dean, Teaching Faculty, Dean of Faculty of Registration	None	None	Appealed to both Faculties - LDC's for respective sanctions	Teaching Faculty LDC upheld the allegation of cheating and penalties; Faculty of Registration LDC determined that insufficient evidence was provided to warrant an amendment of the penalties; penalties upheld	Not sought	None
	2	Copying from each other during mid-term	Grade of "0" on course mid-term exam	Associate Department Head	None	None	Not sought	None	Not sought	None
	1	Cheating on mid-term test	Grade of "0" on course mid-term exam	Department Head	None	None	Not sought	None	Not sought	None
	1	Cheating on final exam	"F-DISC" in course; notation on record; suspension from Faculty of Registration from September 1, 2011 to September 1, 2012; suspension from Department for one year effective September 1, 2011	Department Head		Student pleaded innocent but the Department found too much evidence; exam answers were too similar; student deemed guilty	Director of Faculty of Registration	Suspension from the Faculty of Registration removed; all other penalties upheld	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests and Quizzes (continued)	1	In possession of unauthorized material during mid-term test	Final Grade of "F-DISC" in course; suspended from taking courses from July 1, 2011 to June 30, 2012; academic dishonesty notation on transcript	Department Head	None	Notes written in pencil on back of calculator	Not sought	None	Not sought	None
	1	Cheating on mid-term exam and copied bonus question assignment from another student	"F-DISC" in Course; suspended from taking Faculty of Registration courses from September 1, 2011 to August 31, 2012; suspended from taking courses offered in Dept of Teaching Faculty from September 1, 2011 to August 31, 2012; academic dishonesty notation on transcript	Department Head of Teaching Faculty and Associate Dean of Faculty of Registration	Admitted to cheating on mid-term exam	Claimed to have done bonus question assignment on their own, but strong indications that copying occurred	Not sought	None	Not sought	None
	1	Cheating on mid-term exam and nearly identical bonus question assignment answer as another student	"F-DISC" in course; suspended from taking courses offered in Department from September 1, 2011 to August 31, 2012; and academic dishonesty notation on transcript	Department Head	Due to medical reasons gave student's bonus question assignment to another student to submit; same other student admitted to copying from student during mid-term exam	During mid-term exam student's paper was visible to student seating behind them	Associate Dean	Hearing results to be reported in 2011/2012 Annual Report		

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Tests and Quizzes (continued)	2	Cheating on mid-term exam; very similar bonus question assignment answer as another student (student's roommate)	"F-DISC" in Course; suspended from taking Teaching Faculty courses from September 1, 2011 to August 31, 2012; academic dishonesty notation on transcript, can be appealed to remove six months after graduation; suspended from taking Faculty of Registration courses from January 1, 2012 to August 31, 2012; to be noted on transcript and can apply for removal upon confirmed graduation.	Department Head of Teaching Faculty and Associate Dean of Faculty of Registration	Claimed to not copy bonus questions assignment from roommate 2 nd Student also claimed to be unaware roommate copied from him/her mid-term exam	Both Students: Claimed to get bonus questions answer from internet but not cited and unable to confirm source; admitted to copying during mid-term exam 1 st Student: Admitted to copying during mid-term exam 2 nd Student: left exam fully exposed; and appears 3 of 4 pages had been copied from	Associate Dean of Teaching Faculty	Both Students: Hearing results to be reported in 2011/2012 Annual Report		
	1	Use of cheat notes during a term test	Final Grade of "F-DISC"; suspension from Faculty until May 2012; removal of DISC at point of graduation if no further incidents of academic dishonesty	Associate Dean of Faculty of Registration	None	None	LDC	Appeal denied	Not sought	none
Contravention of Examination Regulations	1	Obtained and used an exam answer key in course final	"F-DISC" grade in course; suspension from U of M for 2 years; academic dishonesty comment on transcript	Associate Dean of Teaching Faculty and Faculty of Registration	Student confessed	None	Office of the Vice-President Vice Provost (Students)	Confession; decision upheld	Not Sought	

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	Contravention of exam instructions	Final Grade of "F-DISC" in course; suspended from Faculty courses from January 1, 2011 to December 21, 2011; academic dishonesty notation on transcript	Associate Dean	None	Second offence	Not sought	None	Not sought	none
	1	Not registered in course but wrote the mid-term	Notation on transcript for one year: "Inappropriate behavior at a course mid-term"	Department Head	Did not realize student couldn't write the exam and took full responsibility for their actions	None	Not sought	None	Not sought	None
	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; suspended from Faculty courses from January 1, 2011 to December 31, 2011; and academic dishonesty notation on transcript	Associate Dean of Teaching Faculty and Student services coordinator of Faculty of Registration	None	Notes found inside calculator	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Exam Regulations (continued)	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; suspended from Teaching Faculty courses from May 1, 2011 to December 31, 2011; and academic dishonesty notation on transcript	Associate Dean of Teaching Faculty and Director of Faculty of Registration	None	Notes found inside calculator	LDC	Penalties upheld	Not sought	None
	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; suspended from Teaching Faculty courses from January 1, 2011 to December 31, 2011; suspended from Faculty of Registration from January 1, 2011 to December 31, 2011; and academic dishonesty notation and suspensions placed on transcript	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	None	Witnessed taking a piece of paper containing detailed exam answers from another student	LDC	Student appealed one year suspension by the Assoc. Dean of Faculty of Registration; Appeal denied	Not sought	None
	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; suspended from Teaching Faculty courses from January 1, 2011 to December 31, 2011; suspended from the Faculty of Registration from January 1, 2011 to December 1, 2011; and academic dishonesty notation and suspensions placed on transcript	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	None	Witnessed giving another student a piece of paper containing detailed exam answers	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; academic dishonesty notation placed on transcript and required to write a 500 word essay	Associate Dean	Arrived late so missed instructions; left calculator visible on desk and claims was unaware calculators were forbidden	Student's responsibility to be aware of exam regulations, be prepared and on time for all examinations	Not sought	None	Not sought	None
	1	Inappropriate collaboration during Course final exam	Final Grade of "F-DISC"; suspended from Faculty courses from January 1, 2011 to August 31, 2011; and academic dishonesty notation placed on transcript	Associate Dean	None	Asked another student if he could borrow an eraser during the final exam and conversation continued for several minutes	LDC	Penalties upheld	Withdrew UDC appeal	None
	1	Inappropriate collaboration during Course in final exam	Final grade of "F-DISC"; suspended from Faculty courses from January 1, 2011 to August 31, 2011; and academic dishonesty notation placed on transcript	Associate Dean	None	Observed by a fellow and invigilator to be talking with another student during final exam	LDC	Penalties upheld	Not sought	None
	1	Used the name and number of an unknown student during final exam	Final Grade of "F-DISC"; suspended from Faculty courses from January 1, 2011 to August 31, 2011 (but can write deferred exams during this period); and academic dishonesty notation placed on transcript	Associate Dean	None	Appeared to have created a name and student # of an unknown student on an exam bubble sheet and handwriting matches	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Exam Regulations (continued)	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; suspended from Science courses from May 1, 2011 to December 31, 2011; and academic dishonesty notation and suspensions placed on transcript	Associate Dean	Very honest	Notes taped to inside of calculator	LDC	Penalties upheld	Not sought	None
	1	Inappropriate collaboration during course final exam	Final Grade of "F-DISC"; and academic dishonesty notation on transcript	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Later admitted	Talking to the student seated next to himself; second offence; denied	Not sought	None	Not sought	None
	2	Inappropriate collaboration; separator between tables moved during course final exam	Final Grade of "F-DISC"; suspended from taking course in Teaching Faculty and from Faculty of Registration from September 1, 2011 to September 1, 2012; and academic dishonesty notation on transcript	Department Head of Teaching Faculty and Director of Faculty of Registration	None	None	Associate Dean of Teaching Faculty	Suspension from Faculty of Registration removed and all other penalties upheld	Not sought	None
	1	Student accessed Blackberry during final exam	Final Grade of "F-DISC"; suspension from Faculty May 1, 2011 to May 1, 2012; DISC may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	LDC	Appeal Denied	Not sought	

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations (continued)	1	In possession of unauthorized material during final exam	Final Grade of "F-DISC"; suspended from taking Teaching Faculty courses from September 1, 2011 to April 30, 2012; and academic dishonesty notation on transcript	Associate Dean of Teaching Faculty and Associate Dean of Faculty of Registration	Admitted Guilt	None	Not sought	None	Not sought	None
	1	Student brought practice exam in shoe to final exam	Final Grade of "F-DISC"; suspension from Faculty May 1, 2011 to May 1, 2012; notation on transcript re: cheating; DISC may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	none
Copying from Other Student's/Own Previous Work	5	2 Students: copied from each other's assignment	Both students received "F-DISC"	Associate Dean	None	Did not show up for the meeting; denied any wrong doing.	Not sought	None	Not sought	
		1 Student: re-submitted paper from previous year	Re-submission of paper with new topic and must complete workshops on academic dishonesty		Very apologetic, did not realize he/she could not re-submit previous papers	None	Not sought	None	Not sought	
		Copied from another student on test	"F" on test		None	Did not attend, claimed to have written wrong date in calendar	Not sought	None	Not sought	
		Copied from another student on test	Comment added to student's history as student "VW'd" from course		None	Claimed to not know how the copying happened	Not sought	None	Not sought	

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Copying from Other Student's/Own Previous Work (continued)	3	Copied from other student's work	Grade of "0" for assignment	Associate Head	None	None	Not sought	None	Not sought	none
	1	Student looked at the paper of another student during quiz	1000 word essay on academic dishonesty; Grade of "0" in assignment	Department Head	Student admitted to looking at the paper of another student	None	Not sought	None	Not sought	none
	1	Copied from other student's work	Grade of "F-DISC" ; academic dishonesty comment	Associate Head	None	None	Not sought	None	Not sought	None
	1	Witnessed copying another student's work in course mid-term	"F" Grade in term exam; "F-DISC"; comment can be requested to be removed with confirmation of graduation	Associate Dean	Student admitted to cheating	None	Not sought	None	Not sought	None
Forged Documentation	1	Altered document in final examination	Final Grade of "F – DISC"; notation on academic transcript "Student found guilty of academic dishonesty"	Associate Dean	None	No explanation offered for altered document	LDC	Grade of "F – DISC"; notation on academic transcript	Not sought	None
	1	Student erased name from a completed laboratory examination and emailed instructor providing false information that student had missed the examination	Expelled from the course with a "F-DISC"; DISC comment to remain on transcript for two years	Department Head	Student may have actually felt ill during examination and had a medical note obtained subsequent to the exam	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Forged Documentation (continued)	1	Student submitted fraudulent documentation to support request for a deferred exam	Final Grade of "F-DISC"; suspension from the Faculty until May 1, 2011; "DISC" may not be removed	Dean of Faculty of Registration	Multiple attempts to deceive the Dean's Office	None	LDC	Appeal denied to have "DISC" removed	Not sought	none
	1	Student submitted fraudulent documentation to support request for a deferred exam	Final Grade of "F-DISC"; suspension from the Faculty until May 1, 2011; "DISC" may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	none
	1	Submitted forged medical documents with an AW request	Suspended from January 1, 2011 to December 31, 2012	Director	Admission of forged document	None	Not sought	None	Not sought	None
Impersonation	1	Student signed in to the lab for his/her friend	"0" Grade for all lab work worth 10% of final mark	Associate Head	Student admitted guilt	None	Not sought	None	Not sought	None
	1	Student signed in for lab for themselves and another student who wasn't there	Mark of "0" for all labs in course	Associate Head	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration	3	Parts of assignments students individually submitted contained striking similarities in wrong answers, plus format, font, etc. the same	"0" on given question of assignment (still passed course, although one student "VW'd" before investigation commenced	Associate Dean	Students claimed similarities a fluke	No clear explanation to mitigate allegation	Not sought	None	Not sought	None
	2	Completed the same assignment individually in collaboration with a classmate which also contained plagiarism	Apology; "0" on assignment (pass in course); research paper on academic integrity; transcript reprimand 6 months	Associate Dean	None	Thought collaboration was permissible and that references taken from textbook (which were also available online) didn't require proper citation/referencing	Not sought	None	Not sought	None
	1	(carried over from last year) Student submitted assignment that was very similar to another student for a Distance Education course	A final grade of "F-CW" in course	Department Head	First allegation of a breach of academic dishonesty	None	Dean	Decision Upheld	LDC	Decision Upheld
	2	Students submitted almost identical material in course	"0" on assignment	Department Head	None	None	Not sought	None	Not sought	None
	2	Students submitted a lab assignment with almost identical numbers	Marks halved on assignment	Department Head	None	None	Not sought	None	Not sought	None
	10	Duplication of assignment(s)	Mark of "0" for the assignment(s) and required to attend academic dishonesty workshop	Associate Department Head	None	None	Not sought	None	Not sought	none
	41	Duplication of assignment(s)	Mark of "0" for the assignment(s)	Associate Department Head	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration (continued)	1	Looked at another student's paper during quiz	Mark of "0" on quiz in course and required to write a 1,000 word essay on proper conduct during an exam	Department Head	None	None	Not sought	None	Not sought	None
	1	Same pattern of wrong answers as student seated next to her for two term tests	Final Grade of "F-DISC" in course; suspended from Faculty of Registration from June 1, 2011 to May 31, 2012; suspended from Teaching Faculty courses from June 1, 2011 to May 31, 2012; and academic dishonesty notation on transcript	Associate Dean of Teaching Faculty and Representative of Faculty of Registration	None	Instructed to sit apart from same student for test #3, but ignored this instruction until directed to move away – same wrong answer pattern did not occur for test #3	Teaching Faculty LDC	Hearing results to be reported in 2011/2012 Annual Report		
	1	Answers submitted were from last year's quiz	Grade of "F-DISC" in Course; suspended from Department course from September 1, 2011 to April 3, 2012; and academic dishonesty notation on transcript	Department Head	Student claims he/she accidentally submitted wrong file; last year's was for study purposes	Second offence	Associate Dean	Final Grade of "F-DISC" in course; 500-word essay; and academic dishonesty notation on transcript	Not sought	None

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Inappropriate Collaboration (continued)	1	Submitted a paper identical in structure and close to identical in phrasing to paper submitted by another student in the same assignment; also used a paper from a previous student of the Course	Grade of "F" on the assignment; Final Grade of "F" in course	Department Head	Personal circumstances (not explained in detail); student was very distressed during the meeting; in tears from beginning to end	Seemed unwilling to take full responsibility for his/her actions, claiming he/she was not aware of how much he/she had been relying on the source essay; had no explanation of how so much of it was copied	Not sought	None	Not sought	None
	1	Submitted a paper identical in structure and close to identical in phrasing to paper submitted by another student in the same assignment; student had used a paper from a previous student of the Course	Grade of "F" of the assignment; Final Grade of "F" in Course	Department Head	Under academic pressure because of being on probation; admitted copying the paper and expressed regret for doing so	Knowingly attempted to pass off a paper that was another person's work	Not sought	None	Not sought	None
Plagiarism	1	Plagiarized term paper	Grade of "F" in course	Director	None	None	Not sought	None	Not sought	None
	1	Plagiarized assignment	Grade of "F" in course; suspended from Faculty for one year	Director	None	None	LDC	Reprimanded; in the event of another academic dishonesty student to be expelled permanently	Not sought	None
	1	Plagiarized assignment	Allegations of academic dishonesty; "0" in assignment; suspended from Faculty for one year	Director	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	3	Use of uncited sources for an assignment	Students asked to redo assignment and resubmit for grading	Department Head	First offence; students took responsibility	None	Not Sought	None	Not Sought	None
	1	Student submitted plagiarized material in use of uncited sources.	Grade of "0" on assignment; comment placed on academic transcript	Department Head	None	Student did not reply to letter	Not sought	None	Not sought	None
	2	Plagiarized portions of course assignment.	Apology to instructor, "0" on assignment (pass in course), 4 hours Learning Assistance Centre tutoring; research paper on plagiarism/academic integrity; transcript reprimand 9 months	Associate Dean	None	Signed honesty declarations in class; attended lecture on academic integrity	Not sought	None	Not sought	
	4	Students submitted work that was almost word-for-word from a source	"0" on assignment.	Department Head	None	In two cases source was not cited	Not sought	None	Not sought	None
	1	Student submitted work that was almost word-for-word from an uncited source.	"0" on report.	Department Head	None	None	Not sought	None	Not sought	None
	1	Plagiarized portions of assignment	Grade of "0" on assignment and submit 500 word essay on relationship of academic integrity to professional suitability	Associate Dean	Student's explanation, sincerity; proactively accessed student resources	Extent of breach of citation issues; final year capstone course	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Copied substantial portions of former student's paper and submitted as own work	Grade of "F-DISC" assigned; statement of academic dishonesty placed on transcript	Associate Dean of Teaching Faculty in consultation with Faculty of Registration	None	Student claimed he/she did not know what plagiarism was; expressed sincere regret; stated he/she learned valuable lesson	Not sought	None	Not sought	None
	3	Students did not use quotations or provide any acknowledgement when quoting other's work	Student 1: complete research paper on plagiarism; re-do paper but no grade given Student 2: complete research paper on plagiarism; re-do course Student 3: Letter of apology showing an understanding of plagiarism; "0" on assignment; additional assignment with no grade given	Department Head	Student 1 – first offence Student 2 – prior offence Student 3 – first offence	None	Not sought	None	Not sought	none
	1	Plagiarism on final project report	Warning only	Associate Department Head	Unintentional plagiarism	None	Not sought	None	Not sought	None
	2	Plagiarized assignment	Grade of "0" for assignment	Department Head	Admitted plagiarism and sent a letter of apology to department	None	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism (continued)	1	Plagiarized assignment	Penalty of 20 out of 30 points on the assignment; and required to write a 500-word essay on plagiarism	Department Head	None	None	Not sought	None	Not sought	None
	1	Plagiarized three lab assignments	Grade of "0" for all three assignments	Department Head	Admitted to using materials obtained from other students	None	Not sought	None	Not sought	None
	1	Allegation of submitting plagiarized material for assignment	Penalty of a half-grade deduction on assignment in question; student required to make corrections on the assignments; identify the areas of plagiarism and resubmit the assignment to professor by a certain date; resubmission not to be considered when calculating the final grade; required to complete Word Processing and Time Management workshops and provide evidence that workshops were completed	Associate Dean	None	None	Not sought	None	Not sought	None
	4	Academic Dishonesty	"F-DISC"; rewrite essay	Department Head	None	None	Not sought	None	Not sought	None
	2	Academic Dishonesty	"F" on final assignment; Final Grade of "F"	Program Coordinator	None	None	Pending			
	1	Academic Dishonesty	"F" on final assignment; Final Grade of "F"	Program Coordinator	None	None	Pending			

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2010 to August 31, 2011

Part 1, Academic Dishonesty

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism (continued)	9	<p>Group 1: 4 students</p> <p>Group 2: 5 students</p> <p>Both Groups: Students had access to electronic copy of a previously submitted project and submitted considerable portions of that work without appropriate citation</p>	<p>Both Groups: Allegations of academic dishonesty upheld; students required to rewrite assignment</p> <p>Group 1 only: Final grade received equals 1 letter grade lower than grade received on re-write; statement placed on transcript: "Student found guilty of academic dishonesty (plagiarism) in course" for 1 year; statement may be removed at any time upon submission of having completed a specific online course in professional ethics</p>	Associate Dean	<p>Both Groups: No previous; evidence of admission and remorse; example business plans distributed by course instructors contained no references; instructors suggested extrapolating from existing business plans - no feedback was provided on your business plan overview; contact with the course coordinators was infrequent; resubmitted revised paper demonstrated an acceptable level of learning; instructor-provided spreadsheet could not be altered</p>	<p>Group 1: larger amount of plagiarized material; attempts to camouflage the copying; lower degree of remorse; some threatening behavior "This is slander."</p>	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism (continued)	1	Plagiarized portions of assignment	Grade of "0"; submit 500 word essay on relationship of academic integrity to professional suitability	Associate Dean	Student's explanation; apologetic.	Senior student; extent of breach of citation issues; final year capstone course	Not sought	None	Not sought	None
	1	Plagiarized portions of assignment	Grade of "F" for course and submit 500 word essay on relationship of academic integrity to professional suitability	Associate Dean	Student's explanation; acknowledgment of situation.	Senior student; final year capstone course; extent of breach of citation issues	Not sought	None	Not sought	None
	1	Plagiarized portions of assignment	Grade of "F-DISC" for course; notation on transcript "Student found guilty of academic dishonesty"; submit 500 word essay on relationship of academic integrity to professional suitability	Associate Dean	Student's explanation; acceptance of responsibility	Senior student; professional capstone course; second academic dishonesty finding	Not sought	None	Not sought	None
	2	Plagiarized portions of assignment	Submit 200 word essay on relationship of academic integrity to professional suitability	Associate Dean	Student's explanation	None	Not sought	None	Not sought	None
	1	Plagiarized portions of course assignment	Apology to instructor; Learning Assistance Centre tutoring (no hours specified); transcript reprimand 6 months	Associate Dean	Apologetic; family issues/lack of time	Poor research and writing habits led to copying and pasting from sources	Not sought	None	Not sought	None
	1	Academic Dishonesty	Final Grade "F-DISC"	Program Coordinator	None	None	Pending			

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Plagiarism (continued)	2	Copying directly from another source without any reference	Re-do paper; receive one grade lower	Associate Dean	None	None	Not sought	None	Not sought	none
	1	Plagiarized entire course essay	Apology; failed course; research paper on plagiarism/academic integrity; transcript reprimand 12 months; suspended for 1 year(ultimately required to withdraw because dept. didn't remediate failed grade)	Associate Dean	Somewhat remorseful; personal issues, but did not provide evidence when given opportunity to	Very egregious case; significant level of intent to deceive	Not sought	None	Not sought	None
	1	Plagiarized portions of optional assignment	Apology; research paper on academic/professional integrity; "0" on assignment (pass in course); transcript reprimand 6 months	Associate Dean	Expressed remorse	None	Not sought	None	Not sought	None
	1	Plagiarized portions of take home exam	Apology; failed course (remediation permitted), research paper on plagiarism; 4 hours Learning Assistance Centre tutoring; transcript reprimand 9 months	Associate Dean	Expressed remorse	Pressed for time	Not sought	None	Not sought	None
	2	Did not cite sources	A half-grade deduction; must resubmit after attending plagiarism and time management workshops	Associate Dean	Poor time management skills; rushed through assignment	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Did not cite sources	"F" in course	Associate Dean	None	Student did not resubmit assignment or attend academic dishonesty workshops	Not sought	None	Not sought	None
	1	Did not cite sources	A half-grade deduction; must resubmit after attending plagiarism and time management workshops	Associate Dean	Under extreme stress due to family issue	None	Not sought	None	Not sought	None
	1	Did not cite sources	A half-grade deduction; must resubmit after attending plagiarism and work processing workshops	Associate Dean	Unfamiliar with Microsoft Word and time management skills	None	Not sought	None	Not sought	None
	1	Did not cite sources	A half-grade deduction; must resubmit after attending plagiarism and time management workshops	Associate Dean	Family issues; could not concentrate	None	Not sought	None	Not sought	None
	1	Word for word from internet	"F" on assignment; lowest test mark gets dropped from final grade	Associate Dean	Language barrier	None	Not sought	None	Not sought	None
	1	Used his own words in paper	Must resubmit paper after attending plagiarism workshop	Associate Dean	Didn't understand plagiarism	None	Not sought	None	Not sought	None
	1	Copied from Internet	Grade of "F" in course	Associate Dean	None	Student did not respond to email, phone call or letter	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Did not cite sources	A half-grade deduction; must resubmit after attending study skills and essay writing workshops not yet completed	Associate Dean	None	Student not present at meeting	Not sought	None	Not sought	None
	1	Did not cite sources	"F-DISC" on test; must submit paper on plagiarism after attending plagiarism and time management workshops; final grade will be recalculated once above is completed	Associate Dean	Poor note taking; came unprepared for test	None	Not sought	None	Not sought	None
	1	Did not cite sources	"F" on assignment; must resubmit and the final grade will be recalculated	Associate Dean	Did not realize he was doing it incorrectly	None	Not sought	None	Not sought	None
	1	Plagiarism in course	Disciplinary Action hold on records until student responds; "0" on final exam; "F-DISC" in course; Learning Assistance Centre appointment	Associate Dean	None	Student failed to respond to letter and two follow-up requests to meet; when student met with Associate Dean, student did not seem to appreciate the seriousness of the allegations	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "0" in essay component of exam	Associate Dean	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Plagiarism in course	Grade of "0" in essay component of exam; Learning Assistance Centre appointment	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F" in assignment; "F-DISC" in course; comment can be removed upon confirmation of graduation; barred from Faculty until December 31, 2011; comment on transcript; comment can be removed upon confirmation of graduation	Associate Dean	None	Student willingly and knowingly committed act of plagiarism; student admitted he/she was willing to take the gamble	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "F-0" in assignment; "F-DISC" in course; suspended from Teaching Faculty courses from July 1, 2011 to December 31, 2011; transcript comment of academic dishonesty which can be removed, upon application, upon confirmed graduation from the Faculty of Registration	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	Student knew what he/she was doing was wrong	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Plagiarism in course	Grade of "0" on term paper; Learning Assistance Centre appointment	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	Grade of "0" in essay component of exam; Learning Assistance Centre appointment; student advisor appointment; Grade of "0" on mid-term	Associate Dean	None	Student failed to comply with terms of discipline letter and Grade changed to "0" on entire exam; later found out student had VW'd course and because the discipline letter said nothing about the course grade, no further action was taken and the VW stands; however, the student did eventually go to the Learning Assistance Centre appointment	Not sought	None	Not sought	none
	1	Plagiarism in course	"F-DISC" in course; can apply for removal in five years (August 2016); suspended from Faculty courses from July 31, 2011 to August 31, 2012; transcript comment which can be applied to be removed upon confirmed graduation from U of M	Associate Dean	None	Multiple similar offenses in assignments in course in this term; had mandatory previous Learning Assistance Centre appointment and could define paraphrasing and plagiarism	Not sought	None	Not sought	None
	1	Academic dishonesty	Student allowed to resubmit work; Final Grade "B+"	Program Coordinator	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	2	Academic dishonesty	Students allowed to re-submit work; Final Grade "D"	Program Coordinator	None	None	Not sought	None	Not sought	None
	1	Academic dishonesty	Grade of "F" on assignment; Student "VW"	Program Coordinator	None	None	Not sought	None	Not sought	None
	1	Plagiarized from online sources	Deduction of 20/30 points for the assignment; required to resubmit paper (for a max Grade of 10/30); required to write a 500 word essay on plagiarism and ways to avoid it	Department Head	No record of previous plagiarism	None	Not sought	None	Not sought	None
	2	Plagiarized from online sources	Received 0/10 on assignment	Department Head	No record of previous plagiarism	None	Not sought	None	Not sought	None
	1	Failure to cite online sources used in paper	Deduction of 5/14 points for the assignment; required to resubmit paper (for a max Grade of 9/14)	Department Head	No record of previous plagiarism	None	Not sought	None	Not sought	None
	1	Undocumented use of internet sources	Grade of "F" for assignment; "F-DISC" for course	Director of Program	Student admitted guilt	None	Not sought	None	Not sought	None
	1	Appeal by student to have discipline comment removed earlier than eight months prior to graduation i.e. October 2011	Removal of discipline comment effective August 1, 2011	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Second incident of plagiarism	Final Grade of "F-DISC"; "DISC" can be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Student plagiarized a take-home final essay	Grade of "F" ("0") on essay; Final Grade in Course to include "DISC"; "DISC" may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Second incident of plagiarism	Final Grade of "F-DISC"; notation on official transcript re: plagiarism; "DISC" may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Plagiarism	Grade of "F"	Department Head	None	None	Associate Dean of Faculty of Registration	Appeal denied; Final Grade of "F" stands	Not sought	None
	1	Second incident of plagiarism	Grade of "F" in assignment; "DISC" to be attached to final grade; "DISC" may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Third incident of plagiarism	Grade of "F" in assignment; "DISC" to be attached to final grade; "DISC" may be removed at point of graduation	Associate Dean of Faculty of Registration	None	None	Not sought	None	Not sought	None
	1	Possible plagiarism; difference in quality between the written work submitted in term tests and the written work in the paper	Grade of "F" in assignment; Grade of "F" in course	Department Head	Despite three email attempts by Professor to meet with student to discuss – no contact from student	None	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Plagiarism	Grade of "F" in both assignments	Department Head	None	Fourth year student	Not sought	None	Not sought	None
	1	Plagiarism	Grade of "F" on paper	Department Head	Extreme stress; acknowledgment of wrong doing	None	Not sought	None	Not sought	None
	3	Plagiarism	Grade of "F" on assignment	Department Head	None	None	Not sought	None	Not sought	None
	1	Plagiarism	Grade of "F" on assignment	Department Head	None	Large amounts of plagiarized text	Not sought	None	Not sought	None
	1	Plagiarism	Grade of "F" on assignment; Grade of "F" in course	Department Head	Remorse	Copious amount of plagiarized text	Not sought	None	Not sought	None
	1	Plagiarism	Grade of "F" on assignment	Department Head	Taking remedial action	None	Not sought	None	Not sought	None
	1	Plagiarism	Grade of "F" on assignment	Department Head	Remorse	None	Not sought	None	Not sought	None
	1	Undocumented use of internet sources	Grade of "F" on assignment; Grade of "F-DISC" for course	Director of Program	Student apologetic; admitted guilt	None	Not sought	None	Not sought	None
	1	Plagiarism in writing of 2 assignments – use of uncited sources	Grade of "F" on assignment; "DISC" to be attached to Final Grade; "DISC" may be removed at point of graduation; contact the Learning Assistance Centre to gain information on how to properly reference and cite sources	Department Head	Student stated that he/she was going through difficult personal circumstances and that he/she had not paid proper attention to their work	Professor clarified academic dishonesty in classes and asked student to see him/her if circumstances made it difficult to complete their work; student admitted to attending these classes	Not sought	None	Not sought	None

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Plagiarism (continued)	1	Plagiarism in writing of assignment	Grade of "F" on assignment; "DISC" to be attached to Final Grade; "DISC" may be removed at point of graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited from the Internet	Grade of "F" on assignment	Department Head	Student taking workshop through the Learning Assistance Centre; student's spoken English is weak and therefore in some communication difficulties	Plagiarism explained in detail in class	Not sought	None	Not sought	None
	1	Unacknowledged sources from the Internet	Grade of "F" on assignment; Grade of "F" in course	Department Head	Three of the sources used without proper citation are in the works cited	Student denied cutting and pasting from electronic documents; denied using sources not in his/her works cited; denied using any websites	LDC	Penalty upheld	Not sought	None
	1	Use of uncited sources from the Internet	Grade of "F" on the assignment	Department Head	Admitted misusing sources; apologized; registered for session regarding proper use of sources	None	Not sought	None	Not sought	None

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Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism (continued)	1	Use of uncited sources	Grade of "F" on the assignment; "F-DISC" in course; "DISC" may be removed at point of graduation	Department Head	Student immediately admitted that he/she copied from Wikipedia	Student admitted attending workshop on Academic Dishonesty and reading detailed info in classroom writing guide; instructor explicitly stated not to use Wikipedia	Not sought	None	Not sought	None
	1	Use of uncited sources from the Internet	Grade of "F" on the assignment	Department Head	Admitted taking material from website and provided, unasked, a copy of the paper in which he/she had documented his sources along with another version of the essay in which he/she had reworked ideas in his own words	In the documented essay student had trouble identifying what needed to go in quotation marks; student planning to attend workshops through the Learning Assistance Centre	Not sought	None	Not sought	None
	1	Use of uncited sources from the Internet	Grade of "F" on the assignment; Final Grade of "F" in course	Department Head	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*

Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 1, Academic Dishonesty**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism (continued)	1	Use of uncited sources from the Internet	Grade of "F-DISC" in course; "DISC" may be removed at point of graduation	Department Head	Student working in his/her third language and admitted to the plagiarism	Student had ample time and guidance while writing the essay; the material from the Internet was added after student submitted a draft and received detailed comments from the Teacher's Assistant, which ended with an invitation to see the Professor for more help	Not sought	None	Not sought	None
	1	Student copied directly from an online source in completing a written assignment	Final Grade of "F" in course	Department Head	Student acknowledged the offence and expressed regret immediately	None	Not sought	None	Not sought	None
	2	Plagiarism in assignment	Grade of "F" on the assignment	Department Head	None	None	Not sought	None	Not sought	None
	1	Student did not appropriately cite or credit another author	Grade of "F"	Dean	Honest and forthright; admitted error	None	Not sought	None	Not sought	None

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 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2, Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards	1	Violation of Residence Policy- resident sleeping in banned space	Student left residence; roommate issues	Housing Student Life	None	None	Not sought	None	Not sought	None
	7	Community Standards - Noise violation	Verbal warning	Housing Student Life	First offence	None	Not sought	None	Not sought	None
	2	Community Standards - Noise Violation	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Roommate complaints	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Violation of quiet hours and disrespectful to staff	\$100 fine; probation; ineligible for residence return	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Noise violation	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Cleanliness of room	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - In possession of residence key; did not live there	\$50 fine; disrespectful to staff	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

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Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, etc.

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards (continued)	1	Community Standards - Using hotplates in room; set off fire alarms	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Urinated in public restroom with door open	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Seen walking around nude on Residence floor	Ineligible to return to residence	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Guest policy violation; guest had illegal item	Guest privileges revoked	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Use of candle/incense in room	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Community Standards - Disrespectful behavior	\$100 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Disrespectful behavior	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	7	Community Standards - Violations of guest policy/violation of Housing Student Life agreement	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations SMOKING	2	Smoking in Residence building	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Smoking in room or Residence	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Suspected smoking in room	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	5	Suspicion of illegal substance use in Residence	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	13	Illegal substance in Residence	\$50 fine and probation	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Suspicion of illegal substance	\$100 fine and probation	Housing Student Life	None	None	Not sought	None	Not sought	None
Breach of Residence Hall Regulations ALCOHOL	9	Violation of Alcohol Policy - Over consumption	Verbal warning; written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Over consumption and vandalism	\$100 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL (continued)	1	Violation of Alcohol Policy - Excessive over consumption	4 hours community service; \$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Violation of Alcohol Policy - Drinking in banned area	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	9	Violation of Alcohol Policy - Open alcohol	Verbal warning; written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Guests over-intoxicated	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy – Open alcohol in common area	\$100 fine	Housing Student Life	Second Offence					
	1	Violation of Alcohol Policy - Guest with open alcohol in common area	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Excessive over intoxication	\$50 fine; 6 hours community services	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Violation of Alcohol Policy - Overconsumption	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL (continued)	2	Violation of Alcohol Policy - Drinking games	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	4	Violation of Alcohol Policy - Over intoxication	Community service	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Violation of Alcohol Policy - Open alcohol in Residence common area	\$50 fine; alcohol probation	Housing Student Life	1 st offence	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Drinking in prohibited space in residence	\$200 fine; probation	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Found unconscious; Winnipeg Fire and Paramedics called	\$50 fine for over consumption; \$50 fine for excessive noise; Prohibition; not allowed to have guests	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2010 to August 31, 2011

Part 2 – Inappropriate Behaviour

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Computer Related Incidents	14	Bandwidth Violation	Written Warning	Housing Student Life	None	None	Not sought	None	Not sought	None
Disorderly Conduct	2	Department was informed by hotel of mess/damage in hotel room occupied by students during field trip; officers attended to complaint associated with this room	Both students were required to pay damage costs and write letter of apology to hotel and faculty member attending the field trip 1 student banned from elective Departmental field trips for one year	Department Head	Both students provided letters of apologies and damage costs	Both students did not report incident 1 student: second offence of disorderly conduct at field trip or field school	Not sought	None	Not sought	None
	1	Threats to University property	\$50 fine							
	2	Physical altercation in Residence	Signed Living Agreement							
	1	Roommate conflict; physical altercation	Moved out of Residence							
	1	Threw object out of Residence building window	\$50 fine							
Indecent Exposure	None									

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

Examples of mitigating factors include the student's being apologetic or under extreme stress, etc.

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Misuse of University Services	None									
Sexual Harassment	None									
Theft	None									
Threatening Conduct	1	Violation of Student Discipline By-Law	Warning letter and not of warning in file and e-file	Associate Dean	None	None	Not sought	None	Not sought	None
Unprofessional Conduct	1	Unprofessional behavior exhibited through content of emails	Official warning letter to remain on student file until graduation	Associate Dean	First offence	None	Not sought	None	Not sought	None
	1	Lied and failed to take responsibility and accountability for their own actions	Official reprimand issued	Associate Dean	First offence	None	Not sought	None	Not sought	None
	1	Swore at Field Instructor when advised that he/she had not passed course	Required to leave field placement; must repeat course	Associate Dean	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Inappropriate and disruptive behavior in classroom; in violation of the attendance policy	No formal reprimand; conditions were established for student success; follow up meetings set; student was given opportunity to 'VW' prior to debarment; student breached conditions and failed to attend scheduled meetings with the Associate Dean; student was granted a leave of absence to deal with personal issues	Associate Dean in consultation with Disability Services Advisor and Access Programs Counselor	Student had numerous personal issues	No noticeable improvement despite all resources being employed	Not sought	None	Not sought	None
	1	Inappropriate actions and language used during a video-taped session, acted inappropriately towards instructor when confronted Student prepared an apology letter but gave it to the Course leader and failed to meet with the instructor;	Official warning letter with conditions, including meeting with and apologizing to instructor in person and by letter; Formal reprimand issued	Associate Dean	First offence Second Offence	Student was resistant to meet with Associate Dean Student failed to comply with conditions following official warning	Not sought	None	Not sought	None
	1	Inappropriate actions and language used during a video-taped session	No disciplinary action taken	Associate Dean	First offence; student realized seriousness of situation and took responsibility to rectify; apologized	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE

September 1, 2010 to August 31, 2011

Part 2 – Inappropriate Behaviour

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Unsafe practice exhibited; lied about having completed an assessment when it had in fact not been done	Formal reprimand issued	Associate Dean	Student was experiencing significant personal stress; felt intimidated and anxious around Clinical Education Facilitator	Student realized he/she should have confided in Clinical Education Facilitator and Course leaders	Not sought	None	Not sought	None
	1	Misrepresentation by student of qualifications not held, in print material, website and Facebook; used inappropriate and unprofessional logo In violation of the attendance policy	Warning letter with deadline to delete/remove all misrepresentations Warning issued, referred to Student Advisor	Associate Dean	Student was compliant	None	Not sought	None	Not sought	None
	1	After debarment student returned to clinical site, caused considerable anxiety to staff on the unit and was removed from the premises by security	Student referred to Professional Unsuitability Committee	Associate Dean	None	Student failed to take responsibility; did not understand the effect his/her actions had on others	Professional Unsuitability Committee	Required to withdraw from Faculty indefinitely	Senate Appeal	Appeal Denied
Vandalism	4	Damage to Residence	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Climbing through window in Residence	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Vandalism to Residence property	\$100 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Vandalism (continued)	2	Vomit in hallway	\$25 cleaning charge	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Broke window	\$590.77 damages charge to replace window	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Vandalism to mural	\$150 fine; \$8 damages charges; banned from residence	Housing Student Life	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2, Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards	1	Violation of Residence Policy- resident sleeping in banned space	Student left residence; roommate issues	Housing Student Life	None	None	Not sought	None	Not sought	None
	7	Community Standards - Noise violation	Verbal warning	Housing Student Life	First offence	None	Not sought	None	Not sought	None
	2	Community Standards - Noise Violation	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Roommate complaints	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Violation of quiet hours and disrespectful to staff	\$100 fine; probation; ineligible for residence return	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Noise violation	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Cleanliness of room	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - In possession of residence key; did not live there	\$50 fine; disrespectful to staff	Housing Student Life	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Details	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations Community Standards (continued)	1	Community Standards - Using hotplates in room; set off fire alarms	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Urinated in public restroom with door open	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Seen walking around nude on Residence floor	Ineligible to return to residence	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Guest policy violation; guest had illegal item	Guest privileges revoked	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Use of candle/incense in room	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Community Standards - Disrespectful behavior	\$100 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards - Disrespectful behavior	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	7	Community Standards - Violations of guest policy/violation of Housing Student Life agreement	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations SMOKING	2	Smoking in Residence building	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Smoking in room or Residence	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Suspected smoking in room	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	5	Suspicion of illegal substance use in Residence	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	13	Illegal substance in Residence	\$50 fine and probation	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Suspicion of illegal substance	\$100 fine and probation	Housing Student Life	None	None	Not sought	None	Not sought	None
Breach of Residence Hall Regulations ALCOHOL	9	Violation of Alcohol Policy - Over consumption	Verbal warning; written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Over consumption and vandalism	\$100 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL (continued)	1	Violation of Alcohol Policy - Excessive over consumption	4 hours community service; \$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	3	Violation of Alcohol Policy - Drinking in banned area	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	9	Violation of Alcohol Policy - Open alcohol	Verbal warning; written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Guests over-intoxicated	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Open alcohol in common area	\$100 fine	Housing Student Life	Second Offence					
	1	Violation of Alcohol Policy - Guest with open alcohol in common area	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Excessive over intoxication	\$50 fine; 6 hours community services	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Violation of Alcohol Policy - Overconsumption	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations ALCOHOL (continued)	2	Violation of Alcohol Policy - Drinking games	Verbal warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	4	Violation of Alcohol Policy - Over intoxication	Community service	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Violation of Alcohol Policy - Open alcohol in Residence common area	\$50 fine; alcohol probation	Housing Student Life	1 st offence	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Drinking in prohibited space in residence	\$200 fine; probation	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Violation of Alcohol Policy - Found unconscious; Winnipeg Fire and Paramedics called	\$50 fine for over consumption; \$50 fine for excessive noise; Prohibition; not allowed to have guests	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Computer Related Incidents	14	Bandwidth Violation	Written Warning	Housing Student Life	None	None	Not sought	None	Not sought	None
Disorderly Conduct	2	Department was informed by hotel of mess/damage in hotel room occupied by students during field trip; officers attended to complaint associated with this room	Both students were required to pay damage costs and write letter of apology to hotel and faculty member attending the field trip 1 student banned from elective Departmental field trips for one year	Department Head	Both students provided letters of apologies and damage costs	Both students did not report incident 1 student: second offence of disorderly conduct at field trip or field school	Not sought	None	Not sought	None
	1	Threats to University property	\$50 fine							
	2	Physical altercation in Residence	Signed Living Agreement							
	1	Roommate conflict; physical altercation	Moved out of Residence							
	1	Threw object out of Residence building window	\$50 fine							
Indecent Exposure	None									

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
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ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Misuse of University Services	None									
Sexual Harassment	None									
Theft	None									
Threatening Conduct	1	Violation of Student Discipline By-Law	Warning letter and not of warning in file and e-file	Associate Dean	None	None	Not sought	None	Not sought	None
Unprofessional Conduct	1	Unprofessional behavior exhibited through content of emails	Official warning letter to remain on student file until graduation	Associate Dean	First offence	None	Not sought	None	Not sought	None
	1	Lied and failed to take responsibility and accountability for their own actions	Official reprimand issued	Associate Dean	First offence	None	Not sought	None	Not sought	None
	1	Swore at Field Instructor when advised that he/she had not passed course	Required to leave field placement; must repeat course	Associate Dean	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Inappropriate and disruptive behavior in classroom; in violation of the attendance policy	No formal reprimand; conditions were established for student success; follow up meetings set; student was given opportunity to 'VW' prior to debarment; student breached conditions and failed to attend scheduled meetings with the Associate Dean; student was granted a leave of absence to deal with personal issues	Associate Dean in consultation with Disability Services Advisor and Access Programs Counselor	Student had numerous personal issues	No noticeable improvement despite all resources being employed	Not sought	None	Not sought	None
	1	Inappropriate actions and language used during a video-taped session, acted inappropriately towards instructor when confronted Student prepared an apology letter but gave it to the Course leader and failed to meet with the instructor;	Official warning letter with conditions, including meeting with and apologizing to instructor in person and by letter; Formal reprimand issued	Associate Dean	First offence Second Offence	Student was resistant to meet with Associate Dean Student failed to comply with conditions following official warning	Not sought	None	Not sought	None
	1	Inappropriate actions and language used during a video-taped session	No disciplinary action taken	Associate Dean	First offence; student realized seriousness of situation and took responsibility to rectify; apologized	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
 Examples of mitigating factors include the student's being apologetic or under extreme stress, etc.
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, etc.

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct (continued)	1	Unsafe practice exhibited; lied about having completed an assessment when it had in fact not been done	Formal reprimand issued	Associate Dean	Student was experiencing significant personal stress; felt intimidated and anxious around Clinical Education Facilitator	Student realized he/she should have confided in Clinical Education Facilitator and Course leaders	Not sought	None	Not sought	None
	1	Misrepresentation by student of qualifications not held, in print material, website and Facebook; used inappropriate and unprofessional logo In violation of the attendance policy	Warning letter with deadline to delete/remove all misrepresentations Warning issued, referred to Student Advisor	Associate Dean	Student was compliant	None	Not sought	None	Not sought	None
	1	After debarment student returned to clinical site, caused considerable anxiety to staff on the unit and was removed from the premises by security	Student referred to Professional Unsuitability Committee	Associate Dean	None	Student failed to take responsibility; did not understand the effect his/her actions had on others	Professional Unsuitability Committee	Required to withdraw from Faculty indefinitely	Senate Appeal	Appeal Denied
Vandalism	4	Damage to Residence	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Climbing through window in Residence	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Vandalism to Residence property	\$100 fine	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.

Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*

Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**September 1, 2010 to August 31, 2011****Part 2 – Inappropriate Behaviour**

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Vandalism (continued)	2	Vomit in hallway	\$25 cleaning charge	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Broke window	\$590.77 damages charge to replace window	Housing Student Life	None	None	Not sought	None	Not sought	None
	2	Vandalism to mural	\$150 fine; \$8 damages charges; banned from residence	Housing Student Life	None	None	Not sought	None	Not sought	None

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*



UNIVERSITY
OF MANITOBA


Office of the University Secretary

312 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Fax (204) 474-7511

MEMORANDUM

DATE: December 7, 2011

TO: David Barnard, Chair of Senate

FROM: Jeff M. Leclerc, University Secretary 

SUBJECT: ***APPROVAL OF MOTION, BOARD OF GOVERNORS Executive Committee
MEETING – December 6, 2011***

At its meeting on December 6, 2011 the Executive Committee, on behalf of the Board of Governors approved the following motion:

THAT the Board of Governors approve the amendments to the policies on Animal Care and Use and The Ethics of Research Involving Humans that are part of the proposal regarding the re-structuring of research ethics governance and oversight [as recommended by Senate November 2, 2011].

JML/sf

c. Digvir Jayas
Shannon Coyston

PRESIDENT'S REPORT: February 1, 2012

GENERAL

In late November, the results of the employee experience survey conducted by Probe Research on our behalf were discussed during a President's Town Hall meeting. Overall, 86% of respondents indicated they were either very or somewhat satisfied with their workplace experience at UM. Respondents also identified a series of areas where improvements are seen as necessary, including ensuring an equitable and respectful workplace, increased cooperation between departments, confidence in leadership, and supports for professional development, and reduced red tape. This survey has provided the university with a wealth of information about how to move forward in pursuing the university's strategic priority of prevailing as an outstanding workplace and is helping shape our next steps. A comprehensive breakdown of survey results is available at

http://umanitoba.ca/admin/human_resources/lds/outstanding_workplace/framework/survey%20results.html

In follow up to the university's Statement of Apology and Reconciliation delivered to the Truth and Reconciliation Commission in October 2011, members of the University of Manitoba community were invited to a Circle of Sharing at Migizii Agamik on December 12 to talk about the way forward for the University of Manitoba. The event generated a range of suggestions, including a need for the university to embark upon a comprehensive strategy to address racism, incorporate information about residential schools into the classroom, and increase the number of Aboriginal faculty members. It was a thought-provoking discussion, and the feedback will be very useful in moving forward on the *Pathways to Indigenous Achievement* strategy.

I attended meetings in December of representatives of the Association of Universities and Colleges of Canada (AUCC) with the Honourable Gary Good year and with members of the House of Commons Standing Committee on Finance to promote the contributions and needs of post-secondary institutions in general and this university in particular. It is anticipated that upcoming meetings in Ottawa planned for U15 member institutions will similarly provide an opportunity for advocacy on the university's behalf.

The resource allocation planning process has begun for the 2012/13 fiscal year and faculties and administrative units have begun developing their strategic resource plans for review. The university has been advised by the Province that the base COPSE grant increase will be 5% and that tuition increases will be tied to the rate of inflation. This level of funding is sufficient only cover salary and utilities increases, so any funding for new initiatives will need to be accomplished through the re-alignment of existing resources.

The *Visionary Conversations* speaker series continues to provide members of the university community and the public the opportunity to hear from our researchers about issues of significance in our world. The response to this series has been extremely positive and each event has generated a great deal of engagement by attendees. On December 14, over 275 people attended the session entitled "Oh The Weather Outside is Frightful: Our Changing Climate" to hear from Dr. David Barber, Dr. Paul Bullock, Dr. Brooke Milne and Dr. John Hanesiak. On February 15, our expert panel will lead a discussion of water resource issues that impact the supply and quality of water, the environment and the future of this resource at a session entitled "Water: Too Much, Too Little, Two Lakes".

ACADEMIC MATTERS

- Dean Lorna Turnbull, Law, recently participated in the Judicial Round Table on Access to Justice and Legal Empowerment of the Poor. The roundtable discussion was co-hosted by the Office of the Commissioner for Federal Judicial Affairs Canada with the University of Winnipeg Global College and the University of Manitoba Faculty of Law. Participating in the roundtable were foreign visiting judges from Ghana, Jamaica and Peru, as well as, Robson Hall Alumni the Honourable Madam Justice Freda Steel, Manitoba Court of Appeal and the Honourable Madam Justice Colleen Sliche, Manitoba Court of Queen's Bench.
- Sanjayan Satchithanatham, Biosystems Engineering, was presented with a Graduate Student Teaching Award of Merit from the North American Colleges and Teachers of Agriculture. These awards are given annually to individuals who excel in teaching an agricultural discipline.
- Tapash Chakraborty, Physics and Astronomy, was recently named a Fellow of the American Physical Society (APS) for his pioneering contributions to nanoscale physics, in particular, quantum hall effects and quantum dots. The APS Fellowship Program was created to recognize members who have made advances in knowledge through original research and publication, or made significant innovative contributions in the application of physics to science and technology. The fellowships are a distinct honour given after extensive review. Election to APS fellowship is limited to no more than one half of one percent of APS' membership (46,000 in 2012) for a given year. Receiving a fellowship reflects the honour and approbation of one's professional peers.
- Jazz trumpeter Derrick Gardner (Babs Asper Professor in Jazz Performance) performed in a tribute concert for legendary jazz drummer Art Blakey. The event was held in Chicago at the Harold Washington Library's Cindy Pritzker Auditorium. Derrick then travelled to North Carolina to join the trumpet section of the John Brown Jazz Orchestra for a recording session. Derrick also visited Cecilia Foster, the widow of his mentor Frank Foster, one of the chief arrangers for the Count Basie Orchestra, and leader of the Orchestra from 1986-1995. Cecilia Foster presented Derrick with Frank's entire collection of approximately 150 manuscripts of original jazz compositions and arrangements. Frank Foster was a prolific composer/arranger, and one of his last requests was for his music to be remembered. Having these manuscripts at the University of Manitoba will provide an outstanding resource for faculty and students. The collection also contains Foster's lecture notes used during his teaching career at New York University.
- Two Asper School students place second in the Finance event at the 34th Annual Intercollegiate Business Competition (ICBC) hosted by Queen's University January 5-8, 2012. Rowena de la Torre and Ray Huynh competed against 27 other universities from nine countries. At the competition, they were allotted five hours to read and analyze a new business case in Finance and then present and defend their analysis to a panel of judges consisting of senior Finance executives.
- Family Social Science graduate student, Heather Campbell-Enns, have been awarded the DeWiele-Topshee Award for Research Excellence in the Field of Oncology. She was presented with the award at a Grand Rounds presentation of her research entitled "Decision-making in the Cancer Trajectory: Mothers with Cancer". This award is particularly important because it has been given so rarely to a thesis in the social sciences.

- Laina Geary, graduate student, chemistry, is the winner of a prestigious [Banting Postdoctoral Fellowship](#). The objective of the Banting Postdoctoral Fellowships Program is to attract and retain top-tier postdoctoral talent, both nationally and internationally, to develop their leadership potential, and to position them for success as research leaders of tomorrow, positively contributing to Canada's economic, social and research-based growth through a research-intensive career.
- For the first time in the history of the Faculty of Music, students in the Opera Theatre Program performed an opera accompanied by the University of Manitoba Symphony Orchestra. Katherine Twaddle directed the production, and Richard Lee conducted our Orchestra in two evening performances of Mozart's *The Marriage of Figaro*.
- The Enrichment Program in Chemistry (EPIC) at the University of Manitoba, designed by Horace Luong hosted its second set of 23 high school students beginning in November 2011. The program provides selected Winnipeg high school students (and equivalent) with a unique opportunity to experience chemistry beyond their regular classrooms. Participants will develop laboratory skills and scientific thinking abilities through activities designed to stimulate interest in chemistry.
- In November, Let's Talk Science volunteers travelled to Beausejour Early Years School to work with over 400 children on a variety of scientific activities ranging from Glow Germs (Learning how to wash hands effectively) to Matter Matters to Bone Zone. This is single largest outreach activity undertaken by the group in over a decade of work at the University of Manitoba. Let's Talk Science is a national organization where volunteers work with youth to engage and inspire them to participate in hand-on science activities. In 2011/12, there are over 200 volunteers in the University of Manitoba chapter of the organization.

RESEARCH MATTERS

- Dr. John Wade, anesthesia and community health sciences, is the recipient of the Institute of Public Administration of Canada (IPAC) 2011 Lieutenant Governor's Medal for Excellence in Public Administration. Established in 1987, this award pays tribute to public sector practitioners whose careers exhibit the highest standard of excellence, dedication, and accomplishment. The Honourable Philip S. Lee, Lieutenant Governor, presented Wade with a specially engraved medal and a framed certificate during a noon-hour ceremony at Government House on November 8, 2011. He joins past University of Manitoba recipients: Arnold Naimark, William Neville, Emőke Szathmáry, and Paul Thomas.
- On December 1, 2011, the Women's Executive Network (WXN) formally named Dr. Wanda Wuttunee, native studies, one of Canada's Most Powerful Women: TOP 100. Awarded in the Trailblazers & Trendsetters category, Wuttunee attended the 9th annual Top 100 Awards Gala in Toronto, Ontario. Founded in 1997, WXN has 16,000 members in Canada and Ireland. To date, WXN has recognized 522 women across Canada with the Top 100 Award and inducted 73 extraordinary and noteworthy women into Canada's Most Powerful Women: Top 100 Hall of Fame. Wuttunee rounds out the list to two University of Manitoba recipients. The University's past president and Vice Chancellor, Emőke Szathmáry, was awarded as Canada's Most Powerful Women: Top 100 in 2004; nominated in the same category.

- Dr. Terry Klassen, pediatrics and child health, and Director of Research for the Manitoba Institute of Child Health (MICH), received a total of \$1.6 million in funding to launch a new collaborative research initiative aimed at improving the emergency care of our nation's youngest citizens. Funded by the Networks of Centres of Excellence (NCE) Knowledge Mobilization (KM) program, the project will receive support over the next four years. He will lead the project that includes an established network of 36 general emergency departments across Canada (with representation of nine provinces and one territory). Additional cash and in-kind support will be provided by: MICH, ManitobaCME.com, Cochrane Child Health Field, Alberta's Children's Hospital Research Institute, Children's Hospital of Eastern Ontario, Ontario ED Local Health Integration Network Leads, Alberta Health Services, Faculty of Medicine, and Office of the Vice-President (Research and International) at the University of Manitoba.
- Dr. Annemieke Farenhorst, soil science, has been named the prairie region's new Chair for Women in Science and Engineering by the Natural Sciences and Engineering Research Council of Canada (NSERC). Farenhorst will receive a total of \$1.4 million in support over the next five years from NSERC and the additional funding partners: Manitoba Pork Council, University of Saskatchewan, Province of Manitoba, Association of Professional Engineers and Geoscientists of Manitoba, Manitoba Institution of Agrologists, Canadian Society of Soil Science, the Faculty of Agricultural & Food Sciences, and the University of Manitoba. Farenhorst plans to address the level of participation of women, particularly Aboriginal women, in science and engineering as students and professionals in the Prairie region.
- The University of Manitoba and The University of Winnipeg have been accepted as new joint members of the prestigious Newberry Consortium in American Indian Studies (NCAIS). The Consortium is based out of the Newberry Library, an independent research library in Chicago, Illinois. The membership provides access to significant historical resources and is a platform for discussing new methodologies and honing research skills alongside leading scholars and researchers. Each institution has appointed a faculty liaison: Mary Jane McCallum, Network Environment for Aboriginal Health Research (NEAHR) New Investigator and assistant professor of history at The University of Winnipeg, and Adele Perry, Canada Research Chair in Western Canadian Social History and associate professor of history at the University of Manitoba.
- On December 9, 2011, Dr. Brian Amiro, soil science, received an investment of nearly \$3 million to study cost-effective greenhouse gas mitigation practices for the cattle sector. Amiro will study greenhouse gas-related effects in three priority areas: converting crops from perennial to annual grasslands, long-term crop rotations of 10 years, and allowing cattle to graze during the winter rather than keeping them in a confined area. Results of this research will lead to the development of new beneficial management practices (BMPs) that will have a substantial impact on reducing greenhouse gas emissions in the cattle sector.
- On December 19, 2011, the first Manitoba-built airship was introduced to the public. The 80-foot airship was built by Buoyant Aircraft Systems International (BASI) and ISO Polar, a non-profit research institute that was founded in March 2005 to encourage the development of airship technology for sustainable transportation and logistics applications in the North. Dr. Barry Prentice, supply chain management, former director of the Transport Institute at the University of Manitoba, has been researching the potential to use a modern generation of transport airships as a means to deal with the logistical challenges of northern Canada.

As a means of stimulating this activity, BASI has signed a Memorandum of Understanding with Red River College and the University of Manitoba. Additional support was provided by Manitoba Hydro, through their contribution of the much needed helium for the airship. Also unveiled during the afternoon announcement was the Oji-Cree name of the airship; Giizhigo-Misameg (Sky Whale).

- The Ethical Considerations of Research Educational Event was held October 12, 2011 at the Samuel Cohen Auditorium at the St. Boniface Hospital Research Centre. This was a collaborative event organized by the Research Quality Management office of the University of Manitoba, the St. Boniface Research Hospital Research Centre, the University of Manitoba Bannatyne Campus Research Ethics Board office, and the Manitoba Institute of Child Health. The principles of OCAP and the informed consent process specific to research with First Nations peoples was explored, as was pediatric clinical trial ethical considerations, and stem cell research and stem cell tourism.
- A correction to the October 31, 2011 report to the Board of Governors indicating that a research grant was awarded in the amount of \$40,000 to Dauna Crooks in Faculty of Nursing: the grant was actually awarded to Michelle Lobchuk in Faculty of Nursing.
- Sixty-seven health researchers received a total of \$4,285,113.68 from 22 sponsors. The researchers that were awarded funds are:

Researcher	Funder	Project Title	Funding
Jones, Peter (Food Science)	Agriculture and Agri-Food Canada	Food health claims literature review	\$12,000.00
Rubinstein, Ethan (Medical Microbiology)	Anonymous	Immunogenetic factors involved in determining the severity of disease associated with dengue virus infection: Predicting the cytokine tsunami	\$30,000.00
Skelton, Ian (City Planning)	Canada Mortgage and Housing Corporation	Indigenous planning studio	\$34,460.00
Karimi-Abdolrezaee, Soheila (Physiology)	Canadian Paraplegic Association (Manitoba) Inc.	Investigating the therapeutic potential of neuregulin-1 in promoting oligodendrocyte differentiation and remyelination after spinal cord injury	\$9,748.00
Rafay, Mubeen (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Predictors of poor outcomes following early neonatal seizures in term infants	\$5,000.00
Dolinsky, Vernon (Pharmacology and Therapeutics)	Children's Hospital Foundation of Manitoba Inc.	Changes in gene expression associated with intrauterine growth restriction	\$4,070.00

Keijzer, Richard (Surgery)	Children's Hospital Foundation of Manitoba Inc.	Establishment of an independent line of research in normal and abnormal lung development due to congenital diaphragmatic hernia and prenatal therapeutic interventions	\$50,000.00
Ivanco, Tammy (Psychology)	Children's Hospital Foundation of Manitoba Inc.	Plasticity in mouse models of autism	\$4,914.00
Taback, Shayne (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Diabetes in pregnancy: Knowledge translation research to improve infant outcomes	\$39,255.00
Dakshinamurti, Shyamala (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Peroxynitrite formation alters the mitochondrial function and agonist response of pulmonary artery smooth muscle in hypoxic pulmonary hypertension	\$70,000.00
Triggs-Raine, Barbara (Biochemistry and Medical Genetics)	Children's Hospital Foundation of Manitoba Inc.	New approaches to gene therapy for the GM2 gangliosidosis	\$5,000.00
Blanchard, James (Community Health Sciences)	CIHR	Developing a conceptual framework to capture complexity and the impact of risk environments on HIV-related risk behaviours in two marginalized populations	\$70,000.00
Roos, Leslie (Manitoba Centre for Health Policy (MCHP))	CIHR	Childhood social factors in development - The CHILDSOC project	\$98,984.00
Katz, Alan (Family Medicine)	CIHR	Partnerships to support colorectal cancer screening in Manitoba	\$25,000.00
Martin, Donna (Dean's Office - Faculty of Nursing)	CIHR	Linking environmental and health in Manitoba's First Nations communities: A research agenda	\$13,934.00
Mordoch, Elaine (Dean's Office - Faculty of Nursing)	CIHR	Developing a research agenda for: Children with parents who have a mental illness and their families	\$12,755.00

Scrubby, Lynn (Dean's Office - Faculty of Nursing)	CIHR	Improving access to community health services in the inner-city through collaboration and research	\$15,130.00
Cattini, Peter (Physiology)	CIHR	Demystifying health research at the University of Manitoba	\$3,000.00
Shen, Garry (Internal Medicine)	CIHR	Impact of diabetes during pregnancy and breastfeeding on subsequent diabetes in First Nations mothers and children	\$100,000.00
McKenna, Sean (Chemistry)	CIHR	Understanding telomerase function: Modulation of a stable G-quadruplex structure in human telomerase RNA by the helicase RHAU	\$100,000.00
Woodgate, Roberta (Nursing)	CIHR	Youth's voices: Their lives and experiences of living with an anxiety disorder	\$100,000.00
Cardona, Silvia (Microbiology)	CIHR	Target identification of novel growth inhibitors for the multiple antibiotic resistant Burkholderia cenocepacia through genome-wide conditional growth	\$91,623.00
Jackson, Alan (Internal Medicine)	CIHR	Rabies virus-induced injury to neuronal processes: Role of oxidative stress	\$100,000.00
Leygue, Etienne (Biochemistry and Medical Genetics)	CIHR	Investigating the role played by the steroid receptor RNA activator bi-faceted system in breast tumor progression	\$197,146.00
Witt, Julia (Economics)	CIHR	Measuring physicians' preferences regarding work and life in rural and remote regions for recruitment and retention policies	\$39,743.00
Kirshenbaum, Lorrie (Physiology)	CIHR	Molecular determinants of apoptosis in the heart	\$45,000.00
Marrie, Ruth (Internal Medicine)	Consortium of Multiple Sclerosis Centers	Multiple sclerosis and neuromyelitis optica in special populations in Manitoba	\$39,900.00
Marriott, James (Internal Medicine)	Consortium of Multiple Sclerosis Centers	A crossover trial of oral testosterone to treat fatigue in male multiple sclerosis patients	\$39,913.68

Jassal, Davinder (Internal Medicine)	Diagnostic Services of Manitoba Inc. (DSM Inc.)	CHIRP (Cardiac hemodynamic imaging and remodeling in pregnancy)	\$12,000.00
Logsetty, Sarvesh (Surgery)	Health Sciences Centre Foundation	Novel linkages between clinical files and administrative health care records in Manitoba: The life course of mental illness for major burn and trauma patients	\$35,000.00
Mhanni, Aizeddin (Pediatrics and Child Health)	Health Sciences Centre Foundation	The diagnostic utility of lactate:pyruvate ratio in patients with suspected primary and secondary mitochondrial disorders	\$35,000.00
Rigatto, Claudio (Internal Medicine)	Kidney Foundation of Canada - Manitoba Branch	Predicting risk of mortality in dialysis patients: Prognostic value of a simple chest x-ray	\$5,000.00
Embil, John (Internal Medicine)	Kidney Foundation of Canada - Manitoba Branch	Mental health issues associated with lower extremity complications of diabetes mellitus	\$5,000.00
Komenda, Paul (Internal Medicine)	Kidney Foundation of Canada - Manitoba Branch	Dynamic novel cardiac imaging parameters in nocturnal home hemodialysis	\$5,000.00
Lavallee, Barry (Medical Education)	Kidney Foundation of Canada - Manitoba Branch	Chronic kidney disease and factors influencing its progression in a First Nation type 2 diabetics in Manitoba	\$5,000.00
Komenda, Paul (Internal Medicine)	Kidney Foundation of Canada - Manitoba Branch	Accurate bedside clinical assessment of hypertensive and 'symptomatic' hypotensive patients intravascular volume status with hand-carried ultrasound devices in hemodialysis and peritoneal dialysis clinics	\$5,000.00
Dean, Heather (Pediatrics and Child Health)	Kidney Foundation of Canada - Manitoba Branch	The next generation cohort: Childhood outcomes of offspring of parents with early-onset type 2 diabetes	\$5,000.00
Rabinovitch, Celia (Director's Office - School of Art)	Manitoba Culture, Heritage & Tourism	Prairie visionary: Nick Yudell's journey in photographs - Canada in the 1930s	\$5,000.00
Kim, Woo Kyun (Animal Science)	Manitoba Egg Farmers	Role of oxysterols found in egg products on bone and fat cell formation	\$44,000.00

Lobchuk, Michelle (Dean's Office - Faculty of Nursing)	Manitoba Health Research Council	Theory development and testing of an intervention to enhance empathic understanding of patients' illness and symptom experiences by family caregivers	\$460,000.00
McKenna, Sean (Chemistry)	Manitoba Health Research Council	Understanding telomerase function: Modulation of a stable G-quadruplex structure in human telomerase RNA by the helicase RHAU	\$100,000.00
Woodgate, Roberta (Nursing)	Manitoba Health Research Council	Youth's voices: Their lives and experiences of living with an anxiety disorder	\$100,000.00
Cardona, Silvia (Microbiology)	Manitoba Health Research Council	Target identification of novel growth inhibitors for the multiple antibiotic resistant Burkholderia cenocepacia through genome-wide conditional growth	\$91,623.00
Jackson, Alan (Internal Medicine)	Manitoba Health Research Council	Rabies virus-induced injury to neuronal processes: Role of oxidative stress	\$100,000.00
Leygue, Etienne (Biochemistry and Medical Genetics)	Manitoba Health Research Council	Investigating the role played by the steroid receptor RNA activator bi-faceted system in breast tumor progression	\$98,573.00
Witt, Julia (Economics)	Manitoba Health Research Council	Measuring physicians' preferences regarding work and life in rural and remote regions for recruitment and retention policies	\$39,743.00
Myal, Yvonne (Pathology)	Manitoba Health Research Council	Claudin 1 in basal-like breast cancer (BLBC)	\$22,000.00
Kirshenbaum, Lorrie (Physiology)	Manitoba Health Research Council	Molecular determinants of apoptosis in the heart	\$45,000.00
Dakshinamurti, Shyamala (Pediatrics and Child Health)	Manitoba Health Research Council	Peroxynitrite formation alters the mitochondrial function and agonist response of pulmonary artery smooth muscle in hypoxic pulmonary hypertension	\$70,000.00
Chase, Robert (Community Health Sciences)	Manitoba Medical Service Foundation	Life story board: An innovative interviewing tool	\$1,000.00

Wall, Donna (Internal Medicine)	Manitoba Medical Service Foundation	Outcomes after hematopoietic stem cell transplantation: Developing a clinical prediction tool	\$17,500.00
Kroeger, Edwin (Dean's Office - Faculty of Medicine)	McGill University	Canadian student health research forum - Travel funds for students from the Institute of Human Development, Child and Youth Health	\$47,000.00
Wall, Donna (Internal Medicine)	McLaughlin Foundation	Outcomes after hematopoietic stem cell transplantation: Developing a clinical prediction tool	\$17,500.00
Menec, Verena (Community Health Sciences)	McMaster University	Canadian longitudinal study on aging (CLSA) (Comprehensive component)	\$1,144,599.00
Jayas, Digvir (Vice-President's Office (Research & International))	Province of Manitoba	GloxoSmithKline Research Chair	\$250,000.00
Minuk, Gerald (Internal Medicine)	Province of Manitoba	Retrospective study investigating the association between cancer rates and freshwater cyanobacterial contamination in Manitoba	\$22,000.00
Rockman-Greenberg, Cheryl (Pediatrics and Child Health)	Shire Human Genetic Therapies (Canada) Inc.	Canadian Fabry Disease Initiative: Enzyme replacement therapy study coordination	\$30,000.00
Chase, Robert (Community Health Sciences)	St. Boniface General Hospital Research Foundation	Life story board: An innovative interviewing tool	\$1,000.00
Hayakawa, Thomas (Surgery)	University Medical Group	Non-invasive oxygen saturation imaging and correlation with flap outcome: A reverse McFarlane skin flap model study	\$20,000.00
Ravandi, Amir (Internal Medicine)	University Medical Group	Establishment of cardiovascular lipidomics laboratory	\$50,000.00
Krcek, Jerry (Surgery)	University Medical Group	Right handed coiled coil (RHCC) tetramers as microcarriers of cisplatin for the local therapy of brain tumor xenografts	\$20,000.00

Larcombe, Linda (Internal Medicine)	University Medical Group	Northern and Aboriginal Health Research Lab establishment funds	\$20,000.00
Tangri, Navdeep (Internal Medicine)	University Medical Group	Chronic kidney disease, frailty and outcomes	\$100,000.00
Marrie, Ruth (Internal Medicine)	University of Alabama at Birmingham	CMSC/NARCOMS	\$55,000.00
Passmore, Steven (School of Medical Rehabilitation)	University of Manitoba	The impact of lumbar spinal stenosis on lower extremity motor control: Identification of a functional challenge point as a baseline performance driven outcome measure	\$17,500.00
Kriellaars, Dean (Physical Therapy)	University of Manitoba	Fatigue failure during repetitive trunk motion	\$17,500.00
Larcombe, Linda (Internal Medicine)	University of Manitoba	Northern and Aboriginal Health Research Lab establishment funds	\$10,000.00
Dolinsky, Vernon (Pharmacology and Therapeutics)	University of Manitoba	Mechanisms of increased susceptibility for metabolic syndrome in offspring exposed to type 2 diabetes during gestation	\$50,000.00

- Six researchers were awarded contracts (>\$20,000) from six funders for a total of \$1,360,999:

Researcher	Funder	Project Title	Funding
Nickerson, Peter (Internal Medicine)	Astellas Pharma Europe Ltd.	ADVANCE: Advagraf based immunosuppression regimen examining new onset diabetes mellitus in kidney transplant recipients	161,400.00
Menec, Verena (Community Health Sciences)	McMaster University	Canadian longitudinal study on aging (CLSA) (Comprehensive component)	1,144,599.00
Marrie, Ruth (Internal Medicine)	University of Alabama at Birmingham	CMSC/NARCOMS	55,000.00
Skelton, Ian (City Planning)	Canada Mortgage and Housing Corporation	Indigenous planning studio	34,460.00
Oleszkiewicz, Jan (Civil Engineering)	City of Winnipeg	North End Water Pollution Control Centre influent characterization	300,000.00

Ojo, Olanrewaju (Mechanical and Manufacturing Engineering)	Standard Aero Ltd	Application of emerging fiber laser joining technology to aerospace superalloys	105,000.00
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ADMINISTRATIVE MATTERS

- To support the **2012/13 Resource Planning and Allocation Process**, Deans, Directors and Heads of Administrative units have been requested to submit a Strategic Resource Plan using a prescribed template. Both the planning template and the meeting format were revised last year to enhance transparency, foster inter-unit collaboration as well as support the integration of planning for all fund types. Changes to the 2012/13 strategic resource planning template include:
 - insertion of tables to promote consistency of the information provided and enhanced clarification concerning the linkage of unit accomplishments, priorities and planned activities to the University's Strategic Planning Framework;
 - development of high-level action plan in response to the Outstanding Workplace Initiative (OWI) survey;
 - opportunity for unit heads to identify priorities in the event they were the recipient of reallocated funds; and
 - planned use of estimated carry-over funds.

Unit Strategic Resource Plans that support the University's Planning Framework are critical to achieving the University's institutional priorities. We have been advised by the Province that our base COPSE grant increase for 2012/13 will be 5% and that tuition increases will be tied to the rate of inflation. As this level of funding is only sufficient to maintain status quo (cover salary and utilities increases), our expectation is that funding for new initiatives will be accomplished through the re-alignment of existing resources. Deans, Directors and Heads of Administrative Units have been asked to indicate the impact of a reduction of three percent as a combination of budget reductions and reallocations are likely. They have also been asked to identify their top priority for any new funding in the event they were the recipient of reallocated funds.

Resource allocation decisions will be based on the following criteria and will be assessed using the information provided in the strategic resource planning submissions and presentations:

- alignment of proposed activities with the University Strategic Planning Framework;
- initiatives that support continued progress on our institutional transformation;
- initiatives that support the University's broad academic mission of learning, discovery with an emphasis on engagement;
- evidence of novel/new academic and administrative collaborations;
- enrolment trends;
- degree to which proposed initiatives are reasonable and achievable;
- extent to which the resource plan presents a realistic response to the budget directive (i.e. planning for a potential 3% budget reduction);
- evidence of new revenue generating activities;
- impact of ROSE financial savings on the unit;
- relevant comparative data;
- health or sustainability of unit budgets; and
- overall quality of submission and adherence to template requirements.

Deans and Directors of Academic Units, Heads of Colleges and Heads of designated major administrative units will present their strategic resource plans to the President's Executive team in a group/cluster setting in late March/early April.

Unit Strategic Resource Plans will also be shared with the President's Budget Advisory Committee (BAC) to assist them in fulfilling their role of advising on the University's operating budget and related resource allocation issues. In April, the President and Vice-Presidents will present to the BAC on the pressures and opportunities in each portfolio. Following receipt of feedback from the BAC and notification by the province on the operating grant and approved tuition increase levels, a draft budget including recommendations for changes to tuition fees and unit operating budget allocations will be presented to the BAC.

The BAC has the following members:

- President, Chair
- four Vice-Presidents or designates, Academic and Administrative Vice-Presidents to act as Vice-Chair as required
- University Secretary
- six faculty members from the Senate Planning and Priorities Committee, including the Chair
- two support staff members
- Chair of the Board of Governor's Finance, Administration and Human Resources Committee
- President of UMSU or designate
- President of the Graduate Students' Association or designate
- Assessor from the University of Manitoba Faculty Association
- Vice-Provost (Programs and Planning) – Resource Person
- University Budget Officer – Resource Person
- Executive Assistant to the President – Resource Person

The responsibilities of the Budget Advisory Committee are:

- To recommend to the President on the priorities for allocation of funds to meet the University's strategic objectives; and
- To review the annual budget that is recommended to the Board of Governors.

Budget materials will be presented to the Board of Governors in May, subsequent to confirmation of the COPSE operating grant and tuition levels.

- Significant performance problems with the University **email system** were experienced at the end of November. To resolve the problem, the email system was moved to a new storage device. Related to this was a major hardware failure of an Oracle storage device.
- The first 240 users have been cut-over to the **Exchange email and calendar system**. IST is hiring extra staff to help with the migration of faculty and staff which will begin at the end of January with a targeted completion date of May 2012.
- A new **Director of Computer and Network Services**, Doug Stoyko, commenced his employment on December 20, 2011.

- **Desir2Learn (D2L)** will replace the Learning Management Course Management System (Angel) beginning in January with a small pilot group.
- The draft **Sustainability Strategy** has been ‘workshopped’ in three very successful sessions with one more scheduled for January 17, 2012 at the Bannatyne Campus. The Committee will prepare a “What You Told Us” document to be promoted online.
- **Canadian Nuclear Safety Commission (CNSC) inspections** – CNSC was on campus for two days in October and inspected 42 rooms/laboratories in 11 buildings. CNSC wrote “all rooms posted, contamination records and inventory in compliance, and well documented records of training. Based on observations and findings... it appears that an excellent radiation safety program has been implemented and maintained.”
- Research Accounting and the Office of Research Services organized and hosted the **Canadian Association of University Research Administrators (CAURA) West Conference** this past December. This year’s conference was attended by 100 colleagues, mainly from Western Canadian universities.
- A sub-committee of the **Alcohol Awareness Advisory Committee** has been charged with developing a draft alcohol awareness strategy and campaign with attention paid to messaging, budget, leveraging partnerships, best practices (in consultation with the MLCC and MADD) and measurable objectives. The sub-committee will submit a marketing plan to the larger Committee in April. To date there has been much interest by potential partners expressed including the Addictions Foundation Manitoba (ADM), the MLCC, Klinik, and the Canadian Centre on Substance Abuse.
- UMSU expects a soft opening for the new **Hub Pub** on the 3rd floor of University Centre in mid February.
- A newly formed **Student Space Implementation Team (SSIT)** is working with UMSU to develop protocols and consistency around the development of student spaces and lounges on campus. UMSU and the University are contributing to a fund to upgrade student/tunnel/lounge spaces. Current projects include Fireplace Lounge furniture, Armes study space and Arts study space.
- A **Digital Signage Working Group** has been established to improve coordination of digital signage solutions at both campuses in respect of specifications, prospective and appropriate locations and to ensure programming consistency with University branding and for other possible uses such as wayfinding and emergency notification. The working group will develop a draft policy governing the core principles for installations together with content/branding protocols.
- **Collaboration to Promote Art and Music (CPAM)** - The 2012 sculpture, tunnel vision and music competitions have been launched with a deadline of January 31st 2012.
- **Actif Epica** is a Winnipeg-based long distance bike challenge that involves communities and organizations to get involved along the route. The University has been asked to be a participant in this event and will be one of five ‘nodes’ on the route. This involves the provision of checkpoint facilities (very minimal) and the organization of some type of “co-Actif” event. Opportunities for partnerships include alliances with Nature Manitoba, the Royal Astronomical Society of Canada and DJ Co-op for a skating event. This may offer a great opportunity to promote the Southwood Lands as interim recreational space.

- **Security Services Reorganization and Open House** - Special Constables from the Bannatyne Campus are being redeployed to the Fort Garry campus. The Bannatyne security positions have been posted and new hires will be in place by the end of February. All Bannatyne security guards will be University of Manitoba employees and will be managed by the Security Services unit. Security and service levels at Bannatyne will remain high during and after this transition period. An Open House to field questions about the transition was held at the Bannatyne campus on Friday, January 13th.
- **Construction Updates**
 - Due to construction delays occupancy of the **ART Lab** will not occur until February Reading week.
 - Phase one of **Tache Hall Redevelopment** is currently underway involving the relocation of mechanical and electrical services. Completion of phase one is expected by mid-February. Substantial completion date for Phase two, Additions and Renovations, is anticipated to be July 2014.
 - Both phases of the **Wallace Building Addition** construction project are scheduled to be complete by December 2012. Occupants of Wallace affected by the renovation have been relocated to the B Lot Trailer Complex.
 - **Duff Roblin** re-construction is going very well and it is anticipated that the west half of the building will be ready for occupancy by June 2012.
- **ROSE Program Stream and Initiative Updates** – Significant progress continues to be achieved as the implementation teams work diligently toward completion of their initiatives. Behind the scenes, the Program Team is supporting ROSE through the provision of project management, change management, IT liaison, communications, budget management and benefits realization support. Mid-project reviews with the ROSE Sponsors and Program team were recently completed for each stream area.

While there is much work yet to be done, the considerable effort expended to date is noticeably starting to pay off. Highlights by stream area are as follows:

- **External Relations Stream**
 - Marketing Communications Office (*formerly Project Jigsaw*) - Additional client relations coordinators started on December 5, 2011. While some staff are now located at Chancellor's Hall, space is an issue that continues to be addressed.
 - Philanthropy - The HR talent manager and new senior philanthropy manager were welcomed to the project team. Philanthropy to address the \$35-\$50M in fundraising that will encompass a single phase with two components—recruitment and re-organization. Recruitment and on-boarding continues and will carry over into the 2012/13 fiscal year. Interviews have started for four additional positions. The project charter was presented to the program sponsors and is under revision for final submission and sign off. Space is an issue that continues to be addressed.

○ **Finance Stream**

- Integrated Travel and Expense – To date, approximately 500 users from 21 Faculties and Units have been trained on the Concur Integrated Travel and Expense System. System performance and overall acceptance has been positive.
- eProcurement - Workshops with U of M stakeholders to define business requirements are near completion. Supplier enablement strategy has been approved and the sourcing module test site has been configured. Spend visibility data enrichment is in progress. Legacy contract collection is also underway.
- Monthly Reporting 2 - The implementation start date is dependent on the completion of the research accounting initiative. The project plan and charter were reviewed and approved by the stream and program sponsors.
- Research Accounting - Data mapping for the InfoEd to Banner interface has been completed. The testing of the InfoEd to Banner feed was also completed. Work has begun on the Agency Template reports. Grant notification letter templates have been created in Argos.

○ **HR Stream**

- Employee Self-Service (ESS) - Feedback received to date has been generally positive. ESS Phase II remote testing of ESS Enhancements has been completed. The first deliverable for ESS Phase II (ESS Enhancements) is complete and has been loaded into production.
- eRecruitment (REACH-UM) - An eLearning video to support hiring managers was developed. Planning has been completed for REACH-UM Phase II with a soft-launch goal of February 28, 2012. An additional 250 licenses are anticipated to be in place by February 8, 2012. Currently planning for REACH-UM Phase III with goal of launch in mid-June 2012.

○ **IT Stream**

- IT Shared Services - Kinesiology went live on November 29, 2011. Engineering and Nursing will go live in January 2012. The revised charter for the remaining faculties is almost complete.
- Email and Calendar – The charter and project plan will be finalized in early January 2012. Two mail migration assistants (new staff) have started and an Exchange Administrator is set to start in January. Dell consultants have completed the system installation and will return in 2012 to complete the pilot migrations.
- Print Management Assessment - The UM has entered into a contract with Xerox for print management services. Planning activities for the Print Management Implementation project have commenced.
- IT Procurement Centre (ITPC) – The contract with Dell regarding the supply of desktop computers has been finalized. The design of KPIs and management information tools for ITPC were completed and approved. The development of job descriptions for the ITPC is progressing.

- **Legal Stream**
 - Policy Development and Management - The project charter is under review. Review team identified as HR, University Secretary's Office, Comptroller Office and Physical Plant.
- **Physical Plant Stream**
 - Work Order Improvements - Service guidelines have been finalized and will be posted in January 2012. Project closure to be complete by end of January 2012.
 - Integrated Workplace Management - Project charter is under development and will be finalized by the end of January 2012.
 - Project Management Improvements - Development of training and communication plan for Cross Functional Teams, development of new tools for standardization of project management, and review of tender process is in progress. Alternatives to the Low Bid Policy will be evaluated. A survey was sent out to other universities for information on their construction tendering practices.
- **Stream: Research Services**
 - Contracting - Requirements gathering for contract web feature within My Research Tools (MRT) completed ahead of the schedule. Institutional Costs Policy and the studentship template are under review. Collaborative Research, Sponsored Research, Technical Services and Material Transfer agreements are available on the Office of Research Services website.
 - Compliance Systems (*formerly Pilot Workflow Software*) - Data verification for the InfoEd reporting tool has been completed for Animal Ethics. InfoEd workflow design has been completed for Human Ethics. The team is testing the LabTracks application (a sandbox version) for Facility Management.
- **Students Stream:**
 - Admissions –The Admissions and Graduate Studies teams developed and delivered the Privacy Impact Assessment (PIA) document on December 2, 2011. A business case, supporting the recommendation of ApplyYourself application as the solution to the Admissions project objectives, is in development.
 - Financial Aids and Awards (FAA) - Bursary disbursement has been completed at least three weeks earlier than normal due to the automation of eligibility checking. The project team is developing and testing bursary ranking reports which will be used by faculties in assessing and selecting recipients of the bursaries. The BSAC 8.5 upgrade will be tested by the end of 2011. Memo-to-payment is being tested and will be in place for the beginning of 2012.
 - Student Recruitment CRM - Information gathering was completed by Student Recruitment and Graduate Studies. Project kick-off meetings were held on December 1st and December 12th with Hobsons (vendor), to develop draft implementation plans.
 - Student Recruitment /Future Students Website (FSW) - The load of the content for the new website was completed. The FSW went live on December 16, 2011. Project Closure by the end of January 2012.
 - Registrar's Office/Classroom Scheduling - Completed configuration of security in Astra Scheduling. Faculty group meetings to facilitate communications completed. The wider group

of academic schedulers was engaged in the configuration of the system, particularly with respect to the setup of scheduling preferences, room types and meeting types in Banner Scheduling. The team is preparing for on-site Ad Astra training mid-January 2012. Bannatyne go-live has been separated from the Fort Garry one. Fort Garry campus will go live in two steps - step one: end of January 2012 (schedulers), step two: end of May 2012 (university-wide). Communication to all faculties continues, regarding the new procedures to follow.

EXTERNAL MATTERS

- The December issue of *On Manitoba* was mailed to 114,693 households. In that issue, we explored how U of M alumni, faculty, students and staff are helping build community on campus, in the city, across the country and around the world. This issue also included a look back at Homecoming 2011 as well as a reprint of the Statement of Apology and Reconciliation to Indian Residential School Survivors. The *Alumni FYI* e-newsletter continues to reach an alumni base of 50,000 and growing. Regular e-newsletters are sent out monthly. The Association's Facebook page is seeing greater utilization and during the past four months the number of people 'talking' about our page has increased by 50 per cent. Our current total "likes" is up to 730; most are in Canada (470) and fall in the age range of 25 to 44.
- A new edition of *Hansard* newsletter was introduced to the internal community. The newsletter provides news/information on government developments pertinent to post secondary education and will continue to evolve over the coming months so comments are welcomed and appreciated.
- A new web portal to connect Indigenous students and staff with the growing number of resources and opportunities available at the University of Manitoba has been developed and launched. The portal, called **Indigenous Connect** – (umanitoba.ca/indigenous) is a single online destination that streamlines existing Indigenous information from unmanitoba.ca and features new content promoting Indigenous knowledge. The portal features unique opportunities to learn about the Indigenous communities and languages, and it has profiles of Indigenous academic and support staff. More than 2,000 Indigenous students currently study at the U of M, making up 7.1 per cent of the U of M student population.
- The Alumni Association Board of Director's met on November 2, 2011 and December 1, 2011. A newly formed Governance committee will be responsible for the development of recommendations for amendment to the Alumni Association Inc. Agreement with the University of Manitoba.
- Homecoming dates for 2012: September 12-16, 2012
- Twenty eight reunions are scheduled to take place throughout 2012.
- As of January 6, 2012, donors have given \$18,543,389.34 in this fiscal year. Significant philanthropic gifts include:
 - \$1,194,968.88 from the estate of Anda Toporeck, to support an award in memory of her brother, the Edward R. Toporeck Graduate Fellowship in Engineering.
 - \$344,928.90 from the estate of Jane McDougall McEwan to establish the James Lawrence McEwan Memorial Bursary, to honour her late son.

- \$175,000 from Eugene Reimer shortly before his death on November 5, 2011, for the Eugene Reimer Scholarship for Biological Sciences and the Eugene Reimer Scholarship for the Numerical Sciences. Mr. Reimer established these awards with an initial gift of \$308,646.78 in September 2011.
- The Pauley Family Foundation has agreed to donate \$4 million, payable over four years, to establish the Stanley Pauley Center. The funds will be used to renovate and upgrade academic facilities, which are dedicated to education and research associated with Electrical Power Conversion. The “*Stanley Pauley Center*” will be located in the existing building at 105 Dafoe Road, adjacent to the University’s Engineering and Information Technology Complex.
- A \$500,000 grant was received from Heritage Canada’s Canada Cultural Spaces Fund for the School of Art - Gallery One One One within the new ARTLab building. The funds will go towards the purchase of specialized equipment for the Gallery space and vaults which house the gallery’s permanent collection.
- President Barnard hosted a community breakfast for Industry organizations and members of the Associates on Wednesday, December 7 at the James W. Burns Executive Education Centre. The event was attended by 7 executives.
- President Barnard continues the Visionary Conversations series with great response:
 - November 9, 2011 - Our Aging Society: Are We Ready? featuring Dr. Verna Menec, Dr. Michelle Porter, Dr. Malcolm Smith and Dr. Phil St. John. Over 230 people attended.
 - December 14, 2011 - “Oh The Weather Outside is Frightful”: Our Changing Climate featuring Dr. David Barber, Dr. Paul Bullock, Dr. Brooke Milne and Dr. John Hanesiak. Over 275 people attended.
 - February 15, 2012 – WATER: Too Much, Too Little, Two Lakes.
 - April 11, 2012 – Human Rights and Gender Issues
 - June 13, 2012 – The Food We Eat
- *Open Doors, Open Knowledge* event took place on November 9 to showcase the completion of the seven Knowledge Infrastructure Projects (KIP) at the University.
- With a focus on community engagement, welcomed the Leadership Winnipeg group affiliated with the Winnipeg Chamber of Commerce. Leadership Winnipeg provides young executives with an opportunity to learn more about business and economic activity taking place in our city. The 30 Leadership Winnipeg participants heard presentations by President Barnard, Digvir Jayas, Vice-President (Research and International), Marilyn Kapitany, ADM, Western Economic Diversification, and leading University researchers. The group were also taken on tours of four U of M research facilities.

Report of the Senate Executive Committee

Preamble

The Executive Committee of Senate held its regular monthly meeting on the above date.

Observations

1. Speaker for the Executive Committee of Senate

Professor Mark Gabbert will be the Speaker for the Executive Committee for the February meeting of Senate.

2. Comments of the Executive Committee of Senate

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. David Barnard, Chair
Senate Executive Committee
Terms of Reference:

http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm



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MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir S. Jayas, Vice-President (Research and International)
and Chair, Senate Committee on University Research

DATE: December 15, 2011

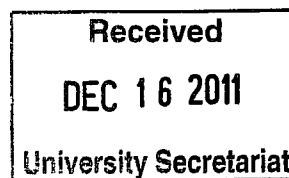
SUBJECT: Periodic Review of Research Centres and Institutes: the Institute for Humanities

Attached is the report on the review of the Institute for Humanities
conducted by the Senate Committee on University Research, according to the Policy on
Research Centres, Institutes, and Groups.

Please include this report and recommendation on the next Senate agenda. Please feel free to
contact me should you require any further information.

Thank you.

DSJ/nis
Encl.



Comments of the Senate Executive Committee:
The Senate Executive Committee endorses the
report to Senate.

THE SENATE COMMITTEE ON UNIVERSITY RESEARCH
REPORT ON THE REVIEW OF THE
INSTITUTE FOR THE HUMANITIES

Preamble:

1. The Policy for *Research Centres, Institutes and Groups*, stipulates that all research centres/institutes be reviewed by the Senate Committee on University Research (SCUR) on a periodic basis but not less than once every 5 years. Accordingly and following the approval by Senate of this Policy, the Senate Committee on University Research established a schedule for the review of all research centres/institutes.
2. For each research centre/institute identified for review, a sub-committee of the Senate Committee on University Research was established. In accordance with the Policy, the task of each sub-committee was to recommend to SCUR on whether a formal, independent review committee should be struck to conduct a full review. If a sub-committee was of the view that a full review of a specific research centre/institute was not warranted, it was further charged with recommending to SCUR on the continuance or termination of the research centre/institute.

Observations:

1. The review process followed that which is outlined in section 2.3.1 of the Policy, and involved a review of annual reports of each centre/institute as well as a report prepared by each research centre/institute director which contained:
 - A description of how and why the centre/institute has achieved or revised its original objectives; a detailed listing of its research and training accomplishments; a current membership list; and a detailed financial statement;
 - a five-year plan which identifies future research directions and development strategies;
 - letters indicating continued support for the research/centre institute from appropriate department heads and faculty/school deans/directors; and
 - the names of individuals who could provide external assessments of the research centre/institute.
2. The membership of this sub-committee was as follows:

Dr. Rick Linden, Professor, Department of Sociology (Chair)
Professor Paul Hess, Director, School of Art
Dr. Jay Doering, Dean, Graduate Studies

3. The assessment of the sub-committee was as follows:

The objectives of UMIH are: to foster research and scholarship in the Humanities; to promote interdisciplinary research in the Humanities; to help obtain external funding; to address the needs of researchers in a broad range of Humanities fields; to serve the Humanities constituency in the University and in the community; to serve the community through outreach programs and lecture series. The Institute has done a good job of achieving most of these objectives:

Foster Research and Scholarship - the Director and affiliates of UMIH have a strong publication record¹ and many of the Institute's activities involve research promotion. These include the research clusters program, promoting talks by U. of M. researchers (38 talks from 2008-2011), an extensive guest speaker program, conferences, grant-writing workshops (10 of those who attended these workshops were successful in obtaining SSHRC grants), and the establishment of a Graduate Student Caucus. Graduate students will also benefit from the initiation of an online student journal. One interesting initiative is the New Faculty Colloquium Series which facilitates networking by recently-hired faculty members.

Promote Interdisciplinary Research in the Humanities – a major focus of UMIH has been on the Research Cluster Program. This program gives modest amounts of funding to interdisciplinary groups of people who want to work together on a common topic. The program has been successful as several of the clusters have led to grant applications and conference funding. One of the current clusters (Histories of the Body) has members from 5 faculties, 4 Arts Departments and from the University of Winnipeg as well as 9 graduate students.

External Funding - UMIH is largely dependent upon internal funding from the Faculty of Arts. The Institute has a small endowment (\$53,654) and has received 2 conference conference/workshop grants during the 2008-2011 period. UMIH also received a \$75,000 grant from the University of Manitoba Academic Enhancement Fund for a LGBTTQ Archival and Oral History Initiative.

Outreach – UMIH has been active in several outreach programs including presentations at the Winnipeg Art Gallery and at McNally Robinson. The LGBTTQ initiative is also a form of community outreach. One minor point is that the review committee suggests that members of the UMIH board and others involved with UMIH ensure that they share information about the Institute with their home units.

The performance of UMIH during the 2008-2011 period has been very satisfactory. The Institute plays a vital role in supporting research and outreach in the Humanities. The plan for the next 5 years seems to be a viable one. The committee encourages UMIH to continue its efforts to obtain external funding. Perhaps the presence of a Development Officer within the Faculty of Arts will help fulfill this goal over the next 5 years. The Institute has a viable 5-year plan for the 2011-2016 that should help to ensure that it continues to serve the needs of Humanities scholars.

Recommendation:

THAT the *Institute for the Humanities*, be renewed for a term of 5 years, ending June 30, 2016.

¹ It should be noted that the publications listed in the UMIH report cover only the Director and Research Affiliates of the Institute and not the many faculty members who have worked with the Institute during the period.