

Senate  
Senate Chamber  
Room E3-262 Engineering Building  
WEDNESDAY, January 9, 2013  
1:30 p.m.

## **A G E N D A**

### **I     MATTERS TO BE CONSIDERED IN CLOSED SESSION - none**

### **II    MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE**

1.     Revision to 2012-2013 Academic Schedule Page 3
2.     Report of the Faculty Council of Graduate Studies on Page 4  
Program and Curriculum Changes RE: Biomedical  
Engineering [November 21, 2012]

### **III   MATTERS FORWARDED FOR INFORMATION**

1.     Report of the Senate Committee on Awards Page 5  
[November 19, 2012]
2.     Report of the Senate Committee on Academic Review Page 9  
RE: Undergraduate and Graduate Program Reviews
3.     Items Approved by the Board of Governors, Page 17  
on November 20, 2012

### **IV   REPORT OF THE PRESIDENT**

1.     Strategic Enrolment Management Planning  
Framework Presentation

### **V     QUESTION PERIOD**

Senators are reminded that questions shall normally be submitted in writing to the University Secretary no later than 10:00 a.m. of the day preceding the meeting.

### **VI   CONSIDERATION OF THE MINUTES OF THE MEETING OF DECEMBER 5, 2012**

### **VII   BUSINESS ARISING FROM THE MINUTES**

1.     Editorial Changes to the Report of the Senate Committee on Page 18  
Curriculum and Course Changes on Course and Program  
Changes [November 7, 2012] (*for information*)

## VIII

1.

1.

1.

**2.**

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## IX

1.

1.

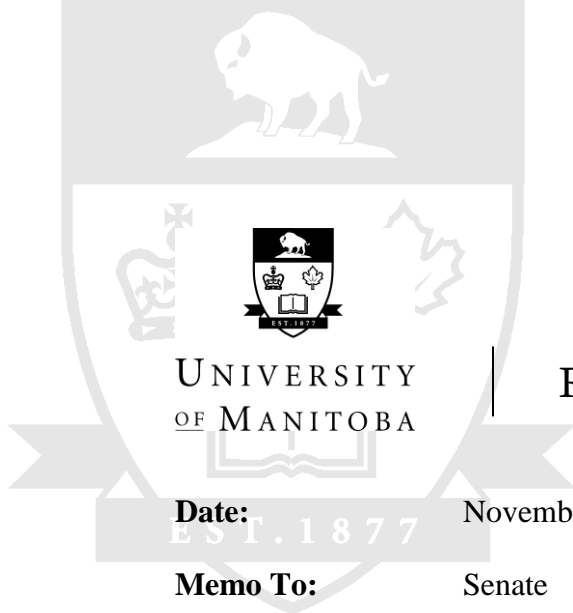
**2.**

**2.**

**X**

## XI

Please send regrets to [shannon.coyston@ad.umanitoba.ca](mailto:shannon.coyston@ad.umanitoba.ca) or call to 474-6892.



UNIVERSITY  
OF MANITOBA

## Registrar's Office

400 University Centre  
Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone (204) 474 9426  
Fax (204) 275-2589

**Date:** November 30, 2012

**Memo To:** Senate

**From:** Neil Marnoch, Registrar

**Re:** Revision to the 2012 – 2013 Academic Schedule

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Please consider the following change proposed by the School of Agriculture to the 2012 - 2013 Academic Schedule regarding the date of the Agriculture Diploma Graduation Ceremony:

The School of Agriculture holds a graduation celebration dinner in conjunction with the graduation ceremony. The date originally scheduled conflicts with the regular Final Examination Period. It is proposed to move the ceremony to take place after the Final Examination Period.

### Current

#### Section 9: University Convocation

School of Agriculture graduation ceremony April 26, 2013

### Proposed

#### Section 9: University Convocation

School of Agriculture graduation ceremony May 3, 2013

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the report to Senate.

## Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes

### Preamble

1. The Faculty of Graduate Studies has responsibility for all matters relating to the submission of graduate course, curriculum and program changes. Recommendations for new programs or program changes are submitted by the Faculty Council of Graduate Studies for the approval of Senate.
2. This report attempts to clarify and make a formal request for a new course proposal which was ambiguously identified in the original program proposal for the recently implemented M.Sc. & Ph.D. in Biomedical Engineering (which was approved by Senate on Oct. 6, 2010 and implemented in Sept. 2012). The course concerns BME 7000 *BME Seminar* which was identified in the program proposal as being a compulsory requirement of the M.Sc. and Ph.D.; however it was not identified as a new course proposal.

### Observations

1. The Biomedical Engineering program (a joint program between the Faculties of Engineering and Medicine, housed in the Dept. of Electrical & Computer Engineering) proposes the introduction of one course, **BME 7000 BME Seminar (0)** as a compulsory course in the M.Sc. and Ph.D. Biomedical Engineering programs.

### Course Introduction

#### **BME 7000 BME Seminar**

**0**

The goal of this course is to train students with research methods and scientific presentations as well as providing exposure to the top research achievements in Biomedical Engineering (BME). In this bi-weekly seminar course, both students and established researchers will present on BME research topics. Course graded pass/fail.

#### **NET CHANGE IN CREDIT HOURS**

**0**

### Recommendation

THAT Senate approve the Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes [dated Nov. 21, 2012] regarding the introduction of BME 7000 *BME Seminar* in the Biomedical Engineering programs.

Respectfully submitted,

Dean J. Doering, Chair  
Faculty Council of Graduate Studies

#### Comments of the Senate Executive Committee:

The Senate Executive Committee endorses the report to Senate.



## **REPORT OF THE SENATE COMMITTEE ON AWARDS**

### **Preamble**

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

### **Observations**

At its meeting of November 19, 2012 the Senate Committee on Awards approved two new offers, two amended offers, and the withdrawal of seven offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated November 19, 2012).

### **Recommendations**

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve two new offers, two amended offers, and the withdrawal of seven offers as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated November 19, 2012). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. David Kuhn  
Chair, Senate Committee on Awards

## **SENATE COMMITTEE ON AWARDS**

### **Appendix A November 19, 2012**

#### **1. NEW OFFERS**

##### **Rosemary and Cliff Kowalsky Scholarship**

Rosemary Kowalsky (B.F.A.(Hons.)/75) and Cliff Kowalsky have established an endowment fund with an initial gift of \$10,000 at the University of Manitoba. The purpose of the fund is to provide scholarships for students in the School of Art. Beginning in the 2013 – 2014 academic year, the available annual interest from the fund will be used to offer one scholarship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies, in the second year of the Master of Fine Arts;
- (2) has achieved a minimum degree grade point average of 3.5 (or equivalent) based on coursework completed in the first year of the Master of Fine Arts;
- (3) has, in the first year of the program, produced a highly ranked body of work, as determined by the selection committee.

Preference will be given to a single custodial parent (mother or father). In any given year that no single custodial parent(s) apply for the scholarship, the selection committee will have the discretion to either choose another student who meets the selection criteria listed above or not to award the scholarship. In years when the scholarship is not awarded, the revenue will be capitalized.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Director of the School of Art (or designate) to name the selection committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

##### **Rudy Goldman Bursary**

In memory of Rudy Goldman (Dip.Pharm./37), his long-time best friend and partner, Cecile Bellec (B.Ed/67) has established an endowment fund at the University of Manitoba, with an initial gift of \$100,000 in 2012. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The fund will be used to provide bursary support for Pharmacy students at the University of Manitoba.

Each year, the available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) has graduated from a high school in Manitoba prior to entering the University of Manitoba;
- (2) is entering the first year of full-time studies in the Faculty of Pharmacy at the University of Manitoba;
- (3) has achieved a minimum degree grade point average of 2.5 based on the last 30 credit hours of university study;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The bursary continues for each of the second, third, and fourth years of study in the Faculty of Pharmacy at the University of Manitoba, provided the recipient:

- (1) maintains a minimum degree grade point average of 2.5;
- (2) has demonstrated financial need on the standard University of Manitoba bursary application form.

Only one student may hold the bursary at any given time.

In the event of a recipient not qualifying for continuation of the bursary, the selection committee may select another student, to receive the funds which would have been awarded to the initial recipient.

The selection committee will be the Faculty of Pharmacy Awards Committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

## **2. AMENDMENTS**

### **MPhA / William G. Eamer Graduate Scholarship in Pharmacy**

The following amendments have been made to the terms of reference for the MPhA/William G. Eamer Graduate Scholarship in Pharmacy:

- The paragraph about Mr. Eamer was removed from the terms of reference and is now in a separate section at the bottom of the terms under the heading “Biographical Information”.
- The last sentence of the first paragraph reads: “Each year, the available annual income from the fund will be used to offer one scholarship to a graduate student who:”.
- Criterion (2) now reads: “has achieved a minimum degree grade point average of 3.5 in the last two years of the previous program of study;”
- Criterion (3) has been added and reads: “has made a significant contribution to their profession, university and community.”
- A new application process and list of materials has been added which reads:  
Applicants will be required to submit the following application materials:
  - (1) a Faculty of Pharmacy Graduate Awards Application form;
  - (2) an official academic transcript;
  - (3) a short essay (500 words, double spaced in 12 point font) describing their previous contributions to the community. The essay should include explanations of why they were involved in the community, their general philosophy of volunteerism and why they wish to pursue a career in pharmacy;
  - (4) a curriculum vitae;

Candidates may be requested to attend an interview and/or deliver an oral presentation.

- The following wording has been added immediately following the section outlining the application process: “Priority towards Master’s versus Ph.D. students will alternate each year.”
- The description of the selection committee has been changed to read: “The Dean of the Faculty of Graduate Studies (or designate) will ask the Graduate Studies Chair of the Faculty of Pharmacy to name the selection committee for this award. The selection committee will include a representative from the Manitoba Pharmaceutical Association. The Dean of the Faculty of Pharmacy, with agreement of the Registrar of the MPhA, is authorized to recommend to the Senate Committee on Awards, for approval, amendments to the financial and other terms of the scholarship as changing circumstances may require.
- Standard Board of Governors paragraph has been added.
- A number of editorial changes have been made.

### **Truesdale Medal and Prize**

The following amendments have been made to the terms of reference for the Truesdale Medal and Prize:

- The paragraph about the Truesdale sisters was removed from the terms of reference and is now in a separate section at the bottom of the terms under the heading “Biographical Information”.
- The description of the selection committee has been changed to read: “The selection committee shall consist of three members, two named by the Dean of the Faculty of Education and one by the donor, selected to reflect the breadth of teaching areas offered in the Faculty.
- Standard Board of Governors paragraph has been added.
- A number of editorial changes have been made.

### **3. WITHDRAWALS**

#### **Dr. Barry Rayter Award**

The terms of reference for the Dr. Rayter Award stipulated that this bursary was to be offered in 2011-2012 only.

#### **Lillian Slusman Meyers Memorial Bursary in Medicine**

The terms of reference for the Lillian Slusman Meyers Memorial Bursary in Medicine are to be withdrawn as the funds from this trust fund have now been completely depleted.

#### **Manitoba Women’s Institute Bursary / Esther Thompson MacKay Memorial Bursary**

The terms of reference for the Manitoba Women’s Institute Bursary / Esther Thompson MacKay Memorial Bursary, an annually funded award for students in the Faculty of Human Ecology, are to be withdrawn at the request of the donor.

#### **Manitoba Women’s Institute Bursary (Faculty of Human Ecology)**

The terms of reference for the Manitoba Women’s Institute Bursary / Esther Thompson MacKay Memorial Bursary, an annually funded award for students in the Faculty of Human Ecology, are to be withdrawn at the request of the donor.

#### **Molly Hyman Award in Art**

The terms of reference for the Molly Hyman Award in Art are to be withdrawn as the funds from this trust fund have now been completely depleted and the donor is now deceased.

#### **P.E.O Sisterhood Bursary**

The terms of reference for the P.E.O Sisterhood Bursary, an annually funded bursary for students in the Faculty of Arts, are to be withdrawn at the request of the donor.

#### **Stantec Architecture Bursary**

The terms of reference for the Stantec Architecture Bursary, an annually funded bursary for students in the Faculty of Architecture, are to be withdrawn at the request of the donor.

## **Report of the Senate Committee on Academic Review RE: Undergraduate and Graduate Program Reviews**

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### **Preamble:**

1. The Terms of Reference for the Senate Committee on Academic Review are found on the web at:  
[http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/489.htm](http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/489.htm)
2. At its meeting on November 29, 2012, the Committee considered the following reports from the Vice-Provost (Academic Planning and Programs) regarding academic program reviews:
  - Report on the Status of Current Graduate Program Reviews (attached)
  - Report on the Status of Current Undergraduate Program Reviews (attached).
  - Report on the Status of Externally Accredited Programs (attached)The Committee also considered responses from the Faculty of Graduate Studies to several graduate program reviews and summaries of two undergraduate program reviews.

### **Observations:**

#### **Graduate Program Reviews**

1. The Committee considered responses from the Faculty of Graduate Studies to the second cycle of graduate program reviews for the M.A. in Icelandic Language and Literature, the M.Sc. and Ph.D. in Medical Microbiology, the M.Sc. and Ph.D. in Oral Biology, and the M.Sc. and Ph.D. in Physiology. The Committee also considered the Faculty's responses to the initial cycle of reviews for the Master of Nursing and Ph.D. in Cancer Control and the Master of Public Administration.  
  
Fifteen reviews are either in progress or have been initiated (as set out in the Report on the Status of Current Graduate Program Reviews, attached).
2. The Committee observed that a common theme in the graduate program reviews is the need for faculty renewal, to address, in some cases, a need for additional faculty to supervise students. The Committee would also caution departments to be cognizant of the potential impact of changing demographics, particularly with respect to impending retirements of senior faculty, on leadership and program focus areas for graduate programs.
3. The Committee received an update from the Dean, Faculty of Graduate Studies on steps being taken by the Faculty of Law to address specific recommendations in the review of the Master of Laws program completed in 2011.

#### Undergraduate Program Reviews

4. The Committee received for its consideration, Summaries of Undergraduate Program Reviews for programs in Education and Microbiology. Thirteen reviews are either underway or have been initiated (as set out in the Report on the Status of Current Undergraduate Program Reviews, attached).
5. The Committee received an update from the Dean, Faculty of Science, on progress made to address recommendations contained in the 2009 review of the undergraduate programs in Mathematics.

#### Externally Accredited Programs

6. The Committee received, for consideration, a Report on the Status of Externally Accredited Programs (attached).

#### Academic Program Review Process

7. The Vice-Provost (Academic Planning and Programs) indicated that he would ask staff in his office to review processes at other universities and to report on their findings for discussion at a future meeting.

Respectfully submitted,

David Collins, Chair  
Senate Committee on Academic Review



Senate Committee on Academic Review:  
Report on the Status of Current Graduate Program Reviews

Process Stage	Unit	Program	Round
<b>1</b>	<b>Review Initiated</b>		
	Disability Studies	M.A., M.Sc.	1
	CTL, EAFP	M.Ed.	2
	Biological Sciences	M.Sc., Ph.D.	2
	Physics and Astronomy	M.Sc., Ph.D.	2
	Agricultural Economics	M.Sc.	2
	Plant Science	M.Sc., Ph.D.	2
	Animal Science	M.Sc.; Ph.D	2
	Religion	M.A. (JMP)	2
	Religion	Ph.D.	2
	Pathology	M.Sc.	2
	Surgery	M.Sc.	2
	English, Film and Theatre	M.A., Ph.D.	2
	Economics	M.A., Ph.D.	2
<b>2</b>	<b>External Review in Progress</b>		
	Classics	M.A.	2
	Microbiology	M.Sc., Ph.D.	2
<b>3</b>	<b>Under Review in Program</b>		
	Social Work	Ph.D.	2
	Chemistry	M.Sc., Ph.D.	2
	Anthropology	M.A., Ph.D.	2
<b>4</b>	<b>Under Review in FGS</b>		
	French, Spanish & Italian	M.A., Ph.D. (French)	2



**Senate Committee on Academic Review:  
Report on the Status of  
Current Undergraduate Program Reviews**

<b>Process Stage</b>	<b>Unit</b>	<b>Program</b>	<b>Round</b>
<b>1</b>	<b>Review Initiated</b>		
	Architecture	Bachelor of Environmental Design, AMP (1 & 2)	1
	Fine Art	B.F.A. (Honours, General); B.F.A. (Art History) (Honours, General), Diploma; includes Art History and Major of Art History in Arts	1
	French, Spanish, and Italian	B.A. (Honours, Advanced, Major); includes French, Italian, Italian Studies and Spanish	1
	Political Studies	B.A. (Honours, Advanced, Major)	1
	Law	Juris Doctor (J.D.)	1
	Music	B.Mus. (Hons., Perf., Comp., Hist.), B.Jazz, P.B.D.P., B.Mus./B.Ed.	1
<b>2</b>	<b>External Review in Progress</b>		
	English	B.A. (Honours, Advanced, Major); includes Drama, English, Film Studies & Theatre	1
	Sociology	B.A. (Honours, Advanced, Major); includes Criminology	1
<b>3</b>	<b>Under Review in Program and Faculty</b>		
	Economics	B.A. (Honours, Advanced, Major); B.Sc. (Honours, Major)	1
	German and Slavic Studies	B.A. (Honours, Advanced, Major); includes German, Russian, Ukrainian and Central & Eastern European Studies)	1
	Psychology	B.A. (Honours, Advanced, Major); includes B.Sc. programs.	1
	Religion	B.A. (Honours, Advanced, Major)	1
	Psychology	B.Sc. (Honours, Major)	1
<b>4</b>	<b>Submission to SCAR</b>		
	Education	B.Ed., After Degree	1
	Microbiology	B.Sc. (Honours, Honours Co-op, Major, Major Co-op)	1



**Senate Committee on Academic Review:  
Report on the Status of Externally Accredited Programs**

Faculty Program	Accreditation		
	Last Visit	Period	To
<b>Agricultural &amp; Food Science</b>			
Bachelor of Science in Agriculture Agriculture Institute of Canada (AIC)	2006	5 years	2011
Bachelor of Science in Agribusiness Agriculture Institute of Canada (AIC)	2006	5 years	2011
Bachelor of Science in Agroecology Agriculture Institute of Canada (AIC)	2006	5 years	2011
Bachelor of Science in Food Science Institute for Food Technologists	2009	5 years	2014
Bachelor of Science in Food Science Agriculture Institute of Canada (AIC)	2006	5 years	2011
<b>Architecture</b>			
Master of Landscape Architecture (MLA) Canadian Society of Landscape Architecture (CSLA)	2010	5 years	2015
Master of City Planning (MCP) Canadian Institute of Planners (CIP) & Manitoba Professional Planners Institute	2007	5 years	2012
Master of Architecture (M.Arch.) Canadian Architectural Certification Board (CACB)	2009	6 years	2015
Master of Interior Design (First Professional) (MID) CIDA - Council for Interior Design Accreditation	2012	6 years	2018
<b>Arts</b>			
Ph.D., Psychology (Clinical) Accreditation Panel for Doctoral Programs and Internships in Professional Psychology, Canadian Psychological Association	2010	4 years	2014
<b>Asper School of Business</b>			
Bachelor of Commerce (Hon) Association to Advance Collegiate Schools of Business (AACSB)	2009	5 years	2014

Faculty Program	Accreditation		
	Last Visit	Period	To
B.Sc. Hons; Joint Statistics / Actuarial Mathematics (Actuarial Mathematics joint with Science) Society of Actuaries	2009	5 years	2014
Bachelor of Commerce (Honours), Accounting Major Program The Society of Management Accountants of Canada (CMA)	2012	5 yrs	2017
<b>Dentistry</b>			
Dental Hygiene Diploma Canadian Dental Association (CDA)	2007	7 years	2014
Doctor of Dental Medicine (DDM) Canadian Dental Association (CDA)	2007	7 years	2014
M.Sc, Preventive Dental Sciences (Orthodontics) Canadian Dental Association (CDA)	2007	7 years	2014
M.Dent., DDSS (Oral & Maxillofacial Surgery) Canadian Dental Association (CDA)	2007	7 years	2014
M.Dent. DDSS (Periodontics) Canadian Dental Association (CDA)	2007	7 years	2014
M.Dent. Preventive Dental Sciences (Pediatric Dentistry) Commission on Dental Accreditation of Canada (CDAC)	N/A		2014
<b>Engineering</b>			
Bachelor of Science in Biosystems Engineering Canadian Engineering Accreditation Board - Engineers Canada	2010	3 years	2013
Bachelor of Science in Civil Engineering Canadian Engineering Accreditation Board - Engineers Canada	2007	6 years	2012
Bachelor of Science in Computer Engineering Canadian Engineering Accreditation Board - Engineers Canada	2007	5 years	2012
Bachelor of Science in Electrical Engineering Canadian Engineering Accreditation Board - Engineers Canada	2007	6 years	2012
Bachelor of Science in Manufacturing Engineering Canadian Engineering Accreditation Board - Engineers Canada	2007	6 years	2012
Bachelor of Science in Mechanical Engineering Canadian Engineering Accreditation Board - Engineers Canada	2007	6 years	2012
B.Sc. (Biosystems, Civil, Electrical, Computer, Mechanical, Manufacturing) Canadian Engineering Accreditation Board - Engineers Canada	Pending		

Faculty Program	Accreditation		
	Last Visit	Period	To
<b>Human Ecology</b>			
Bachelor of Science in Human Nutritional Sciences (Dietetics Program) Dietitians of Canada	2010	7 years	2017
<b>Kinesiology &amp; Recreation Mgmt.</b>			
Bachelor of Kinesiology (B.Kin) Athletic Therapy Program Canadian Athletic Therapists' Association (CATA)	2010	4 years	2014
Bachelor of Kinesiology (B.Kin.), Bachelor of Physical Education (B.P.E.) Canadian Council of Physical Education. & Kinesiology Administrators (CCUPEKA)	2011	7 years	2018
<b>Medicine</b>			
Bachelor of Med. Rehab., Physical Therapy (BMR (PT)) Accreditation Council for Canadian Physiotherapy Academic Programs (ACCPAC)	2010	5 years	2015
Bachelor of Med. Rehab., Respiratory Therapy (BMR (RT)) Council on Accreditation for Respiratory Therapy Education (CoARTE)	2007	5 years	2012
Doctor of Medicine (MD) Liaison Committee on Medical Education (LCME), and the Committee on Accreditation of Canadian Medical Schools (CACMS)	2011	Unspecified	
Manitoba Department of Clinical Health Psychology Residency Program Canadian Psychological Association Accreditation Panel for Doctoral Programmes and Internships in Professional Psychology	2011	7 years	2017
Master of Physical Therapy (MPT) Physiotherapy Education Accreditation Canada (PEAC) (pre- accreditation)	Pending		
Master of Occupational Therapy (MOT) Canadian Association of Occupational Therapists (CAOT)	2012	7 years	2019
<b>Nursing</b>			
Bachelor of Nursing (BN) College of Registered Nurses of Manitoba (CRNM); NP external Review; CRNM NP competency review; CRNM entry level competency and Standards review.	2006	4 years	2016
Master of Nursing (MN) - Nurse Practitioner Stream College of Registered Nurses of Manitoba (CRNM)	2008	4 years	2012

Faculty Program	Accreditation		
	Last Visit	Period	To
<b>Pharmacy</b>			
Bachelor of Science in Pharmacy Canadian Council for Accreditation of Pharmacy Programs (CCAPP)	2007	7 years	2013
Bachelor of Science in Pharmacy Canadian Council for Accreditation of Pharmacy Programs (CCAPP)	2012		pending
<b>Science</b>			
B.Sc., Chemistry (Honours, Honours Co-op, Major, Major Co-op) Canadian Society for Chemistry (CSC)	2009	5 years	2014
B.Sc., Biochemistry (joint Chemistry / Microbiology) (Honours, Honours Co-op, Major, Major Co-op) Canadian Society for Chemistry (CSC)	2009	5 years	2014
B.Sc., Chemistry/Physics Joint Program (Honours) Canadian Society of Chemistry (CSC)	2009	5 years	2014
M.Sc., Physics (Medical Physics) Commission on Accreditation of Medical Physics Education Programs, Inc. (CAMPEP)	2012	5 years	2017
B.Sc. and B.Comp.Sci., Computer Science (Major and Honours programs); Additional accreditation for Software Engineering Specializations Computer Science Association of Canada (CSAC)	2012	6 years	2018
<b>Social Work</b>			
Bachelor of Social Work (BSW) Canadian Association for Social Work Education (CASWE-ACFTS)	2007	7 years	2014
Master of Social Work (MSW) Canadian Association for Social Work Education (CASWE-ACFTS)	2007	7 years	2014




UNIVERSITY  
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MEMORANDUM

**DATE:** November 23, 2012  
**TO:** David Barnard, Chair of Senate  
**FROM:** Jeff M. Leclerc, University Secretary   
**SUBJECT:** APPROVAL OF MOTION, BOARD OF GOVERNORS MEETING –  
November 20, 2012

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At its meeting on **November 20, 2012** the Board of Governors approved the following motion:

**THAT the Board of Governors approve three new offers as set out in Appendix A of the Report of the Senate Committee on Awards (dated August 27, 2012).**

**THAT the Board of Governors approve two new offers and fourteen amended offers as set out in Appendix A of the Report of the Senate Committee on Awards – Part A (dated October 2, 2012).**


**THAT the Board of Governors approve the Report of the Senate Committee on Awards – Part B (dated October 2, 2012).**

**THAT the Board of Governors approve one amended offer as set out in Appendix A of the Report of the Senate Committee on Awards (dated September 12, 2012).**

**THAT the Board of Governors approve three new offers as set out in Appendix A of the Report of the Senate Committee on Awards (dated August 27, 2012).**

**THAT the Board of Governors approve the establishment of an Endowed Professorship in Pediatric Allergy and Asthma, as recommended by Senate on November 7, 2012.**

JML/sf

Copy:  S. Coyston  
D. Jayas

**Report of the Senate Committee on Curriculum and Course Changes: Corrections to the Report of November 7, 2012 (for information)**

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**Preamble:**

1. The terms of reference for the Senate Committee on Curriculum and Course Changes (SCCCC) are found on the website at:  
[http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/497.htm](http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/497.htm). SCCCC is “to recommend to Senate on the introduction, modification or abolition of undergraduate programs, curricula or courses”.
2. The Senate Committee on Curriculum and Course Changes has not met since last reporting to Senate. The current report is provided as a record of editorial corrections to the Report of November 7, 2012.

**Observations:**

1. On page 20 of the December 5, 2012 Senate agenda, a correction has been made to the description of the program modifications submitted by the Department of Psychology, Faculty of Science. The correction has been made by replacing one reference to PSYC 2630 with PSYC 3630. The revised description of the program modification is as follows:  
  
Program modifications:  
  
The department is proposing modifications to year 3 of the Bachelor of Arts (Honours) and the Bachelor of Science (Honours) programs in Psychology, to add PSYC 3630 and PSYC 3340 as a required course and to reduce the number of 2000- or 3000- level Psychology courses from 12 to 9 credit hours.
2. On page 44 of the same agenda, a correction has been made to one of the prerequisites for GRK 3790 The Greek Tragedians. The correction has been made by replacing GRK 2752 with CLAS 2752. The amended course modification reads as follows:  
  
GRK 3790 The Greek Tragedians Cr.Hrs. 3 0.0  
(Formerly 003.379) Reading of at least one tragedy from among those of Aeschylus, Sophocles or Euripides. Prerequisite: [a grade of "C" or better in GRK 2732 or CLAS 2752 or the former GRK 2730 (003.273) or the former GRK 2750 (003.275)] or written consent of department head.

Respectfully submitted,

Professor H. Frankel, Chair  
Senate Committee on Curriculum and Course Changes

**Report of the Senate Executive Committee**

**Preamble**

The Executive Committee of Senate held its regular monthly meeting on the above date.

**Observations**

**1. Speaker for the Executive Committee of Senate**

Dean Brian Postl will be the Speaker for the Executive Committee for the January meeting of Senate.

**2. Comments of the Executive Committee of Senate**

Other comments of the Executive Committee accompany the report on which they are made.

Respectfully submitted,

Dr. David Barnard, Chair  
Senate Executive Committee

Terms of Reference:

[http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/477.htm](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/477.htm)

DRAFT (pending approval of  
Statement of Intent by Council on  
Post-Secondary Education)

**FORMAL PROPOSAL FOR A  
BACHELOR OF ARTS HONOURS PROGRAM  
IN ANTHROPOLOGY**

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**UNIVERSITY  
OF MANITOBA**

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**Faculty of Arts**

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the  
report to Senate.



**Faculty of Arts  
University of Manitoba**

**Bachelor of Arts (Honours) in Anthropology**

**Preamble:**

1. The Department of Anthropology's current **Advanced Major program** is a **60 credit hour** program, an outlier in the Faculty of Arts where most Honours programs are 60 credit hours and Advanced Major programs are 48 credit hours.
2. In light of student and faculty feedback, the Department proposes the introduction of a new course-based **60 credit hour Honours program** and a revised **48 credit hour Advanced Major program**. The introduction of an Honours program is of key importance to our students applying to graduate programs. We believe that the distinction of an Honours program will strengthen their applications to graduate programs in Canada and abroad.
3. As the Department worked to develop the proposed Honours program, we used the opportunity to restructure and streamline all of our existing programs (revised Advanced Major, General Major, and Minor programs). Students and faculty desired more latitude in choosing elective Anthropology courses. As a result, the proposed Honours program and the restructured existing programs require introductory courses to Anthropology's subfields (cultural anthropology, physical anthropology, archaeology) at the 2000-level. Our original programs required 6 credit hours each in elective cultural, physical, and archaeology courses. It is hoped that these changes will result in greater student satisfaction as they will now have the ability to better tailor their course selection to their specific interests while still ensuring their exposure to cultural anthropology, physical anthropology, and archaeology.
4. Given the streamlining of the programs and the specification of required subfield courses, the Department will no longer have to designate courses as B = sociocultural, C=physical, D=archaeology, E=applied anthropology (this system was put in place so that students, in fulfilling the 6 credit hour requirements in B, C, and D courses would know which courses to select). Removing these designations allows for a more synthetic model for our programs and courses, while simplifying program requirements and improving student abilities to easier follow and complete the stated requirements.

## **Section I: Program Description**

**1. Describe the program, including each area of concentration, as it would appear in a catalogue.**

Year 1	Years 2, 3, and 4
Honours Single  ANTH 1210 <u>and</u> [ANTH 1220 or ANTH 1520]          Plus 24 additional credit hours	54 credit hours in Anthropology courses, to include the following: <ul style="list-style-type: none"><li>• ANTH 2000, ANTH 2020 or ANTH 2530, ANTH 2860, ANTH 2100, ANTH 3470, ANTH 4850</li><li>• 3 credit hours from: ANTH 2820, ANTH 2890, ANTH 3720, ANTH 3730, ANTH 3930, ANTH 3950, ANTH 3980, or ANTH 3990</li><li>• 9 credit hours of Anthropology courses at the 3000 level</li><li>• 9 credit hours of Anthropology courses at the 4000 level<sup>1</sup></li><li>• 15 credit hours of Anthropology courses at the 2000 level or higher<sup>2</sup></li><li>• 36 credit hours of ancillaries</li></ul>

<sup>1</sup> No more than 6 credit hours may be taken from ANTH 4830 or ANTH 4840

<sup>2</sup> It is recommended that students take ANTH 2370 (representing Anthropology's fourth subfield, linguistic anthropology)

**2. Where possible, list the courses (title, number, semester credit hours, and catalogue description) that would constitute the requirements and other components of the proposed program. Indicate which courses are currently offered and which will be new.**

### **Required courses for all Honours students:**

**All courses are currently offered by the Department of Anthropology. The proposed program changes do not require the introduction of any new courses.**

**ANTH 1210 Human Origins and Antiquity (A) Cr.Hrs.3** (Formerly 076.121) An introduction to physical anthropology and archaeology. Topics include: biological evolution, evolution and comparative behaviour of primates, fossil evidence for human evolution, and the emergence of human culture. Students may not hold credit for ANTH 1210 (076.121) and any of: ANTH 1211 (076.121) or the former 076.120.

**ANTH 1220 Cultural Anthropology (A) Cr.Hrs.3** (Formerly 076.122) The comparative study of human societies and cultures, including language, economic and political organization, family and kinship, ritual

and belief systems, cultural stability and change. Students may not hold credit for ANTH 1220 (076.122) and any of: ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120.

**ANTH 2000 Culture, Society, and Power (B) Cr.Hrs.3** An advanced introduction to cultural anthropology that focuses on anthropological approaches to the cross-cultural organization, dynamics, and tensions of social relationships at individual, group, and societal levels. Students may not hold credit for both ANTH 2000 and ANTH 2390 (076.239) or ANTH 2391 (076.239). Prerequisite: [a grade of "C" or better in one of: ANTH 1220 (076.122) or ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120] or written consent of instructor.

One of:

**ANTH 2020 Relatedness in a Globalizing World (B) Cr.Hrs.3** Anthropological approaches to diverse practices of human relatedness across cultures and over time, including 21st century reconfigurations of marriage, family, reproduction and kinship.

**ANTH 2530 Anthropology of Political Systems (B) Cr.Hrs.3** (Formerly 076.253) Analysis of political institutions and their changing nature in diverse societies and forms of society, with attention to authority, leadership, decision-making, power and its disguises, and forms of resistance. Prerequisite: [a grade of "C" or better in one of: ANTH 1220 (076.122) or ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120] or written consent of instructor.

**ANTH 2100 Introduction to Archaeology (D) Cr.Hrs.3** (Formerly 076.210) A general introduction to the principles of archaeology and the materials, analyses, and interpretations encountered in archaeological study. Students may not hold credit for both ANTH 2100 (076.210) and the former 076.290. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 2860 Evolution and Human Diversity (C) Cr.Hrs.3** (Formerly 076.286) An introduction to the interacting roles of heredity, culture and environment in human families and populations. Introduces the biological bases for variation within/between human populations. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 3470 History of Anthropology (B) Cr.Hrs.3** (Formerly 076.347) A temporal survey of the development of major paradigms and theoretical movements in anthropological thought and method. Students may not hold credit for both ANTH 3470 (076.347) and ANTH 3471 (076.347). Prerequisite: [a grade of "C" or better in ANTH 2390 (076.239) or ANTH 2391 (076.239)] or written consent of instructor.

One of:

**ANTH 2820 Human Osteology (C) Cr.Hrs.3** (Formerly 076.282) An examination of normal and pathological skeletal anatomy. Quantitative methods of analysis for archaeological and forensic applications. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 2890 Human Population Biology(C) Cr.Hrs.3** (Formerly 076.289) Intensive study of the evolutionary implications of genetic variation within/between human populations in relationship to ecological and cultural variation. Prerequisite: [a grade of "C" or better in ANTH 2860 (076.286)] or written consent of instructor.

**ANTH 3720 Demography of Past Populations(C) Cr.Hrs.3** (Formerly 076.372) This course provides students with a basic understanding of demographic methods and techniques applied in analysis of long term changes in the demographic patterns of anthropological populations. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

**ANTH 3730 Forensic Anthropology (C) Cr.Hrs.3** (Formerly 076.373) This course provides the theory, methods, and techniques for forensic identification of human skeletal remains, including estimation of sex, age-at-death, stature, population affinities and features of personal biology. The laboratory component of this course, where students work with actual human skeletal remains, is a major component. Prerequisite: a grade of "C" or better in ANTH 2820 (076.282).

**ANTH 3930 Ethnographic Research Methods (B) Cr.Hrs.3** (formerly 076.393) A survey of ethnographic research methods with an emphasis on qualitative approaches, including both field and analytical techniques. Students may not hold credit for both ANTH 3930 and the former ANTH 3390 (076.339).

**ANTH 3950 Artifact Analysis(D) Cr.Hrs.3** (Formerly 076.395) Analytic and interpretive methods for treating archaeologically recovered materials such as lithics, ceramics and other artifacts are addressed through lectures, demonstrations and other laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

**ANTH 3980 Botanical Analysis in Archaeology (D) Cr.Hrs.3** (Formerly 076.398) Analytic and interpretive methods for treating archaeologically recovered plant remains and soils are addressed through lectures, demonstrations, and laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

**ANTH 3990 Faunal Analysis in Archaeology (D) Cr.Hrs.3** (Formerly 076.399) Analytic and interpretive methods of treating archaeologically recovered faunal remains are addressed through lectures, demonstrations, and laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

**ANTH 4850 Advanced Seminar in Anthropological Theory (B) Cr.Hrs.3** (Formerly 076.485) An analysis of the process of theory formation in the social sciences in general and in cultural (social) anthropology in particular. The theoretical content of various contemporary "schools" in anthropology is critically analyzed. Prerequisite: [a grade of "C" or better in ANTH 3470 (076.347) or ANTH 3471 (076.347)] and written consent of instructor or department head.



**3. Outline the education objectives of the program.**

The proposed Honours program is intended for students wishing to pursue advanced study of Anthropology, particularly those students wishing to apply to graduate programs. The broad curriculum and flexibility in choice of electives will allow students to tailor the specifics of the program to their own interests in Anthropology.

**4. Describe the expected learning outcomes in terms of skills, knowledge, attitudes or other attributes which students will accrue as a result of their involvement in the proposed program.**

Students in all programs will benefit through exposure to Anthropology's subfields (sociocultural anthropology, archaeology, physical anthropology, and linguistic anthropology). Within the proposed Honours program, students will have the opportunity to structure their programs according to their interests and intentions and acquire the background and degree appropriate for advanced study in Anthropology.

**5. If applicable, describe any selective admission policy or specific criteria for students selecting this as a major field of study.**

Requirements for the proposed Honour's program, as detailed by the Faculty of Arts:

The Faculty of Arts has a minimum cumulative GPA of 3.0 for entry into the Honour's programs (all courses, including failed and repeated courses are considered in the calculation of the GPA) AND a minimum cumulative GPA of 3.0 for courses in the Honours subject (e.g., ANTH 1210, 1220 + other anthropology courses, if more have been taken) AND there is a requirement that to remain in the Honours program students must maintain a ~~cumulative~~ GPA of 3.0 at each point of academic assessment (~~includes failed and repeated courses~~) or they will be withdrawn from the program.

degree

**6. Describe the extent to which this program is central to the institutional mission and planning priorities of the campus.**

The mission of the University of Manitoba is "To create, preserve and communicate knowledge, and thereby, contribute to the cultural, social and economic well-being of the people of Manitoba, Canada and the world" (see <http://umanitoba.ca/about/mission.html>). In support of the University of Manitoba's endeavour to become a leader among Canadian universities, appropriate Honours level programs, such as our proposed Anthropology Honours program, are critical. Anthropology's broad humanistic, cross-cultural, evolutionary, and ecological perspective intersects with a number of the University of Manitoba's priorities in Academic Enhancements, including the areas of 'Healthy, safe,

secure and sustainable food and bioproducts,' 'Sustainable prairie and northern communities,' 'Human Rights,' 'Innovations in public and population health,' and 'Culture and Creativity' (see: [http://umanitoba.ca/admin/president/strategic\\_plan/2308.html](http://umanitoba.ca/admin/president/strategic_plan/2308.html)). The department is committed to improving the student experience and to facilitate excellence in undergraduate education.

***7. If a similar program exists or is in the process of being developed elsewhere in the province, describe the similarities or differences in the credential to be awarded, the area(s) of specialization, and the specific academic content of the program or course of study.***

The anthropology departments at both the University of Winnipeg and Brandon University currently offer Honour's degrees in Anthropology. Similar to our proposed program, the University of Winnipeg offers a course-based Honour's program (i.e., there is not a thesis requirement). Brandon University does include a 4<sup>th</sup> year thesis component to complete the Honour's program.

Tabulations of undergraduate student credit hours taught by members of the department of Anthropology identify a continued growth, from 3,468 credit hours in the fall term of 2009, to 4,077 credit hours in the fall term of 2010, and a preliminary estimate of 4,257 credit hours in the fall term of 2011 (see [http://umanitoba.ca/admin/oia/media/undergrad\\_credit\\_hrs\\_F11\\_ECC.pdf](http://umanitoba.ca/admin/oia/media/undergrad_credit_hrs_F11_ECC.pdf)). Anthropology continues to attract an increasing number of students to its courses and programs. The department wishes to continue to encourage this growth, through responding to student feedback and requests, including the consistent interest expressed by Anthropology undergraduates for the introduction of an Honours program.

## **Section II: Market Need and Market Demand for the Program**

***1. Where possible, state the specific local or provincial needs for graduates of the proposed program for the next 3 to 5 years. This should include projections of both ongoing and future demand in regions throughout Manitoba; as well as evidence and supporting data of market need for the program.***

Service Canada assessed 2006 census data for social science students (including Anthropology students) employed in professional occupations in social science, determining that about 40% of trainees worked in public administration, 24% in professional, scientific, and technical services, and 10% worked in the health care or social assistance sector. Both Service Canada and Human Resources and Skills Development Canada do, however, identify an increasing need for master's or doctoral level training to meet the demands of professional occupations in social science. The proposed Honours degree has been developed to meet the needs of Anthropology students seeking advanced training in anthropology, particularly those intending to apply for post-graduate study in Anthropology in Canada and abroad.

Service Canada:

[http://www.servicecanada.gc.ca/eng/qc/job\\_futures/statistics/4169.shtml](http://www.servicecanada.gc.ca/eng/qc/job_futures/statistics/4169.shtml)

Human Resources and Skills Development Canada:

**2. What are the probable employment destinations of program graduates?**

We anticipate that the proposed Honours program will be of particular interest to students planning to apply for graduate or field-related work in Anthropology. The Anthropology department provides breadth in coursework and training. As a result, students of Anthropology are able to gain experience and develop skills in key areas of interest to employers including social research methods (both qualitative and quantitative), experience in writing descriptive reports and analytical papers, an awareness of and sensitivity to cross-cultural perspectives, and knowledge about biological, ecological, and cultural factors that influence human biology, behaviour, and social life. In their training, our students are exposed to key contemporary issues in social justice, food supply, migration, youth and aging, health and wellbeing, while also possessing a deep historical and evolutionary perspective on human biology and social life. Areas of employment might include museums, archives, community and international development agencies, market research firms, government departments, social service agencies, social policy research and consulting, cultural resource management agencies, zoos, contract archaeology, research laboratories, parks and historic sites, and historical societies.

**3. Where appropriate, did industry, business and/or any other pertinent groups play a role in the development of this program and/or commit resources to its future?**

Industry, business and/or other pertinent groups did not play a role in the development of the proposed Honours program (an academic program). No resources have been committed by other groups.

**4. How does the program correspond with the province's economic, social and cultural priorities?**

Education remains a pillar of the provincial government strategy along with the creation of a culture of lifelong learning. The province recognizes the valuable human resources we have and needs to provide opportunities for education and training. The introduction of an Honours program will recognize the specialization and skills of students in Anthropology and will permit greater undergraduate student flexibility in the planning of their university education and career ambitions.

**5. What potential does this program offer in terms of job creation and research and development?**

The proposed Honours program will better position students who wish to pursue graduate study which is the typical gateway to career development in anthropology and associated areas (e.g., conservation, museum work, contract archaeology). The abilities of students to select areas of focus within anthropology through greater flexibility in course selection will give them the opportunity to specialize in areas of interest and further the possibility that they can apply the knowledge and skills acquired in their courses outside of the classroom.

### **Section III: Student Demand for the Program**

#### ***1. What students is the program intended to serve?***

The proposed Honours program is intended to serve undergraduate students seeking specialization in the field of Anthropology, particularly those planning to apply to graduate programs in Canada and abroad and those wishing to pursue careers in related positions.

#### ***2. What is the evidence that provincial students are not being adequately served within existing program offerings in Manitoba?***

Currently at the University of Manitoba the highest degree that Anthropology students can earn is an Advanced Major. At 60 credit hours, Anthropology's current Advanced Major program is an outlier in the Faculty of Arts where Advanced Major programs are more typically 48 credit hours. As a result, due to the requirements of our current Advanced Major program, our students are, in effect, being trained at a specialist level but not earning the Honours distinction. This could place our students at a disadvantage in graduate school applications where peers with Honours degrees may be more competitive (even despite parity in Anthropology credit hours earned in our current Advanced Major program). Aware of these concerns, Anthropology is restructuring its Advanced Major program (bringing it down to 48 credit hours) and proposing this new introduction of a 60 credit hour Honours program (with a greater emphasis on 4000-level training). We believe that these changes are in the best interests of our students, particularly where an Honours accreditation increases their competitiveness in pursuit of career ambitions. We have taken the opportunity in the restructuring of our programs to provide students with a broad curriculum, ensuring exposure to Anthropology's subdisciplines, while also providing greater flexibility for students in course selection tailored to their particular interests within Anthropology.

#### ***3. Provide evidence of student interest and demand for the program.***

According to University tabulations of degrees conferred, the proportion of Anthropology students graduating with a 4-year Advanced Degree has increased. In 2008, 39% (n=9) of Anthropology graduates graduated with an Advanced Major degree in Anthropology. This increased to 59% (n=16) of Anthropology graduates in 2010 (see: [umanitoba.ca/admin/oia/students/1433.htm](http://umanitoba.ca/admin/oia/students/1433.htm)). Increasingly, students are requiring more advanced training to seek the careers they wish to pursue. The Honours program accreditation on their degrees will potentially increase their competitiveness in graduate study or job applications or, more generally, recognize their intensive training in Anthropology.



**4. What are the projected enrolments for the program?**

Over the last 10 years (2001-2011), the Anthropology Major programs have held enrolments of an average 75 students per year (min.64, max.92). We anticipate that, in future years, this number will be divided between the revised Advanced Major and the proposed Honours programs.

**5. Which programs currently offered by the institution are projected to lose enrolment to this program?**

None. The effect would likely be experienced within the department as one body of students currently enrolling in the Advanced Major program will now be split between the Honours and revised Advanced Major programs.

**6. What are the proposed growth limits and minimum enrolments?**

Based on the current (2010) graduation rate in Anthropology, 18 students (of 27 graduates, with 9 students enrolled in the 3 year Major program) equals a conservative enrolment estimate for the Honours and Advanced Major programs combined. The program restructuring, allowing for a greater number of double Majors, may encourage more new students to select the Anthropology program for their baccalaureate program.

**7. Project the number of graduates for the first 3 to 5 years of the program and, where appropriate, the anticipated number of program majors (full-time and part-time) for each of the first five years of the program.**

Based on the current (2010) graduate rate, the department projects approximately 9 graduates each year in the proposed Honours program within the first 3-5 years.

**8. What steps have been taken to ensure participation and success in the program by under-represented groups, such as women, the disabled, minorities and Aboriginal students?**

Anthropology offers a wide diversity of courses appealing to a wide body of students, including under-represented groups. Based on recent graduate statistics, 52%, 49%, and 61% of Anthropology graduates in 2010, 2009, and 2008 were identified as female students (see: [umanitoba.ca/admin/oia/students/1433.htm](http://umanitoba.ca/admin/oia/students/1433.htm)). Anthropology's programs are connected (through either

recommended or required course designations) with a number of other programs within the university, including the Global Political Economy program, Women's and Gender Studies, Native Studies, the Faculty of Engineering, the Faculty of Science, and the Faculty of Nursing.

**9. Will the program be available to part-time learners?**

Anthropology's support of part-time learners will be extended to the proposed Honours program.

**Section IV: Faculty Requirements**

**1. Provide a list of current faculty by rank and areas of expertise who will teach in the program.**

No new faculty will be required to teach any of the foundation courses in the program. Currently all courses are staffed by faculty members within the department. Any new courses introduced in support of the new and revised programs will draw from current faculty in the department.

Listed below are faculty members responsible for teaching existing courses in the department of Anthropology:

Kathleen Buddle-Crowe, Associate Professor, Sociocultural anthropology, media, indigenous socio-political movements, Aboriginal communications history, North America.

Stacie Burke, Associate Professor, Biomedical anthropology, infectious diseases, tuberculosis, gender and health, anthropological demography, Canada, Europe

Stan Freer, Anthropology Laboratory Technician, Archaeology, Mesoamerica

Anna Fournier, Assistant Professor, Political anthropology, the state, nationalism, education, political violence, Eastern Europe and the Former Soviet Union, United States.

Kent Fowler, Assistant Professor, Archaeology, ethnoarchaeology, mortuary practices, ceramics, food production, complex societies; social networks, Europe, Africa, Canada.

Susan Frohlick, Associate Professor, Sociocultural anthropology, anthropology of globalization, ethnography, feminist theory, gender (including masculinities), travel/tourism, mountaineering, Costa Rica, Nepal, North America.

Tracey Galloway, Assistant Professor (as of 1 July 2012), Physical anthropology, nutrition, anthropometry, growth and development, Aboriginal health, North America.

Haskel Greenfield, Professor, Archaeology, faunal analysis, ecology, domestication, complex societies; Old World.

Robert Hoppa, Professor, Canada Research Chair in Skeletal Biology, Physical anthropology, human osteology, digital imaging, growth and development, demography, bioarchaeology, forensic anthropology, aging and longevity.

Derek Johnson, Assistant Professor, Sociocultural anthropology; cultural and political ecology; fisheries and coastal governance; political economy; globalisation; international development; Gujarat State, India; Atlantic

Ellen Judd, Professor, FRSC, Social anthropology, symbolic anthropology, political economy and culture, gender; China.

Shirley Lee, Instructor, Medical anthropology, women's health, medicalization and labelling, menstrual cycle research, premenstrual syndrome

Fabiana Li, Assistant Professor, Environmental politics, conflicts over resource extraction, social movements, anthropology of science and technology, Latin America.

Brooke Milne, Associate Professor, Archaeology, lithic technology, subsistence/settlement strategies, hunter-gatherers, skill apprenticeship; Arctic.

Gregory Monks, Professor, Archaeology, subsistence, seasonality, hunters and gatherers, fur trade; NW Coast, Western Canada.

Robert Phillips, Instructor, Anthropology of media, race, sexuality and gender, citizenship studies, Southeast Asia.

David Pentland, Associate Professor, (Joint appointment with Linguistics). Language, history, and prehistory of Algonquian-speaking peoples.

Brian Schwimmer, Associate Professor, Cultural anthropology, economic anthropology, complex societies, history of theory, anthropology of the internet; Africa.

Emőke Szathmáry, Professor, President Emerita, Physical anthropology, human population genetics, genetic epidemiology; Northern N America, Siberia (Joint appointment with the Department of Biochemistry and Medical Genetics).

***2. Will the program involve the hiring of new faculty or staff? If yes, indicate which additional faculty are to be hired and describe their qualifications.***

No new faculty or staff are required for the introduction of the proposed Honours program .

## **Section V: Cooperative Arrangements**

***1. Describe the cooperative arrangements with other institutions and organizations that may be used to offer this program.***

The department will continue to offer courses through both Distance Education and Extended Education to facilitate the completion of coursework among on-line and off-campus learners or those wishing to enroll in summer courses. Courses typically offered through Distance and On-Line Education include: ANTH 1210 (Human Origins and Antiquity), ANTH 1220 (Cultural Anthropology), ANTH 2550 (Cultural and the Individual), and ANTH 2560 (Anthropology of Illness). A Distance and On-Line Education offering for our new core course ANTH 2000 (Culture, Society, and Power) is in development.

***2. Will the credits of the proposed program be fully transferable (in terms of both the credit as well as the grade) to other institutions in Manitoba?***

All course work assessed by the University as acceptable for transfer credit will be applied to the degree subject to the Faculty of Arts residency requirements. In addition such course will be taken into consideration in assessing a student's academic performance.

***3. Does the program have an internship or practicum component? What attempts have been made to ensure that this program has both theoretical and applied modules?***

No, the proposed Honours program will not have an internship or practicum component. Students do have opportunities for experiential learning in Archaeological Field Training (ANTH 3910) which is offered through the University of Manitoba every second summer. For the past two summers, Anthropology has also offered international field school opportunities in Israel.

***4. What provisions will be made in the program to enable students to receive credit for relevant learning previously achieved outside of the Manitoba post-secondary education system?***

In the same manner in which transfer credits are awarded to incoming students who have already completed course credits at other institutions. Students typically apply for transfer credit consideration through the Registrar's Office.

**Section VI: Learning Technologies**

***What use will be made in the program of modern learning technologies?***

The program will be supported by the standard usage of modern learning technologies as supplied by the University of Manitoba's Information Services and Technology (including, for example, audio-visual support for classroom instruction and the JUMP and Desire2Learn systems). Since Anthropology offers a selection of Distance Education courses, these courses will continue to be offered so that students may continue to receive education and training off campus.

## **Section VII: Resource Requirements**

### ***1. Describe the adequacy of existing library resources to support the proposed program. Indicate how the institution will overcome any deficiencies.***

Current library resources will support the introduction of the proposed Honours program. All courses offered in the department have been vetted for library support through CPAC. The program revisions do not hinge on new course introductions, though growth in the department and new teaching faculty interests will continue to lead to new course additions through CPAC.

### ***2. Are existing computer facilities adequate to support the new program?***

No additional computer facilities will be required to support the introduction of the proposed Honours program. The university's adoption of Desire2Learn and JUMP course management software increases course, instructor, and peer accessibility to students both on and off campus. Distance learners will continue to be offered a selection of courses through Distance Education.

### ***3. How will the proposed program impact on the use of existing infrastructure and equipment?***

Existing facilities are adequate to support the introduction of the proposed Honours program. Anthropology students will continue to take classes on campus or on-line through Distance Education.

### ***4. Describe any additional facilities, facility modifications, and equipment that may be required for the proposed program.***

No additional facilities or equipment are required for the introduction of the proposed Honours program. Anthropology faculty members maintain a number of research labs, including the Bioanthropology Digital Image Analysis Laboratory and the Ethnographic Research Laboratory. Anthropology's main laboratory houses an extensive teaching and research collection and is managed by a full-time Laboratory Supervisor.

## **Section VIII: Financial Considerations**

### ***1. What are the total financial resources required to offer this program? Include estimated initial and ongoing funding requirements.***

Other than ongoing faculty and administrative support to maintain the number of courses offered by the department, no new financial resources are required to offer this program.

**2. Of the financial resources required to offer this program, how much will come from a reallocation of existing funds and how much from new funds?**

Not applicable.

**3. Discuss the internal reallocations of financial resources which will occur to support this program.**

This is not applicable as all courses included in the proposed Honours program are currently offered by the department.

**4. What percentage of program costs will be accrued through tuition fees.**

Students admitted to the proposed Honours program are expected to require four years to complete their degrees. Assuming 9 students will enroll in the Honours program, with Arts courses @ \$299.22, revenue accruing from Anthropology courses taken by students in all four years of the program will be:

Honours:  $9 \times 5 \text{ courses/year} \times \$299.22 \times 4 \text{ years to complete} = \$13,464.90$

Note: if a course is taken through Distance Education, there will be an additional \$15.68 per credit hour.

**5. Discuss the impact of the program's estimated enrolment on the institution's overall tuition revenues.**

The above calculation was made based on Anthropology course credit hours alone. However, because students must take electives outside of Anthropology, other departments in Arts and faculties outside of Arts will likely benefit from the program and, accounting for those additional courses (an Honours degree is typically 120 credit hours), the projected revenue would rise.

**6. How will the proposed program be funded if enrolment projections are not met?**

Since no new faculty or support staff are required for the proposed Honours program, a decrease in enrolment will not affect our ability to offer these programs.

**Section IX: Program Consultations and Evaluation**



**1. What consultations have occurred with professional associations, employers, graduates of similar programs, and other educational institutions regarding this program?**

These program revisions emerged out of the department's ongoing curriculum discussion meetings (held monthly over the last 2 years) and through comparison with Anthropology degree requirements outlined for other Canadian universities. Honours program requirements of other departments in the Faculty of Arts were reviewed in consultation with staff from the Dean's Office, Faculty of Arts. The proposal which developed out of curriculum discussion and Undergraduate Program Committee meetings was circulated within the department and approved by Department Council April 2011. At Department Council, undergraduate and graduate students were represented by their voting peers. A request was made in Council to revise the program requirements to afford students greater flexibility in choosing their elective Anthropology courses. Based on this feedback, revised program requirements were circulated in the department and approved by Department Council in November 2011. A decision to remove course designations of (A),(B),(C),(D),(E) which became redundant under the revised programs was approved by Department Council in March 2012.

**2. Please provide evidence of academic quality by submitting reports from two similar institutions as well as from the relevant professional association(s), if appropriate.**

Heads of departments, coordinators of programs, and directors of centres in the Faculty of Arts will be given the opportunity to review the proposal. Their responses will be part of the proposal's presentation to the Arts Executive Committee and subsequently to the full Arts Faculty Council for review and approval.

*See Appendix 2.*

**3. Describe the procedures for institutional evaluation of the program during and subsequent to implementation.**

Program evaluation will follow University practice for undergraduate program reviews. Modifications to any parts of the program will be reviewed by the department of Anthropology and the appropriate Arts Faculty committees (e.g., admissions, program structure to the Arts Academic Regulations Policy Committee; course and curricular modifications to the Arts Course and Program Approval Committee). All reviews and recommendations arising from them receive additional scrutiny by the Arts Executive Committee before passage to the Arts Faculty Council for review and vote. Admission, program, or curricular changes approved by the Arts Faculty Council move to the appropriate committees of the Senate of the University of Manitoba. For example, the Senate Committee on Admissions reviews all admissions matters; whereas, the Senate Committee on Curriculum and Course Changes reviews program and other curricular changes.

UNIVERSITY  
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Libraries

**University of Manitoba Libraries**  
**Inter-Departmental Correspondence**

---

**Date:** March 29, 2012  
**To:** Stacie Burke, Department of Anthropology  
**From:** Camille Callison, Anthropology Liaison Librarian  
**RE:** **Proposed Curriculum Change**  
Department Anthropology

Thank you for informing the Libraries of the change involving : proposed program changes.

The proposed changes do not involve the introduction of new courses. The Libraries' collection will continue to be able to support the program.

cc Coordinator, Collections Management  
Head, Unit Library



---

**Date:** Thu, 1 Mar 2012 19:21:20 +0000 [03/01/12 13:21:20 CST]  
**From:** Denis Gagnon <DenisGagnon@ustboniface.mb.ca>  
**To:** burkes@cc.umanitoba.ca <burkes@cc.umanitoba.ca>  
**Subject:** Support letter

---

Hi Ms. Burke,

We have reviewed the proposed changes to the Anthropology program offered at University of Manitoba. We support the introduction of a Honours program, the revised Advanced Major program and the revised Minor program. As for the changes to the General Major, we are confident that the changes proposed will be of benefit to your department. However, our interests (faculty members and students) are mainly toward Aboriginal Studies and Symbolic Anthropology. In fact, we do not offer ANTH 2530, ANTH 2860 and ANTH 2100.

Therefore, would it be possible for the General Major in Anthropology offered at Université de Saint-Boniface to be structured like this?

- 6 credit hours: ANTH 1210 and ANTH 1220
- 12 credit hours: ANTH 2000, ANTH 2041, (ANTH 2071 or ANTH 3461 or ANTH 3501), (ANTH 2381 or ANTH 3811)
- 12 credit hours: 2000, 3000, 4000-level ANTH courses (ANTH 2370/2011 is recommended); a minimum of 6 credit hours must be at the 3000 and/or 4000 levels; no more than 6 credit hours may be taken from ANTH 4830 or ANTH 4840.

Regards,

Denis Gagnon, Ph.D.

Titulaire - Chaire de recherche du Canada sur l'identité métisse

Professeur associé - Université Laval

Professeur agrégé - Université de Saint-Boniface

Tél. 204.233.0210 # 454

Fax 204.237.3240

denisgagnon@ustboniface.mb.ca

Université de Saint-Boniface

200, avenue de la Cathédrale,

Winnipeg, MB,

R2H 0H7

## **Anthropology program changes - apology**

Jonathan Dyck [dyckj@extended.umanitoba.ca]

**Sent:** Thursday, April 12, 2012 11:23 AM

**To:** Stacie Burke [burkes@cc.umanitoba.ca]

Hello Stacie,

In cleaning up my files yesterday I discovered your request for a letter of support re program changes in Anthropology. You wanted those by April 12, 2012. My apologies for missing the deadline. Would it still be of assistance to you if I wrote a letter? The long and the short of it is that these changes do not affect adversely the distance delivery side of things.

On a related note, though, the earlier change from 2390 to 2000 did mean that we can no longer say that a minor in Anthropology is available fully by distance. I recommend that we add another 3 cr hr course to the distance list (one from the required 12 cr hr) to make a minor available again.

Regards,

Jonathan

Jonathan Dyck, PhD  
Director, Distance and Online Education  
Extended Education  
The University of Manitoba  
Tel. 204-474-8013

**RE: Anthropology Program Changes**

Stacie Burke

**Sent:** Thursday, March 29, 2012 2:38 PM

**To:** Mark Hudson [hudsonm@cc.umanitoba.ca]

Hi Mark,

Many thanks for your feedback - anthropology is pleased that GPE has proposed to make ANTH 2530 (Anthropology of Political Systems) a requirement. Since neither ANTH 2010 nor ANTH 2530 have enrolment limits, there is no risk at all of squeezing out GPE students.

best,  
Stacie

---

**From:** Mark Hudson [hudsonm@cc.umanitoba.ca]

**Sent:** Tuesday, March 06, 2012 1:55 PM

**To:** burkes

**Subject:** Anthropology Program Changes

Dear Stacie,

I write to convey the support of the Global Political Economy program for the proposed Anthropology program changes outlined in your memo of Feb. 22. I have reviewed the proposed changes and see no potential pitfalls with regard to the Anthropology program's contribution to the GPE program, providing that the requirement for students to take either ANTH 2010 or ANTH 2350 won't squeeze GPE students out of the latter course, which we have proposed to make a requirement for the GPE general and advanced programs.

Sincerely,

Mark Hudson  
GPE Program Coordinator



UNIVERSITY  
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Faculty of Law

Robson Hall  
Winnipeg, Manitoba  
Canada R3T 2N2  
Fax (204) 474-7580  
Phone (204) 474-6130

Office of the Dean

July 20, 2012

Greg Smith  
Associate Dean, Faculty of Arts  
University of Manitoba  
3<sup>rd</sup> Floor Fletcher Argue Building  
Winnipeg, MB R3T 5V5

Dear Associate Dean Smith,

I have had a chance to review the proposal for an Honours Program in Anthropology and I am wholeheartedly in support. I agree with the objectives that have motivated this proposed change and believe that the students will benefit from the proposed Honours and the revised Advanced Major programs. I also note that several of the courses in your program may be courses that would be of benefit to law students, and would be happy to encourage our students to participate in these courses where appropriate and as our program requirements and your enrolment limits permit.

Please let me know if I can assist further.

Yours sincerely,

Dr. Lorna A. Turnbull  
Dean  
204-474-9282  
[Lorna.Turnbull@ad.umanitoba.ca](mailto:Lorna.Turnbull@ad.umanitoba.ca)



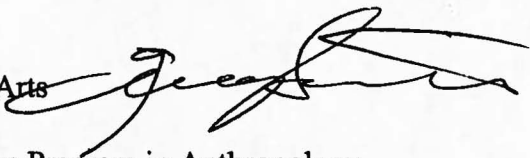


UNIVERSITY  
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Associate Dean of Arts  
316 Fletcher Argue Building  
University of Manitoba  
Winnipeg, Manitoba  
Canada R3T 5V5  
Telephone (204) 474-9055  
Facsimile (204) 474-7590  
Email Greg.Smith@ad.umanitoba.ca

August 8, 2012

**TO:** Michele Piercey-Normore, Associate Dean (Undergraduate Studies), Faculty of Science

**FROM:** Greg T. Smith, Associate Dean of Arts 

**SUBJECT:** Revision to Draft Proposal, Honours Program in Anthropology

---

As a follow up to your memo of July 23, 2012, we have now consulted with the Department of Anthropology and they have responded to the questions raised by your review of the proposed Honours program in Anthropology. The responses, in turn, to the five matters raised in the 23 July memo from the Graduate Program Chair are as follows:

1. "Double Honours requirements have not been outlined in your proposal. ..."  
A Double Honours program would necessarily be structured differently than a Single Honours program. At the present time, the Department's intention is to get the Honours program established. We will certainly consider the possibility of developing a Double Honours program in future.
2. "It is not clear whether the GPA calculation is based on all courses (cGPA) or only those related to the degree (dGPA). It is also unclear as to how the inclusion of grades from all repeated courses can be included in the GPA calculation"  
The GPA calculation is based on cumulative GPA, which includes grades for repeated and failed courses. The proposal has been modified to specify the **cumulative** GPA calculation.
3. "Proportion of Anthropology graduates that increased from 2008 to 2010."  
According to University tabulations of degrees conferred, the proportion of Anthropology students graduating with a 4-year Advanced Degree has increased. In 2008, 39% (n=9) of Anthropology graduates graduated with an Advanced Major degree in Anthropology. This increased to 59% (n=16) of Anthropology graduates in 2010 (see: [umanitoba.ca/admin/oia/students/1433.htm](http://umanitoba.ca/admin/oia/students/1433.htm)). Increasingly, students are requiring more advanced training to seek the careers they wish to pursue. The Honours program accreditation on their degrees will potentially increase their competitiveness in seeking

admission to graduate studies, in job applications or, more generally, recognize their intensive training in Anthropology.

4. "Information on the numbers of students that have expressed interest in the program."

The Department has not collected specific numbers, but Department Council has long discussed the interest and requests coming from our undergraduate students to introduce an Honours program. It was the persistence of this particular request that led to discussions about restructuring our programs. Students did not specify if they wanted a thesis component. We have opted for a course-based Honours program. A thesis component is not a requirement of Faculty of Arts' Honours programs, and, further, there is great diversity across Canadian institutions regarding the inclusion of a thesis component in Honours programs (in Anthropology departments, for example, McMaster University and the University of Toronto do not have thesis requirements, Lakehead University offers the option for a thesis, and Brandon University has a thesis requirement). The Department of History has recently removed its honours essay/thesis component from its Honours program requirements. In coming years, as our department undergoes periodic undergraduate program reviews, we may reconsider the thesis option depending on student interest, contemporary academic demands, and national requirements.

5. Program accreditation for current Advanced Majors program

No, Anthropology programs are not accredited. None of the undergraduate programs in the Faculty of Arts are accredited.

We have modified the Draft Proposal to incorporate the changes noted here, where necessary. Thank you for your careful review of this program and for your constructive feedback.

cc. Vicky Warkentin, Recording Secretary, Faculty of Arts CPAC  
Janet Sealey, Executive Assistant to the Dean (Academic)  
Faculty of Arts CPAC members

THE UNIVERSITY OF MANITOBA  
Faculty of Science  
249 Machray Hall

INTER-DEPARTMENTAL CORRESPONDENCE

---

DATE: July 23, 2012  
TO: Greg Smith, Associate Dean, Faculty of Arts  
FROM: Michele Piercey-Normore, Associate Dean (Undergraduate Studies)  
RE: **Review of the Draft Proposal for an Honours Program in Anthropology**

---

I am pleased to provide you with a review of the draft proposal to develop an Honours Program in Anthropology. The proposal seems to provide a solid plan for developing an Honours program and based on the numbers of students reported to enroll in the Advanced Major in Anthropology (page 9), there seems to be little concern that the program will attract students. While the Faculty of Science is in support of this program proposal, I have a few comments and questions that you may wish to consider during the proposal development.

- Double Honours requirements have not been outlined in your proposal. Perhaps the proposal would benefit from some of these details as is present for many other Arts programs. A Double Honours option in Anthropology may also be of interest to some of our Science students.
- One of the requirements outlined in the proposal is that students must maintain a 3.0 GPA to remain within the Honours program (page 5). It is not clear whether the GPA calculation is based on all courses (cGPA) or only those related to the degree (dGPA)? It is also unclear as to how the inclusion of grades from all repeated courses can be included in the GPA calculation.
- The proportion of Anthropology graduates that increased from 2008 to 2010 (Page 8, sect III, 3) is rather confusing. As it is currently written it appears that 59% of all Arts graduates are Anthropology majors.
- Can you provide more information on the numbers of students that have expressed interest in the program (Page 8-9, sect III, 4)? Have they specified whether their interest is a course based or thesis based Honours program? A thesis based program would be more suitable for continuation with graduate studies than a course based program. Have you considered a thesis based Honours program for Anthropology?
- Is the current Anthropology Advanced Majors program accredited and, if so, by whom? Accreditation would produce a strong program, but it is not clear whether the existing program is already accredited or if this proposal will contain a plan to accredit the newly proposed program.

On behalf of the Faculty of Science, I am pleased to provide support and I look forward to reading the full proposal in due course.





UNIVERSITY  
OF MANITOBA

Department of Sociology

Appendix 2

Winnipeg, Manitoba  
Canada R3T 2N2  
Telephone 204-474-9260  
Fax 204-261-1216

July 17, 2012.

TO: Greg Smith, Associate Dean, Faculty of Arts  
FROM: Elizabeth Comack, Head, Department of Sociology  
RE: Review of Draft Proposal for New Honours Program in Anthropology

*ELIZABETH COMACK*

---

Thank you for sending me a copy of the draft proposal for an Honours Program in Anthropology. It is apparent on reviewing the document that the Anthropology Department has taken considerable care in revising its curriculum in order to better meet the needs of students interested in studying the various subfields of the discipline. At the same time, the implementation of an Honours Program will better enable students to obtain the specialist training required for graduate study in Anthropology.

Given the positive experience of the Sociology Department with our own Honours Program in Sociology, we are fully supportive of this development within the Department of Anthropology.

**RECEIVED**

**JUL 17 2012**

**ASSOCIATE DEAN OF ARTS  
UNIVERSITY OF MANITOBA**





UNIVERSITY  
OF MANITOBA

Clayton H. Riddell  
Faculty of Environment,  
Earth, and Resources

440 Wallace Building  
Winnipeg, Manitoba  
Canada R3T 2N2  
General Office (204) 474-7252  
Fax (204) 275-3147

**DATE:** August 23, 2012

**TO:** Greg Smith, Associate Dean, Faculty of Arts

**FROM:** Norman Halden, Dean, Clayton H. Riddell Faculty of Environment, Earth, and Resources

**SUBJECT: Request to review Draft Proposal for new Honours Program in Anthropology**

---

I have reviewed the proposal for the new Honours Program and the revised Advanced Major Program in Anthropology. The resulting streamlining of courses and simplification of program requirements will benefit the Department and its students. The Honours Program will also enhance students' access to graduate programs that, as the proposal states, are increasingly required in the related professions.

I have no concerns regarding these proposals and indeed applaud the Department for its strategic and thoughtful approach. The Riddell Faculty welcomes continued research partnerships with the Department of Anthropology that will also open additional opportunities for Honours students.

**RECEIVED**

**AUG 28 2012**

**ASSOCIATE DEAN OF ARTS  
UNIVERSITY OF MANITOBA**

Hello Jodi,

I have reviewed the proposal and have no concerns.

Thanks  
Caroline

On Fri, Aug 31, 2012, at 02:45 PM, Jodi Petch wrote:

Hi

Earlier in the summer, I had given each of you a Request to Review Draft Proposal for new Honours Program in Anthropology document from Greg Smith in Arts. Gustaaf is wondering if either of you had a chance to provide any comments or concerns on the proposal.

Thanks,  
Jodi

*Jodi Petch*

Jodi Petch

Confidential Assistant to the Dean

Faculty of Human Ecology

209 Human Ecology Building

University of Manitoba

Winnipeg, MB R3T 2N2

Ph: (204) 474-9704

Fx: (204) 474-7592

Caroline C. Piotrowski PhD MPH  
Associate Professor & Head  
Department of Family Social Sciences  
University of Manitoba  
Winnipeg MB R3T 2N2  
Voice 204.474.8053  
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Email [Caroline.Piotrowski@ad.umanitoba.ca](mailto:Caroline.Piotrowski@ad.umanitoba.ca)  
[http://umanitoba.ca/faculties/human\\_ecology/staff/fs\\_sciences/139.htm](http://umanitoba.ca/faculties/human_ecology/staff/fs_sciences/139.htm)

**Report of the Senate Committee on Course and Curriculum Changes RE: Proposal for a Bachelor of Arts (Honours) in Anthropology, Faculty of Arts**

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**Preamble**

1. The terms of reference for the Senate Committee on Curriculum and Course Changes (SCCCC) are found on the website at:  
[http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/497.htm](http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/497.htm).
2. At its meeting of November 5, 2012, the SCCCC considered a proposal from the Faculty of Arts to establish a Bachelor of Arts (Honours) in Anthropology.

**Observations**

1. The objective of the proposed four-year Bachelor of Arts (Honours) degree in Anthropology would be to prepare students for advanced graduate study (MA and PhD) or field-related work, by providing a broad curriculum that would expose students to each of the subfields of Anthropology (sociocultural and physical anthropology, linguistics, and archaeology) while offering students flexibility to select elective courses tailored to their interest in a particular subfield.
2. The program has been developed to serve undergraduate students wanting to complete advanced undergraduate studies in Anthropology in order that they might pursue graduate level studies in this field. The Honours credential will strengthen graduates' applications to graduate programs. The program would also provide graduates with a skill set (including writing and analytical skills and particularly social research methods) sought after by employers in a variety of professional occupations in the social sciences, including in the public sector.
3. Other Canadian universities offer Honours programs in Anthropology, including the University of Winnipeg and the University of Brandon, as it is a standard requirement for admission to graduate programs.
4. The B.A.(Hons.) in Anthropology would be a course-based program, with no honours thesis requirement. In order to graduate from the program, students would be required to complete 120 credit hours of course work, including 60 credit hours of Anthropology courses overall and a minimum of 9 credit hours at each of the 3000 – and 4000- levels. The program would be structured to ensure that students are exposed to three subfields of Anthropology, cultural anthropology, physical anthropology, and archaeology, at the 2000 – level. Students would tailor their program to one of these areas in years three and four.
5. It was noted that requirements for major research papers in the 4000 – level courses would better prepare students for graduate study, as compared to the existing Bachelor of Arts (Advanced) in Anthropology, by providing preparation in research methods.

6. The Department of Anthropology estimates that 9 students would be admitted to the program each year and that total enrolment would, therefore, be approximately 36 students.

### **Recommendation**

The Senate Committee on Curriculum and Course Changes recommends:

**THAT Senate approve and recommend to the Board of Governors that it approve the establishment of a Bachelor of Arts (Honours) in Anthropology in the Faculty of Arts.**

Respectfully submitted,

Professor H. Frankel, Chair  
Senate Committee on Curriculum and Course Changes

## **Report of the Senate Planning and Priorities Committee on a proposal to establish a Bachelor of Arts (Honours) in Anthropology**

---

### **Preamble:**

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found on the website at [http://umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/510.html](http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/510.html) wherein SPPC is charged with making recommendations to Senate regarding proposed academic programs.
2. The Faculty Council of the Faculty of Arts has approved, and recommends that Senate approve a proposal to establish a Bachelor of Arts (Honours) in Anthropology.

### **Observations:**

1. The objective of the proposed four-year Bachelor of Arts (Honours) degree in Anthropology is to prepare students for advanced graduate study (MA and PhD) or field-related work, by providing a broad curriculum that would expose students to each of the subfields of Anthropology (sociocultural and physical anthropology, linguistics, and archaeology) while offering students flexibility to select elective courses tailored to their interest in a particular subfield.
2. The B.A.(Hons.) in Anthropology has been developed in response to demand from students who intend to pursue graduate studies in Anthropology and who would benefit by having graduated from an Honours program when applying for admission to a graduate program.
3. Student interest in, and demand for, an Honours degree is evidenced by: (a) an increase in the number of undergraduate credit hours taught by Anthropology faculty, from 3,488 in the 2008 Fall term to 4,257 (preliminary estimate) in the 2010 Fall term, and (b) growth in the proportion of Anthropology graduates graduating with a B.A. (Advanced) in Anthropology, from 39 percent of Anthropology graduates in 2008 to 59 percent in 2010, which may reflect that employers are increasingly requiring more advanced training, including graduate degrees.
4. The projected enrolment is 36 students, with an intake of 9 students each year.
5. No new resources would be required to offer the B.A.(Hons) in Anthropology. Existing teaching and administrative staff, library resources, computer facilities, research laboratories and research collections are sufficient to support the program.
6. The proposed curriculum would include 60 credit hours of Anthropology courses. No new courses would be developed for the program, which would utilize courses currently offered by the Department of Anthropology. The existing B.A.(Advanced) in Anthropology, which has required 60 credit hours of Anthropology courses, will be reduced to require just 48 credit hours of Anthropology, which is consistent with most Advanced Major programs in the Faculty of Arts. Restructuring the Advanced Major degree will provide capacity, in terms of teaching resources and spaces in courses, to also utilize the courses in the curriculum of the proposed Honours program.

7. The SPPC was assured that the introduction of the Honours program would not negatively impact the Department's ability to offer the 4000 – level seminar courses, in particular, as enrolment in these courses is not at capacity.
8. The Committee observed that, considering the Canadian university context where an Honours degree is the usual requirement for admission to graduate programs, the establishment of a B.A.(Hons.) degree in Anthropology would bring the curriculum of the Department up to the usual standard.
9. On the basis of the SPPC's criteria for assigning priority to new programs / initiatives,<sup>1</sup> the Committee recommends that a high priority level be assigned to the proposal for a B.A.(Hons.) degree in Anthropology, as the proposed program is consistent with the strategic academic and/or research plans of the unit making the proposal and promotes student success and addresses student needs.

### **Recommendation**

The Senate Planning and Priorities Committee recommends:

**THAT Senate approve and recommend to the Board of Governors that it approve the proposal to establish a Bachelor of Arts (Honours) in Anthropology in the Faculty of Arts. The Senate Committee on Planning and Priorities recommends that the Vice-President (Academic) not implement the program until satisfied that there would be sufficient existing space and sufficient existing resources in the budget of the Faculty of Arts to support the ongoing operation of the program.**

Respectfully submitted,

Ada Ducas, Chair  
Senate Planning and Priorities Committee

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<sup>1</sup> [http://umanitoba.ca/admin/governance/media/SPPC\\_Assigning\\_Priorities\\_to\\_New\\_Programs-Initiatives.pdf](http://umanitoba.ca/admin/governance/media/SPPC_Assigning_Priorities_to_New_Programs-Initiatives.pdf)

## **Report of the Senate Committee on Academic Review RE: Communication of External Accreditation Results**

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### **Preamble:**

1. The Terms of Reference for the Senate Committee on Academic Review are found on the web at:  
[http://www.umanitoba.ca/admin/governance/governing\\_documents/governance/sen\\_committees/489.htm](http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/489.htm)
2. The Committee met on November 29, 2012 to consider a report from the Vice-Provost (Academic Planning and Programs) concerning the communication of external accreditation results, including a recommendation that faculties and schools develop guidelines for communicating accreditation results to stakeholders including faculty, staff, and students.

### **Observations:**

1. In response to an observation made in the Committee's last report to Senate (March 7, 2012), that the extent to which academic units communicate the results of external accreditation reviews to faculty and students varies considerably between academic units, the Vice-Provost (Academic Planning and Programs) surveyed fifteen faculties on their practices for reporting the results of such reviews.
2. The report on the Communication of External Accreditation Results indicates that most units communicate general results of accreditation reviews to various stakeholders, including faculty, staff, and students often at meetings of department and faculty councils. Beyond these venues, various methods are used to communicate accreditation results more broadly to these stakeholders.
3. The Committee endorsed a series of recommendations that establish guidelines, for faculties, for communicating the results of external accreditation reviews to faculty members, staff, and students.
4. The Committee made a further recommendation that deans be required to provide a protocol for communicating the results of an external accreditation review to stakeholders in their response to an accreditation review. Where the protocol will vary from the guidelines provided in the report on the Communication of External Accreditation Results, the dean must provide justification. The recommendation acknowledges that movement toward greater disclosure and transparency has yet to take place in some faculties and that, in some instances, it might be necessary to ensure the privacy of individuals is protected.
5. The objectives of the recommendations are to increase consistency in broadcasting the results of accreditation reviews across the University and to move academic units towards increased transparency with respect to these



- reviews. It was noted that transparency in reporting can serve to motivate academic units to take steps to address concerns identified during a review.
6. To ensure that academic units continue to be forthcoming with information on their programs during the review process, the Committee advised that reviewers be made aware of the Established Guidelines for the Communication of External Accreditation Reviews, to ensure that they make an additional effort to arrive at an accurate view of the academic unit they are evaluating.

**Recommendation:**

The Senate Committee on Academic Review recommends:

**THAT Senate approve the establishment of guidelines on the Communication of External Accreditation Results.**

Respectfully submitted,

David Collins, Chair  
Senate Committee on Academic Review

Comments of the Senate Executive Committee:  
The Senate Executive Committee endorses the report to Senate.

## Communication Protocol Guidelines for Accredited Programs at the University of Manitoba

December 2012

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In response to a review of individual accredited programs at the University of Manitoba, the following communication protocol guidelines have been developed. Where appropriate, it is recommended that:

- a) All faculty, staff and students of the unit are notified through email of accreditation results following their receipt.
- b) Information on program accreditation should be posted in a clear manner on the respective unit's website, noting the accrediting body and years of accreditation.
- c) Details of the results should be discussed at departmental and Faculty councils, ensuring that students are included in these discussions to then take the information back to the respective student organizations where applicable. A public town hall forum to discuss the results is encouraged.
- d) The accreditation certificate or letter should be clearly posted in the unit office.
- e) Where possible and when deemed appropriate, the accreditation report itself should be made available for all interested parties to review<sup>1</sup>. If a unit is uncomfortable with posting the detailed report on their website due to the sensitive nature of some content, they should make the report available within the unit's office or comparative public space.
- f) Accessibility of the report should be included in the accreditation information on the website and in the email communications sent to faculty, staff and students.

<sup>1</sup> Any personal information, or information that can be linked to an individual, must be redacted prior to making the report available to interested parties.

# STRATEGIC ENROLMENT MANAGEMENT PLANNING FRAMEWORK

Presentation to Senate  
January 9, 2013

Joanne Keselman  
(Provost)

Susan Gottheil  
Vice-Provost (Students)

Jay Doering  
Vice-Provost (Graduate Education)

# Today's Session

- Review of SEM Planning
  - What is SEM and Why We Need It
  - Who are We?: Being Strategic
  - A Brief Environmental Scan
  - Setting Enrolment Goals
    - Draft Enrolment Targets
    - Challenges and Implications
- Next Steps

# Student Experience

Our Strategic Planning Framework promises students an outstanding student experience.

“The University of Manitoba will be a student-focused research university from the time of recruitment: a life-long academic home where students contribute to a diversity of ideas and experiences.”

# What is “An Outstanding Student Experience?”

Measures not difficult to identify:

- Attracting students who persist through to graduation
- High student satisfaction ratings
- Achievement of institutional and program learning outcomes (i.e., acquisition of desired knowledge, skills and competencies)
- Attainment of student’s educational objectives (further education, employment)
- Alumni loyalty

**So....**

... How Do We Create an

Outstanding Student Experience?





If you don't know where you're going,  
any road will take you there.

Cheshire Cat,  
Alice Through the Looking Glass



# What is SEM?



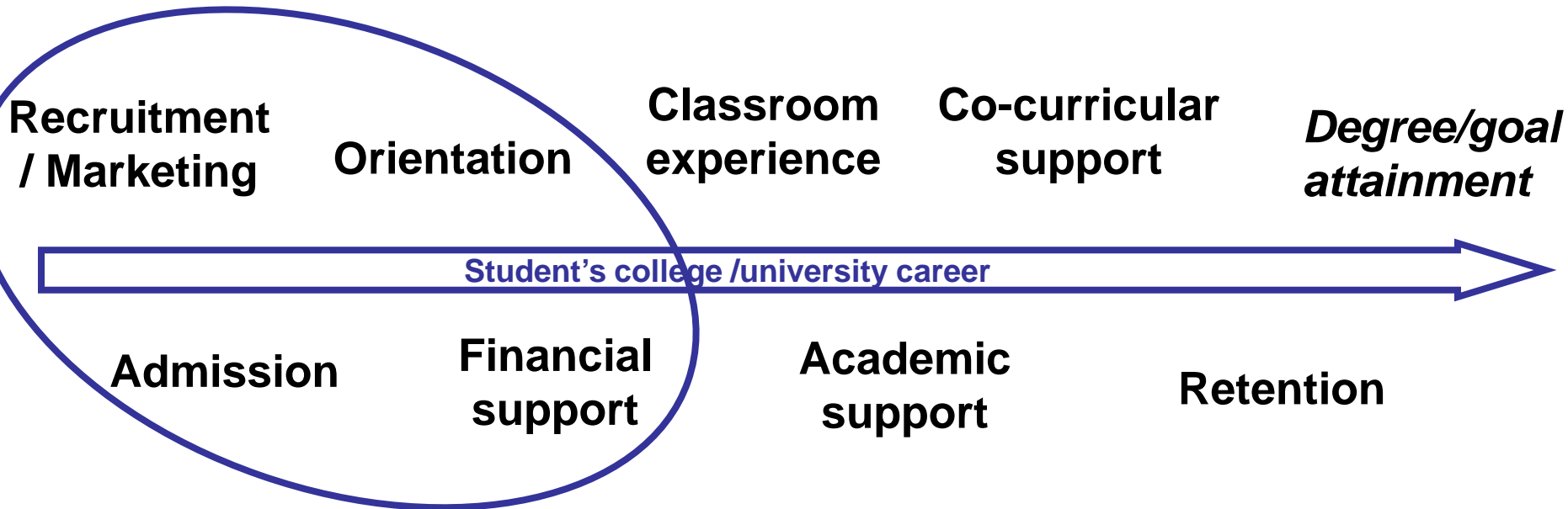
SEM is a **comprehensive approach** to integrating all of a college or university's **programs, practices, policies and planning** related to achieving the **optimal recruitment, retention and graduation of students.**

Enrollment management becomes *strategic* enrollment management when it actively **integrates** planning and strategies **with** an institution's **strategic planning, academic vision and fundamental mission.**

- David Kalsbeek, 2009

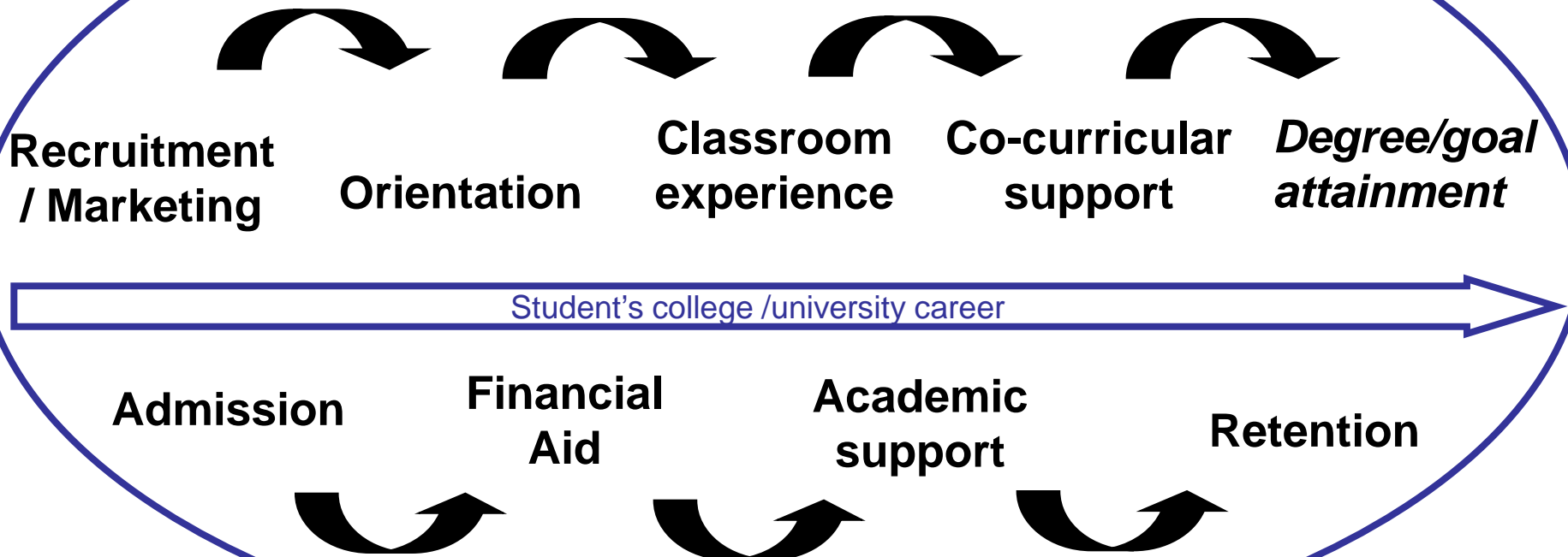
# The Student Success Continuum

## Traditional Enrolment Perspective



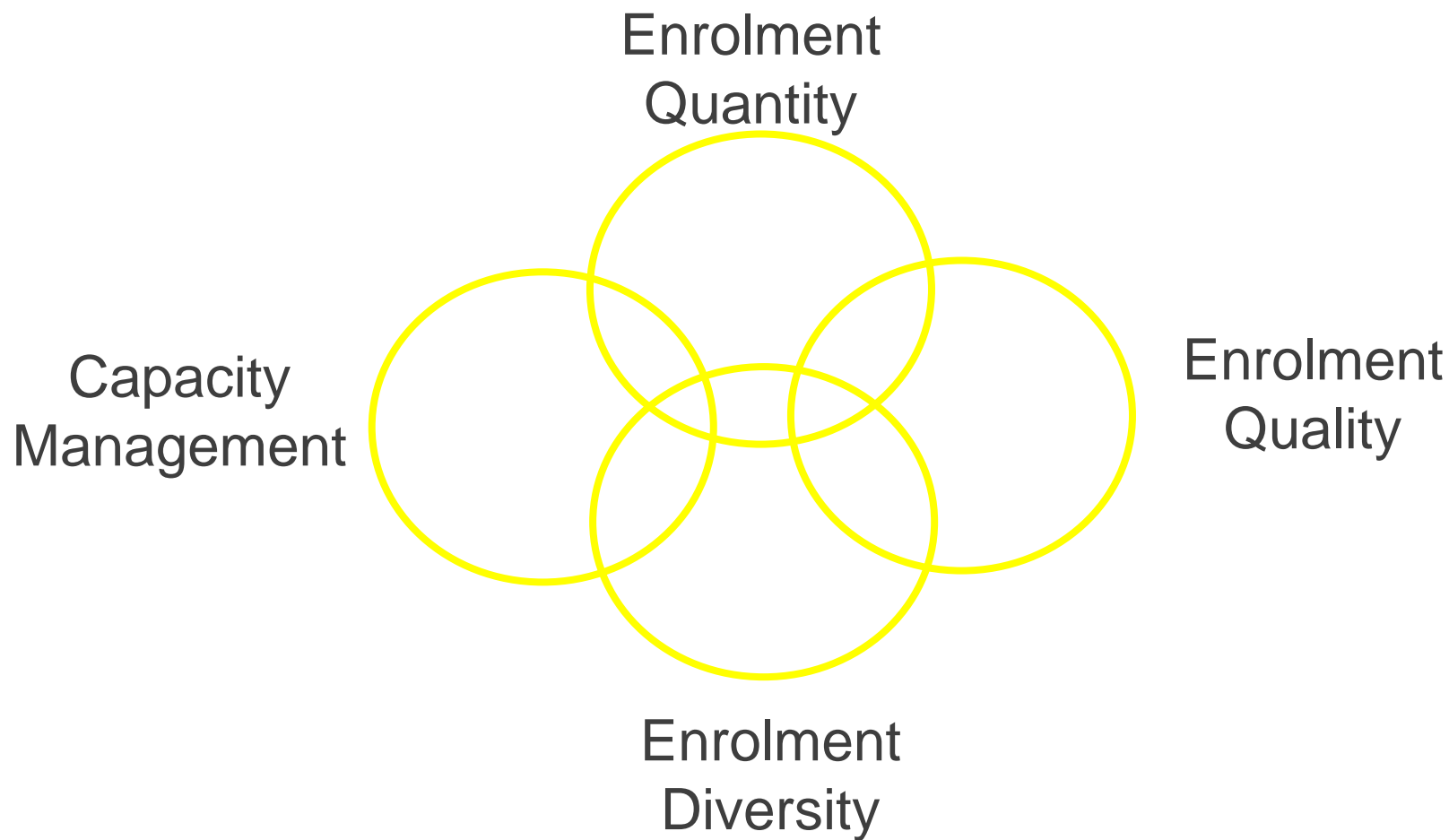
# The Student Success Continuum

## The SEM Perspective





# Optimal Enrolment





# What is SEM?

- The range of activities that influence a student's initial & continued enrolment
- The programs, policies & processes that impact institutional enrolment
- The organizational framework & structure that supports institutional & student goals



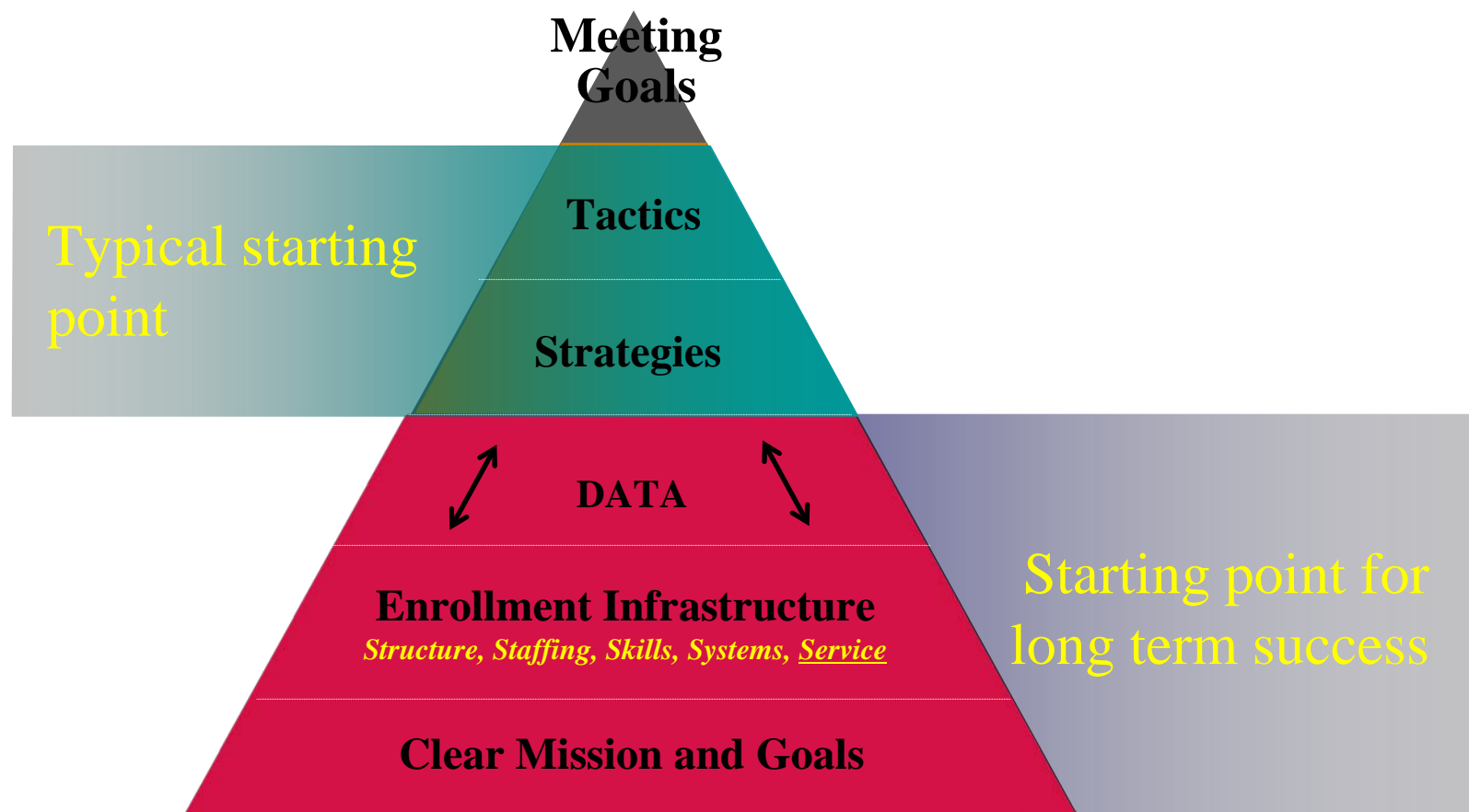
# Putting the Planning into SEM

# SEM Planning Model

The enrollment plan **serves as the road map for achieving specific institutional goals**, typically connected to student body size, enrollment mix, and revenue, while also providing specific indicators on the effectiveness of the learning environment.

-Janet Ward, 2005

# SEM Planning Model



## All PSEs are NOT the Same

- Size
  - Location
  - Student body
  - Mission
  - Accessibility
- 
- We can't be all things to all people.

**\*\*\* SEM IS ABOUT MAKING CHOICES  
AND BEING STRATEGIC\*\*\***



# WHO ARE WE?

- **Our Mission:** “...to create, preserve and communicate knowledge and, thereby, contribute to the cultural, social and economic well-being of the people of Manitoba, Canada, and the world”.
- **Our Place in Manitoba:** We are part of a broader postsecondary system. We are differentiated from other PSE institutions in the province by our:
  - Research intensity
  - Significant graduate programs
  - Wide range of professional programs
  - Range and depth of undergraduate programs
- **Our Place Beyond Manitoba:** We compete with other medical-doctorial universities in Canada and abroad (bearing in mind our provincial context and the need to be strong in areas of central importance to Manitoba).

# Setting Enrolment Targets

- Overall size
- Undergraduate/graduate mix
- International students
- Aboriginal students
- Outcomes: persistence, time-to-completion, graduation rates
- Other possibilities: program mix; quality (admission averages); low-income, first generation and/or rural students; transfer students; full-time vs part-time; on-line enrolment; gender; out-of-province domestic enrolment

# Should We Grow?

- We have been incrementally growing 1-3% annually and will continue to do so with no intentional planning
- Our costs increase faster than our revenues
- Government funding is limited, constrained and targeted
- Quality is being eroded
- Infrastructure needs to be addressed to support our core functions
- Integrated planning, supported by (more) data, needs to be developed and embedded in our operations

**OVER THE NEXT 5 YEARS WE SHOULD PLAN FOR A  
TOTAL STUDENT ENROLMENT OF 32,000 FTE**

# The Demographic Pipeline: MB

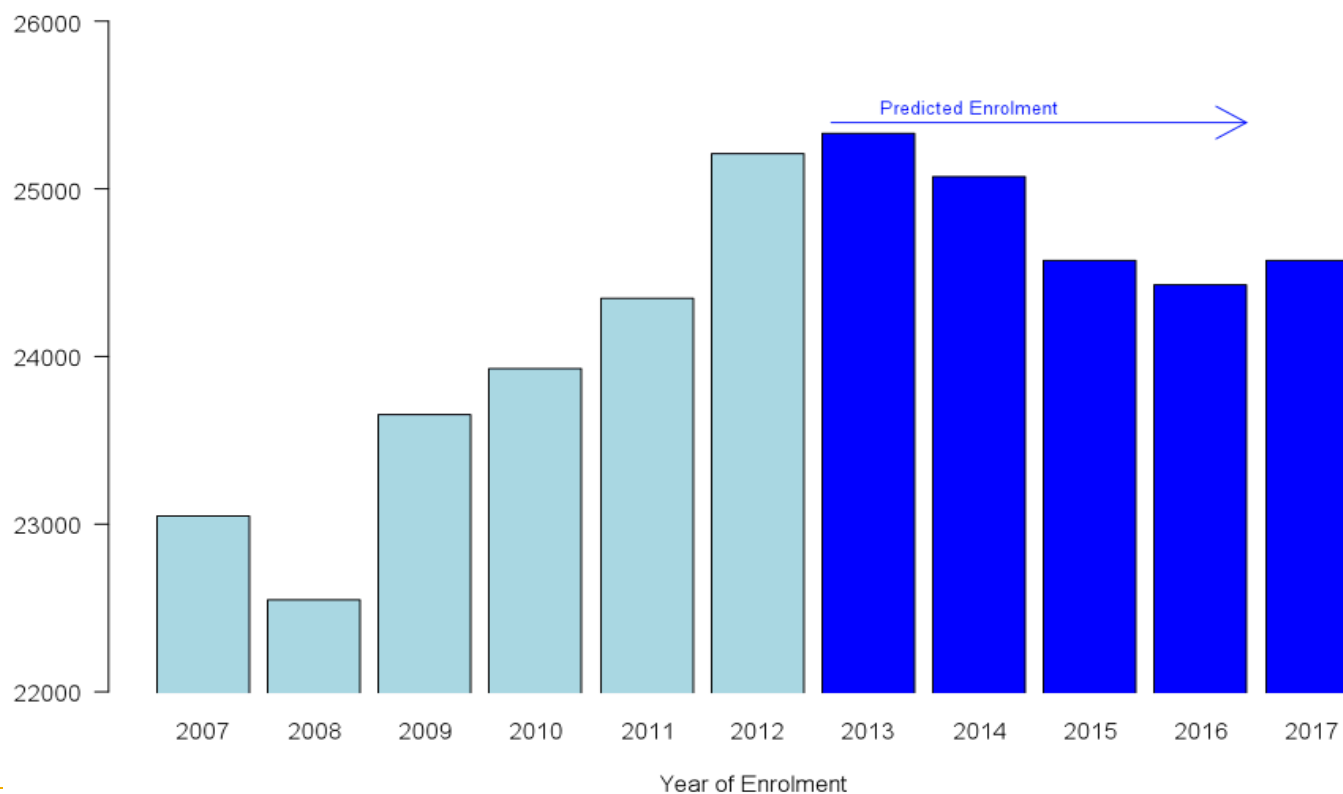
- High school graduates account for 73% of new direct-entry admissions
- Canadian-born youth population (18-24 years) projected to decline starting 2014
- Provincial immigration soared by 41% from 2008-2010
  - 14.1% were in 15-24 year age category – will mitigate previous forecasts of decline in high school students
  - Immigrants have higher university participation rates than children of Canadian-born parents
- Aboriginal youth population growing
  - Almost 2/3 of Winnipeg Aboriginal population has education at or above high school level (2006)
  - High school retention and graduation rates of Aboriginal population in rural and northern communities remains very low



# Undergraduate Enrolment Projections

- Fall 2012: 2.5% increase
- Fall 2013: 1.5% increase projected
- Fall 2014: 1.0% decrease projected
- Fall 2015: 2.0% decrease projected

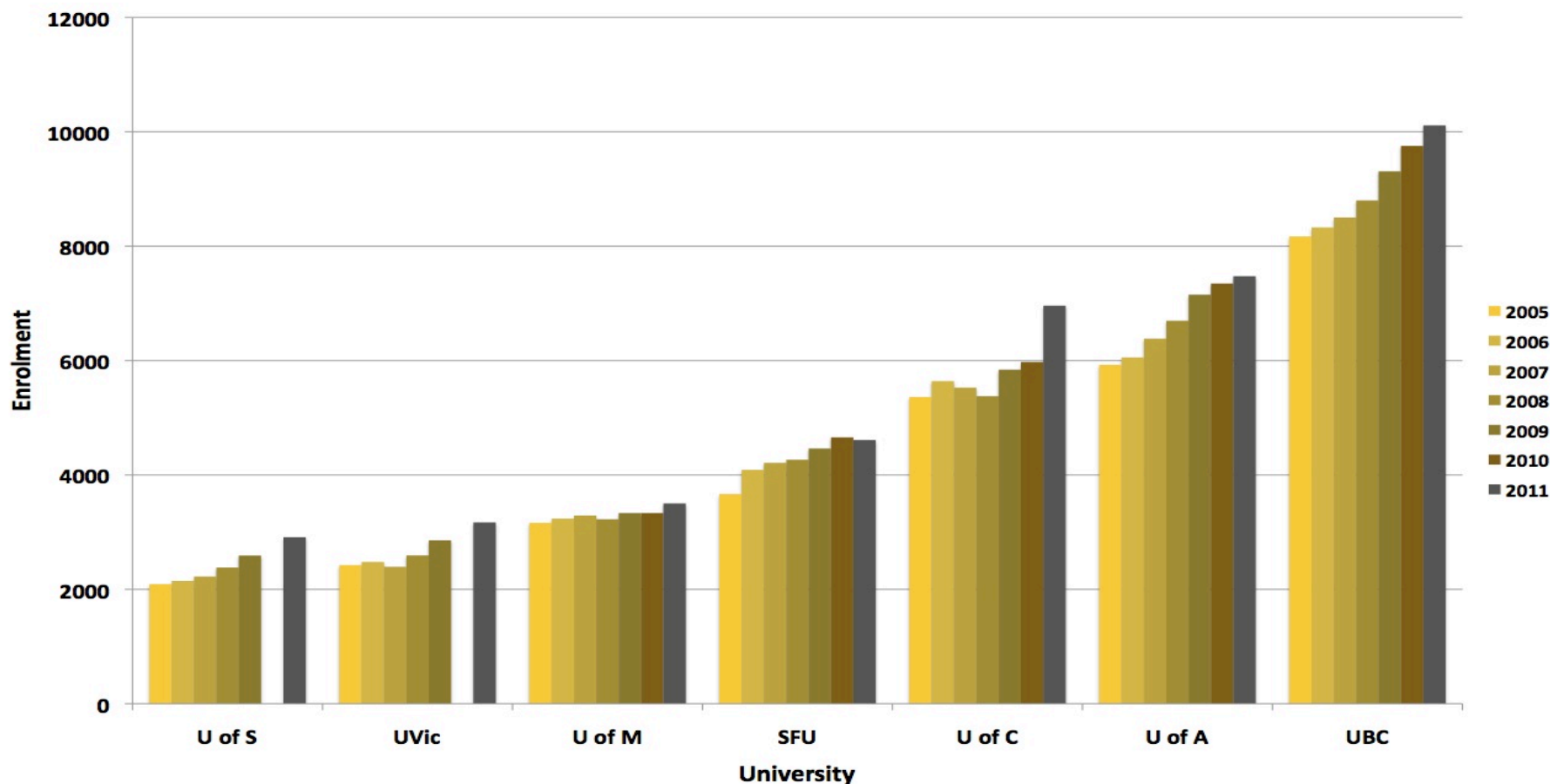
## Undergraduate enrolment: actual and predicted



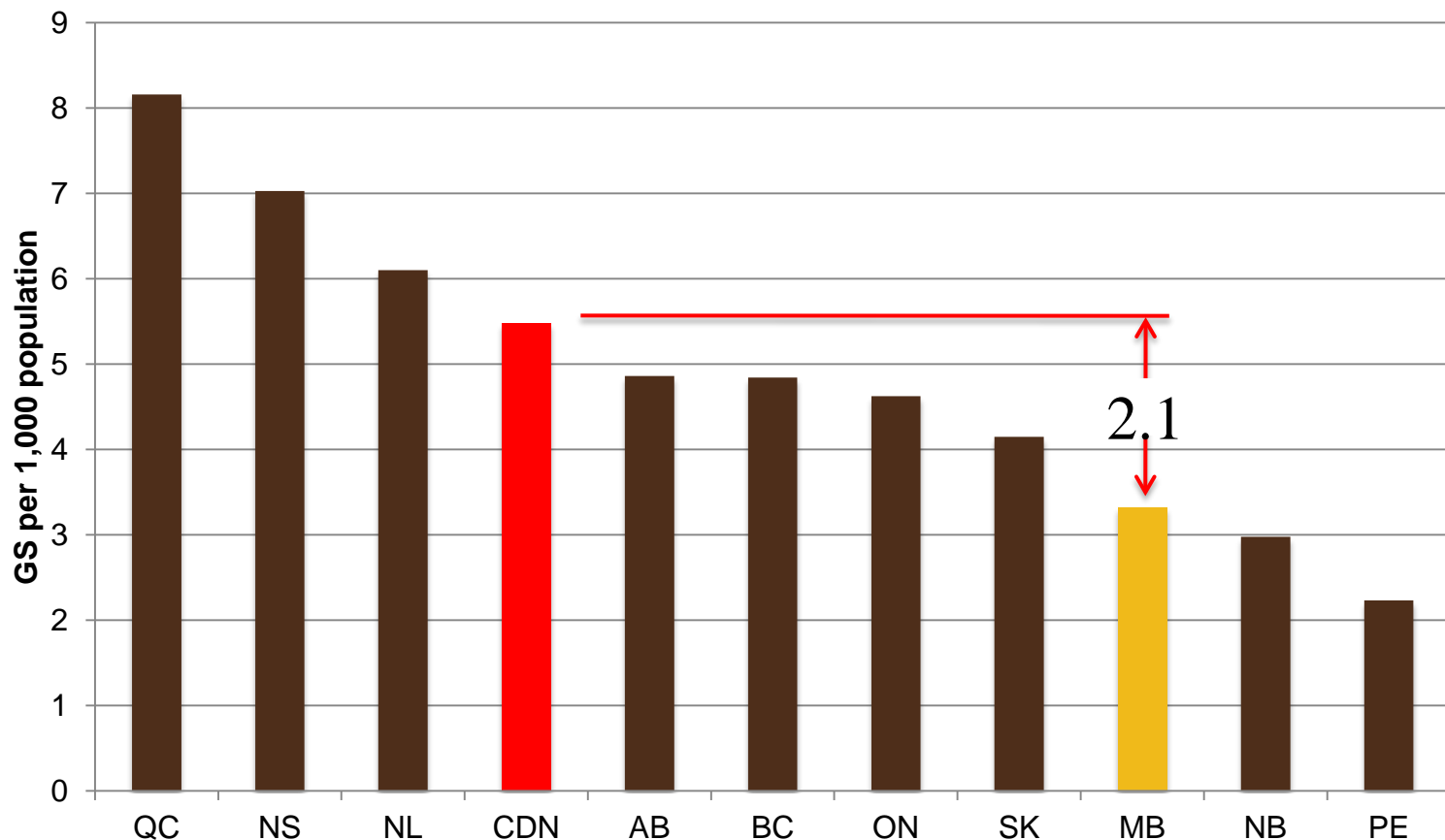
# Graduate Student Enrolment:

20% of Total Enrolment

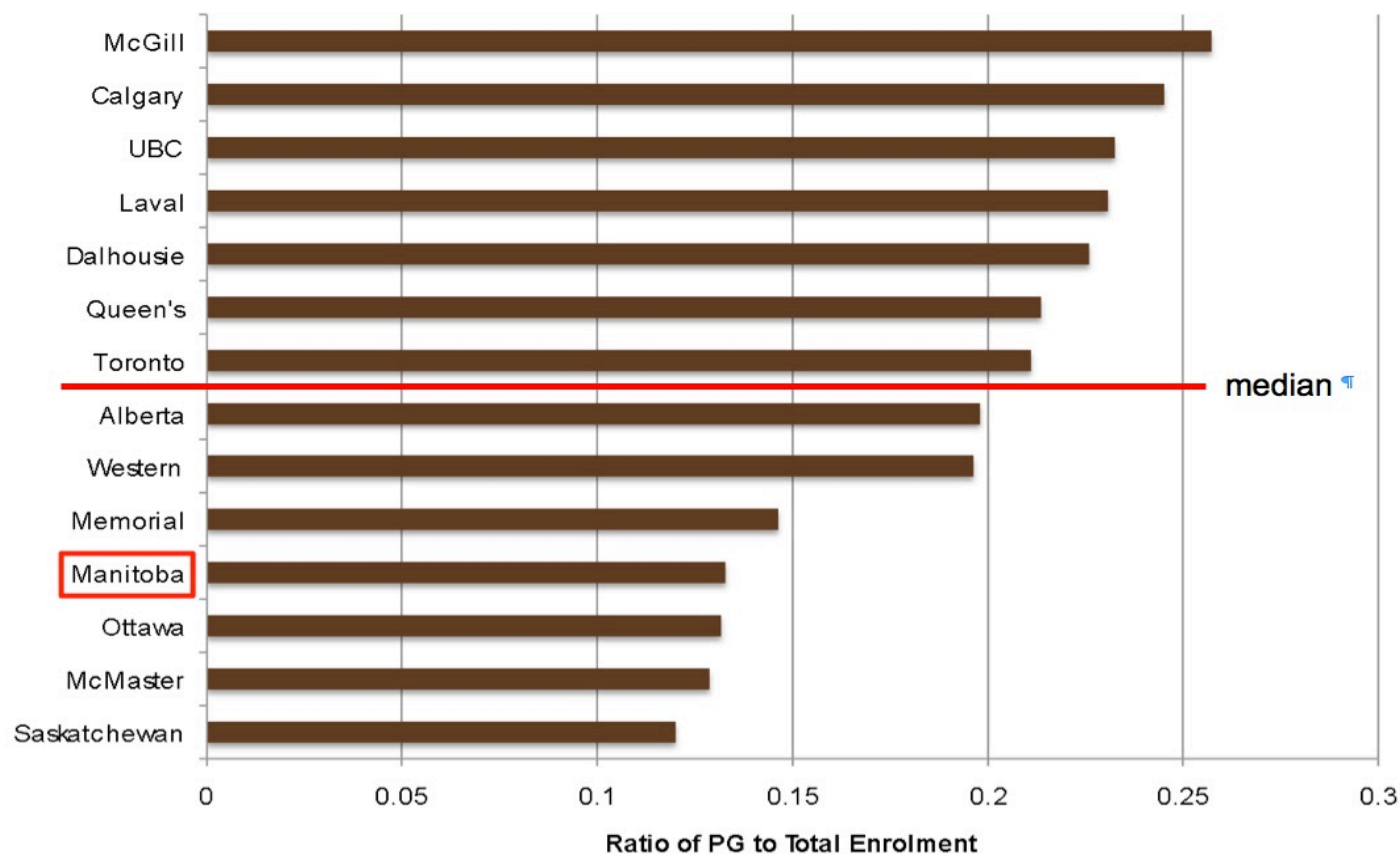
# Graduate Enrolment: Western Canada



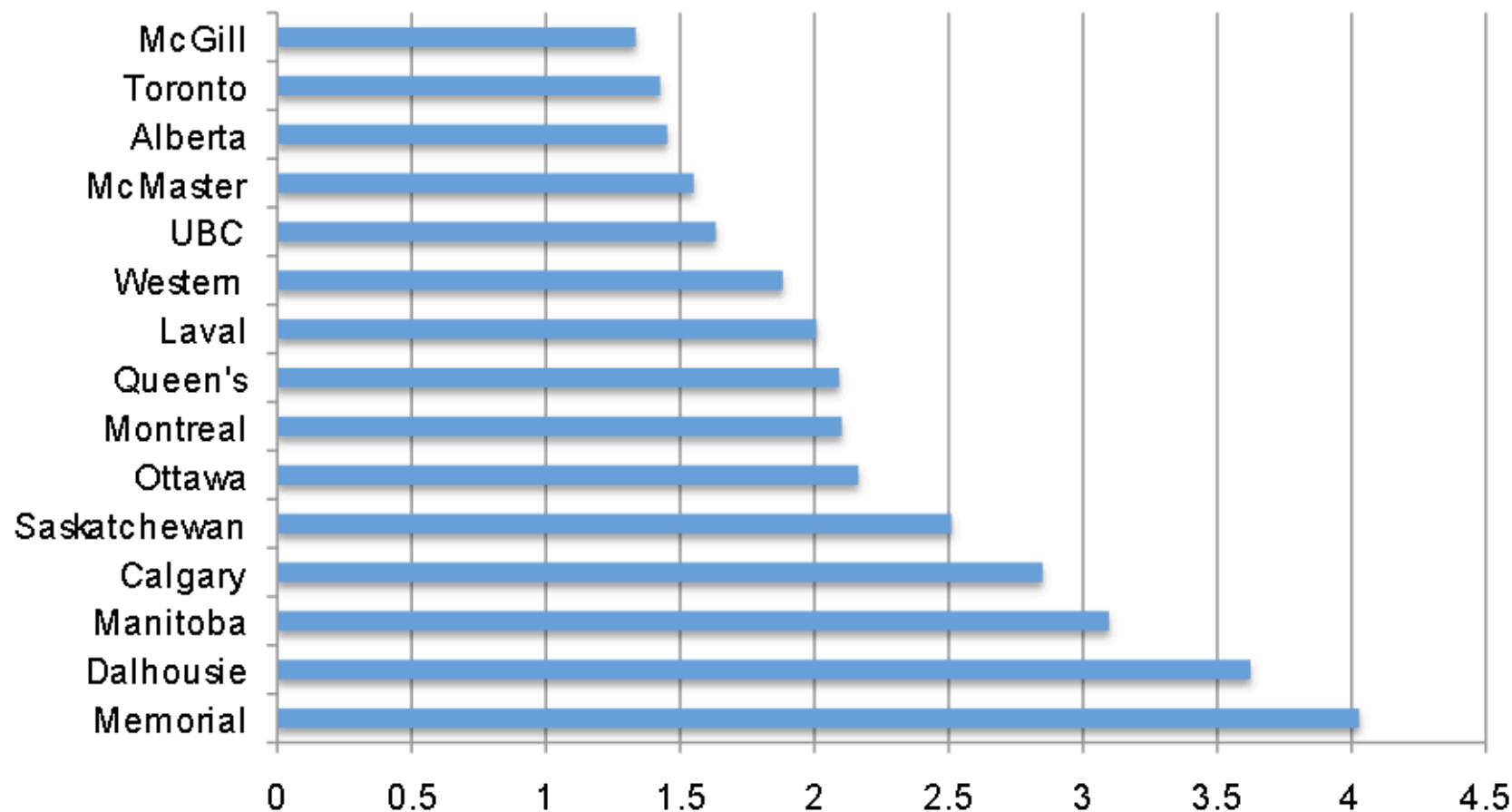
## Graduate Enrolment - Canada (Statistics Canada & AUCC 2010)



## Graduate Enrolment: Goal



## Ratio of M to D students at U15



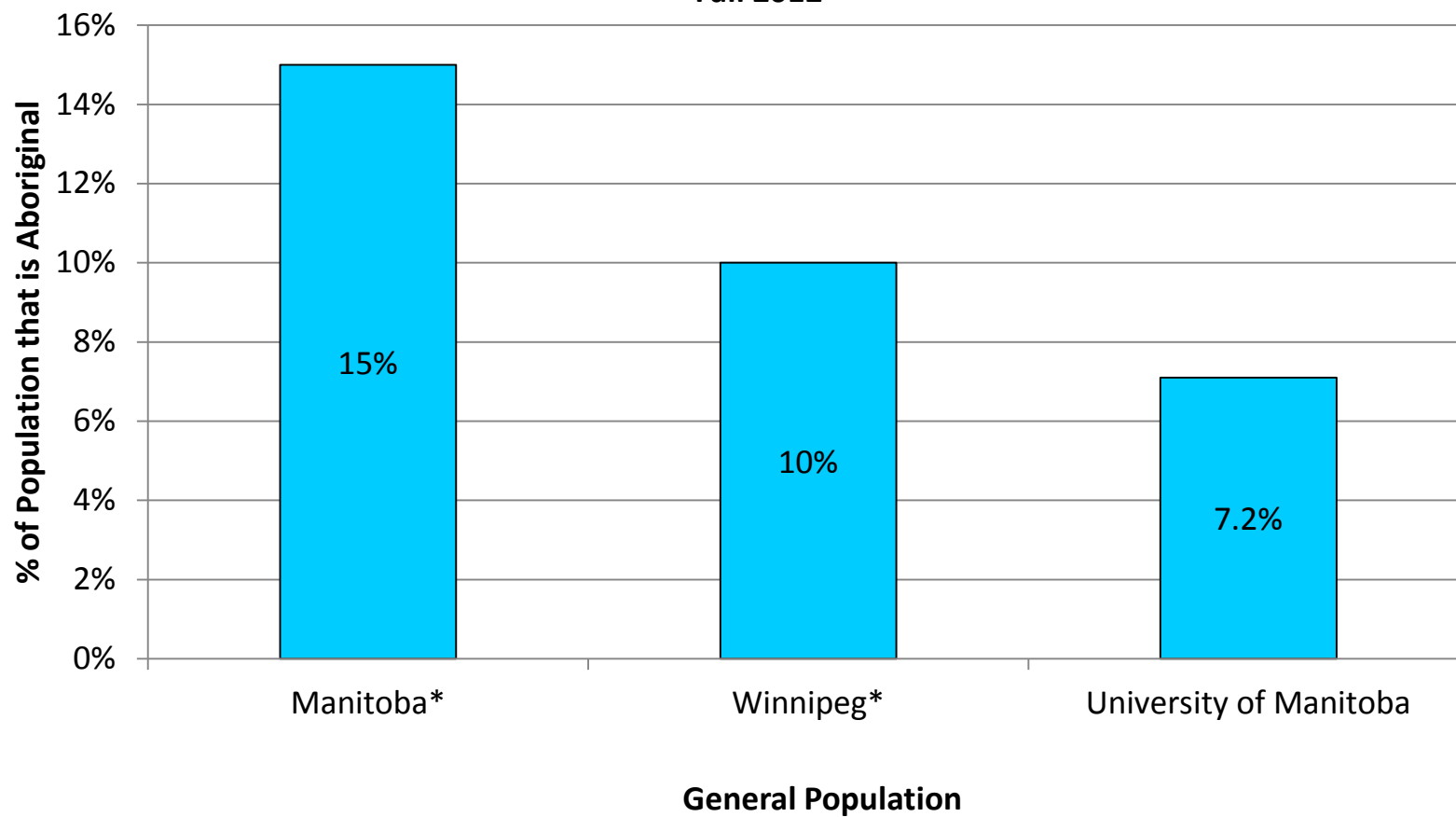


# Indigenous Student Enrolment

10% undergraduate (15% by 2022)

5% graduate (8% by 2022)

# Aboriginal Population as a percentage of the General Population Fall 2012



\*based on 2006 Census, Statistics Canada

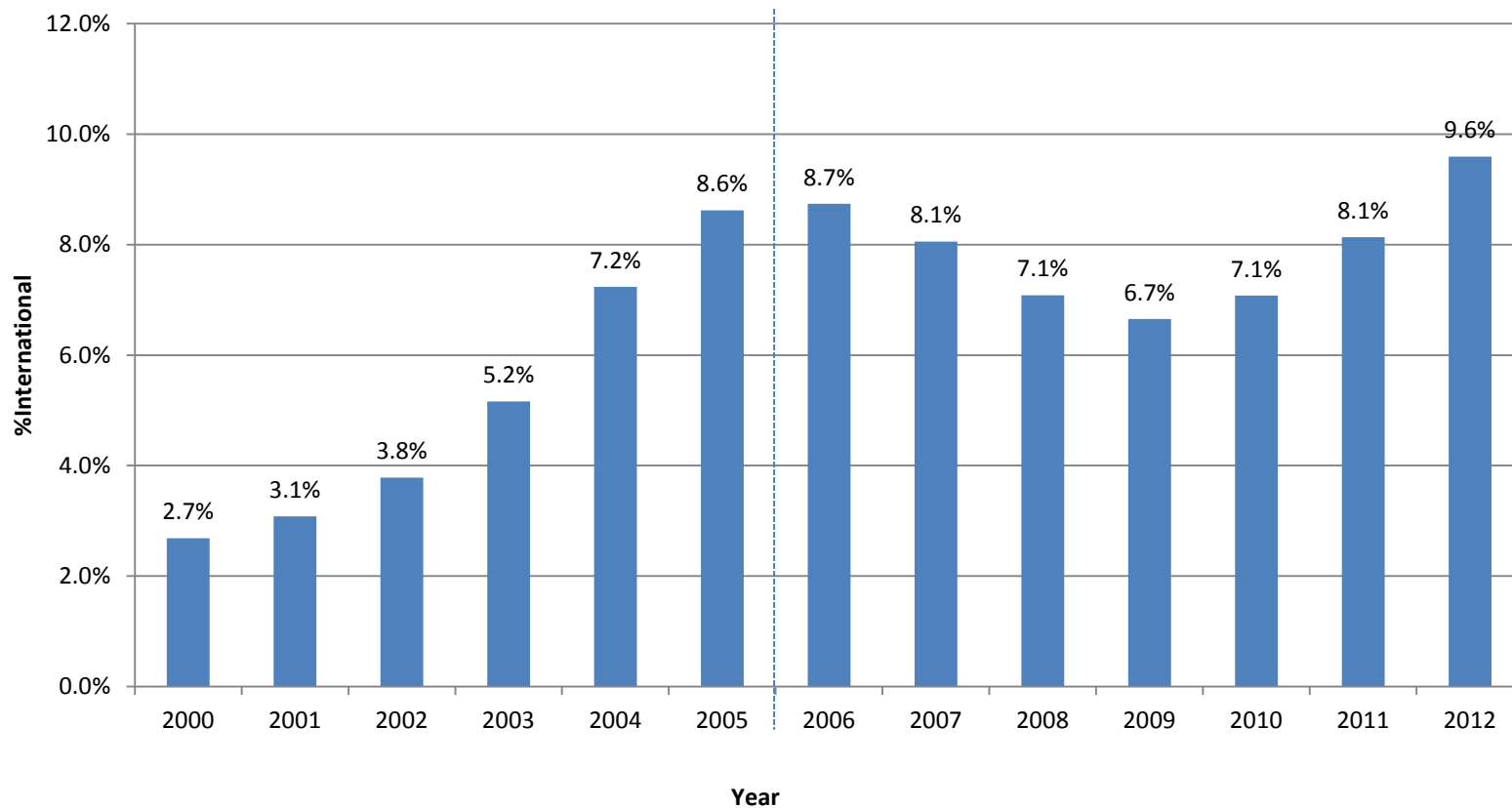
## Self-Declared Aboriginal Students

	2011	2012
Undergraduate	7.4%	7.7%
Graduate	4.0%	4.1%
Total	7.1%	7.2%

# International Student Enrolment

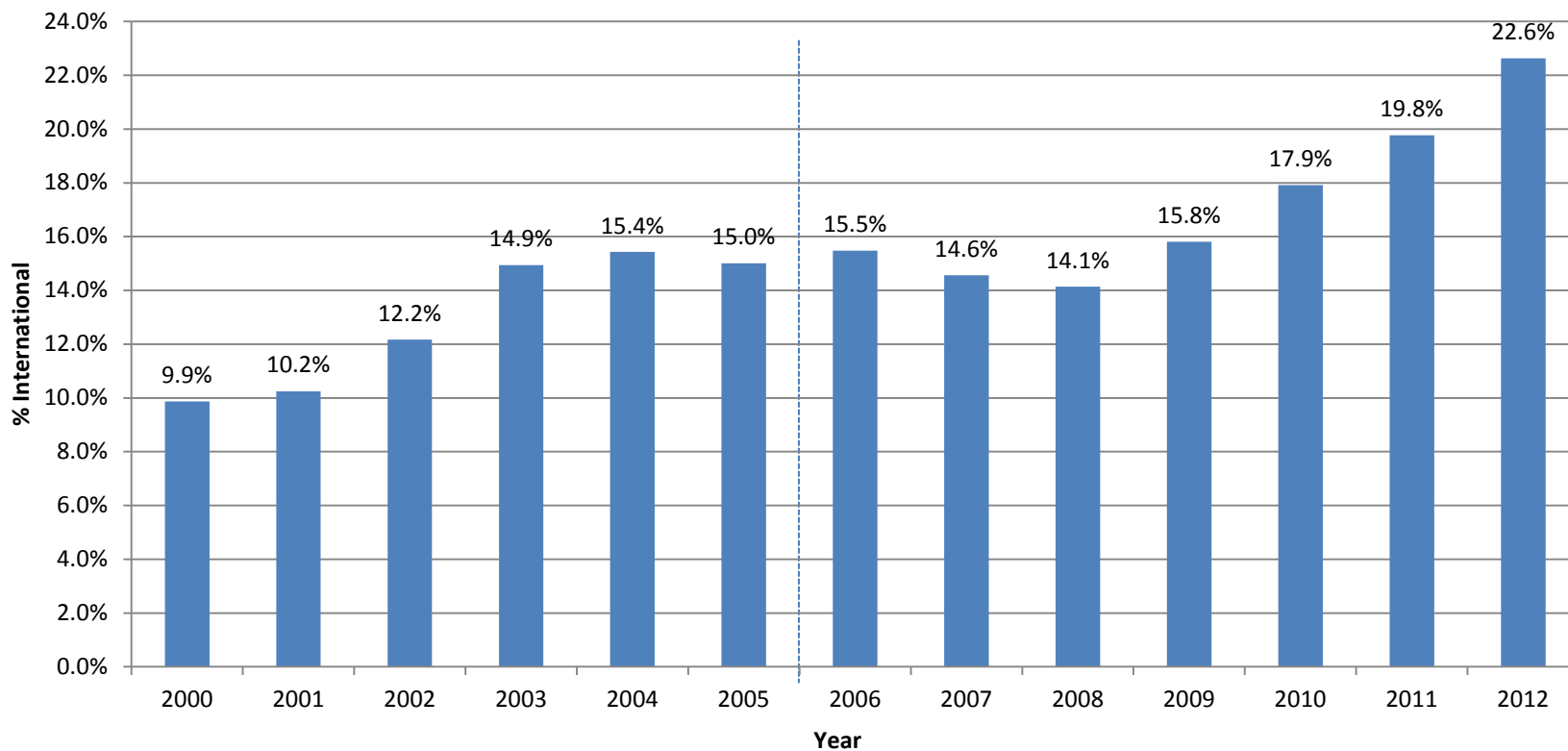
10% undergraduate  
20% graduate

# Undergraduate Enrolment International



----- A new student information system was implemented in 2006

# Graduate Enrolment International

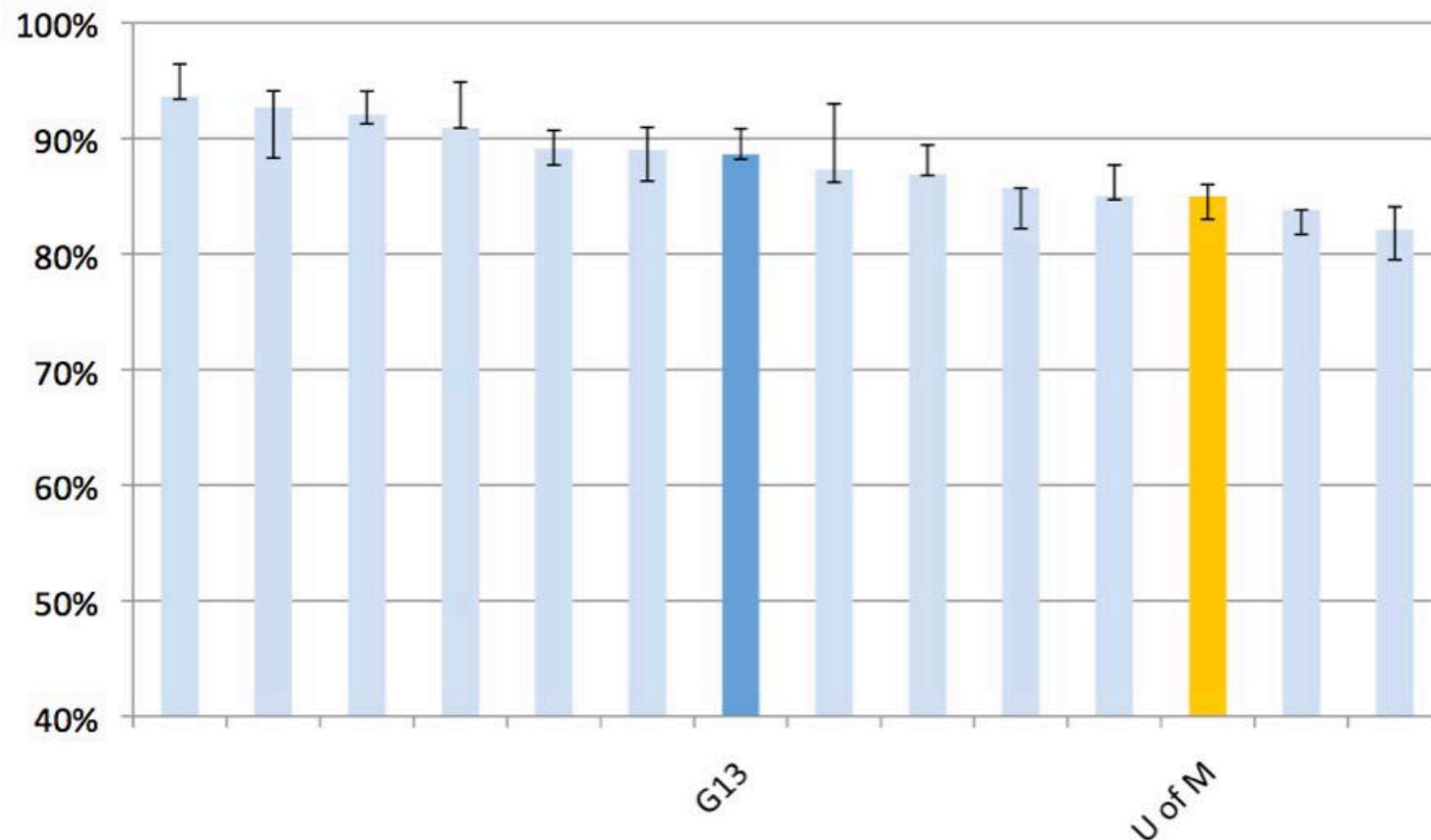


----- A new student information system was implemented in 2006

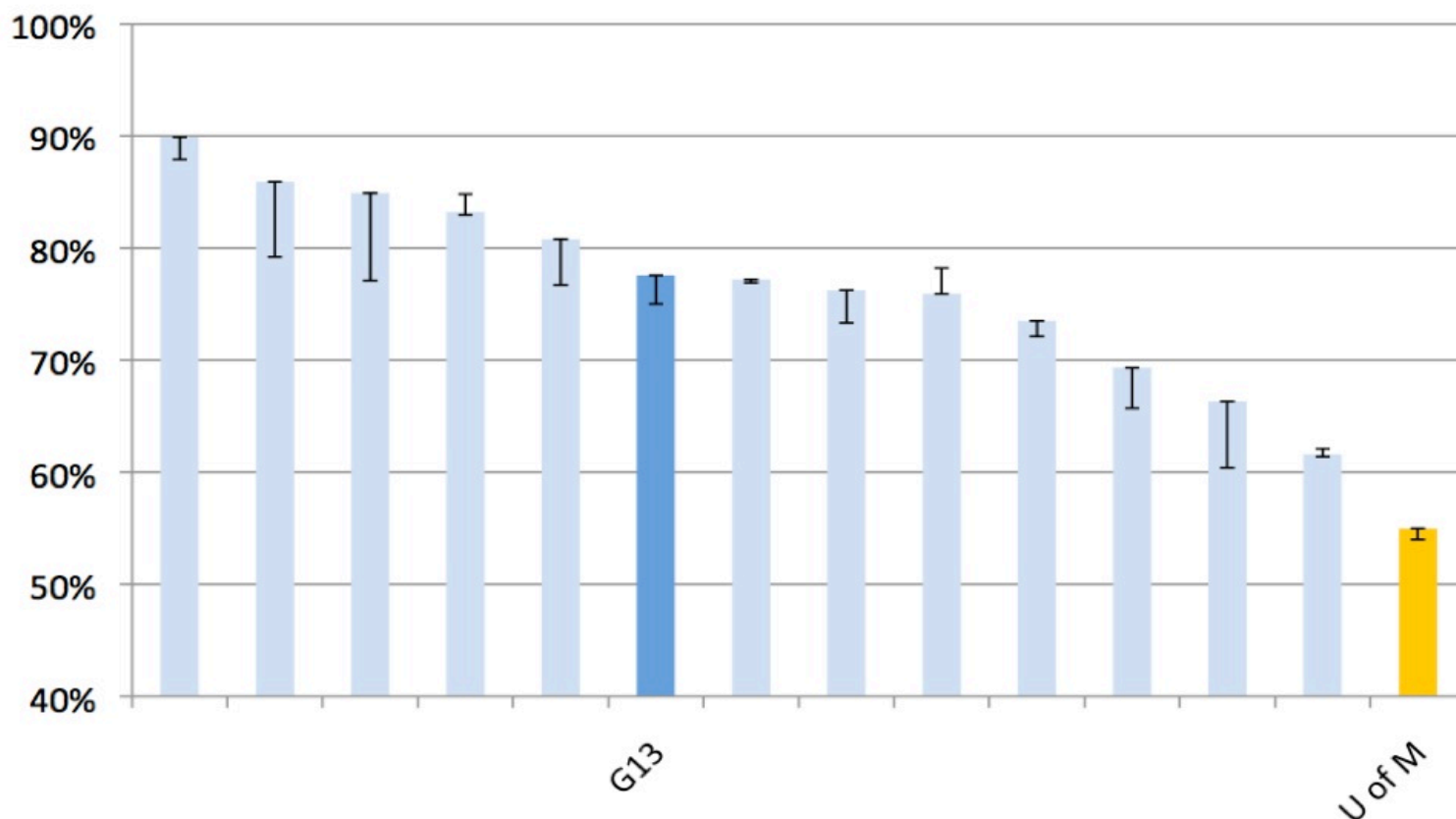
# Student Outcomes



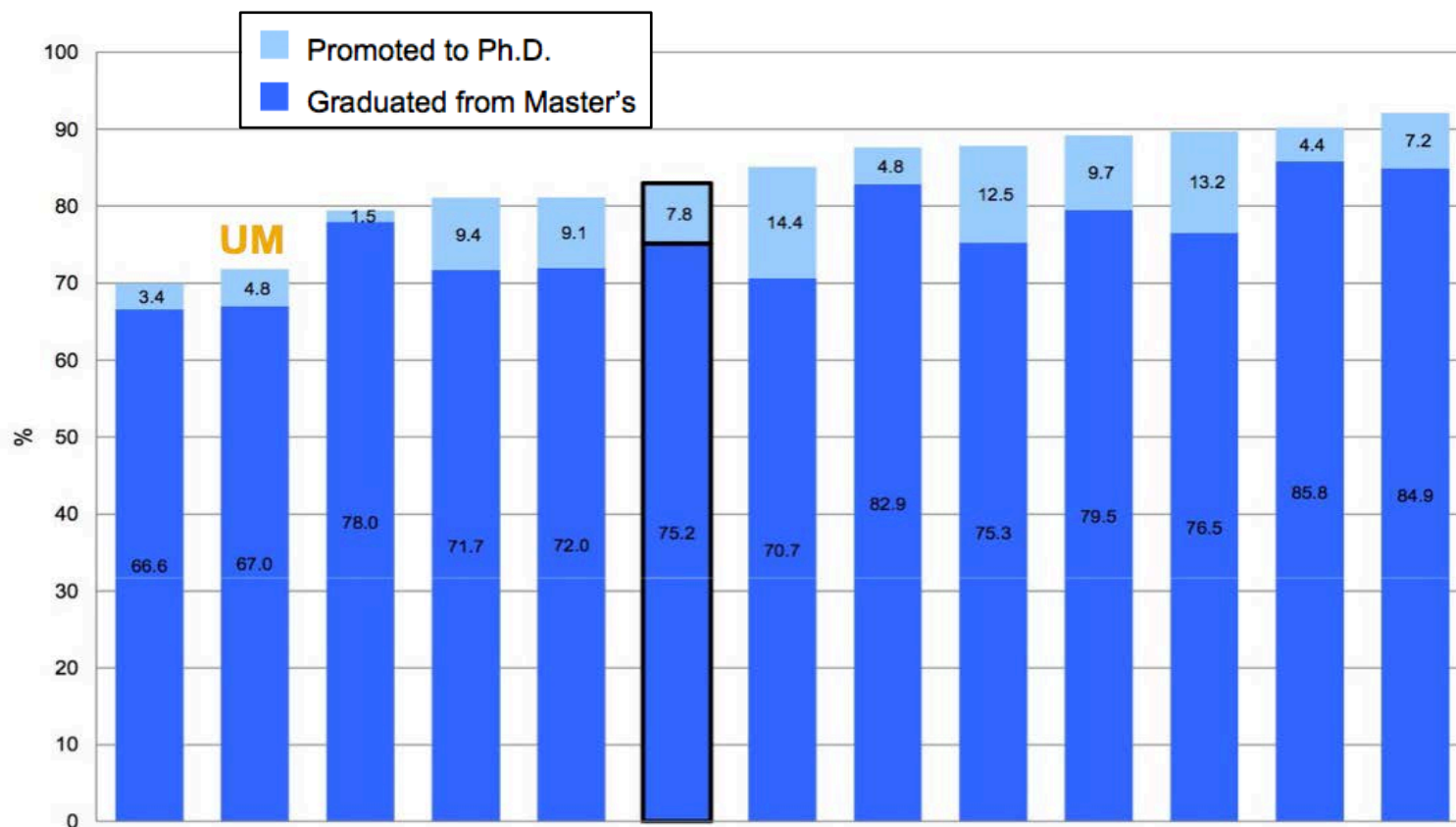
## Persistence of FT UG from 1<sup>st</sup> to 2<sup>nd</sup> year (2008 cohort)



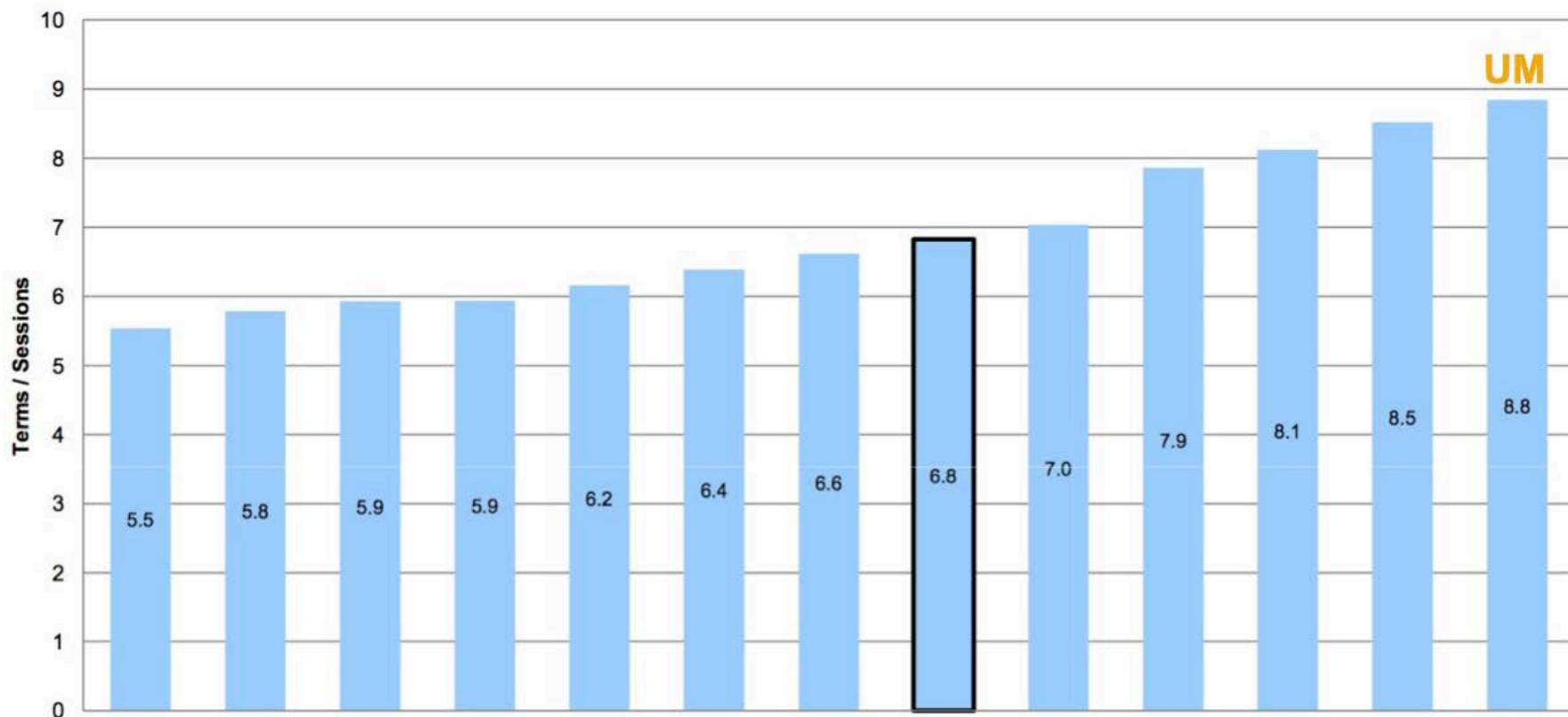
## Graduation rate of FT UG after 6 year (2003 cohort)



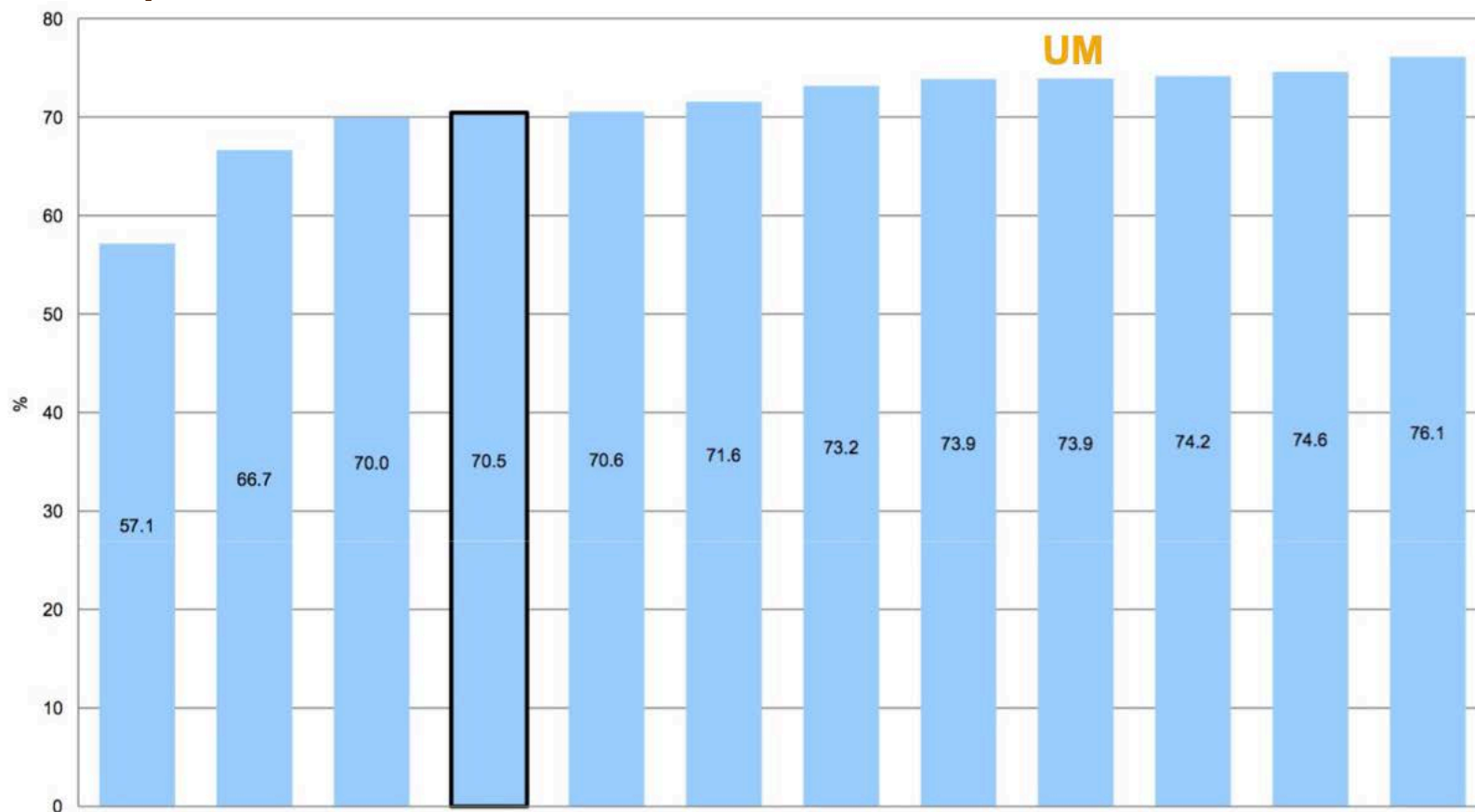
## Master's degree completion after 5 yrs (2005 cohort)



## Average time-to-completion: Master's (2005 cohort)



## Doctoral degree completion after 9 yrs (2001 cohort)



## Average time-to-completion: doctoral (2001 cohort)



## Recommended Targets: 2017

- **Overall Size:** Controlled growth to 32,000 (?)
- **Graduate Enrolment:** 20% of total enrolment
- **Indigenous Enrolment:** 10% undergraduate (15% by 2022), 5% graduate (8% by 2022)
- **International Enrolment:** 10% undergraduate, 20% graduate



## Recommended Targets: 2017

- **1<sup>st</sup> to 2<sup>nd</sup> Year u/g Persistence:** increase by 5%
- **Undergraduate Graduation Rate:** increase by 10%
- **Master's students:** 83% complete within 5 years; average time-to-completion 27 months
- **Doctoral students:** 75% complete within 9 years; average time-to-completion 60 months



# Challenges

The populations we are targeting at both the undergraduate and graduate level (i.e., Indigenous and international students) face challenges to access and success:

- Financial support
- Academic preparation
- Information, guidance and encouragement
- Unwelcome campus climate

## Other Challenges

- Large commuter population
- Swirling of students between programs and institutions
- Increasing number of part-time students and students who are working; working longer hours
- Lighter course load has increased time-to-completion and led to lower graduation rates
- Poor self-esteem and self-confidence

# Implications

- Resource constraints (\$\$, faculty and staff, space)
- Student housing / residences; low vacancy rate in Winnipeg
- Daycare
- Academic services and student supports
- Community and government support / reaction

# SEM Planning Framework: Next Steps

- Feedback and discussion from Senate today
- Welcome further discussions at Faculty Councils
- Have met with each Dean and Associate Deans to discuss program-specific enrolment targets
  - Will present this to Senate to provide advice to President and Board of Governors
- Will return to Senate and the Board with SEM Planning Framework document

EXPLORER INNOVATOR ADV  
REBEL ADVENTURER TRAILBLAZER  
INNOVATOR CHALLENGER REBEL VISIONARY  
REBEL PIONEER CREATOR EXPLORER TRAILBLAZER INNOVATOR  
ADVENTURER EXPLORER ADVENTURER TRAILBLAZER REBEL PIONEER CREATOR EXPLORER REBEL PIONEER  
PIONEER CREATOR EXPLORER DEFENDER TRAILBLAZER REBEL PIONEER EXPLORER ADVENTURER TRAILBLAZER REBEL EXPLORER PIONEER DEFENDER TRAILBLAZER CREATOR



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